

The meeting of the Douglass Township Board of Supervisors was called to order at 7:00 P.M. Attending were Chairman Tony Kuklinski, Supervisor Alan Keiser, Solicitor Robert Brant, Josh Hagadorn from Gilmore & Associates, Bob Dries, Chief Templin, Pete Hiryak, Andrew Duncan, Mike Heydt, Cynthia O'Donnell and approximately 27 residents/developers.

Mr. Kuklinski led us in the pledge of allegiance. Mr. Kuklinski asked if there were any changes, corrections, or comments on the minutes of January 3rd, 2017 Board of Supervisors Reorganization Meeting, no comments, changes, or corrections were given.

A motion was made by Mr. Keiser, seconded by Mr. Kuklinski to approve the minutes of January 3rd, 2017 Board of Supervisors Reorganization Meeting. Keiser-Aye, Kuklinski-Aye. Motion passed.

Mr. Kuklinski asked if there were any questions, comments, or corrections to the January 17th, 2017 Board of Supervisors Agenda, no questions, comments, or corrections were given.

A motion was made by Mr. Keiser, seconded by Mr. Kuklinski to approve the January 17th, 2017 Board of Supervisors Agenda as presented. Keiser-Aye, Kuklinski-Aye. Motion passed.

Appointment of Vacant BOS Position – Mr. Kuklinski announced that a public meeting was held on Saturday, January 14th, 2017 to interview (4) candidates for consideration to fill the vacant Supervisor position. All candidates interviewed had various levels of experience and knowledge regarding Township related issues. Mr. Kuklinski commended all 4 candidates for their interest in serving the residents. Mr. Keiser nominated John Stasik, Jr. for Douglass Township Supervisor.

A motion was made by Mr. Keiser, seconded by Mr. Kuklinski to nominate John Stasik, Jr. as Township Supervisor. Keiser-Aye, Kuklinski-Aye. Motion passed.

Gilbertsville Ambulance Report

No report.

Fire & Rescue Report – Andrew Duncan

Fire Report for December 2016: 3 fires, 7 fire alarms/CO2 alarms, 2 hazardous materials, 3 EMS assists, 3 vehicle accidents, 1 special service, 5 fire police, 2 assists to other departments for a total of 26 calls. Assists: 1 Boyertown, 1 New Hanover. 2 EMS assist's to 332 and 1 to Boyertown. Training Dynamics of the Emergency Vehicle and Forcible Entry Awareness. Members assisted Santa Claus around Douglass Township for 8 hrs. before Christmas with assistance from GACAS. We closed out 2016 with 273 calls for service. Eric Bauer was elected an officer of the firehouse in 2017. No other comments were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Fire and Rescue Report as given. Keiser-Aye, Kuklinski-Aye. Motion passed.

Gilbertsville No. 1 Report – Wannita Kollar

Ms. Kollar reported that the fire company has indoor yard sales booked and a couple of upcoming events in February 2017. No questions were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Gilbertsville No. 1 Report as given. Keiser-Aye, Kuklinski-Aye. Motion passed.

Zoning Hearing Board

Berks-Mont Trading Co – Zoning Hearing continued, plans to be revised. Hearing date to be determined.

Dolansky – County Line Road, expansion of non-conforming garage. Zoning Hearing 1/5/2017. Zoning Hearing Appeal Granted with easement condition for County Line Road Bridge.

Dillman, Shiery Court – hearing on 3/2/17 for relief from side yard setback for an inground pool, will appear before the BOS on February 6th, 2017.

Trash/Recycling Report – Andrew Duncan

2017 Trash/Recycling Collection & Disposal Bids - Mr. Duncan stated that the Trash/Recycling Bids were opened on December 16, 2016 at 3pm. Keystone was the lowest bid for trash pickup and ADS was the lowest as far as disposal. Mr. Duncan recommended to accept the three year bid for Trash/Recycling Collection from Keystone Disposal LLC at \$278,333.33 per year, and to accept the three year Waste Disposal bid from Advanced Disposal (ADS) for \$58.65 per ton for disposal at the Western Berks Landfill, each contract to expire on February 1st, 2020. No questions were asked.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to award the Trash/Recycling Collection Bid to Keystone Disposal LLC for a three year contract at \$278,333.33 per year as recommended by Mr. Duncan, the contract will expire on February 1st, 2020. Keiser-Aye, Kuklinski-Aye. Motion passed.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to award the Waste Disposal Bid to Advanced Disposal (ADS) for a three year contract at \$58.65 per ton as recommended by Mr. Duncan, the disposal site will be the Western Berks Landfill with a contract expiration date of February 1st, 2020. Keiser-Aye, Kuklinski-Aye. Motion passed.

Mr. Kuklinski asked how much savings will the new contract give the Township, Mr. Duncan replied that this re-bid gives the Township a savings of \$30,000.00 over the original bids and this new bid includes every week recycling. Mr. Romig asked when every week recycling will begin, Mr. Duncan replied that every week recycling will begin February 1st, 2017.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Recycling Report as given. Kuklinski-Aye, Keiser-Aye. Motion passed.

Police Department Report – Chief Templin

Statistics for December 2016: 356 incidents reported, 5 reportable accidents, 16 non-reportable, 24 criminal investigations, 7 criminal arrests, 51 traffic citations, 15 non-traffic citations, 1 parking ticket. Monies received by the Township \$6,128.56. Year End Stats: incidents increased by 401; assists decreased by 5; AOC incidents decreased by 5; initial crimes increased by 26; criminal arrests increased by 25; clearance rate increased 25/6.52%; non-traffic citations decreased by 49; traffic citations decreased by 342; D.U.I. increased by 21; reportable accidents decreased by 1; non-reportable accidents decreased by 17; injuries increased by 15; drug take back program increased by 104.37 lbs. Chief Templin stated that in the beginning of October, I received permission from the Board to start the promotional process for the rank of Sergeant. The process is complete and I am recommending and looking for the Board's approval to promote Brian Steffie to the rank of Sergeant. No questions were given on the Chief's Report.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to authorize Chief Templin to promote Corporal Brian Steffie to the rank of Sergeant beginning February 6th, 2017. Kuklinski-Aye, Keiser-Aye. Motion passed.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Police Report as presented. Keiser-Aye, Kuklinski-Aye. Motion passed.

At this time Mr. Kuklinski on behalf of Douglass Township, Montgomery County presented Chief Barry Templin with a plaque for 25 years of dedicated service to Douglass Township and its citizens. Sgt. Swavely presented Chief Templin with a gift card from the Douglass Township Police Department Staff in appreciation for his service. Chief Templin thanked everyone for the opportunity to serve the residents of Douglass Township, Montgomery County.

Open Space/Recreation Committee – Randy Romig

Mr. Romig announced that the committee held the 2017 Election of Officers. Bernie Sell nominated Randy Romig to be Chairman and Ron Davidheiser for Vice Chairman., Mr. Romig no one else was interested in the positions therefore he will again be the Chairman and Mr. Davidheiser will be the Vice Chairman. It was noted that the pond is nearly full again at Mr. Mashintonio's property, it was nearly dry from the drought. I will contact him to see if we can hold the Trout rodeo there again this year. The date for the 2017 Trout Rodeo will be May 13th, 2017. The next meeting is Tuesday February 21st, 2017 @ 6pm. Mr. Kuklinski commented that the Open Space/Recreation Committee is one of our smaller committees in the Township however they do a good job and commended the committee for their service to the community.

A motion was made by Mr. Keiser, seconded by Mr. Kuklinski to accept the Open Space/Recreation Committee Report as given. Keiser-Aye, Kuklinski-Aye. Motion passed.

Engineer's Report – Josh Hagadorn, Gilmore & Associates

Danny Jake/Zern Tract, Jackson Road – Proposed 241 Townhomes, R-3 (P/A recommended Preliminary Plan & Waiver Approval). Mr. Hagadorn stated that they resolved outstanding issues at the staff meeting involving emergency vehicle access and snow removal, fire hydrant placement, and the tree replacement fee (in lieu of). Mr. Hagadorn stated that he is comfortable with the waivers and safety of the designed interior roadways. The P/A and PMRPC have both recommended approval. Mr. Duncan stated that he was good with the fire hydrant locations and Mr. Heydt commented that everything looked good. Mr. Brant stated that Mr. Smeland did a good job addressing the issues. No other comments were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to authorize Solicitor Brant to prepare a Resolution for the Preliminary Plan Approval and Waiver Approval for the Zern Tract Plan. Keiser-Aye, Kuklinski-Aye. Motion passed.

Mr. Hagadorn stated that the new Maintenance Building is out for bid, all information and bidding is to be done through PennBid. The pre-bid meeting will be on Monday January 23rd, 2017 at 10am at the Douglass Township Administration Building, bids will be closed on February 1st, 2017 and awarded on February 6th, 2017 or February 21st, 2017. No comments were given.

A motion was made by Kuklinski, seconded by Mr. Keiser to accept the Engineer's Report as presented. Keiser-Aye, Kuklinski-Aye. Motion passed.

Solicitor's Report – Robert Brant

Mr. Brant stated that he submitted a written confidential report to the Board of Supervisors. Mr. Brant did note That there is an upcoming BMMA Meeting that the Board may want to attend concerning the Oberholtzer Road sewer issue. No comments were given.

Applications which are pending but inactive:

Danny Jake – Hallowell inactive 2 years

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Solicitor's Report. Keiser-Aye, Kuklinski-Aye. Motion passed.

Highway Report – Mike Heydt

Mr. Heydt reported that the road crew salted roads, trimmed trees, worked on the new separation wall and installing electric inside the shed, cleaned out inlets on Miller Road, restocked the salt bins, and made repairs to the salt spreaders.

Mr. Brumwell asked what is stored in the new shed, Mr. Heydt replied police evidence will be stored in it and parks equipment. The shed must be constructed to comply with police accreditation standards. No other questions were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Highway Report as presented. Keiser-Aye, Kuklinski-Aye. Motion passed.

Treasurer's Report – Cynthia O'Donnell

The total bills to be paid for January 2017 amount to \$223,146.18. Unusual bills were: Morton Salt for road salt, Larry's Home Design for the new Highway Building plans, the Chief of Police Accred. Fee, steel tip work boots for the roadcrew, PMRPC Annual Fee, Workers Comp Claim Payment, Waste Zero for Township trash bags, H.A. Thomson for the Treasurers Bond, and Patriot for police vehicle repairs.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser for authorization to pay the January 21st, 2017 Unpaid Bills. Kuklinski-Aye, Keiser-Aye. Motion passed.

A motion was made by Mr. Keiser, seconded by Mr. Kuklinski to accept the Treasurer's Report as given. Keiser-Aye, Kuklinski-Aye. Motion passed.

Manager's Report - Pete Hiryak

1. The Manager reviewed the upcoming meetings as follows: Monday, February 6th, 2017 BOS Agenda Mtg @ 6:30pm, BOS Mtg @ 7pm. Thursday, February 9th P/A Meeting @ 7pm, Signage Workshop @ 6pm.
2. Bridge Update – Paper Mill & Henry Road, correspondence from M.C. Board of Commissioners – signed Agreements for Paper Mill & Henry Road Bridges transfer of ownership to Township after rehab is completed. Engineering work started on Paper Mill, engineering on Henry Road to follow.
3. Zoning Hearing Board – Resolution for 4 members (BOS approval required) - This Resolution lists Members: Kurt Davidheiser, Dan Caruso, Karen Keiser, and Alternate Roger Updegrove and their terms.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to approve the Zoning Hearing Board Resolution naming Kurt Davidheiser, Dan Caruso, Karen Keiser, and Alternate Roger Updegrove as members of the Douglass Township Zoning Hearing Board. Keiser-Aye, Kuklinski-Aye. Motion passed.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Manager's Report as given. Keiser-Aye, Kuklinski-Aye. Motion passed.

Public Comment

Mr. Sell stated that he called the Township to notify them that a road sign was knocked over and he placed it in his breezeway for safe keeping and the road crew retrieved the sign quickly, but he asked whatever happened to the Henry Road/Himmelwright Road sign. Mr. Heydt said he will replace the sign as soon as possible. No other comments were given.

Old Business/New Business

No comment given.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to adjourn the meeting at 7:38pm. Keiser-Aye, Kuklinski-Aye. Motion passed.

The next Board of Supervisor's meeting will be held on Monday, February 6th, 2017 @ 7:00 pm.

Respectfully submitted by,
Marcy Meitzler