



Douglas Township, Montgomery County

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AGENDA – April 23rd, 2026

1. Call to Order
2. Pledge of Allegiance
3. Public Meeting Policy Announcement
4. Swearing-In Ceremony – Honorable District Justice Maurice Saylor
(Patrolman Michael Choiniere)
5. Executive Session
6. Minutes of March 16th, 2026 Board of Supervisors Meeting
 - a. Additions, corrections, motion for approval
 - b. Agenda for April 23rd, 2026 – additions, corrections, motion for approval.
7. Solicitor's Report
 - a. Kelly Acres Lot Realignment Resolution #04232026-01
 - b. 115 W. Moyer Rd Final Plan Approval
 - c. 1443 Mensch Lane – Lot line revision
 - d. Authorization to Advertise for Bid – Township Trash and Recycling Contract
 - e. Resolution #04232026-02 – Updated annual criteria for GF&R volunteers local tax credit program.
8. Engineering Report – Khal Hassan
9. Police Department Report – Chief Robert Evans
 - a. Letter of Resignation – Det/Cpl Daniel Castellucci
 - b. Consideration to hire one full time police officer – Offer of Employment
10. Treasurers Report – David Thompson
 - a. Authorization to pay the bills (BOS Approval Required)
11. Zoning & Code Enforcement – Andrew Duncan

12. Emergency Services Reports – (copies in lobby)
 - a. Gilbertsville Fire and Rescue Monthly Report
 - b. Gilbertsville Area Community Ambulance Monthly Report
 - c. Bally Community Ambulance Monthly Report

13. Public Works Report – Roadmaster Michael Heydt
 - a. Monthly Report

14. Manager’s Report – Manager David Thompson
 - a. Schedule of Meetings
 1. Monday April 27th, 2026 P/A Meeting @ 7pm – Workshop at 6pm
 2. Saturday May 9th, 2026 Annual Trout Rodeo 8am to 12noon, 170 Linsenbeidler Rd
 3. Monday May 11th, 2026 EMS Meeting @ 6pm
 4. Monday May 18th, 2026 BOS Meeting @ 7pm, Agenda Meeting @ 6:30pm
 5. Regional Comprehensive Plan – 45 Day Comment Period

15. Old Business / New Business
 - a. Finance Director update
 - b. Fee Schedule – Update Resolution #04232026-03
 - c. Updated Forever Green Grant Resolution #04232026-04

16. Public Comment

17. Adjournment

NEXT MEETING MONDAY MAY 18TH, 2026 @ 7PM

The meeting of the Douglass Township Board of Supervisors was called to order at 7:02PM. Attending were Chairman Josh Stouch, Vice Chairman Don Bergstresser, Supervisor Sara Carpenter, Solicitor Wendy McKenna, Manager David Thompson, Khal Hassan of Pennoni & Associates, Chief Evans, Andrew Duncan, Roadmaster Mike Heydt, and approximately 40 residents/developers. A reporter was present. The meeting was held at the Gilbertsville Fire & Rescue building.

Mr. Stouch led in the Pledge of Allegiance and read the Public Meeting Policy Announcement. Mr. Stouch announced that no Executive Session was held this evening.

Swearing-In Ceremony – Honorable District Justice Maurice Saylor

District Justice Maurice Saylor performed the swearing-in of Officer Michael Choiniere as his wife and niece assisted in holding the bible. Chief Evans congratulated Officer Choiniere on his appointment as police officer for our township. He comes to us with multiple years of experience in patrol and criminal investigations. We look forward to working with him. Mr. Stouch asked for a brief recess for pictures at 7:07pm.

The meeting reconvened at 7:09pm. Mr. Stouch asked if there were any additions, corrections, or comments to the minutes of the March 16th, 2026 Board of Supervisors Meeting, none were given.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to approve the minutes of the March 16th, 2026 Board of Supervisors Meeting as presented. Bergstresser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Mr. Stouch asked if there were any questions, comments, or corrections to the April 23rd, 2026 Board of Supervisors Agenda, none were given.

A motion was made by Mr. Bergstresser, seconded by Mr. Stouch to approve April 23rd, 2026 Board of Supervisors Agenda as presented. Bergstresser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Solicitor's Report – Wendy McKenna, Esq.

Kelly Acres Lot Realignment Resolution #04232026-01 – the realignment was accomplished by shifting the lot lines of lots of 2 & 3 and contingent upon addressing the comment letters dated 2/24/2026.

A motion was made by Mr. Stouch, seconded by Mr. Bergstresser to approve Resolution #04232026-01 Preliminary/Final Plan approval of Kelly Acres Lot Realignment contingent on addressing the comment letters dated 2/24/2026. Bergstresser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

115 W. Moyer Rd Final Plan Approval – Mr. Hassan asked for confirmation that any damage to any recently paved township road would be repaired by contractor and also plan approval should be contingent on addressing all comments in letter dated 3/06/2026, developer is to contact Upper Pottsgrove for access of their roads instead of Douglass Township road access, and developer will sign off on these requests.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to authorize Solicitor to draft Resolution for Final/Preliminary Plan approval for 115 W. Moyer Road plan contingent on addressing all comments of Pennoni letter and MCPC letter 3/06/2026, developer will sign agreement that any Township roads damaged in the development process will be repaired at their cost, and developer will approach Upper Pottsgrove for access of their roads during construction processes instead of Douglass Township roadways. Bergstresser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

1443 Mensch Lane Lot Line Revision – Mr. Hassan stated that there was a zoning issue to address and recommends approval contingent upon addressing issues in the comment letter & review letter dated 3/11/2026.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to authorize the Solicitor to prepare a Resolution for the Preliminary/Final Minor Subdivision Plan for the 1443 Mensch Lane Lot Line Revision contingent upon addressing all comments in review letters dated 3/11/2026. Bergstresser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Authorization to Advertise for Bid – Township Trash and Recycling Contract

A motion was made by Mr. Stouch, seconded by Mr. Bergstresser for authorization to Advertise to Bid for the Trash & Recycling Contract for Douglass Township. Bergstresser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Resolution #04232026-02 – Updated annual criteria for GF&R volunteers local tax credit program

A motion was made by Ms. Carpenter, seconded by Mr. Stouch to approve Resolution #04232026-02 for the Updated Annual Criteria for GF&R Volunteers Local Tax Credit Program. Bergstresser-Abstain, Stouch-Aye, Carpenter-Aye. Motion passed.

A motion was made by Mr. Stouch, seconded by Mr. Bergstresser to accept the Solicitor's Report as presented. Bergstresser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Engineering Report – Khal Hassan

Mr. Hassan covered his items under the Solicitor Report.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to accept the Engineering Report as presented. Bergstresser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Police Department Report – Chief Robert Evans

March Statistics – 970 calls for service, 5 reportable accidents, 8 non-reportable accidents, 92 traffic citations, 7 criminal investigations, 56 investigation supplements, 3 search warrants, 2 criminal arrests, and 3 non-traffic citations. Cpl. Dykie provided a report to the Township and the Board regarding the current state of our police fleet. We are experiencing high cost of repairs on our police vehicles. Currently we have two grants submitted for new vehicle purchases. I recently submitted a grant application through Economic Development and Community Development Initiatives (EDCDI) for a new vehicle and police fleet to be outfitted with n-car camera systems. From March 30th through April 1st, 2026 the Accreditation Conference was held in Hershey, PA. myself, Cpl. Ziegler, and Assistant Ashley Talarico attended. Our department is in Year 3 of our cycle and due for re-accreditation in February 2027. DEA Drug Takeback is scheduled for Saturday April 25th, 2026 between 10am and 2pm. Det/Cpl Dan Castellucci will be accepting all unwanted and expired medications at the police station.

Resignation Letter – Det/Cpl Daniel Castellucci – Chief Evans stated that Det/Cpl Daniel Castellucci has submitted his Letter of Resignation, he has accepted a position with the Montgomery County Detectives after assisting in a high-profile case.

A motion was made by Mr. Stouch, seconded by Mr. Bergstresser to accept a Letter of Resignation from Det/Cpl Daniel Castellucci. Bergstresser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Mr. Stouch asked Chief Evans to have Letters of Commendation drawn up for Det/Cpl Castellucci for the May 18th, 2026 Board of Supervisors Meeting.

Consideration to hire a police officer/Offer of Employment (Liam Chambers) – Chief Evans asked the Board to approve an Offer of Employment to Liam Chambers as a full time police officer for Douglass Township, the start date is unknown at this time. Ms. Gerhart asked how many full time police officers do we have, Chief Evans replied we currently have 14 officers. Mr. Burns had questions about license plate readers and access to

information collected, he would like the township to research this. He also asked if the overtime for police officers went over budget and why we need another officer, Chief Evans responded that overtime did not go over budget last year. The call rate has gone up as well as the population in Douglass so another officer is needed. Mr. Burns stated that he noticed the cameras on the signs at County Line Road, Chief Evans said they are not cameras they are traffic signal timers.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to approve the Offer of Employment as full time police officer to Liam Chambers with a start date unknown at this time. Bergstresser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to accept the Police Department Report as presented. Bergstresser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Treasurer's Report – David Thompson

The unpaid bills as of April 23rd, 2026 total \$290,418.81 in two separate motions for \$244,963.19 and \$45,455.62 for rent & EMS tax payments to GF&R.

A motion was made by Mr. Stouch, seconded by Mr. Bergstresser to authorize payment of the bills for April 23rd, 2026 in the amount of \$244,963.19. Bergstresser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Authorization is needed for the April 2026 rental payment to Gilbertsville Fire & Rescue in the amount of \$5,600 and EMS Tax payment to Gilbertsville Fire & Rescue for \$39,855.62 a total of \$45,455.62.

A motion was made by Ms. Carpenter, seconded by Mr. Stouch to authorize payment in the amount of \$5,600 for April 2026 rental to Gilbertsville Fire and Rescue and \$39,855.62 EMS Tax payment to Gilbertsville Fire & Rescue. Bergstresser-Abstain, Stouch-Aye, Carpenter-Aye. Motion passed.

Mr. Thompson reported that Alloy5 has requested an additional \$25,000 to finalize the drawings for the township administration building renovations for the USDA loan. Mr. Hassan commented that Alloy5 should a clear breakdown of this additional cost. There are concerns with the increased costs with the USDA loan having to go by the "Built in America" standards which is more expensive.

A motion was made by Mr. Stouch, seconded by Mr. Bergstresser to authorize Mr. Thompson to seek out other financing options for the building renovation project. Bergstresser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Zoning & Code Enforcement Report – Andrew Duncan

March 2026: 2 alterations, 1 commercial alteration/fit out, 9 re-roofs, 3 roof mounted solar units, 2 finished basements, 1 generator, 5 electrical, 2 decks. 47 permits issued, 20 zoning permits, 30 inspections completed by Kraft, and 1 violation notice (unsafe structure).

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to accept the Zoning & Code Enforcement Report as presented. Bergstresser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Emergency Services Report

GF&R March 2026 Report – GF&R had 29 incidents, 18 in Douglass Township, busiest time of day was 8pm – 9pm, average time from dispatch 5 minutes 43 seconds, average personnel per call 8.1. Fundraising time 100 hours, training hours 273, and meetings 25 hours. GF&R is having a Drink Donation Drive May 3rd to May 10th where you can drop off donated Gatorade or water to be used by the volunteers. Ms. Gerhart asked how many people respond to the Fire Company donation letters? Chief Duncan replied, we sent out 4200 letters and 13% of those supplied donations, we are also supported through the EMS tax. GACAS had 100 calls for service with 37

calls in Douglass Township. Bally Ambulance had 126 calls for service, 3 were in Douglass. Copies of reports are available in the lobby.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to accept the Emergency Service Reports as presented. Bergstresser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Public Works Report – Roadmaster Michael Heydt

Mr. Heydt stated that the road crew worked on fixing potholes, put snow equipment away, received ice melt delivery, repaired inlets in the Laurelwood Development, performed chipping & cleanup of debris from windstorm, and applied for a grant for dirt & gravel roads.

A motion was made by Mr. Stouch, seconded by Mr. Bergstresser to accept the Public Works Report as presented. Bergstresser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Manager’s Report – Manager David Thompson

a. Schedule of Meetings:

1. Monday April 27th, 2026 P/A Meeting @ 7pm – Workshop @ 6pm (sidewalk analysis report)
2. Saturday May 9th, 2026 Annual Trout Rodeo 8am – 12noon, 170 Linsenbeidler Rd
3. Monday May 11th, 2026 ESB Meeting @ 6pm
4. Monday May 18th, 2026 BOS Meeting @ 7pm, Agenda Meeting @ 6:30pm (Night Before Primary)

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to advertise that on Monday May 18th, 2026 BOS meeting will be held at the Gilbertsville Fire and Rescue Company and on Tuesday May 19th, 2026 an E. Philadelphia Ave a Revitalization Open House will be held GF&R from 6pm-8pm. Bergstresser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

5. Regional Comprehensive Plan – 45 Day Comment Period

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to accept the Manager’s Report as presented. Bergstresser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Old Business/New Business

Finance Director Update – We have 5 candidates; interviews will be during the first two weeks of May.

Fee Schedule – Resolution #04232026-03 updating Solicitation Fees to be \$100 per day per person.

A motion was made by Mr. Stouch, seconded by Mr. Bergstresser to adopt Resolution #04232026-03 for the updated 2026 Fee Schedule. Bergstresser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Updated Forever Green Grant Resolution – this item was tabled by the Manager

Public Comment

Data Centers were brought up by a resident – Mr. Stouch commented that while Douglass is not in favor of data centers we have gone and will go to lengths to insure we have an area with the least impact for this use and will have strict criteria & guidelines for the use. A resident commented that the development in New Hanover Township will cause major traffic issues.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to authorize the Solicitor & Engineer to draft the criteria & guidelines to control data center uses for the June 2026 meeting. Bergstresser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

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A motion was made by Mr. Stouch, seconded by Ms. Carpenter to adjourn the meeting at 8:35pm. Bergstresser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

The next Board of Supervisor's Meeting will be Monday May 18th, 2026 @ 7 pm at the Gilbertsville Fire Company.

Respectfully submitted by,
Marcy Meitzler