

The meeting of the Douglass Township Board of Supervisors was called to order at 7:07 P.M. Attending were Chairman Alan Keiser, Vice Chairman Joshua Stouch, Solicitor Robert Brant, Josh Hagadorn of G&A, Pete Hiryak, Andrew Duncan, Cynthia O'Donnell, Mike Heydt, and approximately 17 residents.

Mr. Keiser led in the Pledge of Allegiance. A reporter from Town & Country was present at this evenings meeting.

Mr. Keiser asked if there were any additions, corrections, or comments to the minutes of the January 7<sup>th</sup>, 2019 Board of Supervisors (Reorganization) Meeting, none were given.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to approve the minutes of the January 7<sup>th</sup>, 2019 Board of Supervisors (Reorganization) Meeting. Keiser-Aye, Stouch-Aye. Motion passed.

Mr. Keiser asked if there were any questions, comments, or corrections to the January 22<sup>nd</sup>, 2019 Board of Supervisors Agenda, none were given.

A motion was made by Mr. Keiser, seconded by Mr. Stouch to approve the January 22<sup>nd</sup>, 2019 Board of Supervisors Agenda. Keiser-Aye, Stouch-Aye. Motion passed.

### **Gilbertsville Ambulance Report**

Chief Schmoltze presented the December 2018 GACAS Report. 77 patients transported, 3 public assists, 3 Assist Unit, 6 canceled (no patient contact), 3 canceled (prior to arrival at the scene), 2 canceled on scene/no patient found, 1 patient dead on scene-resuscitation attempted (without transport), 5 patient evaluated no treatment/transport required, 3 patient refused evaluation/care without transport, 1 patient treated released AMA, and 3 fire standby for a total of 107 calls for service. Service by Municipality: 45 Douglass Twp, 19 New Hanover, 9 Upper Pottsgrove, 5 Pottstown, 1 Lower Frederick, 1 Upper Frederick, 1 Lower Pottsgrove, 10 Boyertown Borough, 6 Colebrookdale, 8 Douglass Berks, 1 Earl, and 1 Washington Twp. Admissions: 67 Pottstown, 2 Lehigh, 4 Reading, 3 Phoenixville, and 1 Douglass PD. No questions or comments were given.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to accept the GACAS Reports as presented. Keiser-Aye, Stouch-Aye. Motion passed.

### **Fire & Rescue Report – Eric Bauer**

Mr. Bauer gave the Fire & Rescue Report for December 2018: 1 fire, 2 fire alarms/CO2 alarm, 2 EMS assist, 5 investigations, and 4 assists to other depts for a total of 14. Eight members started legal concepts for fire police. The fire company escorted Santa Claus through Douglass. Fire Marshal Report: December 5<sup>th</sup> inspection at 105 Industrial Drive Building (1hr), December 22<sup>nd</sup> at 200 Gilbertsville Road - fire investigation (1/2hr), and December 24<sup>th</sup> at 200 Gilbertsville Road - fire investigation (1hr). No questions were given on the Fire & Rescue Report or the Fire Marshal Report.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to accept the Fire & Rescue Report and the Fire Marshal Report as presented. Keiser-Aye, Stouch-Aye. Motion passed.

### **Police Department**

Chief Templin thanked Douglass Township employees and residents for their well wishes and support during his hospital stay. On December 7, 2018 we participated in the 2<sup>nd</sup> Annual Douglass Township Tree Lighting. The Township had a great turn out and the children enjoyed the fact that Santa made an appearance. On December 9, 2018 our police department participated in the Helpers and Heroes Program at Target in the Upland Square Shopping Center. The program is sponsored by Target Corporation and Waste Management. Children were able to spend time purchasing Christmas gifts with a police officer in hopes of making their Holidays a little brighter. In November our police department participated in No Shave November. Our department partnered with three

other police departments and the Red Corner Crew in raising monies and awareness for childhood cancer while officers sported a well-groomed beard of goatee. This year's event was held for Julia Largent who is a two year old young lady from the Exton, PA area who was diagnosed with brain cancer. Julia currently remains hospitalized at the Children's Hospital of Philadelphia. On December 15, 2018 we presented Julia's family with a check for over \$5,800.00 and lost of Christmas presents for the family in hopes of brightening their Holiday Season. I am so happy that our police department was able to participate in this event. On December 19, 2018 Boyertown Area Senior High School student, Brett Warwick, completed his school project by job shadowing the police department. We wish Brett all the best in his future endeavors. November Statistics: 412 calls for service, 3 reportable accidents, 16 non-reportable accidents, 16 criminal investigations, 6 criminal arrests, 48 traffic citations (paper), 69 e-citations, and 13 non-traffic citations. December Statistics: 397 calls for service, 7 reportable accidents, 12 non-reportable accidents, 10 criminal investigations, 8 criminal arrests, 35 traffic citations (paper), 11 e-citations, 7 non-traffic citations, and 2 parking tickets.

A motion was made by Mr. Keiser, seconded by Mr. Stouch to accept the Police Report as presented. Keiser-Aye, Stouch-Aye. Motion passed.

**Engineer's Report – Josh Hagadorn, Gilmore & Associates**

Mr. Joseph Margusity gave a brief proposal introduction for Avante Apartments. Mr. Margusity stated that a plan was submitted in 2006 however zoning was changed before they had all their clearances in so the property is zoned R-4 allowing only 5 units per acre and he would like an amended final plan to be grandfathered in. Mr. Brant suggested to go before the Planning Agency and advised the Board to have Mr. Margusity bring in a plan for zoning compliance review and establish an escrow before a full blown plan is presented. Manager Hiryak also suggested Mr. Margusity introduce his plan to the Planning Agency.

*Stafy Tract – Escrow Release #4(\$71,085.09)* – Mr. Hagadorn said we found that the reduction request submittal was reflective of the work performed to date. The value of the work performed to date is \$207,659.54, adding contingency, engineering/inspection and administrative/legal (contingency items) and subtracting retainage of 10% of the value of the work performed to date as well as the amounts previously released results in an amount of \$71,085.09. We recommend reduction of the escrow by this amount, the amount remaining in the escrow is \$137,382.61.

A motion was made by Mr. Keiser, seconded by Mr. Stouch to approve Escrow Release #4 for the Stafy Tract as recommended by the Engineer in the amount of \$71,085.09 contingent upon payment of an invoice owed to the Township in the amount \$8,710.00, the amount remaining in the Escrow is \$137,382.61. Keiser-Aye, Stouch-Aye. Motion passed.

Mr. Hagadorn announced that there was a staff meeting on the Hallowell Tract and commented that under a 2014 revised zoning amendment the developer would be allowed a 25% increase in units, a revised plan would be required for the 115 homes. The 70% open space, walking trail, and Estate Lot would remain part of the plan. Mr. Rick asked Mr. Hagadorn for an update on the Preserves at Montgomery, Mr. Hagadorn replied that it is on track for paving this year. Base repair is needed for the roads and then the punch list would be addressed, Mr. Rick asked if the Stafy Development will hold this up, Mr. Hagadorn stated that it should not hold up the project. The manager stated there is a water issue at the Fox Hollow Drive entrance and a curbing problem at Middle Creek Road that still need to be addressed. Mr. Heydt stated that he is planning to repave Sassamansville Road with assistance from New Hanover Township.

Mr. Houseknecht said he owns property on Ammon Avenue and that the contractors for the Gilbertsville Vet Expansion project now paved their lot without addressing any of the water issues and it is now causing huge amounts of water to flow onto his property, there is no swale, the inlets are not collecting water, and the Belgian Block is in the right of way, he feels that the developer should have been shut down but nothing was done about

this engineering mess. Mr. Hagadorn replied that we are going to talk with them about this, there is more work to be done, and on-site meetings need to be scheduled.

Ms. Orner commented, I don't know if this is premature but as far as Danny Jake and the Hallowell Tract is concerned how many times can these people change things, Mr. Brant explained that the preliminary plan was for 92 lots, however they can use a different section of the ordinance to get additional lots, however must give more open space area, now they are revising the plan for more open space. Mr. Link stated they also want to reduce width of road and lot size, developers always want to push the envelope all the time. How do you justify it? Mr. Brant stated that they must follow ordinance. Mr. Link stated that many things should have been resolved before this and at the staff meeting the developers didn't have any answers to any questions asked, they were approved for 92 units. Mr. Hagadorn stated that there is an Impact Fee for this development and a new plan must complete a traffic study. Ms. Orner asked how long do we keep an escrow account, Mr. Brant said it depends, when an account is closed out we can't hold the money. Manager Hiryak stated that when a project is completed we still hold an 18 month maintenance bond on the property for repairs. No other questions were given.

A motion was made by Mr. Keiser, seconded by Mr. Stouch to accept the Engineer's Report as presented. Keiser-Aye, Stouch-Aye. Motion passed.

**Solicitor's Report – Robert Brant**

No report given.

Applications which are pending but inactive:

Danny Jake – Hallowell - inactive 2 years

**Open Space/Recreation Meeting – Roger Updegrove**

Mr. Updegrove stated that he was nominated as Chairman of the Recreation Committee and Charles Rick was nominated as Co-Chairman. Mr. Romig stepped down from the committee. The Committee met with the Board of Supervisors and Solicitor Brant regarding 2019 Projects/Events. No questions were given.

A motion was made by Mr. Keiser, seconded by Mr. Stouch to accept the Open Space/Rec Committee as presented. Keiser-Aye, Stouch-Aye. Motion passed.

**Highway Report- Mike Heydt**

Mr. Heydt stated that they installed a French Drain on Windward Drive, salted & plowed the roads, cleaned ditches, and fixed potholes. Mr. Updegrove asked if Mr. Heydt is looking at a solution to fix the Oberholtzer Bridge that was hit by a car and also stated that are you going do some work on the creek erosion. Mr. Heydt stated that he would look into creek erosion issue. The Manager asked the Board of Supervisors, Mr. Heydt, Mr. Hagadorn, and Mr. Houseknecht to remain involved with him for a resolution to the Ammon Avenue roadway water issue.

A motion was made by Mr. Keiser, seconded by Mr. Stouch to accept the Highway Report as given. Keiser-Aye, Stouch-Aye. Motion passed.

**Recycling Report – Andrew Duncan**

No report.

**Treasurer's Report – Cynthia O'Donnell**

The Treasurer stated that the total bills to be paid for January 2019 total \$233,391.37.

A motion was made by Mr. Stouch, seconded by Mr. Keiser for authorization to pay the January 2019 Unpaid Bills in the amount of \$233,391.37. Keiser-Aye, Stouch-Aye. Motion passed.

A motion was made by Mr. Keiser, seconded by Mr. Stouch to accept the Treasurer's Report as presented. Keiser-Aye, Stouch-Aye. Motion passed.

**Manager's Report - Pete Hiryak**

1. The Manager reviewed the upcoming meetings as follows: Monday, February 4<sup>th</sup>, 2019 BOS Agenda Meeting @ 6:30pm, BOS Meeting @ 7pm. Thursday February 14<sup>th</sup> P/A Workshop Act 209 & Long Property Discussions @6pm, P/A Meeting @ 7pm.
2. Building/Zoning Department December 2018 Report – Manager Hiryak reported that there were 14 permits with the total construction value of \$467,937.00.
3. ZHB Resolution (BOS Approval Required) – Tabled until Mr. Kuklinski returns February 4<sup>th</sup>, 2019.
4. BMMA Annual Report (Copies to BOS)
5. Mix Use Overlay Ordinance (BOS Review Only) – Involves Swinehart Road & Mill Street. Presentation to BOS for possible advertisement.
6. Landscape Ordinance (BOS Review Only) – Maggie Dobbs from MCPC will give a presentation to the Board.

Mr. Rick asked if the Township Auditors Meeting was held already, the Manager stated that it was on January 8<sup>th</sup> however no one showed up. No other questions were given.

A motion was made by Mr. Keiser, seconded by Mr. Stouch to accept the Manager's Report as presented. Keiser-Aye, Stouch-Aye. Motion passed.

**Public Comment**

No comments were given.

**Old Business/New Business**

No old business or new business was given.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to adjourn the meeting at 7:58pm. Keiser-Aye, Stouch-Aye. Motion passed.

**The next Board of Supervisor's Meeting will be held on Monday, February 4<sup>th</sup>, 2019 @ 7 pm.**

Respectfully submitted by,  
Marcy Meitzler