

The meeting of the Douglass Township Board of Supervisors was called to order at 7:32 P.M. Attending were Chairman John Stasik, Vice Chairman Anthony Kuklinski, Supervisor Ziegler, Solicitor Paul Bauer, Engineer John Sartor, Cynthia O'Donnell, Chief Templin, Andy Duncan, Mike Heydt, Pete Hiryak and approximately 33 residents.

Mr. Stasik led us in the pledge of allegiance and reminded the public where the emergency exits were and to turn off any cell phones.

Mr. Stasik asked if there were any changes, corrections, or comments on the minutes of March 3rd, 2014 Board of Supervisors Meeting, no changes or comments were given.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to approve the minutes of the March 3rd, 2014 Board of Supervisors Meeting. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Gilbertsville Ambulance Report – Warren Moser

Mr. Moser thanked the Board of Supervisors, staff, and the road crew in the snow removal efforts this winter. Call volume for February 2014: There were a total of 89 calls for service; 62 patients were transported, 9 cancellations, 11 refusals, and 2 DOA. The breakdown is 43 from Douglass Township, 20 New Hanover Township, 2 Boyertown Borough, 1 Earl, 3 Colebrookdale, 13 Pottstown Boro, 3 Upper Frederick, 2 Pennsburg, and 2 Washington Twp. Fleet: preventative maintenance continues, the new/used truck campaign continues. We submitted one bid to Modena Fire Company which was rejected. Grants: We submitted paperwork to Office of the State Fire Commissioner. The office should be releasing our monies shortly which go to debt reduction for 10-8 Emergency Vehicle Service. No questions were asked.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to accept the Gilbertsville Ambulance Report. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Gilbertsville Fire & Rescue – Rick Smith

Fire report for February 2014 – 3 fires, 1 vehicle fire, 4 fire alarms/CO2 alarms, 1 vehicle accident, 3 EMS assists, 4 fire police, 6 Assist to other depts., 1 investigation, for a total of 23 calls. The Fire Company was in service for 13 hours and 39 minutes. Chief Smith issued his first fire citation from a January incident involving a burn barrel. Resident was burning construction material, the police instructed resident to extinguish the fire, the resident did as requested however placed wooden planks over the burn barrel causing the planks to catch fire from the smoldering debris. He almost lost his house and truck with the fire because he was not at home at the time. Two crew members of F&R were subpoenaed to testify in court what they witnessed regarding a fatal accident that they responded to while training 1-1/2 years ago. No questions were asked.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to accept the Gilbertsville Fire & Rescue Report. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Police Department Report – Chief Templin

Statistics for February 2014 – 380 incidents reported, 7 reportable accidents, 18 non-reportable, 14 criminal investigations, 4 criminal arrests, 54 traffic citations, 14 non-traffic citations, 2 parking tickets, 6,932 miles traveled, money received by the Township \$4,765.17. The next National Drug Take Back Initiative will be on Saturday, April 26th, 2014 from 10am – 2pm inside the Giant Food Store located at 173 Holly Road in Gilbertsville. The Douglass Township Police Department also has its own drop-off site located inside the Douglass Township Administration Building. This location is open Monday through Friday 8am – 4:30pm except for Holidays. Please no syringes or inhalers. Chief Templin will be attending the Community Safety Conference III – Emergency Response Program on April 3, 2014 from 6pm to 9pm at the Friendship Hook & Ladder Company in Boyertown, PA. This conference is being held by State Senator Bob Mensch of the 24th Senatorial District. The objective is to inform all attendees of the Commonwealth's various support services

available to respond to incidents such as fires and chemical spills involving environmentally damaging materials. This will afford all attendees the perfect opportunity to share our strategies and accomplishments during such emergencies, discuss new ideas and ask questions. No questions were asked.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to accept the Police Department Report. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Solicitor's Report – Paul Bauer

Litigation Updates - Gilbertsville Fire & Rescue Company and Gilbertsville Fire Company No.1 – Petition for Transfer of Trusteeship with the Prothonotary. A revised proposed order has been sent to Mr. Markofski for review.

Tarmin vs. Douglass Township – Litigation involving a fall in fire company parking lot. This is in the Discovery Phase; we are seeking to have Douglass Township dismissed from lawsuit as we do not own property.

Mountain Mulch – Approved outline of Settlement Agreement. Signatures are needed by the Township and Mountain Mulch. No questions were asked.

Applications which are pending but inactive:

Danny Jake – Hallowell	inactive 2 years
Cobblestone Commons	inactive 1 year

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to accept the Solicitor's Report. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Highway Department Report – Mike Heydt

Mr. Heydt said that the last two weeks the road crew has repaired potholes, dirt roads, ditches, and repaired plow trucks. Also they have prepared the Township rental house for demolition. The highway department has used approximately 1200 ton of salt so far this year and 450 ton of cinders. It takes 65-70 ton of salt every time the trucks go out to salt roads. Mr. Stasik commended the road crew for a good job on the roads. Mr. Sell stated that he noticed that garbage trucks go across the bridge on Henry Road; he does not think the bridge can withstand that amount of weight. Mr. Heydt stated that he will get in contact with Montgomery County to ask them to post weight limits on the bridge and also find out what garbage company is using the bridge. No other questions were asked.

A motion was made by Mr. Stasik, seconded by Mr. Kuklinski to accept the Highway Report. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Engineer's Report – John Sartor, Gilmore & Associates

Berwind II Subdivision – The home builder has requested a meeting to discuss the Township's building permit application procedures. The meeting was scheduled for this morning Monday 3/17/14 at 8:30am at the Township building. The home builder discussed changing garage entrances for side entry, we asked the builder to rework plan to see the impact it will have on Phase I. We are waiting for the plans.

Montgomery Ave/County Line Road Storm Drainage Inspection – Mr. Sartor, Pete Hiryak, and Mike Heydt inspected the storm water drainage and roadway conditions and summarized their observations, discussions, and recommended course of action for the Board's consideration that included cleaning the inlets, low area in Douglass Township could be filled in to allow better drainage, road is deteriorating – possible milling and overlay on Douglass Township section to prove drainage. The Board will review recommendations.

Provo Pinegood Grosser Road, LP/Wawa Land Development – In accordance with the applicant's request we provided an e-mail summary on 3/12/14 of the steps required to request final plan approval from the Township. On 3/13/14, we received a copy of a letter dated 3/7/14 from PennDot requesting that the applicant revise their Traffic Impact Study to include a "legal, ADA complaint crossing" with "sidewalk connectivity" be installed at the intersection of Rt.100 and Grosser Road as part of the Wawa land development. The P/A discussed

PennDot's request at their meeting on 3/13/14 but deferred any decision/recommendation until their April meeting so that they could study the matter in greater detail in the coming month. The P/A was not in favor of the idea. Mr. Kuklinski asked Mr. Sartor what his opinion was, Mr. Sartor replied that he is not in favor of it from an engineering standpoint. Several residents voiced their concerns over the dangers of a pedestrian crossing at that area of Rt. 100. Mr. Kuklinski deferred it back to the P/A to be reviewed at their April meeting and make a recommendation to the Board of Supervisors.

Aspen Lane – Water Issues – Mr. Sartor said that the Suburban Water property drains front to back from Swamp Pike, one pipe discharges to small berm recommends possibly extending berm to allow water to drain and /or to vegetate yard area (new grass growth), and grates need to be cleaned of debris. The property owner Ms. Thomas stated that she is getting basement damage and has mold in basement now and has standing puddles and is unable to mow yard. Mr. Dries said that raising the berm and slope coming from New Hanover is a possibility, pipes should be encapsulated, he also believes that underground was frozen causing drains to be full. Mr. Richardson added that additional water is coming from New Hanover. Mr. Bauer recommended that Gilmore & Associates look at the Aspen Lane issue and also the water coming from New Hanover since they also are the engineers for New Hanover. The manager stated that this property is a large drainage property with many properties affecting water accumulation with only a 4" pipe as drainage in the Thomas's back yard, the flow of water will not stop, Mr. Sartor agreed with the manager's assessment. The Township will recommend to Superior Water to follow through with Mr. Sartor's assessment letter dated September 2013.

A motion was made by Mr. Stasik, seconded by Mr. Kuklinski to accept the Engineer's Report. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Treasurer's Report – Cynthia O'Donnell

The Treasurer stated that the unpaid bills amounted to \$151,586.32, the unusual bills were; Bergey's Commercial Tire, H.A. Thomson Co, International Salt Co, Kriebel Security, Omega, Passmore Service Center, Patriot for repairs to the Zoning Car, and Wynne Construction for replacement windows in the meeting room. Our Independence Blue Cross invoice for April 2014, which is typically paid now, is not available at this time. When the invoice is received I will need to issue a check outside the normal meeting dates.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski for authorization to pay the March 2014 bills. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

The anticipated amount is approximately \$38,299.67. Herbein & Co have completed the 2013 audit field work. The report is being prepared. When received, the report will be available to the public. Mountain Mulch continues to be billed for professional fees incurred by the Township. Invoices in the amount of \$33,265.22 have been issued to date. Liquid Fuels 2013 distribution has been received. The amount is \$27,775.33 greater than the budgeted amount. Because of the harsh winter, repairs to road equipment and diesel fuel expense line item budgets will need to be adjusted. Pete, Mike and I will review the year to date expenses and have a budget amendment prepared for a future Board of Supervisors meeting. Year to date income for the General Fund is \$54,860.03 or 10.3% ahead of the 2013 year to date income. The biggest increase is with Local Enabling Taxes (Real Estate Transfer Tax, Earned Income Tax, and Local Services Tax), and with the Comcast Grant. Ms. O'Donnell stated that we received a \$20,000 mini grant for Park Planning for the engineer to do surveys of the park areas. Mr. Sell asked if we received any money from Mountain Mulch, the Treasurer replied no. No other questions were asked.

A motion was made by Mr. Stasik, seconded by Mr. Kuklinski to accept the Treasurer's Report. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Pete Hiryak presented the Manager's Report.

1. The Manager reviewed the upcoming meetings as follows: Zoning Hearing Board, Tuesday March 18th @ 7:30pm, Trinity EC Church proposed sign variance request. BOS Meeting Monday, April 7th @ 7:30pm, Agenda Session 7pm, P/A Workshop Thursday, April 10th @ 6pm (Signage), P/A Meeting @ 7pm.

Mr. Ken Pacardi was representing Trinity EC Church and gave the Board a brief overview of the proposed LED sign to be placed on the church property. They are asking for zoning relief for additional signage for visibility from Rt.100 for an LED sign to advertise public service announcements, church announcements, and youth group announcements. There will be no business advertisements, the sign will be dimmed during evening hours, and it will have a 10-15 second dwell time. The P/A voted unanimously to grant relief. The Board of Supervisors had no problem with zoning relief for this proposal as presented. Mr. Pacardi asked for a letter from the Board and P/A to be read into the minutes of the zoning hearing. The manager will forward a letter to the Zoning Hearing Board.

A motion was made by Mr. Stasik, seconded by Mr. Kuklinski to accept the Manager's Report. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Public Comment

Mr. Keebler from Township Line Road that there was a Gentlemen's Agreement for New Hanover to take of Township Line Road, this winter New Hanover would not plow the road and they will not go into the Douglass Township end of Township Line Road. The road needs work; there are ditches that need work. The manager will take a look at Township Line Road and make the appropriate phone calls to New Hanover Township. Andy Duncan stated that Associated Truck Parts are parking on Bartman Avenue created a hazardous situation; he was on a fire call and had a hard time getting through that area. The Board instructed Mr. Duncan to ask Chief Templin for assistance. Mr. Stouch wanted to thank Chief Templin for assisting on a warrant arrest for a most wanted by Montgomery County Sheriff's Department. Mr. Sell said that he heard something about the Montgomery County District Attorney's Office investigation of a Township Supervisor and wanted to know more information, Mr. Bauer replied that he cannot comment on any D. A. investigation. Mr. Richardson thanked the road crew for the good job they did this winter, Mr. Stasik also thanked the road crew. Mr. Stouch asked Mr. Bauer if the Board could comment on the District Attorney investigation, Mr. Bauer replied none of the Board of Supervisors can comment on that.

Old Business/New Business

Open Space Report – Co-Chairman Randy Romig stated that Gilmore & Associates will be surveying our open space areas with the grant money that has been received; we will apply for a second grant to make the park more user friendly. We have received a donation commitment of \$2,271 from Advanced Disposal to purchase the fish for the 2014 Trout Rodeo scheduled for Saturday, May 3rd at Tony Mashintonio's pond on Linsenbeidler Road. Ron & Kurt Davidheiser and Deb Nester have donated funds and prizes for the trout rodeo.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to accept the Open Space Report. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

The next Board of Supervisor's meeting will be held on Monday, April 7th, 2014 @ 7:30 pm.

Respectfully submitted by,
Marcy Meitzler