

General Information for the Position of Police Officer

GENERAL INFORMATION

Positions in Douglass Township Police Department are Non-Civil Service. If you are interested in a career with the Douglass Township Police Department this information explains the general requirements and application process.

GENERAL REQUIREMENTS

Interested individuals must meet all of the requirements listed below in order to apply for the position of Police Officer.

1. You must be a citizen of the United States of America
2. You must be at least twenty-one (21) years of age.
3. You must be a high school graduate or have earned a general equivalency degree (commonly referred to as a G.E.D. certificate).

PHYSICAL REQUIREMENTS

Height – There is no maximum or minimum height requirement.

Weight – To be proportionate with height and body frame.

Vision – As certified by an optometrist as having possession of color depth perception and vision suitable for the police profession with or without corrective lenses.

Hearing – You must have the ability to clearly distinguish a whispered voice with each ear at a distance of eight feet without the use of electronic aid

Dental – Evidence of healthy gums and an adequate number of healthy teeth or satisfactory replacements as certified by a dentist.

Strength and Agility Test – The applicant must be certified under Act 120, also known as the Municipal Police Officers Education and Training Act prior to appointment. The applicant must be able to meet all requirements of the training institution.

PERSONAL SURVEY

Ask yourself the following questions to further determine your fitness to be police Officer:

1. Are you willing to have your personal background thoroughly investigated?
2. Can you undergo an intensive academic and physical training program?

3. Can your family adjust to the salary of a police officer?
4. Are you willing, when required, to work long hours, rotating shifts and endure unusual hardships and danger in performance of your duties?
5. Are you willing to abide by the rules and regulations of the Douglass Township Police and to impartially enforce the law?

APPLICATION PROCESS

1. Douglass Township Police Department applications for employment available at our department during normal business hours, by emailed request to police@douglasstownship.org, or visit our website at www.douglasstownship.org.
2. Complete the application and return the application to the Douglass Township Police Department. **Incomplete applications or failure to turn in any required documents will result in application rejection.**
3. If at the time of filing an application for employment the township is not currently hiring Police Officers your application will be kept in an active file for a period of two (2) years. If during that period the Township activates the hiring process for the position of police officer you will be notified by U.S. Mail.
4. If the Township advertised the position of Police Officer in a daily newspaper it will state the following:
 - a. Where and how applications can be picked up.
 - b. Where completed applications can be returned.
 - c. Date when completed applications must be returned.
5. If it has been determined that you are eligible to compete in the oral interview you will receive notice approximately two weeks prior to the oral interview date advising you of your scheduled date, time, and place for the oral interview. It is your responsibility to appear as scheduled for the oral interview.
6. You will be notified of your results on the oral interview by the Chief of Police. At this time, you will be considered for further processing. If you are a part of this selected group, you will receive written notification to appear for:
 - a. Physical examination – including a broad-based urinalysis drug screening test.
 - b. Psychological examination.
7. Applicant/s who are successful will then be required to execute the Authorization to Obtain Information Form. At this time, you will be subjected to a thorough background investigation, which will be reviewed by Douglass Township Board of Supervisors.