

The meeting of the Douglass Township Board of Supervisors was called to order at 7:32 P.M. Attending were Chairman John Stasik, Vice Chairman Anthony Kuklinski, Supervisor Ziegler, Solicitor Paul Bauer, Engineer John Sartor, Cynthia O'Donnell, Chief Templin, Andy Duncan, Mike Heydt, Pete Hiryak and approximately 26 residents.

Mr. Stasik led us in the pledge of allegiance and reminded the public where the emergency exits were and to turn off any cell phones. Mr. Haring announced that he would be recording tonight's meeting.

Mr. Stasik asked if there were any changes, corrections, or comments on the minutes of June 2nd, 2014 Board of Supervisors Meeting, no changes or comments were given. Mr. Stasik asked for a motion to approve the minutes of June 2nd, 2014 as presented.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to approve the minutes of the June 2nd, 2014 Board of Supervisors Meeting. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Mr. Stasik asked for a motion to approve the agenda for June 16th, 2014 as presented.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to approve the agenda for June 16th, 2014 as presented. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Gilbertsville Ambulance Report – Gary Schmoltze

Mr. Schmoltze stated that there were a total of 111 calls for service in May 2014; Douglass Township 55, New Hanover Twp 31, Borough of Boyertown 7, Pottstown Borough 4, Washington Twp, Bally Boro, Upper Pottsgrove, 1 each, Earl and West Pottsgrove 2 each, Colebrookdale 4, and Upper Frederick 3, calls to date 520. Chief Schmoltze announced that GACAS received funding to pay off debt to 10-8 from the State Fire Commissioner's Office. We are also receiving an EMSOF Grant from the state through the county, the following equipment is on the list: Pedi-Mate Ferno 100% covered (1) \$233.90, Long Spine Board 100% covered (8) \$1,272.00, Data Collection Software 50% (1) coverage (Med Media) \$750.00, Narcotic Security System 50% coverage \$450.00 (1) Knox Safe \$450.00, Digital Pagers 50% coverage (6) \$540.00, Ambulance service portion - \$1,740.00 Maximum EMSOF \$3,245.00 Total cost \$4,985.90. We also received two new station alert systems from the Department of Homeland Security at no charge to GACAS. 332-4 was picked up from Global Emergency Vehicles. We would like to have permission, from the Board and Chief Templin that when the police department switches to the new police radio system, to have first chance at buying the radios being taken out of service. We would like to purchase at least three mobiles and as many portables as we can. The older style radios can be used on the 800 EMS system. Mr. Stasik asked Chief Templin if the radios are of use to the police department, Chief Templin replied that the radios would be obsolete for police use. The Board will consider the request at the time of replacement. No questions were asked.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to approve the Gilbertsville Ambulance Report. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Gilbertsville Fire & Rescue – Rick Smith

Fire report for May 2014 – 2 fires, 7 fire alarm/CO2 alarms, 1 vehicle accident, 2 EMS assists, 4 fire police, 3 assist to other depts., and 3 investigations for a total of 22 calls. The Fire Company was in service for 28 hours and 4 minutes. Chief Smith stated that the fire company helped at the Township Trout Rodeo. Fire & Rescue checked hydrant pressure in the New Cobblestone Crossing (Phase III) Development, took a refresher course in building construction, and we are working on some state funding. Chief Smith also announced that the Donation letters have been mailed. No questions were asked.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to accept the Gilbertsville Fire & Rescue Report. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Gilbertsville Fire Company No.1 – Phyllis Kerr

Ms. Kerr announced that the social hall is booked for an upcoming wedding, Elvis on the 21st, Bike Night is coming up August 16th. Bike Night Raffle Tickets are \$10 each, 2500 tickets were printed. The bike is on display in the bar room. Ms. Kerr thanked the road crew for fixing the sewer pipe at the firehouse. BMMA notified the fire company to make the repair in the front parking lot. No questions were asked.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to accept the Gilbertsville Fire Co. #1 report. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Engineer's Report – John Sartor, Gilmore & Associates

Berwind II Subdivision (Douglass Estates Phase I)-This project is proceeding through construction. On May 28, 2014, the Developer submitted a request to reduce the Letter of Credit for this project based on escrowed improvements that have been constructed to date. Concurrently, the Developer's Engineer has submitted as-built plans in accordance with our previous request for the constructed storm water management system components for which the Developer has requested the Letter of Credit be reduced. We have completed our review of the submitted documentation in comparison to the constructed improvements and have forwarded our letter of recommendation to the Township on June 13, 2014 for the Board of Supervisors consideration. Mr. Sartor recommended that a 10% escrow reduction be approved in the amount of \$330,720.30 leaving a remaining escrow balance of \$633,974.14.

A motion was made by Mr. Stasik, seconded by Mr. Kuklinski to approve an Escrow Reduction Request for Douglass Estates of 10% recommended by the Township Engineer in the amount of \$330,720.30. Kuklinski-Aye, Stasik-Aye, Ziegler-Abstain. Mr. Kuklinski stated that you cannot abstain unless it involves family relationship, blood, or financial interest, money, which one is it? Mr. Ziegler replied that he abstains due to the accusations made against him involving this development, Mr. Bauer stated that in his opinion it is not a valid reason to abstain but will be part of the record. Motion passed.

Boyertown School District Land Development Project (Montgomery Avenue) – Mr. Sartor stated that the Boyertown School District is proposing to connect Monroe Street to Montgomery Avenue and are currently waiting for traffic studies. Mr. Sartor recommended that the Township reach out to the school district to present their plan to Douglass Township. Mr. Sartor has concerns on the traffic impact to Douglass Township. The manager will contact the school district and have them attend the meeting to discuss their plans.

A motion was made by Mr. Stasik, seconded by Mr. Kuklinski to accept the Engineer's Report. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Congo Road Bridge Replacement-pedestrian access design update, George Gumas & Joe Fasio

Mr. Fasio stated that Congo Road Bridge is a State bridge on a County road. PennDot would like to present an option to the Township where the State will construct a new 100 year bridge on Congo Road with a walking trail on the north side of the bridge with a barrier around it, after completion the State will turn ownership over to Douglass Township to maintain. Both Mr. Haring and Mr. Brumwell stated that you wouldn't want to walk on the bridge in that area because it is too dangerous and someone will get hurt. Mr. Sell stated that if we get the walkway on the bridge we will have to maintain it and it will be too costly to maintain, the taxpayers have enough keeping their homes and he doesn't want to put the tax burden on future generations. Mr. Bauer stated that these gentlemen are just here to inform the public about this option, the decision is ultimately up to the Board of Supervisors. Mr. Sell stated that the Board is to serve the Township in the best way, no to increase the taxes. The manager stated that this walking path could be an access for walking to two of the Townships open space properties on Congo Road, Mr. Stasik added that a 100 year bridge is a once in a lifetime opportunity, I think it is reasonable. Ms. Orner asked if the bridge itself will be widened, Mr. Fasio replied that it would be widened to the current PennDot specifications; the bridge would be no cost to the Township as far as the design and construction.

Mr. Haring felt that this would increase the speed at the bridge, Mr. Fasio said that we are actually making it safer to travel, because they are softening the curves in the approach to the bridge on Congo Road, we would start the project in the fall of 2015 and it will be a 6 month full detour. If the walking path goes in the Township would take ownership of the bridge after completion, if the walking path does not go in the bridge will remain State owned. No other questions were asked.

Police Department Report – Chief Templin

Statistics for May 2014 – 466 incidents reported, 4 reportable accidents, 14 non-reportable, 30 criminal investigations, 7 criminal arrests, 116 traffic citations, 16 non-traffic citations, 0 parking tickets, 7,631 miles traveled, money received by the Township \$3,668.70. Kerstin Rohrbach, a student from the Boyertown Area School District, completed her senior project by job shadowing the police department for a day. We wish her the best of luck in her endeavors. On June 10-11, 2014, our police department responded to a rash of vehicles gone through and some home burglaries in the areas of the Greenbriar, Twin Ponds, and Winding Creek II developments. Again, I encourage everyone to make sure their vehicles and homes are locked up tight and to report any suspicious activity what so ever. If anyone has information regarding any of this recent activity, they are encouraged to contact our police department immediately. Mr. Brumwell asked why we have police officers present at the meetings, the Chief replied that he was instructed to have police present for public safety reasons. Mr. Stasik stated that there was an incident at a Township Building north of here, since that incident we have taken additional security measures that would deter such activity which included changing locks on entry doors and adding security cameras at the Township Building. No questions were asked.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to accept the Police Department Report. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Solicitor's Report – Paul Bauer

Litigation Updates – Mountain Mulch-A letter was sent to Nathan Fox, attorney for Mountain Mulch, inquiring into the activity of the site and advising of the possibility of a violation of the Zoning Order and Settlement Agreement. A let was received by Nathan Fox in response advising that the activity reported was not by Mountain Mulch but by Fred Hanson, the previous owner of the property, who occasionally performs work on the property unrelated to the mulching operations and the truck delivery was a single trip in connection with this work. In order to avoid this interruption in the future, Mountain Mulch will change the locks for the facility.

Douglass Township vs. Reinhold Theil – A complaint was filed with the Montgomery County Courthouse and service of said complaint was made upon Mr. Theil by the Montgomery County Sheriff's Department on June 5, 2014. My office received confirmation that an Entry of Appearance has been filed with the County on behalf of Mr. Theil on June 6, 2014. Mr. Sager will be representing Mr. Theil.

Provo-Wawa Master Plan Agreement/Maintenance Agreement – At the last Township meeting Wawa received conditional Final Plan Approval. In order to move this project forward, a final clean plan has to be submitted, developer agreements need to be prepared and escrows established for public improvements. I will work with Pete and John Sartor to prepare these documents.

Zoning Issues – I am working with staff, Bob Dries and Pete to ensure that all the appropriate Zoning and SALDO Ordinances are being enforced. The owners of the Gilbertsville Car Wash received a Zoning Violation notice and have since filed an appeal. A letter was received from Eugene Orlando, Esquire requesting a continuance of said appeal, in lieu of an opportunity to meet with staff to discuss various issues. I will continue to work with staff to ensure compliance. Mr. Stasik asked if there were any questions, Mr. Keyser stated that there were two issues with Mountain Mulch, the other was that a truck was in at 9pm because he was stuck in traffic, Mr. Bauer replied that is correct but the locks will have been changed to stop late deliveries. Gladys Bauer added that two Indian Valley trucks were at Mountain Mulch at 6 & 6:30pm, she has it on video. Mr. Bauer asked to review the video and he will send a letter out. Chief Smith stated that if they changed the locks the Fire Company needs to change the knockbox key or the fire company will not be able to have access to the facility if there is an emergency. The manager will check with Mountain Mulch. No other questions were asked.

Applications which are pending but inactive:

Danny Jake – Hallowell inactive 2 years
Cobblestone Commons inactive 1 year

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to accept the Solicitor's Report. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Highway Department Report – Mike Heydt

Mr. Heydt said that the last two weeks the road crew has repaired potholes, patched Mega Lane, and fixed the dirt roads. Mr. Heydt stated that his summer projects include paving Moyer Road and Bruce Drive. He would like to rent equipment in order to pave these roads however order to do so the State requires that you must advertise for equipment rental as part of the State Aid Liquid Fuels process and asked the Board for approval for advertisement.

A motion was made by Mr. Kuklinski, seconded by Mr. Ziegler to approve the advertisement for equipment rental for all necessary road paving projects. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Mr. Sell asked if Mr. Heydt couldn't try to reclaim some stone that washes away in the fields, Mr. Heydt replied that he is trying to use more millings on the stone roads and possibly some speed bumps to prevent stone washouts. No other questions were asked.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to accept the Highway Report. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Recycling Report – Andy Duncan

June 2014 – I finished collecting data from all of the businesses of Douglass Township for their 2013 Recycling Tonnages. These numbers will be compiled to complete the 2014 904 recycling grant. Mulch and Compost are still available. The chipper was out to 2 residences this month. One was exempt from payment. Gilmore & Associates performed a traffic count for the Recycling Department to identify the amount of traffic that is serviced on a Wednesday and a Saturday. The numbers were staggering with the numbers averaging at about 100 cars per hour on most Saturdays, and our busiest hour tends to be between 3pm and 4pm on Wednesdays and between 1pm and 2pm on a Saturday. I want to thank Mr. Sartor making this project possible and I will use these numbers to complete a 902 grant for paving at the recycling center. I need a motion from the Board to advertise for the purchase of a new Case Skidsteer or equivalent. This is a requirement for our 902 recycling grant application, we will not be purchasing this piece of equipment unless our grant application is approved. I have started a Recycling Department facebook page to add an additional tool to residents to get information to them faster and easier, so please take a look. Mr. Duncan announced that once again we have been awarded the Waste Watcher Award for 2013.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to accept the Recycling Report. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Treasurer's Report – Cynthia O'Donnell

The Treasurer stated that the unpaid bills amounted to \$156,149.46, the unusual bills were; Boyertown YMCA (Summer Camp), H.A.Weigand, Powerco, Reid Paving, The Verdin Company, TP Trailers, and Traffic Safety Warehouse. One payment was issued on 5/30/14 in the amount of \$5,277 to the SWOF. The payment was the 25% down payment for the fire company volunteer Workers Comp policy. The policy year 2014/2015 premium for the volunteer firefighters is \$21,107, which is double the previous policy year premium of \$11,000. The

increase is due to the newly enacted cancer presumption law. Douglass Township received the \$197.97 additional funding from PennDot for the severe weather adjustment related to the maintenance of state roads in the Township. Douglass Township is responsible for Gilbertsville Road. The Township received the \$3,488.29 in State Police Fines and Penalties. 90% or \$22,500 of the \$25,000 Pottstown Health & Wellness Mini Grant was received. A progress report on the grant activity was sent to the Health & Wellness Center on June 6, 2014. The remaining 10% of the grant will be forwarded to us when the grant activity is complete. Year to date General Fund Income is comparable to previous year to date income. There is a slight increase because the 2014 income includes the Comcast grant of \$25,000, which was -0- in 2013. Recycling Fund is approximately 5% or \$9,998 behind 2013 year to date income, without considering the 902 grant received in 2014. Trash bag sales, recyclable sales, and mulch sales are all behind 2013 year to date amounts. Budgeted contributions to nonprofit organizations will be paid with the July, 2014 bills. Budgets and year to date expenditures for 2013 will be reviewed with department heads to see if any budget adjustment requests are necessary for the remainder of 2013. Mr. Brumwell asked why was an additional bill paid to the Treasurer, Ms. O'Donnell replied that a computer monitor went bad and needed to be replaced, there was not enough money in petty cash so I used my credit card and that is the reimbursement for the new monitor. Mr. Brumwell stated that the amount of money paid to the treasurer doesn't add up to the amount shown on the report, Ms. O'Donnell stated that Shelba, her helper, had to be added into the figure. Mr. Brumwell asked what her helper's hourly rate is, Ms. O'Donnell replied \$36.00 per hour. No other questions were asked.

A motion was made by Mr. Kuklinski, seconded by Mr. Ziegler for authorization to pay the bills for June 2014. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

A motion was made by Mr. Kuklinski, seconded by Mr. Ziegler to accept the Treasurer's Report. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Pete Hiryak presented the Manager's Report.

1. The Manager reviewed the upcoming meetings as follows: P/A Meeting Thursday, July 10th @ 7pm, Workshop @ 6pm. BOS Meeting Monday, July 21st @ 7:30pm, Agenda Meeting @ 7pm.
2. Quigley Bus Service - 12 month Plan Review Extension Request – the manager stated that Quigley Bus Service has requested a 12 month Plan Review Extension Request with approval from the BOS.

A motion was made by Mr. Kuklinski, seconded by Mr. Ziegler to approve a 12 month Plan Review Extension for Quigley Bus Service. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

3. Fire Police Assistance Request – authorization from the BOS is needed to request additional fire police at Bike Night on August 16th, 2014.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski give authorization for the Gilbertsville Fire Police to request additional area fire police assistance for Bike Night on August 16th, 2014. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

4. Authorization is needed from the BOS for the manager to request a road closure permit to close one block from Swamp Pike/Gilbertsville Road to Congo Road/Merkel Road for Bike Night on August 16th, 2014.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to authorize the manager to apply for a road closure permit to close one block from Swamp Pike/Gilbertsville Road to Congo Road/Merkel Road for Bike Night on August 16th, 2014. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

A motion was made by Mr. Ziegler, seconded by Mr. Stasik to accept the Manager's Report. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Public Comment

Mr. Sell asked the manager to explain his comments regarding the proposed walkway on Congo Road Bridge, the manager stated that the Townships long range plans for the open space properties is to provide a trail system and this new bridge with a walkway provides an opportunity for those long range plans. Mr. Sell still felt that it was too much to spend down the road. Mr. Sell reminded everyone that the Relay for Life will be held at the Boyertown Community Park this weekend June 21st, 2014. Mr. Shawn Watson stated that I am one of the owners of Doc Watson's and I read some disturbing news in the paper about misuse of funds, can you explain any of this, Solicitor Bauer stated that I advised my clients not to comment; it has been turned over to the Attorney General's Office and I don't know where it stands at this point. A resident questioned Mr. Watson's affiliation with Solicitor Bauer, Mr. Watson stated that does not affect anything. Mr. Sell asked if the public would be informed of the progress of the investigation, Mr. Bauer stated when the investigation has been completed then the public will be informed. Mr. Brumwell said that this came about because a Supervisor brought it out, it never should have been said in public. Mr. Kuklinski stated his reputation was being questioned everyone was asking him if he was the Supervisor being investigated, how would you like it? Mr. Brumwell was concerned about the conditions of the highway building and the conditions that the crew have to work under, I know you stated before about a 5 year plan but when this will happen. The road master replied that after the road projects are completed he will be looking into possibly a Pioneer Pole building. Mr. Sell commented, did anyone consider the accused person or his wife's feelings, she also has to hear the questions every day. Mr. Bauer responded to Mr. Sell by saying that Mr. Ziegler started the whole conversation in motion by questioning the Treasurer's salary and by announcing that he was involved in a big investigation within the Township and implying that other Township Officials were the ones being investigated when it fact it is Mr. Ziegler that is being investigated. Several residents were talking all at once and Chairman Stasik called for order and moved on to old business/new business.

Old Business/New Business

Nothing was discussed.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to adjourn the meeting at 8:38pm. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

The next Board of Supervisor's meeting will be held on Monday, July 21st, 2014 @ 7:30 pm.

Respectfully submitted by,
Marcy Meitzler