Douglass Township, Montgomery County
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AGENDA – October 19th, 2026

1. Call to Order

2. Pledge of Allegiance

3. Public Meeting Policy Announcement

4. Executive Session

5. Minutes of October 5th, 2026 Board of Supervisors Meeting
   a. Additions, corrections, motion for approval
   b. Agenda for October 19th, 2026 – additions, corrections, motion for approval.

6. Solicitor's Report – Wendy McKenna
   a. Agreement of Sale – Long Property Open Space
   b. LSA Resolutions
      1. #10192026-01 – Dump Truck
      2. #10192026-02 - Long Property

7. Engineering Report – Khal Hassan

8. Police Department Report – Chief Robert Evans
   a. Monthly Report
   b. Policy Update 127.1 – Artificial Intelligence

9. Treasurers Report – Kelly Faith
   a. Authorization to pay the bills excluding GF&R (BOS Approval Required)
   b. Bills to be paid to Gilbertsville Fire & Rescue
   c. Preliminary 2027 Budget

10. Zoning & Code Enforcement Report – Andrew Duncan
    a. Zoning Hearing Updates – 125 Paul Drive
    b. Kunda, 101 Kulps Rd, Special Exception for Accessory Dwelling Unit (In-Law Suite) Hearing Date 11/19/2026 @ 5:30pm

11. Emergency Services Reports – (copies in lobby)
    a. Gilbertsville Fire and Rescue Monthly Report
        1. DEP Site Investigation Report
        2. Letter of Appreciation from Boyertown Ambulance
    b. Gilbertsville Area Community Ambulance Monthly Report
    c. Bally Community Ambulance Monthly Report

12. Public Works Report – Roadmaster Michael Heydt

13. Manager's Report – Manager David Thompson
    a. Schedule of Meetings
        1. Monday October 26th, 2026 P/A Meeting @ 7pm, No Workshop
        2. Wednesday November 4th, 2026 BOS Meeting 7pm, Agenda Mtg @ 6:00pm
        3. Monday November 9th, 2026 ESB Meeting @ 6pm
    b. Omega Quotes (Admin & Public Works)
    c. Leaf Collection Program Update

14. Old Business / New Business

15. Public Comment

16. Adjournment

NEXT MEETING WEDNESDAY NOVEMBER 4TH, 2026 @ 7PM

The meeting of the Douglass Township Board of Supervisors was called to order at 7:06 PM. Attending was Chairman Josh Stouch, Vice Chairman Don Bergstresser, Supervisor Sara Carpenter, Solicitor Wendy McKenna, Manager David Thompson, Khal Hassan of Pennoni & Associates, Chief Robert Evans, Andrew Duncan, Kelly Faith, McKenna Powanda, Michael Heydt and approximately 15 residents/developers. A reporter was in attendance.

Mr. Stouch led in the Pledge of Allegiance and read the Public Meeting Policy Announcement and announced that there was no Executive Session held this evening. A workshop meeting was held and the budget was discussed.

Mr. Stouch asked if there were any additions, corrections, or comments to the minutes of the October 5th, 2026 Board of Supervisors Meeting, none were given.

A motion was made by Ms. Carpenter, seconded by Mr. Bergstresser to approve the minutes of the October 5th, 2026 Board of Supervisors Meeting as presented. Stouch-Aye, Bergstresser-Aye, Carpenter-Aye. Motion passed.

Mr. Stouch asked if there were any additions, corrections, or comments to the October 19th, 2026 Board of Supervisors Agenda, none were given.

A motion was made by Mr. Stouch, seconded by Mr. Bergstresser to approve the October 19th, 2026 Board of Supervisors Agenda as presented. Stouch-Aye, Bergstresser-Aye, Carpenter-Aye. Motion passed.

Solicitor's Report – Wendy McKenna, Esq.

Agreement of Sale (Long Property Open Space) – this property is located at 300 Jackson Road consisting of 80 acres and is appraised at $790,000, the Township is pursuing grant opportunities for the purchase. The Township has been working on acquiring this for many years for open space & park and rec use. Ms. McKenna asked for authorization to execute the Agreement of Sale.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to authorize the Solicitor to execute the Agreement of Sale. Bergstresser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed. Mr. Stouch commented that the house & barn will be demolished, he hopes to keep silo intact, land will be used for passive open space, returned to nature & active open space. The billboards will remain to generate income to put into the rec fund for that property. There is a $500,000 County grant for open space plus 2 other grants to hopefully fund the whole project.

LSA Resolutions

Resolution #10192026-01 (Dump Truck) – authorizing the submission of a grant application for the 2026 round of the Commonwealth Financing Authority's Local Share Account Program-Statewide in the amount of $286,580.00 to be used for the purchase of a new tandem axle dump truck and upfittings.

A motion was made by Mr. Stouch, seconded by Mr. Bergstresser to authorize the submission of a grant application through the LSA Program in the amount of $286,580.00 for the purchase of a new tandem axle dump truck and upfittings. Bergstresser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Resolution #10192026-02 – (Long Property) – authorizing the submission of a grant application for the 2026 round of the Commonwealth Financing Authority's Local Share Account Program – Statewide in the amount of $290,000.00 to be used for the Long Farm Acquisition.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to authorize the submission of a grant application in the amount of $290,000.00 through the LSA Program to be used for the Long Farm Acquisition. Bergstresser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

A motion was made by Mr. Stouch, seconded by Mr. Bergstresser to accept the Solicitor's Report as presented. Stouch-Aye, Bergstresser-Aye, Carpenter-Aye. Motion passed.

Engineering Report – Khal Hassan
Mr. Hassan stated that the pre-construction meeting has been scheduled for this Wednesday @ 10am with the contractor.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to accept the Engineering Report as presented. Stouch-Aye, Bergstresser-Aye, Carpenter-Aye. Motion passed.

Police Department Report – Chief Robert Evans
September Statistics – 828 calls for service, 9 reportable accidents, 8 non-reportable accidents, 170 traffic enforcement/vehicle stops, 147 traffic citations, 9 criminal investigations, 79 investigation supplements, 4 search warrants, 1 criminal arrest, and 5 non-traffic citations. Det. Delancy attended training for Motorcycle Collision as part of his continuing commitment as a Vehicle Accident Reconstructionist. Cpl. Ziegler received training and certification for Red Dot MOS instructor. New Hanover PD hosted a one hour "Stop the Bleeding" class. Officer Sedgwick, Perretta, Maryanski, and Choiniere attended this training. Officers Choiniere, Maryanski, and Chambers attended speed timing training and certification through YCG. Reminder that National Take Back Initiative Event is scheduled for Saturday, October 24th, 2026 from 10am to 2pm. Detective Delaney will be available at our police station to collect all unwanted and expired medications.

Policy Update 127.1 – Artificial Intelligence – updating 127.1
A motion was made by Mr. Stouch, seconded by Mr. Bergstresser to authorize the update of Policy 127.1 for Artificial Intelligence. Bergstresser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

A motion was made by Mr. Bergstresser, seconded by Ms. Carpenter to accept the Police Department Report as presented. Stouch-Aye, Bergstresser-Aye, Carpenter-Aye. Motion passed.

Treasurer's Report – Kelly Faith
The unpaid bills as of October 19th, 2026 amount to $354,800.69 excluding GF&R releases.

A motion was made by Mr. Stouch, seconded by Mr. Bergstresser to approve the unpaid bills for October 19th, 2026 in the amount of $354,800.69 excluding any GF&R payments. Bergstresser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Authorization to pay bills to Gilbertsville Fire & Rescue in the amount of $41,119.52.
A motion was made by Mr. Stouch, seconded by Ms. Carpenter to approve the GF&R unpaid bills in the amount of $41,119.52. Bergstresser-Recuse, Stouch-Aye, Carpenter-Aye. Motion passed.

Preliminary 2027 Budget – Ms. Faith commented that we are reviewing the information and revenue will be down substantially and expenses are up. We are continuing to work on the budget.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to accept the Treasurer's Report as presented. Bergstresser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Zoning & Code Enforcement Report - Andrew Duncan
September Statistics – 51 permits issued, 50 inspections completed, 7 pending violations, and 5 violations in September 2026. MS4 Stormwater Year 8 submitted to PADEP on 9/30/2026 with assistance from Pennoni. Subdivisions: 115 W Moyer Rd, 749 Congo Rd, Madison Walk.
Zoning Hearing Update: 125 Paul Drive, 140 Jackson Rd – grant with conditions.
Zoning Hearing – Kunda, 101 Kulps Road, accessory dwelling unit November 19th, 2026 for an in-law suite. The applicant will present to the P/A on Monday October 26th, 2026 and the BOS on Wednesday November 4th, 2026.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to accept the Zoning & Code Enforcement Report as presented. Bergstresser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Emergency Services Report

GF&R – for the month of September there were 26 incidents, 22 in Douglass. Busiest time of day was 3pm, average time of arrival was 5 minutes and 21 seconds, average personnel per call was 6.1, 268 hours of training, 29 hours for meetings, 35 hours for events. Training – engineers night/equipment checks, low angle rescue, SCBA training, Leadership II, live fire training – Berks County.
DEP Site Investigation Report – there was water testing done at the homes behind the Fire Company, one house was tested positive for PFAS so DEP is recommending installing monitoring wells on the Fire Company property to collect further data and determine the real problem and solution.
Letter of Appreciation from Boyertown Ambulance – Mr. Duncan stated that a letter of appreciation was received by GF&R on behalf of the Boyertown Community Ambulance Service thanking them for the temporary use of radios that were supplied.
GACAS Chief Pisaturo – 155 calls for service (57 in Douglass, 21 in New Hanover, 22 in Upper Pottsgrove, 26 Pottstown, 10 other Montco, and 19 in Berks County). Bally Ambulance – 152 calls for service, 5 in Douglass.

A motion was made by Mr. Stouch, seconded by Mr. Bergstresser to accept the Emergency Services Reports as presented. Bergstresser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Public Works Report-Roadmaster Michael Heydt

Road Projects: Buchert Road was Tar & Chipped and fog sealed, line painting was completed. Specht: cleaned road for line painting, line painting completed. Congo-Niantic: cleaned road for line painting, line painting completed. Road Maintenance: roadside mowing, weed whacking bridges, clean up trees after windstorms, fixed potholes on dirt roads, repaired or replaced some street signs, milled and filled potholes on Grosser Road. Stormwater Maintenance: Merkel – replace inlet along road, paved in area that was disturbed; Virmay Drive – replaced inlet on the corner, paved around the area. Cleaning Inlets: Mensch Lane, Martin Avenue, Merkel Road. Hampton Drive & Hampton Circle – clean and repaired 3 inlets, grouted around the top of inlet. Maple Street – clean inlet and repair pothole. Weller Rd: (Dirt & Gravel Road Grant) – added headwalls to both ends of the pipe. Maintenance of equipment and highway building.
A motion was made by Mr. Stouch, seconded by Mr. Bergstresser to accept the Public Works Report as presented. Bergstresser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Manager's Report – Manager David Thompson

a. Schedule of Meetings:
   1. Monday October 26th, 2026 P/A Mtg @ 7pm, No Workshop
   2. Wednesday November 4th, 2026 BOS Meeting 7pm, Agenda Mtg @ 6pm
   3. Monday November 9th, 2026 ESB Meeting @ 6pm

b. Omega Quotes (Admin & Public Works) - The Board asked the Manager to have Omega rerun the figures and authorized the Solicitor to review the Omega contracts to see if we can end them.

c. Leaf Collection Program Updates – Leaf collection begins on Monday October 23rd, 2026. The collection schedule has been changed to avoid the trash collection schedule so please check the website for the updated schedule.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to accept the Manager's Report as presented. Bergstresser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Old Business/New Business

No old business or new business was given.

Public Comment

Mr. Stouch stated that Election Day is on Tuesday November 3rd, 2026 so please remember to vote. Also, the BOS meeting is scheduled for Wednesday November 4th, 2026 because of Election Day.

A motion was made by Mr. Stouch, seconded by Mr. Bergstresser to adjourn the meeting at 7:43pm. Bergstresser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

The next Board of Supervisor's Meeting will be Wednesday November 4th, 2026 @ 7 pm.

Respectfully submitted by,
Marcy Meitzler