

The meeting of the Douglass Township Board of Supervisors was called to order at 7:40P.M. Attending were Chairman John Stasik and Supervisor Anthony Kuklinski, Peter Hiryak, Chief Templin, and 16 residents.

Mr. Stasik announced that Mr. Ziegler would not be attending tonight's meeting due to an injury. Mr. Stasik led the Pledge of Allegiance to the flag.

Judge Maurice Saylor performed the Oath of Office for Supervisor Anthony Kuklinski. The Oath of Office paperwork was signed and handed to the Township Manager.

Reorganization Meeting for the Year 2014

The meeting was turned over to Manager Peter Hiryak as temporary Chairman to conduct the nominations for Chairman of the Board of Supervisors. The Manager asked for Supervisor Chairman nominations.

Mr. Kuklinski nominated John Stasik as Board of Supervisor Chairman, no other nominations were received, this motion was seconded by Mr. Stasik. Kuklinski-Aye, Stasik-Aye. Motion passed.

The Manager turned the Re-Organization meeting over to Chairman Stasik.

Mr. Stasik nominated Tony Kuklinski as Board of Supervisor Vice-Chairman, no other nominations were received, this motion was seconded by Mr. Kuklinski. Kuklinski-Aye, Stasik-Aye. Motion passed.

A motion to appoint Mr. Paul Bauer of Bauer & Associates, Attorneys At Law as Board of Supervisor Solicitor was made by Mr. Stasik, seconded by Mr. Kuklinski. Kuklinski-Aye, Stasik-Aye. Motion passed.

A motion was made by Mr. Stasik to appoint Mr. Charles Garner of Wolf, Baldwin and Associates as Planning Agency Solicitor, seconded by Mr. Kuklinski. Kuklinski-Aye, Stasik-Aye. Motion passed.

A motion to appoint Mr. Robert L. Brant of Robert L. Brant & Associates, LLC as Special Counsel regarding Mountain Mulch was made by Mr. Stasik, seconded by Mr. Kuklinski. Kuklinski-Aye, Stasik-Aye. Motion passed.

A motion to appoint Gilmore & Associates as Township Engineer was made by Mr. Stasik, seconded by Mr. Kuklinski. Kuklinski-Aye, Stasik-Aye. Motion passed.

A motion to appoint Gilmore & Associates as Township Traffic Engineer was made by Mr. Stasik, seconded by Mr. Kuklinski. Kuklinski-Aye, Stasik-Aye. Motion passed.

A motion to appoint Marcy Meitzler as Township Secretary was made by Mr. Stasik, seconded by Mr. Kuklinski. Kuklinski-Aye, Stasik-Aye. Motion passed.

A motion to appoint Cynthia S. O'Donnell as Township Treasurer was made by Mr. Stasik, seconded by Mr. Kuklinski. Kuklinski-Aye, Stasik-Aye. Motion passed.

A motion to set the Treasurers Bond at \$2,500,000 (2.5 million with H. A. Thomson, Travelers Insurance) was made by Mr. Stasik, seconded by Mr. Kuklinski. Kuklinski-Aye, Stasik-Aye. Motion passed.

A motion to appoint Peter J. Hiryak as Township Manager was made by Mr. Stasik, seconded by Mr. Kuklinski. Kuklinski-Aye, Stasik-Aye. Motion passed.

A motion to appoint Mike Heydt as Township Roadmaster/Zoning Officer was made by Mr. Stasik, seconded by Mr. Kuklinski. Kuklinski-Aye, Stasik-Aye. Motion passed.

A motion to appoint Mark John as Building Inspector for both Residential & Commercial/Assistant Zoning Officer was made by Mr. Stasik, seconded by Mr. Kuklinski. Kuklinski-Aye, Stasik-Aye. Motion passed.

A motion to appoint Scott Groff as Road Foreman was made by Mr. Stasik, seconded by Mr. Kuklinski. Kuklinski-Aye, Stasik-Aye. Motion passed.

A motion to appoint Barry Templin as Police Chief was made by Mr. Stasik, seconded by Mr. Kuklinski. Kuklinski-Aye, Stasik-Aye. Motion passed.

A motion to appoint Ricky Smith as Fire Marshal and set pay rate at \$15.00 per hour for Fire Marshal duties was made by Mr. Stasik, seconded by Mr. Kuklinski. Kuklinski-Aye, Stasik-Aye. Motion passed.

A motion to appoint Betty Musser as Police Secretary/Enumerator/Community Activities Director was made by Mr. Stasik, seconded by Mr. Kuklinski. Kuklinski-Aye, Stasik-Aye. Motion passed.

A motion to appoint Andrew Duncan as the Solid Waste & Recycling Coordinator was made by Mr. Stasik, seconded by Mr. Kuklinski. Kuklinski-Aye, Stasik-Aye. Motion passed.

A motion to appoint Chairman John Stasik as the Chief Administrative Officer for the Pension Funds was made by Mr. Stasik, seconded by Mr. Kuklinski. Kuklinski-Aye, Stasik-Aye. Motion passed.

A motion to appoint the Montgomery County Health Department as the Sewage Enforcement Officer for all on-site septic systems was made by Mr. Stasik, seconded by Mr. Kuklinski. Kuklinski-Aye, Stasik-Aye. Motion passed.

A motion to appoint Berkheimer Associates as the Delinquent Per Capita Tax Collector was made by Mr. Stasik, seconded by Mr. Kuklinski. Kuklinski-Aye, Stasik-Aye. Motion passed.

A motion to appoint the Berks EIT Bureau as the Earned Income Tax Collector was made by Mr. Stasik, seconded by Mr. Kuklinski. Kuklinski-Aye, Stasik-Aye. Motion passed.

A motion to appoint the Boyertown Area EIT office as the Occupational Privilege Tax Collector was made by Mr. Stasik, seconded by Mr. Kuklinski. Kuklinski-Aye, Stasik-Aye. Motion passed.

A motion to appoint Tony Kuklinski as the Representative to Pottstown COG with the Manager as a delegate was made by Mr. Stasik, seconded by Mr. Kuklinski. Kuklinski-Aye, Stasik-Aye. Motion passed.

A motion to appoint Tony Kuklinski as the Representative to Pottstown Metro Regional Planning was made by Mr. Stasik, seconded by Mr. Kuklinski. Kuklinski-Aye, Stasik-Aye. Motion passed.

A motion to appoint John Stasik as Representative to the Agricultural Secure Board was made by Mr. Stasik, seconded by Mr. Kuklinski. Kuklinski-Aye, Stasik-Aye. Motion passed.

A motion to appoint Mark Toepel as the Vacancy Board Chairman was made by Mr. Stasik, seconded by Mr. Kuklinski. Kuklinski-Aye, Stasik-Aye. Motion passed.

A motion to appoint Harvey Price, Captain, Al Rettew, Lt., Lawrence Bandura, Troy Yingling, Judy Rettew, Roger Beury, Jim Scott, James Mains, and Bryan Beaulac as Special Fire Police, after the manager confirmed that their background checks were completed, was made by Mr. Stasik, seconded by Mr. Kuklinski. Kuklinski-Aye, Stasik-Aye. Motion passed.

A motion to appoint Dave Myers as the Emergency Coordinator for Douglass Township was made by Mr. Stasik, seconded by Mr. Kuklinski. Kuklinski-Aye, Stasik-Aye. Motion passed.

A motion to appoint Andrew Duncan as Assistant Emergency Coordinator was made by Mr. Stasik, seconded by Mr. Kuklinski. Kuklinski-Aye, Stasik-Aye. Motion passed.

A motion to appoint any of the Supervisors, Manager, Roadmaster, and Treasurer as Township Delegates to the State Supervisors Convention was made by Mr. Stasik, seconded by Mr. Kuklinski. Kuklinski-Aye, Stasik-Aye. Motion passed.

A motion to appoint First Niagara Bank, PLIGIT, and Great Eastern Management as Township Depositories was made by Mr. Stasik, seconded by Mr. Kuklinski. Kuklinski-Aye, Stasik-Aye. Motion passed.

A motion to appoint John Sartor, Sam Hunter, Ed Reitz, Tom Wynne, Bill Friel, and Bernard Sell to the ICC (International Construction Code) Appeals Board was made by Mr. Stasik, seconded by Mr. Kuklinski. Kuklinski-Aye, Stasik-Aye. Motion passed.

A motion to appoint Kurt Davidheiser to the Zoning Hearing Board for a three year term was made by Mr. Stasik, seconded by Mr. Kuklinski. Kuklinski-Aye, Stasik-Aye. Motion passed.

A motion to appoint Debie Pishock to the Planning Agency for a four-year term was made by Mr. Stasik, seconded by Mr. Kuklinski. Kuklinski-Aye, Stasik-Aye. Motion passed.

A motion to Establish the Standard Mileage Rate at (2014 Federal Rate .56 cents per mile) was made by Mr. Stasik, seconded by Mr. Kuklinski in order to follow the Federal Guidelines. Kuklinski-Aye, Stasik-Aye. Motion passed.

A motion to appoint Tony Kuklinski, Randy Romig, Josh Stouch, Judith Wills, Sandy Yanisko, Ronald Davidheiser, Kurt Davidheiser, Bernie Sell, Deb Nester, Josh Hagadorn, Amber Wright, and Harry Mahler to the Open Space Committee was made by Mr. Stasik, seconded by Mr. Kuklinski. Kuklinski-Aye, Stasik-Aye. Motion passed.

Mrs. Theil asked why she was taken off the Open Space Committee, she was told that her request to continue on the committee was forwarded to the Board; the manager stated that the Board wanted to go in a new direction with the committee, several new people have been added to bring fresh ideas and go in a different direction with the open space.

A motion to appoint Fred Ziegler, Bill Zern, Tom Wynne, John Sartor, Tim Miller, Scott Moyer, Tom Yarnall, Tom Link, and David Leh to the Revitalization Committee was made by Mr. Stasik, seconded by Mr. Kuklinski. Kuklinski-Aye, Stasik-Aye. Motion passed.

A motion to appoint John Stasik, Carl Hiryak, Peter Hiryak, and Mike Heydt to the Oberholtzer Schoolhouse Committee was made by Mr. Stasik, seconded by Mr. Kuklinski. Kuklinski-Aye, Stasik-Aye. Motion passed.

A motion to appoint Gary Carpenter, Sam Hunter, Tom Link, Al Turchanick, Tom Wynne, Tom Yarnall, and John Sartor to the Act 209 Committee was made by Mr. Stasik, seconded by Mr. Kuklinski. Kuklinski-Aye, Stasik-Aye. Motion passed.

A motion to appoint John Stasik to the Berks-Mont Municipal Authority Board for a five-year term was made by Mr. Stasik, seconded by Mr. Kuklinski. Kuklinski-Aye, Stasik-Aye. Motion passed.

A motion to appoint Dean Brumbach to a two-year term to the Board of Elected Auditors was made by Mr. Stasik, seconded by Mr. Kuklinski. Kuklinski-Aye, Stasik-Aye. Motion passed.

Mr. Stasik asked if there was any public comment before the reorganization portion of the meeting is closed, no one replied. Mr. Stasik closed the reorganization portion of the meeting.

A motion was made to approve the minutes of December 16th, 2013 Board of Supervisors meeting by Mr. Stasik, seconded by Mr. Kuklinski. Kuklinski-Aye, Stasik-Aye. Motion passed.

The Manager reviewed the schedule of upcoming 2014 meetings as follows:

- a. Tuesday, January 7th @ 7pm – Elected Board of Auditors Meeting, Reorganization - The Manager will be attending.
- b. Thursday, January 9th @ 7pm-P/A Reorganization Meeting – Workshop at 6pm.
- c. Tuesday, January 21st Board of Supervisors Meeting @ 7:30pm, Agenda Meeting 7pm, Open Space Meeting @ 6:30pm.
- d. Tuesday January 14th, 2014 C.O.G. @ 7pm, East Coventry Township.

A motion to approve the January 2014 Schedule of Meetings was made by Mr. Stasik, seconded by Mr. Kuklinski. Kuklinski-Aye, Stasik-Aye. Motion passed.

The manager stated that we need approval from the Board for the Uniform and Non-Uniform Wage Sheet, the non-uniform employees got a 3% wage increase across the board and is in the budget. The Uniform 3% wage increase is a contractual agreement with the Police Bargaining Unit.

A motion to approve the Non-Uniform Wage Sheet at a 3% across the board increase was made by Mr. Stasik, seconded by Mr. Kuklinski. Kuklinski-Aye, Stasik-Aye. Motion passed.

Public Comment

Ms. Keiser questioned that the Supervisors Meeting is listed at 7pm on January 21st; Mr. Stasik replied that the Supervisors agenda meeting is at 7pm and the Board of Supervisors public meeting is at 7:30pm. Ms. Wills asked why the Supervisors would eliminate anyone from the Open Space Committee when a few years ago it was so hard to get people to be on the Committee, the manager replied that over the years people with personal concerns were appointed to the committee and have left the Open Space Committee and now we have received appointment requests from people who would bring new ideas and new directions for the entire Township by their participation on the Open Space Committee. No other comments were given.

Old Business/New Business

Thomas, Aspen Lane – Drainage Issue. No one was present.

A motion was made to adjourn the meeting at 8:05pm by Mr. Kuklinski, seconded by Mr. Stasik. Kuklinski-Aye, Stasik-Aye. Motion passed.

Respectfully submitted by,
Marcy Meitzler