

The meeting of the Douglass Township Board of Supervisors was called to order at 7:35 P.M. Attending were Chairman John Stasik, Jr., Vice Chairman Fred Ziegler, Solicitor Paul Bauer, Engineer John Sartor, Chief Templin, Andy Duncan, Cynthia O'Donnell, Mike Heydt, Pete Hiryak and approximately 23 residents.

Mr. Stasik led us in the pledge of allegiance. Mr. Stasik asked the public to please turn off any cell phones and state their name and address when speaking.

Mr. Stasik asked if there were any changes, corrections, or comments on the minutes of July 15th, 2013 Board of Supervisors Meeting, Carl Hiryak wanted his statement added to the minutes, the Board's decision was to allow the statement if he insisted. No other comments were given.

A motion was made by Mr. Ziegler, seconded by Mr. Stasik to approve the minutes of the July 15th, 2013 Board of Supervisors Meeting and to also include the statement given by Mr. Carl Hiryak. Stasik-Aye, Ziegler-Aye. Motion passed.

Gilbertsville Ambulance Report – Garry Schmoltze

Call volume for June 2013: There were a total of 117 calls for service; 87 patients were transported, 11 cancellations, 8 refusals, 4 fire scene, 2 DOA, 5 no patient found. The breakdown is; 60 Douglass Township, 26 New Hanover Township, 11 Boyertown Borough, 7 each for Pottstown Borough, and Upper Frederick, 3 Colebrookdale/Gablesville, 2 West Pottsgrove, and 1 Bechtelsville Borough. Three members received lifesaving commendations from New Hanover Township for CPR save of Township employee February 2013. They are Mr. Joseph Groff, Mr. Richard Sweeney, and Ms. Cybil Scheidt. GACAS participated in four fire/rescue drills with New Hanover Fire Co and Gilbertsville Fire & Rescue. No questions were asked.

A motion was made by Mr. Ziegler, seconded by Mr. Stasik to accept the Gilbertsville Ambulance Report. Stasik-Aye, Ziegler-Aye. Motion passed.

Gilbertsville Fire & Rescue – Rick Smith

Fire report for June 2013 – 1 fire, 2 brush/trash fires, 3 fire alarms/CO2 alarms, 1 vehicle rescue, 2 hazardous materials, 1 EMS assist, 1 fire police, 2 Assist to other departments, and 1 special service for a total of 14 calls. The Fire Company was in service for 7 hours and 41 minutes. Fire & Rescue held in house training on VRT and attended Station 332's flag ceremony. Mr. Stasik asked what would the hazardous materials consist of, Chief Smith replied that gas odors would be considered hazardous usually involves propane leaks or gas grills. No other questions were asked.

A motion was made by Mr. Ziegler, seconded by Mr. Stasik to accept the Gilbertsville Fire & Rescue Report. Stasik-Aye, Ziegler-Aye. Motion passed.

BMMA Report – Bob Dries

BMMA authorized paving the area surrounding the plant building in Morysville at a cost of \$4500. The project plan for a low pressure sewer connection to 183 Smith Road was reviewed and BMMA's Solicitor will develop an improvements agreement with the property owner for this project. BMMA received a review letter from DEP outlining questions that need to be addressed as additional input or clarification on the complete Act 537 Plan submittal of February of 2013. DEP has indicated that review would be completed after these questions were addressed. Systems Design Engineering reviewed bid proposals for lateral replacements for Maple Street and line and lateral replacements for Bechtelsville. Total project cost to be \$294,336, this bid was awarded to R-III Construction Inc. The next regularly scheduled BMMA Meeting will be Monday July 22nd. The manager stated that a preconstruction meeting for Maple Street has been scheduled Thursday July 18th @ 2:00pm and someone from the Township will attend, once we get the information we will put it on our website. No other questions were asked.

A motion was made by Mr. Stasik, seconded by Mr. Ziegler to accept the BMMA Report. Stasik-Aye, Ziegler-Aye. Motion passed.

Police Department Report – Chief Templin

Statistics for June 2013 – 388 incidents reported, 6 reportable accidents, 9 non-reportable accidents, 24 criminal investigations, 7 criminal arrests, 146 traffic citations, 10 non-traffic citations, 4 parking tickets, 8,631 miles traveled, money received by the Township \$8,954.41. Chief Templin stated that the police department will be sending two officers to train for certification on truck traffic, Mr. Stasik asked the Chief to share the training information with New Hanover. Mr. Ziegler asked the Chief to set up something on Hoffmansville Road to make sure that the truck traffic from Mountain Mulch are operating safely. Mr. Stasik asked about the scales that were recently purchased, Chief Templin replied that the truck scales that were purchased with New Hanover are in really good condition, they were taken to Harrisburg to be recalibrated. No other questions were asked.

A motion was made by Mr. Stasik, seconded by Mr. Ziegler to accept the Police Department Report. Stasik-Aye, Ziegler-Aye. Motion passed.

Engineer's Report – John Sartor, Gilmore & Associates

Clover Hill – On 7/12/13, we received a revised plan submission which is currently under review by this office.

Mountain Mulch – On 6/19/13 we attended a site inspection with the Township Manager to view the Mountain Mulch site and adjacent Sassamansville Road pavement and drainage conditions. On 6/25/13, following authorization from the Township, G&A surveyed the Mountain Mulch site; the plan of survey was emailed to the Township Manager and Township Solicitor on 6/27/13. A follow-up survey was performed on 7/1/13 and the updated plan of survey was emailed on 7/2/13 to the Township Manager and Township Solicitor.

Pineville Properties, LLC/Wawa Land Development – Recall that our previously-issued review letter dated 6/7/13 was discussed at the 6/13/13 P/A meeting. On 7/12/13, we received a revised plan submission which is currently under review by this office.

Sketch Plan Requirements Analysis – Recall that on 6/12/13 we forwarded our amended analysis and recommendations for additions to the Township's current ordinance requirements for a formal sketch plan submission, which were discussed at the 6/13/13 P/A meeting. At that time, the P/A recommended changes to the Township's sketch plan requirements per our recommendations. At the 7/11/13 P/A meeting, Mr. Garner presented and discussed his memorandum of 7/8/13 concerning proposed revisions to Section 302 of the Township's SALDO. As a result, the P/A voted to recommend to the Board of Supervisors that the Township amend its requirements for formal sketch plan submissions as outlined in Mr. Garner's memorandum of 7/8/13.

A motion was made by Mr. Stasik, seconded by Mr. Ziegler to accept the memorandum from Mr. Garner dated 7/8/13 to update the Sketch Plan requirements, the manager suggested to table this motion until Supervisor Kuklinski returns and the manager will put information together for the Board to review for the next Board of Supervisors meeting. The Board agreed with this suggestion and voted not to update the Sketch Plan; Stasik-Nay, Ziegler-Nay. Motion denied. This was tabled for the next Board of Supervisors meeting.

Berwind II Subdivision – On 5/30/13 we received the revised plan submission which has been reviewed by this office. Our review letter was subsequently forwarded to the Township and Applicant on 7/2/13. We attended a staff meeting with the Applicant and representatives of the Township on 7/8/13 to discuss the review comments raised in our 7/2/13 letter. We attended the P/A meeting on 7/11/13 at which time our 7/2/13 review letter was discussed. We understand that the Applicant will be attending the 7/15/13 Board of Supervisors meeting to request the Board's support for zoning relief that the Applicant will be seeking from the Zoning Hearing Board concerning the following issues: Zoning Ordinance Section 1603.1 – Structures and building within the Flood Plain Conservation District and/or located closer to the limits of the District than the rear yard dimensions of the applicable zoning district are prohibited; and Zoning Ordinance Section 1603-2 – Culverts, excavation or placement of embankment, removal of topsoil, filling or grading are prohibited in the Flood Plain Conservation District unless approved by the Douglass Township Planning Agency and Douglass Township Board of

Supervisors upon recommendation of the Township Engineer and with approval of the Montgomery County Conservation District, PA DEP, Pennsylvania Emergency Management Agency, and Army Corps of Engineers. Please note that at their 7/11/13 meeting, the P/A voted to recommend to the Board of Supervisors that the Board support the Applicant's request for zoning relief concerning the above issues. Mr. Sodl was present and discussed the zoning relief request stating that the developer planned to raise Middle Creek Road and also planned to put a larger box culvert underground allowing the collected water to be released at a slower rate to alleviate potential flooding. Mr. Sodl stated that the P/A was in support of the variance and asked for the Board's recommendation. Several residents had concerns that this development would cause even more flooding on Middle Creek Road. Mr. Ziegler asked what would you do with the 24 acres on the other side of the creek, Mr. Gibson replied that they would like to dedicate the 24 acres to the Township or to the HOA. Mr. Ziegler replied I as a Board member do not want it, Mr. Stasik replied that would most likely also be my opinion. Mr. Gibson stated that he would re-offer the parcel later or possibly sell it. Mr. Bauer asked the Board to table this until the next meeting to allow time to discuss the impact on Middle Creek and Sassamansville Roadways and to allow Mr. Sartor to review this for his recommendations. Mr. Stasik and Mr. Ziegler agreed to table this discussion for the next meeting.

A motion was made by Mr. Ziegler, seconded by Mr. Stasik to accept the Engineer's Report. Stasik-Aye, Ziegler-Aye. Motion passed.

Solicitor's Report – Paul Bauer

Cable Franchise Agreement/Comcast - A meeting is currently scheduled for this Thursday, July 18th at 2pm. I will continue to update the Board in this matter.

Zerns Market – The Township has received complaints regarding the entrance and exit into Zerns Market. I have reached out to the General Manager of Zerns, Joanne Gresh, in an attempt to schedule a meeting with the Township and Barry Templin to address the ingress and egress of Zerns Market. To date I have not gotten a response, Chief Templin stated that he will get Mr. Bauer another contact name for Zerns Market.

Mountain Mulch – I am pleased to announce that as of July 1, 2013, Mountain Mulch is in compliance with the Zoning Hearing Board's final decision. As of July 1st Mountain Mulch was within the 7-1/2 acres, Mr. Sartor's office surveyed the area and the site was staked out, the back fiber pile that was over 20' in height was re-surveyed and the fiber pile was now below the 20' requirement. The manager keeps a running total of the cost to the taxpayers and will forward it to Mountain Mulch and they will reimburse 100% of these fees to the Township. Mr. Sartor's firm looked at the cost of roadway improvements for the safety issues and the manager and road master are looking at an estimate of \$15,000 for these improvements and Mountain Mulch has agreed to pay this cost in full. This agreement will be put in writing and the work will be scheduled at a time convenient for our road crew. The surveyed site area will be visited periodically by Township staff. Several residents are still concerned with the amount of truck traffic and asked if the truck traffic can be limited, Mr. Bauer stated that Mountain Mulch is trying to schedule staggered truck traffic for less impact on the residents and we can try to keep them off of Township roads to limit the wear and tear on the roadways, the police could ticket the violators, the drivers would have to pay the fines. The manager stated that we are looking at putting up truck restriction signs and our bridges are scheduled to be re-inspected for limit requirements. The Board thanked the residents for their input. There were no additional questions on Mr. Bauer's report.

Applications which are pending but inactive:

Danny Jake – Hallowell inactive 2 years

Cobblestone Commons inactive 1 year

A motion was made by Mr. Stasik, seconded by Mr. Ziegler to accept the Solicitor's Report. Stasik-Aye, Ziegler-Aye. Motion passed.

Mr. Stasik asked for a recess at 8:45pm.

Mr. Stasik reconvened the meeting at 9:05pm.

Recycling Report-Andrew Duncan

(Recycling June 2013) – Took 1 load of cardboard to Reading, 3 loads of light iron to Pottstown. We still have mulch available for sale; however we are sold out of leaf compost. The Montgomery County Recycling Department has released its 2013 Hazardous Materials drop off schedule. The next closest event will be on Saturday, September 7th at the Pottsgrove Senior High School located at 1345 Kauffman Rd., Pottstown, PA 19464. Due to new PA mandates, electronic items can no longer be placed curbside for trash pickup. All electronic items need to be taken to the recycling center during normal business hours for drop off free of charge to Douglass Township residents. It is time to tub grind the pile at the recycling center. I have a quote from Hawk Valley Landscape Materials to tub grind the pile for a price of \$4,995.00, Mr. Hunter stated that he thought Mountain Mulch was going to do this for free, Mr. Duncan replied that they did offer to tub grind for free. Mr. Bauer, staff, and the Board agreed that under the circumstances the tub grinding offer made by Mountain Mulch would not be acceptable. I am working on scheduling an open house and shredding event to be held at the recycling center, the shredding event will possibly be on October 5, 2013 from 9am to 12 noon. I will also be looking for a corporate sponsor to help pay for the shredding event if any business owners are interested, there is money in my contracted recyclables budget however I would rather try sponsorships first. I would also like to extend the invitation out to our emergency services to come down on this day to offer public safety information and to show off some of their equipment with that being the weekend before fire prevention week.

A motion was made by Mr. Ziegler, seconded by Mr. Stasik to accept the quote of Hawk Valley Landscape Materials to perform tub grinding at the recycling center in the amount of \$4,995.00. Stasik-Aye, Ziegler-Aye. Motion passed.

A motion was made by Mr. Stasik, seconded by Mr. Ziegler to accept the Recycling Report. Stasik-Aye, Ziegler-Aye. Motion passed.

Highway Report/Zoning Report – Mike Heydt

(Work Report 6/18/13-7/1/13) Mr. Heydt stated that the highway crew has been working on roadside mowing, weedwacking at intersections, signs, and guiderails. Repaired potholes on several roads. No questions were asked.

Treasurer's Report – Cynthia O'Donnell

The Treasurer stated that the unpaid bills amounted to \$134,463.02, the unusual bills were; Boyertown YMCA \$1,566.00 (3rd payment for Summer Program in park), Boyertown Area School District for 25% cost of the school zone sign paid out of liquid fuels, and New Hanover Township for ½ the purchase cost of two sets of truck scales. No questions were asked on the bills.

We received notification from DEP that our Act 101 Recycling Program Performance Grant was approved in the amount of \$31,234; the budgeted amount was \$32,670, a \$1,436 difference. The grant is for residential and commercial materials recycled by Douglass Township citizens and businesses in calendar year 2011. Fully executed agreement with the DEP for our 902 Recycling Grant was received today. The grant will be used to purchase 1000 32-gallon recycling bins, 3 self dumping hoppers, 1 16-yard roll off container, and 1 19-yard roll-off container. The budget was previously amended for this grant when we received the grant award notification. The items must be purchased with Township funds, and then reimbursement will be requested from DEP. The manager met with department heads to review their respective 2013 budgets and actual expenditures to date, no adjustments are necessary at this time. We identified some budget line items where the money needs to be spent on the projects for which the funds were allocated. Year to date income for the General fund is \$189,006.92 or 9.4% ahead of the 2012 year to date income. The biggest increase is with Earned Income Tax. Transfer Tax is lagging 2012 income levels. Year to date income for the Recycling Fund is even with the 2012 year to date income; however 2013 trash bag sales are 1.2% or \$2,727 ahead of 2012 trash bag sales.

A motion was made by Mr. Ziegler, seconded by Mr. Stasik to authorize payment of the bills. Stasik-Aye, Ziegler-Aye. Motion passed.

A motion was made by Mr. Stasik, seconded by Mr. Ziegler to accept the Treasurer's Report. Stasik-Aye, Ziegler-Aye. Motion passed.

Pete Hiryak presented the Manager's Report.

1. The Manager reviewed the upcoming meetings as follows: P/A Meeting Thursday, August 8th @7pm, Workshop @ 6pm (Riparian Buffers). Board of Supervisors Meeting Monday, August 19th @ 7:30pm, Agenda Meeting @ 7pm.
2. Bike Night – Attended Bike Night meeting. The Police Department will oversee traffic control at the intersections.
3. Rt. 100 Access & Future Growth Meeting will be on Tuesday July 23rd 4pm-6pm at the Gilbertsville Fire Co. sponsored by MCPC and PennDot concerning the accesses to Rt. 100 for Wawa and Gambone. Mr. Ziegler and Mr. Stasik will attend, the public is invited to attend.
4. Tri-County Transportation Assets Management Project Meeting Monday, July 22nd 1pm-3pm @ Pottstown Borough Hall for the Database Kickoff Meeting. The manager will be attending.

A motion was made by Mr. Ziegler, seconded by Mr. Stasik to accept the Manager's Report. Stasik-Aye, Ziegler-Aye. Motion passed.

Old Business/New Business

No comments were given.

Public Comment

No public comment was given.

A motion was made by Mr. Ziegler, seconded by Mr. Stasik to adjourn the meeting at 9:27pm. Stasik-Aye, Ziegler-Aye. Motion passed.

The next Board of Supervisor's meeting will be held on Monday, August 19th, 2013 @ 7:30 pm.

Respectfully submitted by,
Marcy Meitzler