

The meeting of the Douglass Township Board of Supervisors was called to order at 7:03 P.M. Attending were Chairman Tony Kuklinski, Supervisor Alan Keiser, Supervisor Josh Stouch, Solicitor Robert Brant, Josh Hagadorn of G&A, Chief Templin, Pete Hiryak, Mike Heydt, Andrew Duncan, Cynthia O'Donnell and approximately 25 residents.

Mr. Kuklinski led the Pledge of Allegiance. Mr. Kuklinski announced that there was an advertised Executive Session held on May 31st, 2018 involving personnel issues and contracts. No decisions or votes were taken. Town and Country Newspaper will be taping tonight's meeting.

Mr. Kuklinski asked if there were any additions, corrections, or comments to the minutes of the May 21st, 2018 Board of Supervisors Meeting, none were given.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to approve the minutes of May 21st, 2018 Board of Supervisors Meeting. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Mr. Kuklinski asked if there were any questions, comments, or corrections to the June 18th, 2018 Board of Supervisors Agenda. No changes, corrections, or additions were given.

A motion was made by Mr. Keiser, seconded by Mr. Stouch to approve the June 18th, 2018 Board of Supervisors Agenda as given. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Gilbertsville Ambulance Report-Gary Schmoltze

Chief Schmoltze read the May 2018 GACAS Report: 90 calls for service. 65 transports, 1 public assist, 7 cancelled (no patient contact), 3 cancelled prior to arrival at scene, 1 cancelled on scene/no patient found, 4 patient evaluated no treatment/transport required, 5 refused treatment/transport, and 1 transported no lights/sirens, upgraded. Calls for Service: Douglass 35, New Hanover 22, Upper Pottsgrove 5, Lower Pottsgrove 1, West Pottsgrove 3, Boyertown 4, Colebrookdale 2, Earl 2, Upper Frederick 3, Douglass Berks 1, Bally Borough 1, Upper Frederick 1, and Upper Hanover 1. Admission Summary: Pottstown-Tower Health 47, Lehigh 10, Phoenixville-Tower Health 3, and Reading 3. Routine maintenance continues on the vehicles and online training is ongoing with McNeil. No questions were asked.

A motion was made by Mr. Kuklinski, seconded by Mr. Stouch to accept the Gilbertsville Ambulance Report as given. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Fire & Rescue Report – Chief Rick Smith

Fire Report for May 2018: 1 vehicle fire, 2 brush/trash fires, 1 fire alarms/CO2 alarm, 1 hazardous materials, 6 EMS assists, 1 investigation, and 4 assists to other departments for a total of 16. Chief Smith stated members participated in the Laurel House walk, attended the fish rodeo for Disabled Veterans, and hosted the Child Car Seat Safety Check. Fire Marshal Report: Chief Smith stated that on May 24th he did a fire investigation at 642 Gilbertsville Road for 1 hour on an illegal burn and 1 hour on May 25th reviewing the remodeling at the Gilbertsville Shopping Center, CVS, and the McDonalds. No questions or comments were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Stouch to accept the Fire & Rescue & Fire Marshal Report as given. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Zoning Hearing Board

The Burns/Murphy request for a dimensional variance setback for a playhouse at 93 Estate Road in the R-2 District was denied by the Zoning Hearing Board, no hardship was proven. The applicant has 30 days to appeal the decision.

Police Department Report – Chief Templin

Chief Templin read the Statistics for May 2018: 354 incidents reported, 2 reportable accidents, 6 non-reportable, 92 criminal investigations, 6 criminal arrests, 141 traffic citations, 3 non-traffic citations, and 2 parking tickets. No questions or comments were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Stouch to accept the Police Report as presented. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Police Chief Contract – Mr. Brant stated that the Police Chief Contract is agreeable to both parties and ready for approval by the BOS. The contract term ends on 12/31/18.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to approve and sign the Police Chief Contract for Chief Templin. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Engineer's Report – Josh Hagadorn, Gilmore & Associates

Gilbertsville Veterinary Hospital Escrow Release #2 Request- Mr. Hagadorn stated that the reduction request of \$5,555.31 was reflective of the work performed to date. The value of the work performed to date is \$67,554.62. Adding Contingency, Engineering/Inspection and Administrative/Legal and subtracting retainage of 10% of the value of the work performed to date as well as the amounts previously released results in the recommended amount of \$6,221.95. The amount remaining in the escrow is \$345,286.11.

A motion was made by Mr. Stouch, second by Mr. Keiser to approve Escrow Release #2 in the amount of \$6,221.95 to the Gilbertsville Veterinary Hospital as recommended by the Township Engineer with \$345,286.11 remaining in the Escrow. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Moyer/Mooney Storage Facility Rt.100/Jackson Road – Mr. Hagadorn stated that the P/A recommended approval to the Board of Supervisors for the waivers and deferrals requested on letter dated June 14th, 2018 as well as preliminary final approval. Mr. Kuklinski asked the Engineer as to the demeanor of the contacts and owner, Mr. Hagadorn replied that it is a very good relationship and felt that they have cooperated with the Township during the entire zoning review process.

A motion was made by Mr. Kuklinski, seconded by Mr. Stouch to authorize Mr. Brant to prepare a Preliminary/Final Plan Resolution including the waivers and deferrals request letter dated June 14th, 2018 for the Moyer/Mooney Storage Facility. Kuklinski-Aye, Keiser-Aye, Stouch-Aye. Motion passed.

Mr. Hagadorn announced that the Douglass Park construction begins tomorrow through September 2018 and commented that residents will see progress in the weeks ahead. Ms. Bauer asked for a County Line Road Bridge update, Mr. Hagadorn stated that the preliminary review of the plan seems sound and approval was received from the State for pollutant monitoring. Funding is available for construction in 2019. Mr. Civitella of the Moyer/Mooney development asked about deferrals and if there was no fee in lieu of applied, Mr. Kuklinski stated that it will be handled through the O&M Agreement by Bob Brant's Office. No other questions or comments were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Engineer's Report as given. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Solicitor's Report – Robert Brant

Stafy Tract - Mr. Brant stated that his office has prepared the Developers Agreements for the 6 lot subdivision, all approvals are given except DEP approval for the low-pressure main and developer has asked to commence construction to connect to the development improvements in the adjacent subdivisions to be completed by the end of July. Staff has reviewed this matter and find it acceptable and there will be assurances that all the financial

security will be funded by a cash escrow along with funds to have all construction observations and inspections performed in accordance with the MPC, **no homes** would be allowed to be constructed until all such permits are received.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to authorize the Execution of the Developer's Agreements for the Stafy Tract 6 lot subdivision to start construction to the development improvements in accordance with the MPC, no homes will be permitted to be constructed contingent upon DEP approvals for the low-pressure force main. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Applications which are pending but inactive:

Danny Jake – Hallowell - inactive 2 years

Patriot GMC – Ms. Dunn & Mr. Owen gave a brief overview stating that they are proposing an approximate 4,033 square foot building addition, a 6,000 square foot proposed accessory building and the demolition of an approximate 4,800 square foot existing brick building to be replaced with additional outdoor vehicle display and will need zoning relief. The new building will be set far back from Williams Way and Village Green Drive. Mr. Brant advice was to file a Zoning Appeal Application with the proposed details for the Planning Agency and Board of Supervisors to consider whether to support the proposal. No questions were given.

Active Adult Community Overlay District – Steve Rothenberger – Mr. Rothenberger was representing Mr. Blue for the property at 153 Rick Road for approximately 54 Townhomes and asked for relief from Section 2309 – Elevator – each residential unit shall provide for access to any floor below or above ground level by an elevator in addition to such stairways as are required under applicable building codes. Mr. Stouch stated that Mr. Rothenberger should eliminate the second floor then you don't need an elevator, Mr. Rothenberger commented that he has been in the business a number of years and he doesn't know any that have elevators. Mr. Kuklinski said to make full disclosure on everything you want, we are fair here but we want full disclosure. Mr. Brant commented that Patriot came in here with an entire picture for the Board's opinion, an escrow should be posted for review to determine if it's a text change or an actual appeal. The Board suggested that Mr. Rothenberger write a letter listing what they are asking for. Mr. Sell said where do you draw the line? Mr. Link said why they don't go to the Planning Agency, Mr. Kuklinski responded that it is to see if the Board would be receptive to the idea. No other questions or comments were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Stouch to accept the Solicitor Report as given. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Highway Report- Mike Heydt

Mr. Heydt stated that they repaired the ditch on Miller Road, installed a French Drain on County Line Road at Redners Market, and repaired potholes throughout the Township. Mr. Kuklinski asked about the paving projects, Mr. Heydt announced that he has a meeting tomorrow with the contractor. Mr. Sell said there is a pothole at the new bridge on Himmelwright Road. No other questions or comments were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Stouch to accept the Highway Report as given. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Treasurer's Report – Cynthia O'Donnell

The Treasurer stated that the total bills to be paid for June 2018 amount to \$244,650.92 including the non-profit contributions and asked for authorization to pay the bills for June. Ms. Norton asked who Brown & Brown LH is, Ms. O'Donnell explained that Brown & Brown LH is our insurance provider.

A motion was made by Mr. Keiser, seconded by Mr. Stouch for authorization to pay the June 2018 Unpaid Bills in the amount of \$244,650.92. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

BASD Reinstatement of Per Capita Tax - Ms. O'Donnell stated that at the last Boyertown School Board meeting the School Board rescinded the resolution from October 12, 2015 (eliminating the per capita tax effective July 1,

2018). As a result of the resolution, the School District will again continue to collect the per capita tax as it did through this year. Per Capita Tax bills will be mailed out with a due date of August 1st, 2018. The tax is comprised of \$10 to the school district and \$5 to the Township. Ms. O'Donnell also commented that the Township renewed its Property & Liability Insurance at a reduction in price by \$6,000. No other questions or comments were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Stouch to accept the Treasurer's Report as given. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Manager's Report - Pete Hiryak

1. The Manager reviewed the upcoming meetings as follows: Thursday July 12th P/A Meeting @ 7pm no workshop scheduled, Monday, July 16th BOS Meeting @ 7pm, BOS Agenda Meeting @ 6:30pm. There will only be one BOS Meeting per month in the summer.
2. Building/Zoning Department Monthly Report – Manager Hiryak stated that there were 23 permits with a construction value of 989,875.00.
3. P/A & BMMA Appointments – the Manager stated that he has received two letters of interest for the P/A Vacancy (Charles Rick, Joan Diccio).

A motion was made by Mr. Keiser, seconded by Mr. Stouch to appoint Joan Diccio to the Planning Agency for a 4-year term. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

The Manager stated that he has received seven letters of interest for the BMMA vacancy (Mr. Hunter, Mr. Caruso, Ms. Carpenter, Mr. Duncan, Mr. Biever, and Mr. Corson). Mr. Kuklinski stated that do to the gravity of the position and so many applicants he would like to table this motion until a time when the Board can meet with the individuals' applicants, Mr. Stouch agreed with the interview process. This was tabled and the Manager will set up a time for the individual interviews on July 16th, 2018 prior to the Board of Supervisors Meeting. No questions or comments were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Stouch to accept the Manager's Report as given. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Public Comment

Mr. Biehl of Second Avenue commented that he is happy to live in Douglass Township and he recently took advantage of the Township's brush chipping service and said it was marvelous. Mr. Sell commented that whoever is doing the roadside mowing is doing a really nice job. No other comments were given.

Old Business/New Business

Mr. Kuklinski announced that Pottstown Health & Wellness will be holding a kid's fun run on July 14th at Douglass Park and Amy Walesyn will have vendors and live music also at this function. Mr. Kuklinski asked if Town & Country could make note of this event in the paper. No other business was given.

A motion was made by Mr. Kuklinski, seconded by Mr. Stouch to adjourn the meeting at 7:50pm. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

The next Board of Supervisor's Meeting will be held on Monday, July 16th, 2018 @ 7 pm.

Respectfully submitted by,
Marcy Meitzler