

The meeting of the Douglass Township Board of Supervisors was called to order at 7:02 P.M. Attending were Chairman Anthony Kuklinski, Vice Chairman Alan Keiser, Supervisor Joshua Stouch, Mike Heydt, Peter Hiryak, Chief Templin, Andrew Duncan, and 7 residents.

Mr. Kuklinski led the Pledge of Allegiance to the flag. A reporter from Town & Country attended the meeting.

Reorganization Meeting for the Year 2019

The meeting was turned over to Manager Peter Hiryak as Temporary Chairman to conduct the nominations for Chairman and Vice-Chairman of the Board of Supervisors. The Manager asked for nominations for Supervisor Chairman.

Mr. Kuklinski nominated Alan Keiser as Board of Supervisor Chairman, no other nominations were received, and this motion was seconded by Mr. Stouch. Kuklinski-Aye, Stouch-Aye. Motion passed.

The Manager asked for nominations for Vice-Chairman of the Board of Supervisors.

Mr. Keiser nominated Joshua Stouch as Board of Supervisor Vice-Chairman, no other nominations were received, and this motion was seconded by Mr. Kuklinski. Keiser-Aye, Kuklinski-Aye. Motion passed.

Manager Hiryak turned the remainder of the meeting over to Chairman Keiser and he continued with the nominations for Appointments as listed on the Agenda:

A motion was made by Mr. Stouch to appoint Mr. Robert Brant of Robert L. Brant & Associates LLC, as Board of Supervisor Solicitor, to appoint Siana Bellwoar Attorney's at Law as Conflict/Labor Attorney, to appoint Matt Doll of Boyd & Karver as the Planning Agency Solicitor, and to appoint Gilmore & Associates as the Township General Engineer & Traffic Engineer seconded by Mr. Kuklinski. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

A motion was made by Mr. Kuklinski, seconded by Mr. Stouch to appoint Marcy Meitzler as Township Secretary, Cynthia S. O'Donnell as Township Treasurer, and to set the Treasurers Bond at \$2,500,000 (2.5 million with H. A. Thomson, Travelers Insurance), to appoint Pete Hiryak as Township Manager, Michael Heydt as Road Master, Mark John as Code Enforcement Officer, Scott Groff as Road Foreman, Barry Templin as Police Chief, Ricky Smith as Fire Marchal at \$15.00 per hour for Inspections, Betty Musser as Police Secretary, and Andrew Duncan as the Solid Waste & Recycling Coordinator. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

A motion was made by Mr. Stouch, seconded by Mr. Kuklinski to appoint the Board of Supervisor Chairman, Alan Keiser, to be the Chief Administrative Officer for the Pension Funds, the Montgomery County Health Department as the Sewage Enforcement Officer for all on-site septic systems in the Township, Berkheimer Associates as the Delinquent Per Capita Tax Collection, Berks EIT Bureau as the Earned Income Tax Collector and as the Local Services Tax Collector. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

A motion was made by Mr. Stouch, seconded by Mr. Kuklinski to appoint Tony Kuklinski as the Representative to Pottstown COG with Manager Peter Hiryak as a delegate, Tony Kuklinski and Peter Hiryak as the Representatives to Pottstown Metro Regional Planning, Alan Keiser as Representative to the Agricultural Secure Board, and Mark Toepel as the Vacancy Board Chairman. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to appoint Captain Don Frantz, Jim Scott, Eric Bauer, Bryan Beaulac, Lawrence Bandura, Rick Smith, Andy Duncan, E. J. Henninger, McKenna Powanda, Matt Weller, Josh Stouch, and Nick Bardman as Special Fire Police, Andrew Duncan as the Emergency Coordinator for Douglass Township, and Nick Bardman as the Assistant Emergency Coordinator for Douglass Township. Keiser-Aye, Kuklinski-Aye, Stouch-Abstain. Motion passed.

A motion was made by Mr. Stouch, seconded by Mr. Kuklinski to appoint any of the Supervisors, Manager, Roadmaster, and Treasurer as Township Delegates to the State Supervisors Convention, Key Bank, PLIGIT, Great Eastern Mgmt, Vist Bank as Township Depositories and Josh Hagadorn, Sam Hunter, Ed Reitz, Tom Wynne, Bill Friel, and Bernie Sell to the ICC Appeals Board. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

A motion was made by Mr. Stouch, seconded by Mr. Kuklinski to appoint Dan Caruso and Roger Updegrove (Alt) to the Zoning Hearing Board each for a three year term. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to appoint Tom Wynne and Josh Stouch to the Planning Agency each for a four-year term. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

A motion was made by Mr. Stouch, seconded by Mr. Kuklinski to appoint Keith Corson to the BMMA Board for a five-year term. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

A motion was made by Mr. Kuklinski, seconded by Mr. Stouch to Establish the Standard Mileage Rate at (2019 Federal Rate .58 cents per mile). Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

A motion was made by Mr. Kuklinski, seconded by Mr. Stouch to appoint Randy Romig, Judith Wills, Ronald Davidheiser, Bernie Sell, Deb Nester, Josh Stouch, Roger Updegrove, Amy Walesyn, and Charles Rick to the Open Space Committee. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

A motion was made by Mr. Stouch, seconded by Mr. Kuklinski to appoint the Manager, Bill Zern, Tom Wynne, Josh Hagadorn, Tim Miller, Scott Moyer, and Tom Link to the Revitalization Committee. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

A motion was made by Mr. Stouch, seconded by Mr. Kuklinski to appoint Carl Hiryak, Peter Hiryak, and Mike Heydt to the Oberholtzer Schoolhouse Committee. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

A motion was made by Mr. Kuklinski, seconded by Mr. Stouch to appoint Gary Carpenter, Sam Hunter, Tom Link, Ed Reitz, Tom Wynne, Josh Hagadorn, Greg Herb, Roger Updegrave, Greg Gress, and Charles Rick to the Act 209 Advisory Committee. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

A motion was made by Mr. Stouch, seconded by Mr. Kuklinski to appoint Josh Stouch as the BOS Representative for the Emergency Services Board, also Andrew Duncan, Dean Brumbach, Garry Schmoltze, Rick Smith, Barry Templin, Dave Yusko, Roger Updegrave, and Mark John. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Mr. Keiser asked if there were any questions on the reorganization, no one replied. This concluded the 2019 Reorganization portion of the meeting. Mr. Keiser asked if there was any changes or corrections to the December 17th, 2018 Board of Supervisors minutes, no changes or comments were given.

A motion was made to approve the minutes of December 17th, 2018 Board of Supervisors meeting by Mr. Kuklinski, seconded by Mr. Stouch. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Manager reviewed the schedule of upcoming 2019 meetings as follows:

1. Schedule of Meetings:
 - a. Tuesday, January 8th @ 6pm – Board of Auditors Meeting.
 - b. Thursday, January 10th @ 7pm-Planning Agency Reorganization Meeting
 - c. Tuesday, January 22nd @ 6:30pm BOS Agenda Mtg, BOS Mtg @ 7pm, Open Space@ 6pm.

Mr. Kuklinski stated that he would be unable to attend the January 22nd meeting due to a previous engagement.

2. Fee Resolution – (A proposed increase in the Minimum Residential Dwelling Unit Fee from \$800 to \$1,000).

A motion was made by Mr. Stouch, seconded by Mr. Kuklinski to change the Fee Resolution for the Minimum Residential Dwelling Unit Fee from \$800 to \$1,000. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

3. 2019 Non-Uniform Wage Sheet (approval by BOS required) – Manager Hiryak stated that this will be tabled until Police Arbitration is settled. Arbitration has been rescheduled for the first week in April 2019.
4. Approval of 2018 Year-End Bills – Manager Hiryak stated that there are no Year-End Bills. The Treasurer will process a check in the amount of \$750.00 payable to the Fire Company for the unused portion of the Special Fire Police Budget as instructed by the Board of Supervisors.
5. Staff Meeting Request – Hallowell Tract to discuss plan revisions (approval required by BOS). A motion was made by Mr. Kuklinski, seconded by Mr. Stouch to authorize the Manager to set up a Staff Meeting with the representatives of the Hallowell Tract contingent that all costs involved are the responsibility of the Hallowell Tract representatives. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

6. Montgomery County Bridge Update (Paper Mill Road & Henry Road) – Manager Hiryak stated that he received information from Montgomery County that weather permitting they hope to have the PaperMill Road Bridge opened around the 19th of June and the Henry Road Bridge is moving along to hopefully start construction in 2019. No questions were asked.

January 7th, 2019

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A motion was made by Mr. Kuklinski, seconded by Mr. Kuklinski to accept the Manager's Report as given. Keiser-Aye. Kuklinski-Aye, Stouch-Aye. Motion passed.

Public Comment

Mr. Stouch explained that he abstained from the Fire Police Appointments because it is a paid position and he was appointed to the Fire Police. No other comments were given.

Old Business/New Business

No old business or new business was given.

A motion was made to adjourn the meeting at 7:17pm by Mr. Stouch, seconded by Mr. Kuklinski. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Respectfully submitted by,
Marcy Meitzler