



# Douglas Township, Montgomery County

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AGENDA – March 3<sup>rd</sup>, 2025

1. Call to Order
2. Pledge of Allegiance
3. Executive Session
4. Minutes of February 18<sup>th</sup>, 2025 Board of Supervisors Meeting
  - a. Additions, corrections, motion for approval
  - b. Agenda for March 3<sup>rd</sup>, 2025 – additions, corrections, motion for approval.
5. Engineering Report – Khal Hassan
  - a. Holly Road Development (Gambone) – Sewer Planning Module Component 3 Plan Review (consideration to adopt Resolution #03032025-01)
6. Solicitor Report – Wendy McKenna, Esq.
  - a. 115 W. Moyer Road – Terralead LLC Preliminary Plan Resolution #03032025-02 (consideration to adopt Resolution #03032025-02)
7. Public Works – Roadmaster Michael Heydt
  - a. Monthly Report
8. Manager's Report – Manager Andrew Duncan
  1. Schedule of Meetings
    - a. Thursday March 13<sup>th</sup>, 2025 Planning Agency Mtg @ 7pm, Workshop @ 6pm
    - b. Tuesday March 18<sup>th</sup>, 2025 Board of Supervisors Meeting @ 7pm, Agenda Mtg @ 6:30pm
9. Old Business/New Business
  - a. Consideration to approve addendum to Police Contract adding a lateral transfer option for recruitment of new officers.
  - b. Consideration to extend the Waste Management Contract that is due to expire on December 31<sup>st</sup>, 2025 for one additional year.
  - c. Consideration to approve EMS Fair Funding Model Document recommended by Emergency Services Board.
  - d. Consideration to appoint Sam Hunter to the vacant position of Auditor with a term expiring on December 31<sup>st</sup>, 2027.
  - e. Consideration to dispose of 2013 Dodge Charger on Municibid
10. Public Comment
11. Adjournment

**NEXT MEETING TUESDAY MARCH 18<sup>TH</sup>, 2025 @ 7PM**

The meeting of the Douglass Township Board of Supervisors was called to order at 7:02P.M. Attending were Vice-Chair Sara Carpenter, Supervisor Don Bergstresser, Solicitor Wendy McKenna, Manager Andrew Duncan, Khal Hassan of Pennoni & Associates, Mike Heydt, and approximately 11 residents/developers. A reporter was present.

Ms. Carpenter led in the Pledge of Allegiance and announced that there was no Executive Session held this evening.

Ms. Carpenter asked if there were any additions, corrections, or comments to the minutes of the February 18<sup>th</sup>, 2025 Board of Supervisors Meeting, none were given.

A motion was made by Mr. Bergstresser, seconded by Ms. Carpenter to approve the minutes of the February 18<sup>th</sup>, 2025 Board of Supervisors Meeting. Bergstresser-Aye, Carpenter-Aye. Motion passed.

Ms. Carpenter asked if there were any questions, comments, or corrections to the March 3<sup>rd</sup>, 2025 Board of Supervisors Agenda, none were given.

A motion was made by Mr. Bergstresser, seconded by Ms. Carpenter to approve the March 3<sup>rd</sup>, 2025 Board of Supervisors Agenda as presented. Bergstresser-Aye, Carpenter-Aye. Motion passed.

#### **Engineering Report – Khal Hassan**

Holly Road Development (Gambone) – Sewer Planning Module Component 3 Plan Review (consideration to adopt Resolution #03032025-01) – Mr. Hassan stated that they have completed their review, this is the standard process for Land Developments and he finds everything to be satisfactory.

A motion was made by Ms. Carpenter, seconded by Mr. Bergstresser to adopt Resolution #03032025-01 for the Sewer Planning Module Component 3 Plan for the Holly Road Development. Bergstresser-Aye, Carpenter-Aye. Motion passed.

A motion was made by Ms. Carpenter, seconded by Mr. Bergstresser to accept the Engineer's Report as presented. Bergstresser-Aye, Carpenter-Aye. Motion passed.

#### **Solicitor Report – Wendy McKenna, Esq.**

115 W. Moyer Road – Terralead LLC Preliminary Plan Resolution #03032025-02 (consideration to adopt) – Ms. McKenna gave a brief overview stating that lots 1 through 17 are for new single-family cluster homes in the R1-A Zoning District and 1 Estate Lot with conditions & waivers. There is a voluntary Fee in Lieu of for recreational purposes in the amount of \$37,700 and a voluntary Fee in Lieu of for plantings in the amount of \$69,500. Ms. McKenna asked for adoption for the Preliminary Plan Approval.

A motion was made by Ms. Carpenter, seconded by Mr. Bergstresser to adopt Resolution #03032025-02 for Preliminary Plan Approval of the 115 W. Moyer Road (Terralead, LLC) development plan. Bergstresser-Aye, Carpenter-Aye. Motion passed.

A motion was made by Ms. Carpenter, seconded by Mr. Bergstresser to accept the Solicitor's Report as presented. Bergstresser-Aye, Carpenter-Aye. Motion passed.

#### **Public Works – Roadmaster Michael Heydt**

Mr. Heydt commented that the roadcrew cleaned up tree debris from storms, repaired potholes, replaced a pipe on Congo Road, repaired dirt roads, and graded Miller Road. Mr. Heydt said they are gearing up for spring trimming. No questions were given.

A motion was made by Ms. Carpenter, seconded by Mr. Bergstresser to accept the Public Works Report as presented. Bergstresser-Aye, Carpenter-Aye. Motion passed.

**Manager's Report – Andrew Duncan**

1. Schedule of Meetings:

- a. Thursday March 13<sup>th</sup>, 2025 Planning Agency Meeting @ 7pm, **Workshop Meeting @ 6pm (Zoning Updates)**. Mr. Duncan commented that he has been working with Ms. Lee and Ms. Crimm to expedite the updates by possibly April/May. Ms. McKenna said that a Public Hearing would be needed in June/July for adoption.
- b. Tuesday March 18<sup>th</sup>, 2025 BOS Agenda Mtg @ 6:30pm, Board of Supervisors Meeting @ 7pm

A motion was made by Ms. Carpenter, seconded by Mr. Bergstresser to accept the Manager's Report as presented. Bergstresser-Aye, Carpenter-Aye. Motion passed.

**Old Business/New Business**

- a. Consideration to approve addendum to Police Contract adding a lateral transfer option for recruitment of new officers. This would apply to certified officers or PA State Police with at least five years of experience to start at the "Two Year" Base Annual Salary only.

A motion was made by Mr. Bergstresser, seconded by Ms. Carpenter to approve the Addendum to Collective Bargaining Agreement 2023-2026 for lateral transfers. Bergstresser-Aye, Carpenter-Aye. Motion passed.

- b. Consideration to extend the Waste Management Contract that is due to expire on December 31<sup>st</sup>, 2025 for one additional year. The Board agreed to table this item for review until a full Board is present.
- c. Consideration to approve EMS Fair Funding Model Document recommended by Emergency Services Board. The Board agreed to table this item for review until a full Board is present.
- d. Consideration to appoint Sam Hunter to the vacant position of Auditor with a term expiring on December 31<sup>st</sup>, 2027.

A motion was made by Ms. Carpenter, seconded by Mr. Bergstresser to appoint Sam Hunter as Auditor with a term expiring on December 31<sup>st</sup>, 2027. Bergstresser-Aye, Carpenter-Aye. Motion passed.

- e. Consideration to dispose of 2013 Dodge Charger on Municibid – Mr. Duncan asked for authorization to sell the 2013 Dodge Charger on Municibid.

A motion was made by Ms. Carpenter, seconded by Mr. Bergstresser to authorize the Manager to sell the 2013 Dodge Charger on Municibid. Bergstresser-Aye, Carpenter-Aye. Motion passed.

**Public Comment**

Mr. Updegrave asked if the Board was going to consider extending the contract with Waste Management, Ms. Carpenter said it has been tabled for discussion in front of a full Board.

A motion was made by Ms. Carpenter, seconded by Mr. Bergstresser to adjourn the meeting at 7:16pm. Bergstresser-Aye, Carpenter-Aye. Motion passed.

**The next Board of Supervisor's Meeting will be Tuesday March 18<sup>th</sup>, 2025 @ 7 pm**

Respectfully submitted by,  
Marcy Meitzler