

The meeting of the Douglass Township Board of Supervisors was called to order at 7:01 P.M. Attending were Chairman Alan Keiser, Vice Chairman Joshua Stouch, Supervisor Tony Kuklinski, Solicitor Robert Brant, Josh Hagadorn of G&A, Pete Hiryak, Andrew Duncan, Cynthia O'Donnell, Chief Templin, Mike Heydt, and approximately 24 residents.

Mr. Keiser led in the Pledge of Allegiance. A reporter was present at this evenings meeting. Mr. Keiser asked if there were any additions, corrections, or comments to the minutes of the March 4th, 2019 Board of Supervisors Meeting, none were given.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to approve the minutes of the March 4th, 2019 Board of Supervisors Meeting. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Mr. Keiser asked if there were any questions, comments, or corrections to the March 18th, 2019 Board of Supervisors Agenda, none were given.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to approve the March 18th, 2019 Board of Supervisors Agenda. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Mr. Keiser announced that an Executive Session was held this evening at approximately 6:05pm until approximately 6:30pm on the Police Retirees Health Insurance. No decisions or votes were taken.

Zoning Hearing Board – Gehris/Bellevue application, Hoffmansville Road, Residential addition to a non-conforming lot. Mr. Brant stated that he spoke with the applicant's attorney, Mr. Garner. Mr. Garner assures the Township that the applicant's intentions are to construct a larger house so that his family and in-laws can reside at the property, the addition is not necessarily a small renovation however not larger than any typical four to five bedroom house with a total of 3,000 square feet in Douglass Township. There is no intent to install cooking facilities nor ever make the home a two-unit dwelling. His client is amenable to any reasonable deed restriction the Township feels appropriate to protect this from occurring and the applicant believes that there is more than adequate off-street parking available for the property and will confirm that he has not nor intends to use any parking at the post office. The applicant has also contacted BMMA with respect to sewer and has confirmation from BMMA that the building addition does not trigger another allocated EDU unless there is a second kitchen added or a new lateral being created, neither of these events are occurring and the property will continue to be served by the existing lateral. Mr. Brant stated that the Board has the option to recommend, deny, or opt for a no position stance for this variance request and suggested that the Board authorize Manager Hiryak to write a letter to the Zoning Hearing Board pertaining to the position of the Board and any restrictions or requirements that the Board wishes to impose upon this variance request.

A motion was made by Mr. Kuklinski, seconded by Mr. Stouch that the Board of Supervisors agree upon a No Position on this application for a variance and to authorize Manager Hiryak to send a letter to the ZHB reflecting their no position status and also to ask that deed restrictions be put into place reflecting the above discussion with Attorney Garner representing the applicant. Keiser-Abstain, Kuklinski-Aye, Stouch-Aye. Motion passed.

Gilbertsville Area Community Ambulance- Garry Schmoltze

Mr. Schmoltze presented the March 2019 GACAS Report. 83 patients transported, 5 public assists, 3 Unit Assist, 18 cancelled, 1 patient evaluated no treatment/transport required, 1 patient refusal for a total of 91 calls for service. Service by Municipality: 25 Douglass Twp, 17 New Hanover, 8 Upper Pottsgrove, 1 Lower Frederick, 1 Pennsburg, 6 Pottstown, 1 Upper Frederick, 1 Bally, 1 Bechtelsville, 17 Boyertown Borough, 5 Colebrookdale, 2 Douglass Berks, and 3 Earl. Mr. Stouch asked approximately how much contribution is given to GACAS by New Hanover Township, Mr. Schmoltze replied \$2500, zero from Upper Pottsgrove and zero from Boyertown. Mr. Kuklinski asked Mr. Schmoltze what the amount is that they get from us (Douglass Montgomery), Mr. Schmoltze replied \$44,000. Mr. Kuklinski stated that New Hanover is the second highest user of this service and should

contribute more for the service however they only contribute \$2500, he also feels that Upper Pottsgrove and the Borough of Boyertown should contribute a fair share.

A motion was made by Mr. Stouch, seconded by Mr. Kuklinski to accept the GACAS Reports as presented. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Fire & Rescue Report – Chief Rick Smith

Chief Smith gave the Fire & Rescue Report for February 2019: 2 wires, 2 fire alarms/CO2 alarm, 2 EMS assists, 4 fire police, and 5 assists to other depts for a total of 15. Training: Went over new radios, SCBA Practical and Vehicle Rescue refresher. Fire Marshal Report: Chief Smith stated that on February 28th he did a fire safety inspection at Nova Care Rehab at 1100 Grosser Road (1hr). No questions or comments were given.

A motion was made by Mr. Keiser, seconded by Mr. Stouch to accept the Fire & Rescue Report and the Fire Marshal Report as presented. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Police Department-Chief Barry Templin

February Statistics: 352 incidents reported, 5 reportable accidents, 9 non-reportable accidents, 6 criminal investigations, 6 criminal arrests, 71 traffic citations (paper), 34 e-citations, 4 non-traffic citations, and 2 parking tickets. February 24th into the 25th, 2019 we were able to transfer over 20 years of data from our old records management system, Visual Alert, to our new records management system, A.L.E.I.S. The data transfer went smoothly and we are able to work on investigations prior to July 2018 with no problems. This was the last big piece of the conversion to the new records management system. On March 2, 2019 our police department participated in Community Reader Day at the Gilbertville Elementary School promoting the lifelong skill of reading to our children. Pictures of event can be found on our Facebook page. On April 27, 2019 (Sat) 10am – 2pm we will be partnering with Giant Food Stores 173 Holly Road, Gilbertville for the 2st National Prescription Take Back Day of 2019. Everyone will be able to drop off their unwanted, unused, or expired medications for proper disposal. Since our involvement in 2013, our police department has collected over 1,281lbs of these types of medications. As always I like to remind everyone that we have a daily collection box here inside the Township building. No sharps please. I want to publicly thank Paul and Mark of Gilbertville Auto Body for donating the monies for the cost to restripe 91-8. The police department appreciates it very much.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to accept the Police Report as presented. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Engineer's Report – Josh Hagadorn, Gilmore & Associates

538 Congo Road–O&M Agreement for on-site septic system - Mr. Brant stated that owners of 538 Congo Road requested that the Board of Supervisors amend its Sewage Facilities Plan, the Act 537 Plan, to permit a small flow wastewater treatment facility to be installed and operated on their property. The Township is willing to amend its Act 537 Plan providing that under the Operations & Maintenance Agreement the owner agrees to install, operate, and maintain the system to insure the safe and orderly operation of the system in accordance with the design standards and requirements of the PA Sewage Facilities Law and provide ongoing financial security for maintenance of the system. Mr. Brant suggested to wait two weeks before acting on this. Mr. Hagadorn asked if the Act 537 Plan update would be handled as a Resolution, Mr. Brant will look into the matter. Ms. Bauer asked if this is the land with the dump truck, the manager replied no. Ms. Wills asked if the people at 538 Congo Road are new to the Township, Mr. Hagadorn replied I don't know if they are new it might be that the septic system has just run its life expectancy. No other questions were asked.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to accept the Engineer's Report as presented. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Solicitor's Report – Robert Brant

Mix Use Overlay Ordinance – The BOS has authorized my office to prepare the ordinance for advertisement, the hearing is to be determined.

Landscape Ordinance – MCPC will schedule a presentation with the BOS. No questions were given on the Solicitor's Report.

Applications which are pending but inactive:

Danny Jake – Hallowell - inactive 2 years

A motion was made by Mr. Kuklinski, seconded by Mr. Stouch to accept the Solicitor's Report as presented. Keiser-Aye, Kuklinksi-Aye, Stouch-Aye. Motion passed.

Open Space/Recreation Meeting – Roger Updegrove

Mr. Updegrove stated that the committee discussed the fish rodeo plans. Gablesville Athletic Association will be providing the hot dogs and hamburgers, Friendship Hook & Ladder will be doing the cooking and providing ice, and Jeff Heisey from Stanley Steamer on Swamp Pike will be supplying the sodas. Mr. Updegrove stated that he needs the fish measure from the Township. Manager Hiryak stated that the fish have been ordered and he provided the committee with flyers and donation letters. Ms. Walesyn is asking Bob's Bread Barn to donate the hot dog and hamburger rolls. Mr. Updegrove asked if the BOS will be adopting the Open Space/Rec Committee Resolution, Manager Hiryak replied that the Resolution is being reviewed by the Board and Solicitor. Mr. Updegrove gave copies of the proposed list of events for the Board to review and approve. Mr. Keiser asked what time the fish rodeo would be, Mr. Updegrove replied 8am on Saturday, April 27th. Mr. Mashintonio thanked the road crew, Fire & Rescue, and Gilbertsville Ambulance for their support with the Annual Trout Rodeo. No other comments were given.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to accept the Open Space/Rec Committee as presented. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Highway Report- Mike Heydt

Mr. Heydt stated that the road crew repaired guiderails, performed roadside trimming, repaired potholes, restocked salt bins, cleaned trucks, and repaired potholes with hot patch. Mrs. Bauer asked what was going on at Waste Management, Mr. Heydt replied that UGI was installing a natural gas line for Waste Management. Ms. Bauer asked if Mr. Heydt would be repairing potholes on County Line bridge, Mr. Heydt replied that he would be repairing them. Mr. Keiser asked what happened to Oberholtzer Road bridge, Mr. Heydt replied that there was an accident on that bridge and he had people looking at it today for repairs. The repairs and engineering fees will be reimbursed through auto accident insurance. No other questions were given.

A motion was made by Mr. Stouch, seconded by Mr. Kuklinski to accept the Highway Report as given. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Recycling Report – Andrew Duncan

Mr. Duncan stated that as part of the 2018 Performance Grant he is asking for authorization for J & M Deck & Fence to install the fencing and gates at the recycling center, with the lowest bid, in the amount of \$19,710.00.

A motion was made by Mr. Kuklinski, seconded by Mr. Stouch to authorize that the lowest bid be awarded to J & M Deck & Fence for installation of fencing and gates at the recycling center in the amount of \$19,710.00. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Mr. Duncan announced that the trash company starts collection at 5am and he was informed that many residents who have trash collected on Thursdays put the trash out after 5:00 am, late outs will not be collected so please have your trash out prior to 5am. No comments were given.

A motion was made by Mr. Stouch, seconded by Mr. Kuklinski to accept the Recycling Report as presented. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Treasurer's Report – Cynthia O'Donnell

The Treasurer stated that the total bills to be paid for March 2019 total \$205,977.66. Ms. O'Donnell announced that the cash balance for Cash vs. Actual is in their report packet for review.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser for authorization to pay the March 2019 Unpaid Bills in the amount of \$205,977.66. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Treasurer's Report as presented. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Manager's Report - Pete Hiryak

1. The Manager reviewed the upcoming meetings as follows: Monday, April 1st, 2019 BOS Agenda Meeting @ 6:30pm, BOS Meeting @ 7pm. Thursday April 11th P/A Act 209 Workshop @ 6pm, P/A Meeting @ 7pm. ZHB Tuesday March 26th @ 6pm.
2. Zoning Officer/Building Code – January/February 2019 Report – The manager stated that for the month of January/February 2019 there were 21 permits issued for a total construction value of \$320,057.00 and 12 Active Property Maintenance Violations.
3. Montgomery County Voter Services, 2019 Election Dates – Manager Hiryak stated that the Primary Election will be on May 21st and the General Election will be held on November 5th, this year Douglass Township will be receiving new voting machines. There are Pottstown Town Hall Meeting handouts in the lobby. No questions were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Manager's Report as presented. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Public Comment

Mr. Kuklinski asked what time does trash pickup start, the manager replied not before 5am and developments are a little later because of the noise. Mr. Kuklinski commented that he takes exception to the trash company making demands as to the time you put out your trash, they don't take care of us and he wants this conveyed to the trash company. Ms. Wills asked if this is both trash and recycling, Mr. Kuklinski replied that recycling bins are being thrown around, and recycling is left be for the residents to deal with. Mr. Duncan stated that there are about 6 properties that don't put trash & recycling out in time every week. The manager suggested that we contact the hauler about these concerns. Mr. Sell asked why can't they go in developments earlier and pick up the rural areas after 5am we have the same noise issues. Ms. Orner commented that there would be a safety issue in areas with kids, traffic, and heat so she understands why they want to collect trash & recycling early and has no problem with it. No other comments were given.

Old Business/New Business

No old business or new business was given.

A motion was made by Mr. Stouch, seconded by Mr. Kuklinski to adjourn the meeting at 7:40pm. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

The next Board of Supervisor's Meeting will be held on Monday, April 1st, 2019 @ 7 pm.

Respectfully submitted by,
Marcy Meitzler