



Douglas Township, Montgomery County

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AGENDA – May 2nd, 2022

1. Call to Order
2. Pledge of Allegiance
3. Executive Session
4. Minutes of April 18th, 2022 Board of Supervisors Meeting
 - a. Additions, corrections, motion for approval
 - b. Agenda for May 2nd, 2022 – additions, corrections, motion for approval.
5. ZHB – Middle Creek Rd, Floodplain Management Ordinance – wetland mitigation/steam bank restoration.
6. Police Department Report – Chief Templin
7. Solicitor Report – Wendy McKenna, Esq.
 - a. Kelly Acres (5 Lots) P/A recommended approvals (Preliminary)
 - b. Hallowell Phase II (5Lots) Phase III (72 Lots) P/A recommended approvals (Final)
8. Manager's Report – Peter Hiryak
 1. Schedule of Meetings
 - a. Monday May 9th, 2022 ESB Meeting @ 6pm, Thursday May 12th, 2022 P/A Meeting @ 7pm, Workshop @ 6pm (Lighting/Signage Ordinance), Monday, May 16th, 2022 BOS Agenda Meeting @ 6:30pm, BOS Meeting @ 7pm.
 2. A.S.A. Schedule – Committee meeting Monday May 9th @ 6pm (small meeting room), P/A Thursday May 12th @ 7pm; BOS Public Hearing Monday May 16th @ 7pm.
 3. A.R.P. Funding Expenditure Report to BOS for review/approval
9. Old Business/New Business
 1. Cobblestone Drive Intersection Concerns, part 2
10. Public Comment
11. Adjournment

NEXT MEETING 7PM MONDAY, May 16th, 2022

The meeting of the Douglass Township Board of Supervisors was called to order at 7:04P.M. Attending were Chairman Joshua Stouch, Vice-Chairman Alan Keiser, Supervisor Sara Carpenter, Solicitor Wendy McKenna, Khal Hassan of Pennoni & Associates, Pete Hiryak, Andrew Duncan, Mike Heydt, McKenna Powanda, Chief Templin, and approximately 18 residents/developers.

Mr. Stouch led in the Pledge of Allegiance. The meeting room was set up for modified social distancing. A reporter was present at the meeting. Mr. Stouch announced there was an Executive Session held this evening from approximately 6:45pm to 7:00pm involving litigation matters, no decisions or votes were taken.

Mr. Stouch asked if there were any additions, corrections, or comments to the minutes of April 18th, 2022 Board of Supervisors Meeting, none were given.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to approve the minutes of the April 18th, 2022 Board of Supervisors Meeting. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Mr. Stouch asked if there were any questions, comments, or corrections to the May 2nd, 2022 Board of Supervisors Agenda, no corrections or changes were given.

A motion was made by Mr. Keiser, seconded by Mr. Stouch to approve the May 2nd, 2022 Board of Supervisors Agenda as presented. Stouch-Aye, Keiser-Aye, Carpenter-Aye. Motion passed.

ZHB – Middle Creek Rd, Floodplain Management Ordinance – Wetland mitigation/stream bank restoration – To be continued, waiting on a zoning determination letter.

Police Department Report – Chief Templin

No report.

Solicitor Report – Wendy McKenna, Esq.

Ms. McKenna stated that a written report was submitted to the Board.

- a. Kelly Acres (5 Lots) P/A recommended approvals (Preliminary) – Mr. Hiryak stated that the P/A recommended approval of the Preliminary Plan & Waivers, authorization is needed for preparation of the Preliminary Plan & Waiver Resolution for Kelly Acres.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to authorize Solicitor Brants Office to prepare the Preliminary Plan & Waiver Resolution for the Kelly Acres Plan. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

- b. Hallowell Phase II (5 Lots), Phase III (72 Lots) P/A Recommended approvals (Final) – Mr. Mast gave a brief overview of this plan stating that this has been on ongoing process for 22 years. He asked for the Boards authorization to start the preparation of the Preliminary Plan & Waiver Resolution and additional waiver to increase driveway slopes to be no more than 8%. Mr. Hassan stated that the lots along the stream bed were adjusted & delineation plants will be installed along the open space border, the developer will calculate & post an escrow for the 72 lots as a condition of final approval. Mr. Mast wanted to begin construction of Phase II (5 Lots) as soon as possible. Mr. Hassan stated that Phase II could be developed before recording with the Townships approval. Mr. Mast stated that the Phase II Plan could be recorded & proceed with building of the 5 lots and Phase III (72 Lots) would be last to develop. Phase I is advancing with sewer lines, the water lines are in process. Ms. Orner asked about buffering, Mr. Hassan replied that Phase III addresses the buffering and delineation.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to authorize Solicitor Brants office to start the process of preparation for the Hallowell Tract Phase II and Phase III Preliminary Plan & Waiver Resolution with

the additional waiver that allows for driveway slopes to be no more than 8%. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Manager's Report - Pete Hirvak

1. The Manager reviewed the upcoming meetings as follows: Monday, May 9th, 2022 ESB Meeting @ 6pm, Thursday May 12th, 2022 P/A Meeting @ 7pm, Workshop @ 6pm (Lighting/Signage Ordinance), Monday May 16th, 2022 BOS Agenda Meeting @ 6:30pm, BOS Meeting @ 7pm.
2. A.S.A. Schedule – Committee meeting Monday May 9th @ 6pm (small meeting room), P/A Thursday May 12th @ 7pm; BOS Public Hearing Monday May 16th @ 7pm.
3. A.R.P Funding Expenditure Report to BOS for review/approval – Review by BOS for funding distribution, overview by department heads at BOS meeting on May 16th, 2022. Ms. Carpenter said the Smith Road Park pavilion that was damaged by a fallen tree should be added to this funding but would like to see if the damage is covered under our insurance policy. Also Ms. Carpenter wanted to be sure that the updated software for the Tax Collector is added to the ARP funding expenditure list.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to accept the Manager's Report as presented. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Old Business/New Business

Cobblestone Drive Intersection Concerns, Part 2 – Mr. Hirvak gave a brief overview of the situation and explained that a resident addressed the Board with complaints concerning the number of vehicles that drive through the stop sign at Cobblestone & Noble, the resident provided video evidence to the police department. Police monitored the situation and flashing warning lights were installed on the stop sign and stop bars were painted on the road. Mr. Pierce said that he is one house away from this sign and he sees the flashing lights through his kitchen window and deck area, in his opinion the stop sign isn't needed at all. Ms. Leniz said she lives on Cobblestone next to the stop sign, it is not necessary and the lights on the sign disrupt her vision. Mr. Miranda stated that the lights are annoying and why do we need a stop sign there anyway no other stop signs are in that area. Mr. Avvento also stated that there is no need for the sign, it's a waste. Mr. Stouch thanked the Cobblestone residents for coming to the meeting and said one side of the story is there are complaints of running the stop sign and this has been verified by video and police monitoring so from the safety aspect of it we painted stop bars on the road and installed flashing warning lights on the stop sign. Side 2 is that residents are saying that the stop sign is not needed and the lights are annoying therefore we will have our professionals determine what is best for the health, safety, & welfare of our residents. Mr. Hassan will do a study on daily trips, accidents, and incidents from the last 6 months to 2 years, note any site distance issues, and evaluate the situation, data is needed to install/remove stop signs, all according to the requirements of the PennDot Policies & Procedures Manual. Mr. Hassan said the study will take 30 days to prepare and he would like to present the findings to the Board at the June 20th, 2022 BOS Meeting.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to authorize Mr. Hassan of Pennoni Engineering to conduct a study of site distance issues, accidents, incidents, and daily trips involving the Cobblestone & Noble intersection to determine the necessary steps in which to proceed. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Public Comment

No public comment was given.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to adjourn the meeting at 7:45pm. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

The next Board of Supervisor's Meeting will be held on Monday, May 16th, 2022 @ 7 pm.

Respectfully submitted by,
Marcy Meitzler