

Douglass Township, Montgomery County

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AGENDA – December 18th, 2023

1. Call to Order
2. Pledge of Allegiance
3. Executive Session
4. Minutes of December 4th, 2023 Board of Supervisors Meeting
 - a. Additions, corrections, motion for approval
 - b. Agenda for December 18th, 2023 – additions, corrections, motion for approval.
5. L.V.H. Zoning Hearing Board Application for building, property and directional signs. (P/A recommended support with change of Grosser Road sign)
6. Alloy5 – Administration Building Renovation Update (building evaluation, design options, costs)
7. Treasurer's Report – Ms. Cynthia O'Donnell
 - a. Authorization to pay the bills
8. Police Department – O.I.C. Det/Sgt. Robert Evans
 - a. Appointment of Police Chief - Oath of Office January 2nd, 2024
9. Engineer Report – Khal Hassan, PE
 - a. Montco 2040 Grant \$81,000 Douglass Park Renovations to Tennis Courts/Pickleball Courts/Accessibility (BOS authorization to advertise bid documents on PennBid)
10. Solicitor Report – Wendy McKenna, Esq.
11. Emergency Service Reports
 - a. GF&R
 - b. GACAS
 - c. ESB Minutes 12/11/2023 (BOS approval required)
12. Manager's Report – Peter Hiryak
 1. Schedule of Meetings
 - a. Tuesday January 2nd, 2024 BOS Reorganization Meeting @ 7pm, BOS Agenda Mtg @ 6:30pm

- b. Thursday January 11th, 2024 P/A Reorganization Meeting @ 7pm – **Workshop @ 6pm.**
- c. Tuesday January 16th, 2024 BOS Meeting @ 7pm, BOS Agenda Mtg @ 6:30pm
- 2. Escrow Release Hallowell Phase III #1, \$602,546.16 (BOS approval required)
- 3. Conflict Counsel Resignation Letter
- 4. 2024 Meeting Schedule & Holiday Schedule (BOS Approval & Authorization to Advertise)

13. Public Works – Mike Heydt

14. Old Business/New Business

- a. Alan Keiser Board of Supervisors 2016-2023 Thank You
- b. Congratulations Supervisor-Elect Don Bergstresser (Oath of Office 1/02/2024)

15. Public Comment

16. Adjournment

NEXT MEETING 7PM TUESDAY JANUARY 2ND, 2024 @ 7PM (Reorganization)

The meeting of the Douglass Township Board of Supervisors was called to order at 7:03P.M. Attending were Chairman Josh Stouch, Supervisor Alan Keiser, Solicitor Wendy McKenna, Manager Peter Hiryak, Khal Hassan of Pennoni & Associates, Andrew Duncan, Mike Heydt, Treasurer Cynthia O'Donnell, OIC Det/Sgt. Robert Evans, and approximately 19 residents/developers. A reporter was present.

Mr. Stouch asked Mr. Keiser to lead us in the pledge since this was Mr. Keiser's last meeting as Township Supervisor. Mr. Keiser led in the Pledge of Allegiance. Mr. Stouch announced that there was an Executive Session this evening from approximately 6:00pm to 6:30pm involving personnel & EMS matters and another Executive Session from approximately 6:50pm to 7pm involving personnel, no decisions or votes were taken.

Mr. Stouch asked if there were any additions, corrections, or comments to the minutes of December 4th, 2023 Board of Supervisors Meeting. No changes were given.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to approve the minutes of the December 4th, 2023 Board of Supervisors Meeting. Keiser-Aye, Stouch-Aye. Motion passed.

Mr. Stouch asked if there were any questions, comments, or corrections to the December 18th, 2023 Board of Supervisors Agenda, no changes were given.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to approve the December 18th, 2023 Board of Supervisors Agenda. Keiser-Aye, Stouch-Aye. Motion passed.

Zoning Hearing Board Application – Variance request for building, property and directional signs. Representatives were present from LVH. Mr. Duncan gave a brief description of the variance request. The proposed wall signs are 132 sq. ft., our ordinance for signs in the Office and Light Industrial Zoning District has a sign limit of 130 sq. ft. – the P/A supported this request. The proposed main entrance double sided monument signs measure 130 sq. ft., our ordinance limits this type of sign at 100 sq. ft. – the P/A supported this sign on Rt. 100, however requested that the sign on Grosser Road be a static sign with no EMC component. Mr. Duncan stated that the sign on Grosser Road has been revised to be a static sign with no EMC component but will remain 130 sq. ft. The proposed directional signs are 25 sq. ft., our ordinance limits directional signs to 4 sq. ft. – the P/A supported this request. The Board of Supervisors agreed to take a neutral stance on this proposed variance application, the hearing will be scheduled in late January 2024.

Alloy5 – Administration Building Renovation Update (building evaluation, design options, costs)
Gina Vary gave an overview of the (3) proposed administration building renovation plan sketches by Alloy5. Ms. Vary stated that Alloy5 has tried to come up with three concepts to best utilize the space of the administration building and provide future growth. Their study showed that hvac/heating system must be replaced, technology service must be upgraded, entrances and bathrooms must be ADA accessible and compliant. Two options showed using the existing footprint with two different layouts, the third option showed an addition for a larger meeting hall. The costs ranged for a full renovation at 2.5 million, a renovation with addition at 3.2 million, and a total new building construction cost of 4.7 million. Mr. Stouch commented that no decisions have been made this is purely for an informational standpoint. We will continue to adjust the plans and present changes to the BOS and the public. Next update on Tuesday January 16th, 2024.

Treasurer's Report (Authorization to pay the bills) – Cindy O'Donnell

The unpaid bills as of December 18th, 2023 is \$157,134.84 with the addition of \$703.26 reimbursement to Rebecca Zern. The unusual bills are Crafcoc Inc for poly flex sealing on Summer Hill Dr, GF&R for utilities reimbursement, Lightning X Products for first responder kits for police vehicles, Med-Tac International Corp for Mass Casualty Incident Warrior kit for police, Michael Heydt for reimbursement to purchase ice machine for highway department, NVB Playgrounds for a large adaptable child swing seat purchased with a grant, Selex Es

Inc, for the warranty on the police plate reader, and Witmer Public Safety Group for ballistic vests for Andy & Matt. No questions were given on the bills.

A motion was made by Mr. Stouch, seconded by Mr. Keiser for authorization to pay the unpaid bills as of December 18th, 2023 in the amount of \$157,134.84 plus additional \$703.26 reimbursement to Rebecca Zern. Keiser-Aye, Stouch-Aye. Motion passed.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to accept the Treasurer's Report as presented. Keiser-Aye, Stouch-Aye. Motion passed.

Police Department Report – OIC Det/Sgt. Robert Evans

November 2023 Police Statistics: 612 calls for service, 5 reportable accidents, 12 non-reportable accidents, 10 criminal investigations, 4 criminal arrests, 43 traffic citations, and 7 non-traffic citations. Hawk's Towing donated several NOCO Boost HD GB70 UltraSafe Car Battery Jump Starters/Portable Chargers. With this generous donation our department was able to provide each patrol vehicle with a portable charger. Thank you to Hawk's Towing. DTPD participated in Shop with a Cop. Douglass Township Police would like to thank all the first responders and Gilbertsville Fire and Rescue for their assistance with a major incident that occurred in November 2023. Thank you for your continued dedication and professionalism. Douglass Township Police would like to wish everyone a fun and wonderful Holiday Season. Please stay safe and drink responsibly. No questions were given. Mr. Hiryak stated that Vice-Chair Carpenter could not attend the meeting this evening so the appointment of Police Chief and the Oath of Office for the appointed Police Chief will be on January 2nd, 2024.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to accept the Police Department Report as presented. Keiser-Aye, Stouch-Aye. Motion passed.

Engineering Report – Khal Hassan, Pennoni Engineering

Montco 2040 Grant \$81,000 Douglass Park Renovations to Tennis Courts/Pickleball Courts/Accessibility (BOS authorization to advertise bid documents on PennBid). Mr. Hassan stated that Douglass has received a grant for \$81,000 that will be used to resurface one tennis court and transform the other court into two pickleball courts including fencing, 6-foot ADA walking path, and a wall board. Bid documents will be advertised on PennBid, authorization is needed to advertise on 12/30/2023 & 1/04/2024, Pre-Bid meeting will be on January 8th, 2024 @ 10am on site, and bid opening will be 1/17/2024 @ 11am on PennBid.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to authorize the advertisement and bidding (with bid documents) on PennBid for 12/30/2023 & 1/04/2024. Keiser-Aye, Stouch-Aye. Motion passed.

Solicitor Report – Wendy McKenna, Esq.

No report given.

GF&R Report/GACAS Report

Written reports are available in lobby. Mr. Duncan gave a brief overview of the November 2023 Monthly Report for Gilbertsville Fire & Rescue. Chief Duncan said there were 27 incidents in November, and the fire company was in service for 73 hours, 55 minutes. The average response time from dispatch to arrival in Douglass Township is 5 minutes, 27 seconds. Breakfast with Santa was a huge success with approximately 300 people attending. Santa Run was held on Sunday December 17th from 8am to 2:30pm which was also well attended. Mr. Duncan thanked Santa's helpers. Junior Firefighters Jeremy Neiman and Isaak Herb have successfully completed their 188-hour Firefighter 1 certification through the Montgomery County Fire Academy. Mr. Duncan briefly reviewed the ESB Minutes from 12/11/2023 (copies in lobby). Mr. Duncan thanked Mr. Keiser for all of his support. No questions were given.

GACAS Report – Mr. Doucette of GACAS gave a brief overview stating they had 140 calls in November and 90 transports. GACAS submitted the 2021 & 2022 audits and installed a new generator at their building. Mr. Doucette also thanked Mr. Keiser for all of his support. Ms. Geisinger added that the Membership Drive letters will be out at the end of the month. No questions were given.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to accept the GF&R Report, GACAS Report, and approved the ESB Minutes from 12/11/2023. Keiser-Aye, Stouch-Aye. Motion passed.

Manager's Report – Pete Hiryak

1. Schedule of Meetings:

- a. Tuesday January 2nd, 2024 BOS Reorganization meeting @ 7pm, BOS Agenda Meeting @ 6:30pm.
- b. Thursday January 11th, 2024 P/A Reorganization Meeting @ 7pm – **Workshop @ 6pm**
- c. Tuesday January 16th, 2024 BOS Meeting @ 7pm, BOS Agenda @ 6:30pm

2. Escrow Release #1 Hollowell Phase III, \$602,546.16 (BOS approval required) – Mr. Hassan stated that a site visit was conducted on December 8th, 2023 to verify the items and quantities requested for release, based on our observations we recommend the release of \$602,546.16 with \$3,160,015.52 remaining in escrow.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to approve Escrow Release #1 for Hollowell Phase III (Country View) in the amount of \$602,546.16 with a balance of \$3,160,015.52 remaining in escrow. Keiser-Aye, Stouch-Aye. Motion passed.

3. Conflict Counsel Resignation Letter – Mr. Hiryak stated that Victor Frederick is retiring and has submitted his resignation letter as Conflict Counsel for the Township. We will need to appoint a new Conflict Counsel.
4. 2024 Meeting Schedule & Holiday Schedule (BOS Approval & Authorization to Advertise) – The Board has received the 2024 Meeting Schedule & Holiday Schedule, approval and authorization to advertise is needed.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to approve the 2024 Meeting Schedule & Holiday Schedule and authorization for advertisement. Keiser-Aye, Stouch-Aye. Motion passed.

Mr. Hiryak stated that the fall leaf collection has been completed with 74 loads of leaves being collected. Mr. Hiryak thanked Mr. Powanda and his workers for doing a very under-appreciated job. Mr. Hiryak also stated that the Manager Position will be discussed next meeting for authorization to finalize the advertisement for his replacement.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to accept the Manager's Report as presented. Keiser-Aye, Stouch-Aye. Motion passed.

Public Works – Mike Heydt

Mr. Heydt thanked Mr. Keiser for all his support through the years.

Old Business/New Business

Mr. Stouch announced that this is Mr. Keiser's last meeting as Township Supervisor, he has been a Supervisor since 2016 and thanked him for his service to the Township. Mr. Stouch also presented Mr. Keiser with a Certificate of Service from PSATS, a Certificate of Appreciation from the House of Representatives, and a Certificate of Recognition from the Office of Senate of the Commonwealth for his years of service with the Township. Mr. Stouch also thanked Karen for being gracious in allowing the time that Alan has had to be away for all the meetings (Supervisors, P/A, & EMS Meetings) in the past eight years. Mr. Keiser said it was a privilege & honor to serve the Township, I've enjoyed it. It works seamlessly here because of the staff, the people in place have this in control. We have a great staff and the Township is in good hands.

Public Comment

Mr. Stouch thanked the employees & professional staff stating that throughout the year you make it easier for the Supervisors to conduct their Township business at our public meetings. Mr. Hiryak said we got to know Mr. Keiser for the past eight years, you are a quiet but strong leader that makes decisions based on knowledge, common sense, and respect for everyone involved. You listen to all sides, taking everything under consideration before acting and always with a sense of professionalism. I ask all the Township Supervisors why do you do this job and Alan your answer was "I want to make a difference and make the Township a better place to live and work". Mission accomplished Mr. Keiser. You will be missed by our Township residents, our staff and especially by our Township employees. Thank you again for your years of service to our municipality.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to adjourn the meeting at 8:03pm. Keiser-Aye, Stouch-Aye. Motion passed.

The next Board of Supervisor's Meeting (Reorganization) will be held on Tuesday January 2nd, 2024 @ 7pm.

Respectfully submitted by,
Marcy Meitzler



Gilbertsville Fire and Rescue Company

Monthly Fire Report

November 2023

Incidents by type:

- 111 - Building fire: 2
- 118 – Trash/Rubbish fire: 1
- 322 - Motor vehicle accident with injuries: 1
- 323 – Motor vehicle accident pedestrian: 2
- 350 – Water Rescue: 1
- 412 – Gas Leak – 5
- 424 – Carbon monoxide incident - 2
- 551 - Assist police or other governmental agency: 6 (Fire Police Call)
- 552 – Assist the police department with lighting: 1
- 745 – Fire alarm: 4
- 911 – Citizen Complaint – 2

Total Incidents for November 2023: 27

Fire Company in Service Time: 73 Hours, 55 Minutes

Call total for 2023: 279 (285 in 2022)

Fire Company in Service Time Year to Date: 993 hours, 31 minutes

Busiest Time of Day: 4:00PM – 5:00PM

Average Dispatch to First Arriving Unit in Douglass Township: 5 minutes, 27 seconds

Response per Municipality:

- Douglass Township Montgomery: 18**
- Upper Pottsgrove: 1
- New Hanover Township: 1
- Colebrookdale Township: 3
- Bechtelsville Borough (Berks County): 2
- Earl Township (Berks County): 1
- Washington Township (Berks County): 1

Training:

Engineers night / Equipment Checks
Scenario based decision making and communications
Scavenger Hunt

Events:

Santa Run will be held on Sunday December 17th 2023 from 9:00AM to about 2:30PM.
Look for Santa throughout the township as he rides on a fire truck.

Breakfast with Santa Fundraiser on Sunday December 10, 2023. 8:00AM to 11:00AM.

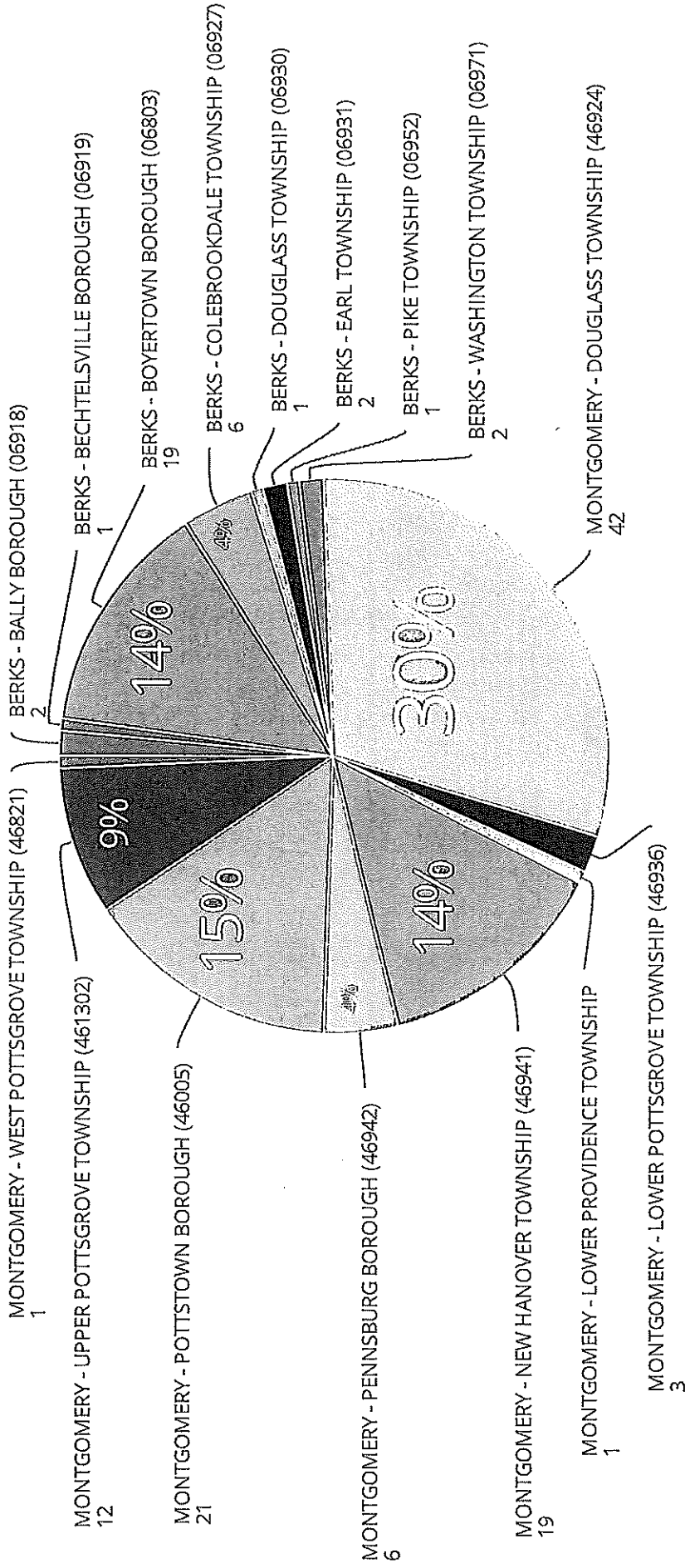
Notes:

Junior Firefighters Jeremy Neiman and Isaak Herb have successfully completed their 188 hour Firefighter 1 certification through the Montgomery County Fire Academy.

Respectfully Submitted,

Andrew A. Duncan
Chief of Fire Operations
Gilbertsville Fire and Rescue

Zone Chart



Total Calls for the month

Total Calls
140

Total ALS Calls

Incident Number
90

BLS total calls

Incident Number
36

Total Agency, Assist Calls

Total Agency, Assist Calls
3

Zone Breakdown Dec 11, 2023 4:08:05 PM EMS

Incident Numbr

Scene Zone	Municipal Totals
BERKS - BALLY BOROUGH (06918)	2
BERKS - BECHTELVILLE BOROUGH (06919)	1
BERKS - BOYERTOWN BOROUGH (06803)	19
BERKS - COLEBROOKDALE TOWNSHIP (06927)	6
BERKS - DOUGLASS TOWNSHIP (06930)	1
BERKS - EARL TOWNSHIP (06931)	2
BERKS - PIKE TOWNSHIP (06952)	1
BERKS - WASHINGTON TOWNSHIP (06971)	2
MONTGOMERY - DOUGLASS TOWNSHIP (46924)	42
MONTGOMERY - LOWER POTTS GROVE TOWNSHIP (46936)	3
MONTGOMERY - LOWER PROVIDENCE TOWNSHIP	1
MONTGOMERY - NEW HANOVER TOWNSHIP (46941)	19
MONTGOMERY - PENNSBURG BOROUGH (46942)	6
MONTGOMERY - POTTSTOWN BOROUGH (46005)	21
MONTGOMERY - UPPER POTTS GROVE TOWNSHIP (461302)	12
MONTGOMERY - WEST POTTS GROVE TOWNSHIP (46821)	1

Total Recalls

27

Transports by Destination

Destination Location Name	Total incident number
CHOP-King of Prussia	1
Grand View Health	1
Lehigh Valley Hospital-Cedar Crest	14
Penn State Health St. Joseph Medical Center	1
Pottstown Hospital - Tower Health	63
Reading Hospital - Tower Health	7
St. Luke's Hospital-Upper Bucks Campus	3

Total ambulance transports

Total Ambulance transports
90

Month	2018	Trps.	2019	Trps.	2020	Trps.	2021	Trps.	2022	Trps.	2023	Trps.
January	102	73	127	75	142	80	118	78	157	98	108	58
February	103	71	95	69	94	55	124	71	99	62	98	57
March	94	57	122	80	122	68	134	86	124	83	128	81
April	112	76	128	89	111	55	128	78	88	54	124	79
May	93	66	138	99	106	62	134	80	82	54	155	85
June	106	73	104	73	115	58	138	93	117	67	141	79
July	108	80	122	66	121	65	133	85	97	65	133	79
August	116	74	125	82	131	65	160	103	91	59	164	101
September	107	72	115	78	131	79	115	73	82	52	126	76
October	98	63	128	83	119	72	149	89	93	64	151	93
November	118	71	113	65	128	74	122	62	122	70	140	90
December	112	79	107	67	133	88	156	97	108	60		
Total	1,269	855	1,424	926	1,451	823	1,611	995	1,260	788	1,468	878
Monthly Average	105.75	71.25	118.6	77.1	120.9	68.58	134.25	82.9	105	65.6	133.45	79.8
Transport Rate	67%		65%		57%		62%		61%		59%	

Bally EMS Run Report

Criteria

Date From 11/01/2023
 Date To 11/30/2023
 ALL by MCD



Group	Count	Pct
Bally, Berks	8	6.3
Bechtelsville, Berks	2	1.6
Boyertown, Berks	8	6.3
Colebrookdale (Township of), Berks	7	5.5
District (Township of), Berks	7	5.5
Douglass (Township of), Montgomery	10	7.9
East Greenville, Montgomery	2	1.6
Hereford (Township of), Berks	33	26.0
Longswamp (Township of), Berks	2	1.6
Pennsburg (RR name Pennsburg-East Greenville), Montgomery	5	3.9
Pike (Township of), Berks	5	3.9
Red Hill, Montgomery	2	1.6
Upper Hanover (Township of), Montgomery	2	1.6
Washington (Township of), Berks	34	26.8
Total:	127	

Criteria

Date From 11/01/2023
 Date To 11/30/2023
 ALL by Outcome

Group	Count	Pct
ALS Assist	1	0.8
Cancelled	17	13.4
Lift Assist	10	7.9
No Patient Found	4	3.1
No Treatment Required	2	1.6
Patient Refused Care	13	10.2
Standby- fire scene or other	2	1.6
Treated and Released	3	2.4
Treated, Transported ALS	52	40.9
Treated, Transported BLS	23	18.1
Total:	127	

- Bally EMS responses for November = 127 [10 in Douglass/Mont]
- Bally EMS calls dispatched [including covers] in November = 159
- Total EMS calls year to date = 1433 [83 in Douglass/Mont]
- Bally EMS calls dispatched [including covers] = 1717
- 284 cover dispatches YTD with an average of 24/month
- We provide primary EMS coverage for approx 600 households in Douglass Twp

December 11th, 2023 Page 1

The meeting of the Douglass Township Board of Supervisors was called to order at 6:05PM. Members in Attendance were Chairman Josh Stouch, Vice Chair Sara Carpenter, Supervisor Alan Keiser, Township Manager Peter Hiryak and Township Treasurer Cindy O Donnell. Also in attendance were Emergency Services Board members including Fire Chief Andrew Duncan, Gilbertsville EMS Chief John Doucette, Bally EMS Chief Mike Groff, Sgt. Robert Evans, Sgt. Brian Steffie, Rick Smith, Kim Stouch, David Yusko, Dean Brumbach and 3 resident.

Chairman Stouch started the meeting with the Pledge of Allegiance.

Chairman Josh Stouch turned the meeting over to Chairman of the Emergency Services Board Andrew Duncan

FIRE –

- a. Aqua shut off notice. Chief Duncan explained that currently the fire company is receiving a monthly bill to have a water line connected to the new building for sprinklers. The cost per month exceeds \$250.00 and no water is used. This cost is in addition to the regular water bill that they pay monthly for domestic water use.
The Fire Company intends to disconnect the static water line from the building. The building will still have adequate fire suppression with the use of the standpipe connection and the fire hydrant that is within 100 feet of the standpipe connection. The Fire Company has contacted their property insurance company to see if there would be any change in premium with disconnecting the static water line and there is no change.
One requirement from Aqua was to notify the Township Fire Marshal and seek approval to complete the shut off.
- b. Chief Duncan presented the Emergency Services board with the fire company proposed 2024 fire tax budget, the Douglass Township Firefighters Relief Association Budget and account balances of the fire company as of 11/1/2023. Chief Duncan gave a brief overview of each budget which included incomes and expenses. If the Board has any questions in reference to any of the budget line items, they should contact Chief Duncan and he can walk through the complete budget and answer any questions. Chief Duncan also discussed their capital project for 2024 which will be the installation of a firehouse floor in the apparatus bays to prevent slips, trips and falls. Copies of the budgets are available upon request.
- c. Santa will be coming to town on the fire trucks on Sunday December 17th beginning at 9:00AM.

POLICE –

- a. Det./Sgt. Evans and Sgt. Steffie were present as representatives from the Police Department. Andrew Duncan asked if there were any questions in reference to the police department budget for 2024. Det. Sgt. Evans stated that Sgt. Steffie took the responsibility of figuring out and developing the 2024 budget and did an amazing job with it. Chairman Stouch agreed and stated that the expenditures planned for 2024 were reasonable, well explained and justified and was very proud of how the budget process was completed.
- b. Det. / Sgt. Evans stated that the police department has responded to two major incidents since the last emergency services board meeting. The Police Department investigated a double fatal

motor vehicle accident on Route 100 and Jackson Road. In addition to the police department, there was response from the fire department and multiple ems agencies. Det. / Sgt. Evans wanted to commend the fire department on their professionalism and received multiple complements on their work from outside agencies.

The Police Department has responded and is investigating a shooting incident in the area of Bow Lane and Arrow Drive. Again Det./Sgt. Evans wanted to commend the fire department on their professionalism and assistance with this incident and assisting the police department on securing the perimeter and controlling the foot traffic around the incident.

Det. / Sgt. Evans also expressed interest in critiquing with the fire department after large incidents and training together more often.

EMERGENCY MANAGEMENT –

- a. Andrew Duncan reiterated the need for all emergency response agencies operating on the roadways in Douglass Township during an emergency must wear a safety vest. Mr. Duncan presented the emergency agencies present with copies of Federal Regulation 23 CFR 634 which identifies the purpose, rule and compliance for emergency workers to wear safety vests on public roadways.

EMS – EMS

Bally Ambulance

- a. Chief Mike Groff was present to represent Bally Community Ambulance which has first due response coverage area in the northern portion of Douglass Township. Chief Groff stated that Bally Ambulance has proudly served Douglass Township since 1951. It is his intent to begin attending the Emergency Services Board meetings and become visible and transparent to the municipality. Chief Groff reported that Bally Ambulance responded to 127 calls for service in November, 10 of those calls were in Douglass Township which calculated to 7.9% of their calls for the month. Bally's year to date call volume is 1,433 calls, and year to date 83 of those calls were in Douglass Township. Chief Groff reported that approximately 600 homes are in the first due coverage area for Bally Ambulance in Douglass Township and they see an 18% return on their annual membership drive.
- b. Chief Groff provided detailed information on the cost to operate an ambulance to include a cost per call of \$742.89 down to a cost per hour of \$86.16.
- c. The budget in 2023 for Bally Ambulance was \$791,500.00 and the proposed 2024 budget for Bally Ambulance is projected to be \$804,200.00. Chief Groff then presented their 2024 budget line by line. This information will be supplied to the Board.

Gilbertsville Ambulance

- a. Chief Doucette reported on the monthly statistics of Gilbertsville Ambulance. GACAS responded to 42 calls in Douglass Township for the Month of November or 30% of their dispatched calls. They responded to 140 calls total with 90 ALS calls, 36 BLS calls, 3 agency assists and 27 recalls.
- b. Chief Doucette also presented the Board with their projected 2024 budget. Township Treasurer Cindy O'Donnell was able to review this budget prior to the meeting and had a list of questions and comments. Chief Doucette also presented the budget line by line to the board. The Gilbertsville Ambulance budget shows income of \$885,570.00 and an expense of \$897,356.00 for an \$11,786.00 loss.

The Emergency Services Board was surprised to see how similar the two entities were with call volumes, budgets and equipment.

Chairman Stouch asked Chief Groff of Bally Ambulance if they were seeking funding from the municipality. Chief Groff answered yes, and they are beginning discussions with all of the municipalities that they serve (8) about municipal ems funding. Chairman Stouch discussed some of the processes that Gilbertsville Ambulance went through to receive EMS funding, and there may be some of those same asks of Bally moving forward. Andrew Duncan suggested that we keep Bally EMS on the agenda moving through 2024 for fair ambulance funding discussions through Douglass Township.

ADMINISTRATIVE -

Upcoming meeting dates for the Emergency Services Board:

February 12, 2024 @ 6:00PM

April 8, 2024 @ 6:00PM

June 10, 2024 @ 6:00PM

August 12, 2024 @ 6:00PM

October 14, 2024 @ 6:00PM

December 9 2024 @ 6:00PM

The meeting was then turned back over to Chairman Josh Stouch of the Douglass Township Board of Supervisors.

OLD BUSINESS/NEW BUSINESS –

- a. Rick Smith attended the Montgomery County Fire Chiefs Association meeting and they discussed the AT&T FirstNet program. Rick suggested taking a look at this program and see if it would be beneficial to the township for their cellular devices.

PUBLIC COMMENT –

- a. No public comment was made.

Motion to adjourn the meeting was made by Chairman Josh Stouch, second by Supervisor Allen Keiser.

ADJOURNMENT 7:43PM