



Douglas Township, Montgomery County

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AGENDA – December 2nd, 2024

1. Call to Order
2. Pledge of Allegiance
3. Executive Session
4. Minutes of November 18th, 2024 Board of Supervisors Meeting
 - a. Additions, corrections, motion for approval
 - b. Agenda for December 2nd, 2024 – additions, corrections, motion for approval.
5. Engineering Report – Khan Hassan
 - a. Oak Mill Escrow Reduction Request #4 (\$36,611.77)
6. Police Department – Chief Robert Evans
 - a. Officer John Peters – Remove from probationary period
 - b. Conditional Offer of Employment – New Full Time Police Officer
7. Solicitor Report – Wendy McKenna, Esq.
8. Manager's Report – Manager Andrew Duncan
 1. Schedule of Meetings
 - a. Monday December 9th, 2024 ESB Meeting @ 6pm
 - b. Thursday December 12th, 2024 P/A Meeting @ 7pm, **No Workshop**
 - c. Monday December 16th, 2024 BOS Meeting @ 7pm, Agenda Meeting @ 6:30pm
 2. 2025 Meeting Schedule/Holiday Schedule (for review)
 3. 1407 E. Philadelphia Avenue Update
9. Old Business/New Business
 - a. Consideration of Resolution No. 12022024-01 – a resolution supporting the Pennsylvania Commission for the United States Semiquincentennial (America250PA)
10. Public Comment
11. Adjournment

NEXT MEETING MONDAY DECEMBER 16TH, 2024 @ 7PM

The meeting of the Douglass Township Board of Supervisors was called to order at 7:07P.M. Attending were Chairman Joshua Stouch, Vice-Chair Sara Carpenter, Supervisor Don Bergstresser, Solicitor Wendy McKenna, Manager Andrew Duncan, Khal Hassan of Pennoni & Associates, Chief Evans, Mike Heydt, and approximately 4 residents/developers. A reporter was present.

Mr. Stouch led in the Pledge of Allegiance and announced that there was an Executive Session held this evening from approximately 6:30pm to 6:45pm involving personnel matters. No decisions or votes were taken.

Mr. Stouch asked if there were any additions, corrections, or comments to the minutes of the November 18th, 2024 Board of Supervisors Meeting, none were given.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to approve the minutes of the November 18th, 2024 Board of Supervisors Meeting. Bergstresser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Mr. Stouch asked if there were any questions, comments, or corrections to the December 2nd, 2024 Board of Supervisors Agenda, no changes were given.

A motion was made by Ms. Carpenter, seconded by Mr. Bergstresser to approve the December 2nd, 2024 Board of Supervisors Agenda. Bergstresser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Engineering Report – Khal Hassan

Oak Mill Escrow Reduction Request #4 (\$36,611.77) - an escrow release request has been received from Chatham Creek, LLC for Oak Mill escrow release #4 in the amount of \$36,611.77. Mr. Hassan said a site inspection was conducted November 27th, 2024 and based on our observations of the work, we recommend the requested release.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to approve the Oak Mill escrow release #4, based on the recommendation of the Township Engineer, in the amount of \$36,611.77 with \$63,395.38 remaining in escrow. Bergstresser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed. No questions were given on the Engineer's Report.

Solicitor Report – Wendy McKenna, Esq.

No report was given.

Police Department – Chief Robert Evans

Officer John Peters (remove from probationary period) – Chief Evans asked for Officer John Peters to be removed from the probationary period.

A motion was made by Mr. Stouch, seconded by Mr. Bergstresser to remove Office John Peters from probationary status. Bergstresser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Conditional Offer of Employment (New Full Time Police Officer) – Chief Evans asked for a Conditional Offer of Employment for a new full-time police officer to begin on January 6th, 2025.

A motion was made by Ms. Carpenter, seconded by Mr. Bergstresser for approval of a Conditional Offer of Employment for a new full-time police officer to begin on January 6th, 2025. Bergstresser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Manager's Report – Andrew Duncan

1. Schedule of Meetings:
 - a. Monday December 9th, 2024 ESB Meeting @ 6pm
 - b. Thursday December 12th, 2024 P/A Meeting @ 7pm, (No Workshop)

- c. Monday December 16th, 2024 BOS Meeting @ 7pm, Agenda Meeting @ 6:30pm.
2. 2025 Meeting Schedule/Holiday Schedule (for review) – Mr. Duncan asked the Board to review the 2025 Meeting Schedule and Holiday Schedule for approval at the next meeting.
3. 1407 E. Philadelphia Ave Update – Mr. Duncan informed the Board that the Zoning Hearing Board granted the Special Exception for 1407 E. Philadelphia Avenue (Eisenhuth) with conditions. The zoning hearing for 1446 Grosser Rd (Curry-Logan) has been continued to January 15th, 2025 @ 5:30pm.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to accept the Manager's Report as presented. Bergstresser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Old Business/New Business

Consideration of Resolution No. 12022024-01 – a resolution supporting the Pennsylvania Commission for the United States Semiquincentennial (America250PA) – Mr. Duncan explained that AMERICA250PA hopes to engage all Pennsylvanians and all 67 counties through their many signature and officially recognized programs, projects, and events over the next several years by inspiring future leaders and celebrating all Pennsylvanian's contributions to the nation over the last 250 years as well as recognizing EPIC to educate, preserve, innovate, and celebrate every Pennsylvanian in every county.

A motion was made by Mr. Stouch, seconded by Mr. Bergstresser to adopt Resolution No. 12022024-01 Supporting the Pennsylvania Commission for the United States Semiquincentennial (AMERICA250PA). Bergstresser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Mr. Heydt asked for the Board's authorization to sell the tennis court poles & lights on Municibid.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to authorize Mr. Heydt to sell the tennis court poles & lights on Municibid. Bergstresser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Mr. Stouch announced that there will be some vacancies on some Board's or Committees, if anyone is interested please contact Mr. Duncan.

Public Comment

Mr. Updegrave asked how many police officers do we currently have, Chief Evans said we currently have 12 and with the new officer we will be at 13. Chief Evans stated that depending on calls for service and population most municipalities have between 13-15 officers. No other public comment was given.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to adjourn the meeting at 7:16pm. Bergstresser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

The next Board of Supervisor's Meeting is Monday December 16th, 2024 @ 7 pm.

Respectfully submitted by,
Marcy Meitzler