

The meeting of the Douglass Township Board of Supervisors was called to order at 7:06 P.M. Attending were Chairman Josh Stouch, Vice Chairman Tom Wynne, Supervisor Alan Keiser, Solicitor Robert Brant, Khal Hassan of Pennoni & Associates, Pete Hiryak, Andrew Duncan, Mike Heydt, Chief Templin, and approximately 5 residents/developers.

Mr. Stouch led in the Pledge of Allegiance and announced that an Executive Session was held tonight prior to the meeting from approximately 6:45pm-7:05pm involving real estate and personnel matters. No decisions or votes were taken. The meeting room was set up for social distancing, proper PPE was used by the public. A reporter was present for the meeting.

Mr. Stouch asked if there were any additions, corrections, or comments to the minutes of March 15th, 2021 Board of Supervisors Meeting, none were given.

A motion was made by Mr. Keiser, seconded by Mr. Stouch to approve the minutes of the March 15th, 2021 Board of Supervisors Meeting. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

Mr. Stouch asked if there were any questions, comments, or corrections to the April 5th, 2021 Board of Supervisors Agenda, none were given.

A motion was made by Mr. Wynne, seconded by Mr. Keiser to approve the April 5th, 2021 Board of Supervisors Agenda as presented. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

Public Works – Mike Heydt, Bids for Paving Equipment Rental & Tar and Chip Equipment Rental. Mr. Heydt stated that he received one bid for the equipment rental for our Tar & Chip road projects. The bid was received from AMS (Asphalt Maintenance Solutions) of Center Valley PA. The bid has an option for up to three years. The estimated total of the bid was \$25,940.00. A Bid Bond and PennDot Qualification Certificates were supplied with the proposal. The bid also included a description of specific equipment and estimated hours of use for the projects. Mr. Heydt recommended to accept this bid proposal.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to accept the bid proposal from AMS for Paving Equipment Rental for Tar & Chip projects in the Township as recommended by Mr. Heydt. The bid proposal followed the PennDot Equipment Rental Contract Format and Guidelines. Keiser-Aye, Stouch-Aye, Wynne - Aye. Motion passed.

Mr. Heydt stated that he received one bid for the Paving Equipment Rental for paving projects in the Township from Reid Paving in Gilbertsville PA. the bid has an option for up to three years. The estimated total of the bid was \$41,300.00. A Bid Bond was supplied with the proposal. The bid also included a description of specific equipment. Mr. Heydt recommended to accept this bid proposal.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to accept the bid proposal from Reid Paving for Paving Equipment Rental for paving projects in the Township as recommended by Mr. Heydt. The bid proposal followed the PennDot Equipment Rental Contract Format and Guidelines. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

Solicitor Report – Robert Brant, Esq.

400 Gilbertsville Road Final Resolution (Pending) – Mr. Brant stated that this was being reviewed by the Engineer.

Hallowell Phase I – (Pending)

Landscape Ordinance – (Public Hearing 4/19/2021)

Act 209 Traffic Impact Fee Ordinance – (Public hearing 5/03/2021)

303/305 Gilbertsville Road – (Pending)

Gilbertsville Fire & Rescue Company – Waivers of Land Development Resolution. Mr. Hassan reported that Pennoni has reviewed the waivers of the Subdivision and Land Development Ordinance requested by the Gilbertsville Fire & Rescue Company. Section 414-4.B – regarding number of driveways, Section 420-4.B.2 - regarding ends of parking rows, Section 420-4.C.1 & 2 – regarding filtering buffers around parking lots, and Section 420-9.B.4.a – Final Landscape Plan Requirements. Mr. Hassan recommended the waivers be approved as requested.

A motion was made by Mr. Keiser, seconded by Mr. Wynne to adopt Resolution 040521-01 Waiver of the Land Development process and mentioned design waivers as recommended by Pennoni Engineering for the Gilbertsville Fire & Rescue Company. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to accept the Solicitor's Report as presented. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

Manager's Report - Pete Hiryak

1. The Manager reviewed the upcoming meetings as follows: Thursday April 8th, 2021 P/A Meeting @ 7pm, No Workshop Scheduled, the manager stated that this is a tentative meeting and at this point there is not a lot on the agenda to be discussed. The Township Website will be updated with any cancellations during the week. Monday April 19th, 2021 BOS Agenda Mtg @ 6:30pm, BOS Mtg @ 7pm.
2. Perkiomen Watershed Conservancy \$5,000 Grant Application – Storm Water BMP Project. Manager Hiryak asked for authorization to work with Mr. Hassan of Pennoni Engineering to apply for this grant to improve the drainage in the parking lot at the Township Building & municipal park as part of an MS4 project.

A motion was made by Mr. Wynne, seconded by Mr. Stouch to authorize the Manager to work with the Township Engineer concerning the grant application for the Perkiomen Watershed Conservancy Grant. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

3. Zoning Hearing Board – 1001 Swinehart Road, RR-1 proposed landscape business, Monday April 12th, 2021 @ 6pm.
4. Escrow Release #7 (\$34,709.92) – Stafy Phase I (Bos Approval Required) – Manager Hiryak stated that an escrow release request has been received from DelGrippo Enterprises, Inc. for a reduction of escrow funds relating to the Stafy Tract Phase I Project. Pennoni Engineering reviewed the work and has recommended Escrow Release #7 in the amount of \$34,709.92 with the balance of \$54,949.12 remaining in Escrow.

A motion was made by Mr. Stouch, seconded by Mr. Wynne to approve Escrow Release #7 requested by DelGrippo Enterprises, Inc. in the amount of \$34,709.92 as recommended by Pennoni Engineering for work completed on the Stafy Phase I Project with \$54,949.12 remaining in Escrow. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

5. Mill Street/Swinehart Road R-3 Zoning, proposal introduction by Rolf Graf (4/19/2021). A Staff meeting was held and Applicant has a different proposal for regular Townhomes as opposed to Senior Living facilities as was previously discussed. They intend to introduce the project at the next meeting.

Mr. Houseknecht said he noticed that a change of ownership took place on Swinehart Road with the Camper Sales business, and he had concerns that the previous owner never completed the requirements with buffering that was supposed to be done with the expansion of the business. He asked if the Manager and Zoning Department could look into the buffering issue, the Manager stated that they will contact the new owner and address the buffering concerns. Mr. Link also expressed his concern that Swinehart Road is washed out constantly near 860 Swinehart Road, the Manager stated that someone from public works will check the drainage in that area.

A motion was made by Mr. Stouch, seconded by Mr. Wynne to accept the Manager's Report as presented. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

Public Comment

No public comment was given.

Old Business/New Business

No old business or new business was given.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to adjourn the meeting at 7:21pm. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

The next Board of Supervisor's Meeting will be held on Monday, April 19th, 2021 @ 7 pm.

Respectfully submitted by,
Marcy Meitzler