

The meeting of the Douglass Township Board of Supervisors was called to order at 7:36 P.M. Attending were Chairman John Stasik, Jr., Vice Chairman Fred Ziegler, Supervisor Anthony Kuklinski, Solicitor Paul Bauer, Engineer John Sartor, Chief Templin, Andy Duncan, Cynthia O'Donnell, Mike Heydt, Pete Hiryak and approximately 34 residents.

Mr. Stasik led us in the pledge of allegiance. Mr. Stasik asked the public to please put all any cell phones on silent no paging and no texting, pointed out the exits that are available, and announced that Officers are present in the building for safety precautions. Mr. Stasik asked for a moment of silence for the victims and families affected by the Ross Township tragedy.

Ms. Janet Bauer announced that she will be recording tonight's meeting.

Mr. Bauer announced that there was an Executive Meeting held Wednesday, August 7th in response to the safety for the public, employees, and Staff of the Township in lieu of the tragedy in Ross Township. This situation has been taken very seriously by the Board of Supervisors. The Board of Supervisors will consider safety improvements to the Township buildings.

Mr. Stasik asked if there were any changes, corrections, or comments on the minutes of July 15th, 2013 Board of Supervisors Meeting, no comments were given.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to approve the minutes of the July 15th, 2013 Board of Supervisors Meeting. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

BMMA Report – Bob Dries

July 22, 2013 Meeting Report - BMMA received bids for the Hauling and Disposal of Sewage Sludge. BMMA authorized Reinhart and Company to do the 2013 financial audit. BMMA authorized replacing 4 leaking laterals on Elm, Spruce, and Nathan Avenue as part of the 2013 Sewer Repair Project. BMMA authorized SDE to design a SCADA system to control and monitor plant operations. The benefit of the system will be decreased energy costs and increased quality of operation. BMMA discussed the review letter from DEP outlining questions that need to be addressed on the complete Act 537 Plan submittal of February 2013. SDE will prepare responses for review at the August meeting. Work is progressing as planned on the Digester Maintenance Program that is done on a ten year cycle. The next regular scheduled meeting will be held on August 26 at 7pm at our office on Municipal Drive. Mr. Hunter will be giving the report at the September 3rd Township meeting. Mr. Stasik asked if anyone had questions, no one replied.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to accept the BMMA Report. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Gilbertsville Fire & Rescue – Rick Smith

Fire report for July 2013 – 1 fire, 4 fire alarms/CO2 alarms, 1 vehicle rescue, 1 hazardous material, 1 EMS assist, 4 fire police, and 2 assists to other departments for a total of 14 calls. The Fire Company was in service for 16 hours and 16 minutes. Chief Smith thanked the Board of Supervisors and Office Staff for the flower arrangement sent to his home for the passing of his father. Mr. Stasik asked if there were any questions for Chief Smith, no one replied.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to accept the Gilbertsville Fire & Rescue Report. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Police Department Report – Chief Templin

Statistics for July 2013 – 389 incidents reported, 10 reportable accidents, 7 non-reportable accidents, 37 criminal investigations, 9 criminal arrests, 137 traffic citations, 6 non-traffic citations, 2 parking tickets, 7,871 miles

traveled, money received by the Township \$6,378.34. Radio Update – Phase #1 of the County’s re-banding process of all of our portable and mobile radios has been successfully completed. Phase #2 set to begin October 9, 2013 will require all of our portable and mobile radios to be re-banded again, removing pre-re-banded channels no longer authorized for use by the County due to the upgrades in the infrastructure and cut-over. New radios will need to be ordered in 2014 and payments are expected to be made in early 2015 should we decide to take the financing option through the County. The cost to replace all portable and mobile radios for the police department would be approximately \$65,000.00. It is a decision that will need to be made in the near future. I was informed that a software upgrade, the cost which is included in the County’s contract, will enable most of the fire service & EMS radios to function on the new system. There are limited numbers of fire service radios that can be upgraded. The County is working to secure a grant to pick up the cost of these radios. Even with the software upgrade, the County’s consultant on the radio project predicts that Motorola will only provide parts and services for those older radios until approximately 2020. The concern for the fire service should be that if they do not take advantage of the County’s interest free financing program and discounts now, what will be the cost of new radios in 2020. Any fire service intending to take advantage of the one-time program would have to be sponsored by their respective municipality. Chief Smith stated that they are looking at Regional grants; it was discussed at a recent meeting to wait to see if parts and services for the older radios will exceed 2020, they have heard it might be extended to 2025. Mr. Kuklinski stated that we should figure out the costs involved with these radios for the budget time. Chief Templin stated that the promotional process for the position of Sergeant, which consists of three phases, will be starting on September 3, 2013. Phase #1 has the candidates taking a written examination on this date, as required by their current collective bargaining agreement. 2013 Bike Night was held this past Saturday we encountered no problems with the event. The Chief publicly thanked the Gilbertsville Fire & Rescue, the various fire police and officers for making sure that things ran smoothly. On August 17, 2013 our police secretary, Betty Musser, hit her 25 year service mark for the Douglass Township Police Department. I just wanted to publicly express my sincere thanks and gratitude for the many years of dedicated service not only to the police department but to the Township as well. The Chief stated that Ms. Musser was presented with a plaque, from the Township, for 25 years of dedicated service earlier today. Mr. Stasik asked if there were any questions for Chief Templin, Mr. Sell asked if extra officers were on duty for Bike Night, the Chief replied that two additional officers were working. Mr. Sell asked who paid for the overtime involved; the Chief replied that it was paid by the taxpayers of Douglass Township. Mr. Kuklinski commented that it was worth it for the traffic safety and the show of support for the Fire Company and Ambulance Service. No other questions were asked.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to accept the Police Department Report. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Engineer’s Report – John Sartor, Gilmore & Associates

260 Aspen Lane – We performed a cursory review of the Plan of Subdivision 260 Aspen Lane and provided our few minor comments orally at the 8/8/13 P/A meeting. Mr. Sartor and Solicitor Bauer are in agreement that the PUC regulates public utility issues however a motion is needed to proceed with the subdivision process involving signatures from the Township and signatures and seals involved for the recorder of deeds at Montgomery County.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to approve the Plan of Subdivision for 260 Aspen Lane contingent on following the subdivision process of signatures from the Township and signatures and seals involving the plan recording process for Montgomery County. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Berwind II – On 7/15/13 the applicant attended the Board of Supervisors meeting to request the Board’s support for zoning relief that the applicant will be seeking from the ZHB concerning Zoning Ordinance Section 1603.1 and 1603.2, the Board tabled their decision with regard to the applicant’s request and directed Gilmore & Associates, Inc. to perform a field inspection to further evaluate the storm water impacts of the proposed subdivision. On 7/23/13 the applicant’s engineer and I performed a field inspection of the subject property and adjacent properties, the Middle Creek Estates detention basin off of Middle Creek Road, and the intersection of

Middle Creek Road and Sassamansville Road. The results are reiterated below with some additional storm water management recommendations (in addition to those storm water management measures already proposed by the applicant) for the Board's consideration: 1. The existing crushed 12-in diameter corrugated metal pipe under Middle Creek Road should be replaced as part of this project with a new 15-in diameter high density polyethylene (HDPE) pipe. The roadside drainage swale will likely require some re-grading to accommodate a new 15-in. pipe. 2. The existing twin 15-in. diameter HDPE pipes under Middle Creek Road appear to be in good condition and do not warrant replacement. However, with the proposed road profile adjustments, we recommend that the applicant evaluate the feasibility of installing flared end sections on the upstream and downstream ends of the existing HDPE pipes. 3. Several feet of available freeboard exists at the earthen embankment of the pond on the Hirschman property. The proposed project is designed to discharge runoff from a portion of the Berwind II property into the Hirschman pond which will be stored due to the available freeboard which currently exists. It may be possible that the pond could be further modified and part of the Hirschman property re-graded to provide for additional storage of storm water runoff from the Berwind II property. The feasibility of further modifying the existing pond and re-grading the Hirschman property should be evaluated. 4. The Middle Creek Estates detention basin should be analyzed to determine whether modifications could be made to the basin to better detain storm water runoff for a longer period of time prior to discharging toward Middle Creek Road. 5. Storm water runoff from the Berwind II property appears to have little contribution to the existing flooding problems that exist at the intersection of Middle Creek Road and Sassamansville Road because: The intersection of Sassamansville Road with Middle Creek Road is approximately 3,500 feet east of the Berwind II property. Middle Creek flows under Middle Creek Road through a bridge located approximately 1,400 feet west of the subject intersection and joins with an unnamed branch of Middle Creek just downstream of a bridge approximately 700 feet west of the intersection. Several vertical elevation changes exist in the profile of Middle Creek Road at the two bridges described above and prior to the roadway's approach to Sassamansville Road. The portion of the proposed Berwind II property that drains toward Middle Creek Road (approximately 47 acres) is substantially less than the total Middle Creek watershed drainage area (approximately 3,013 acres) at the intersection of Sassamansville Road with Middle Creek Road, or only about 1.6% of the total watershed area. On 8/12/13 we received and reviewed the P/A Solicitor's letter of the same date summarizing the discussions and the P/A's motion and recommendation for storm water relief. Mr. Bauer added that there will be no restrictive covenant decision at this time.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to approve the request for the Berwind II Zoning Hearing based on the P/A recommendations; the Board also authorized Mr. Sartor and Mr. Bauer to attend the hearing to represent the Board of Supervisors. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Clover Hill – On 7/12/13, we received a revised preliminary submission plan. On 8/7/13 we provided our first review letter for the P/A's consideration at their 8/8/13 meeting. A recommendation was made by Mr. Bauer to hold a staff meeting with Mr. Backenstose/Clover Hill Subdivision Plan.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski based on Mr. Bauer recommendation to authorize the manager to set up a staff meeting with Mr. Backenstose/Clover Hill. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

County Line Road Bridge – We received McCormick Taylor's most recent inspection report concerning the subject bridge. The report is currently under review by a structural engineer and comments will be forwarded to the Township. Mr. Bauer suggested sending PennDot's report and Mr. Sartor's comments to Representative Toepel and Representative Maloney.

Pineville Properties, LLC/Wawa Land Development – Due to the unresolved issues, we recommend that a staff meeting be scheduled between representatives of Douglass Township, PennDot, Montgomery County, and the applicant to discuss the proposed project, Mr. Bauer stated this meeting should be contingent upon extending a written letter stating the applicant will provide the cost for the attendees of that meeting and payment of all invoices prior to the staff meeting. No other questions were asked.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to authorize the manager to set up a staff meeting with Pinegood/Wawa contingent on receiving payment of all invoices prior to the staff meeting and providing that the developer is responsible for the cost involved with the attendees of that staff meeting. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to accept the Engineer's Report. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Solicitor's Report – Paul Bauer

Mountain Mulch – As of last Friday's site inspection, everything was in place and staked out, there have been no reported new complaints. The Township has received notice that the residents nearest to Mountain Mulch are filing a lawsuit against Mountain Mulch.

Cable Franchise Agreement/Comcast – A meeting was held with Mr. Jeter of Comcast Cable. The Township's phone bills are currently being reviewed for cost savings.

Wayside Chapel – An August 29th, 2013 Court date has been scheduled for an appeal at Montgomery County for a continuance on cleaning up the site.

Donnelly Tract/Holly Rd Properties – Gambone Brothers – Michael Gambone was present to discuss possibilities of an overlay district or zoning amendments on referenced properties. Mike Gambone asked Board of Supervisors to consider his offering of 65 out of 85 acres on the Donnelly Tract to Township for open space which would help drainage issues on Middle Creek Road. With the Holly Road Tract Mr. Gambone was looking at the possibility of a village concept/ mixed use plan and Mr. Gambone will be responsible for any costs involving the meeting with the professionals. Mr. Ziegler stated Donnelly Tract borders our Libor Tract Open Space area and there is a possibility to develop walking trails in these areas.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to recommend that Mr. Gambone discuss the proposed sketch plan/ordinance and/or amendment possibilities for the Donnelly Tract and the Holly Road property with the Planning Agency at their next meeting. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Applications which are pending but inactive:

Danny Jake – Hallowell inactive 2 years
Cobblestone Commons inactive 1 year

A motion was made by Mr. Ziegler, seconded by Mr. Stasik to accept the Solicitor's Report. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Highway Report/Zoning Report – Mike Heydt

Mr. Heydt stated that the highway crew installed a drainage pipe on Miller Road. Blacktopped the shoulders/ditches on Sassamansville Road. Mr. Heydt stated that he received delivery of the new Mack truck two weeks ago and it is in service. Mill Street property – the owner is half way through cleaning up the property, it will take the rest of the year to be finished. Gilbertsville Car Wash – owner requested to place a sign on top of the car wash roof to advertise the car repair business. The manager suggested that the Township contact Mr. Markofski again regarding these issues. The Board agreed with the Manager.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to authorize the Manager to contact Mr. Markofski regarding the condition of the Gilbertsville Car Wash. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Water Complaint – Denise & Thomas Thomas complained about Suburban Water Company expanding their parking lot installing two 6" pipes therefore causing water to be directed onto the Thomas's property. The

Thomas's insisted that water never occurred on their property prior to July when pipes were installed. Mr. Stasik asked Mr. Heydt if the parking lot was expanded, he replied that it was resurfaced and cleaned but not expanded. A small camera video was shown to the Board showing the water flow. The Thomas's insisted that the Township should be responsible for fixing the problem, Mr. Stasik asked for copies of the video for the Board to review and for the manager to set up a meeting between interested parties to calmly discuss the situation; Mr. Stasik stated that there has been record setting rain this summer. No other questions were asked.

A motion was made by Mr. Ziegler, seconded by Mr. Stasik to accept the Highway Report/Zoning Report. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Recycling Report-Andrew Duncan

(Recycling August 2013) – Took 1 load of cardboard to Reading, 4 loads of light iron to Pottstown. The chipper was out to 5 residences this month, all were exempt from payment. The Montgomery County Recycling Department has released its 2013 Hazardous Materials drop off schedule. The next closest event will be on Saturday, September 7th at the Pottsgrove Senior High School located at 1345 Kauffman Rd., Pottstown, PA 19464. Due to new PA mandates, electronic items can no longer be placed curbside for trash pickup. All electronic items need to be taken to the recycling center during normal business hours for drop off free of charge to Douglass Township residents. An open house and shredding event will be held at the recycling center on October 5th, 2013. The shredding event will be from 9am-1pm. I will also be looking for a corporate sponsor to help pay for the shredding event. If any business owners are interested, the cost of the shredder is \$800.00. I would also like to extend the invitation out to our emergency services to come down on this day to offer public safety information and to show off some of their equipment with that being the weekend before fire prevention week. New recycling containers have arrived, the new containers are an equivalent of the three small containers, and each residence will only receive one of the new containers. Also, we will not be trading old containers with nothing wrong with them for a new bigger container, when those containers are worn and broken, we will provide you with a new container.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to accept the Recycling Report. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Treasurer's Report – Cynthia O'Donnell

The Treasurer stated that the unpaid bills amounted to \$223,054.53. Mr. Stasik asked if there were any questions on the bills, Mr. Sell asked the Treasurer what her rate is and for how many hours because he felt her bill seemed high. The Treasurer responded that she receives \$66/hr and her helper receives \$35/hr however she would have to look at her invoice to see how many hours it was for. Mr. Stasik stated that he would review the information with the Treasurer. No other questions were asked on the bills.

We received the 2013 School Real Estate Tax Bill for the property located at 210 Smith Road. I have written to Mr. Szablowski requesting exoneration from the 2013 bill. The school real estate tax for the property is \$1,189.91. The workers compensation audit for the period 6/2012 to 6/2013 is scheduled for Friday, August 23rd. The grant available from the PMRPC and the Pottstown Area Health and Wellness Foundation is being prepared. The grant request will be for funds to pay for site development plans of Douglass Township's existing parks and open space. Year to date income for the General Fund is \$125,052.01 or 5.6% ahead of the 2012 year to date income. The biggest increase is with Earned Income Tax. Year to date income for the Recycling Fund is \$31,999.52 ahead of the 2012 year to date income; this is due to the receipt of the Recycling Performance Grant in the amount of \$31,234.00. 2013 trash bag sales are even with last year. Budget preparation will begin September 2nd. We purchased a projector for the lap top that will be used during budget meetings. Mr. Stasik asked if there were any questions on the Treasurer's Report, no one replied.

A motion was made by Mr. Kuklinski, seconded by Mr. Ziegler to authorize payment of the bills. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to accept the Treasurer's Report. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Pete Hiryak presented the Manager's Report.

1. The Manager reviewed the upcoming meetings as follows: P/A Meeting Thursday, September 12th @ 7pm, Workshop @ 6pm Riparian Buffers and Zoning Issues. The P/A would like the Board of Supervisors to authorize Mark John to attend the September workshop to discuss zoning definitions and/or changes. The Board agreed to give authorization for Mark John to attend the September P/A workshop. Tuesday September 3rd @ 7:30pm Board of Supervisors Meeting, Agenda Meeting @ 7pm.
2. Bike Night – Saturday August 17th – No traffic complaints were received.
3. Staff Meeting Request – Bob Kerns, Wawa – See Solicitor's Report.
4. 210 Oak Street – Fire damaged property, the building is scheduled to be demolished within two weeks and will then go through the rebuilding process.

The manager stated that the Open Space Committee will start meeting again on September 16th, notices will be sent to committee members. Mr. Stasik asked if there were any questions on the Manager's Report, no one replied.

A motion was made by Mr. Ziegler, seconded by Mr. Stasik to accept the Manager's Report. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

New Business

Mr. Bauer notified the Board that the Red Hills Tavern is going to be reopened and the liquor license is to be transferred. We need authorization from the Board of Supervisors to advertise for a public hearing regarding the transfer of a liquor license.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to authorize the advertisement of a public hearing on two separate occasions for the transfer of a liquor license for the reopening of the former Red Hills Tavern. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Public Comment

Mr. Stasik commented that he has noticed now more than ever that people are just plain angry, he asked the public for the patience to work together to iron out problems in a calm and reasonable manor. Mr. Sell commented that he is not for more open space, we don't get income from it and we are restricted on how to use it; get rid of the restrictions. Mr. Stasik stated that we are looking for grants to improve these areas and we need to have engineered drawings for any grant proposal. Mr. Sell commented that Keller Woods is used for 4-wheeling, Mr. Kuklinski replied that the police department should look into that, it is a police issue. Mr. Kuklinski commented that he wants to address what we can do on open space and get DEP involved. Ms. Janet Bauer asked to be notified when Mountain Mulch pays the invoices for the improvements to Sassamansville Road. Mr. Richardson from Aspen Lane asked to set up a meeting to discuss water issues with the manager, the manager stated that he would attempt to set up a meeting with all interested parties. No other public comment was given.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to adjourn the meeting at 9:40pm. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

The next Board of Supervisor's meeting will be held on Tuesday, September 16th, 2013 @ 7:30 pm.

Respectfully submitted by,
Marcy Meitzler