

The meeting of the Douglass Township Board of Supervisors was called to order at 7:31 P.M. Attending were Chairman Fred Theil, Supervisors John Stasik & Fred Ziegler, Solicitor Paul Bauer, Engineer John Sartor, Andy Duncan, Mike Heydt, Cynthia O'Donnell, Chief Templin, Pete Hiryak and approximately 17 residents.

Mr. Theil led us in the pledge of allegiance.

Mr. Theil asked if there were any changes, corrections, or comments on the minutes of February 4th, 2013 Board of Supervisors Meeting, no changes or comments were given.

A motion was made by Mr. Theil, seconded by Mr. Ziegler to approve the minutes of the February 4th, 2013 Board of Supervisors Meeting. Stasik-Aye, Theil-Aye, Ziegler-Aye. Motion passed.

Ambulance Report – Garry Schmoltze

Mr. Schmoltze stated that for the month of January 2013 GACAS handled 131 calls for service, 61 in Douglass Township, 98 transports, 1 transported by Law Enforcement, 7 refusals, 20 cancelled, 2 DOA, and 3 fire scene standby. Mr. John Harper moved from Captain to Assistant Chief/ALS Coordinator. Fleet: pricing received from 10-8 Fleets in Lancaster. The bid is to be examined at meeting time. Mutual Aid: Participated with Gilbertsville Fire & Rescue with an Ice Rescue Drill. GACAS will be presenting a CPR/AED Course February 21, 2013 at Gilbertsville Fire & Rescue. Vehicle 332-2 has 100,000 miles and GACAS is looking to switch out the Chassis to save \$80,000. No questions were asked.

A motion was made by Mr. Stasik, seconded by Mr. Theil to accept the Ambulance Report. Stasik-Aye, Theil-Aye, Ziegler-Aye. Motion passed.

Gilbertsville Fire Company No. 1

Mr. Haddad's report was read by the Manager. Charles will give the BOS his quarterly report in April. Please keep Terry Sacks in your thoughts and prayers; he is currently battling some medical issues. GFC and GF&R will each appoint two members to serve on an executive committee to resolve issues that may arise after the Fire Company property is transferred from the Trustee back to GFC No.1. Charles is asking the BOS to consider appointing him as the fifth member of the executive committee. The members serve without compensation. Charles will report further at the April BOS meeting.

Gilbertsville Fire & Rescue – Rick Smith

Fire report for January 2013 – 1 fire, 2 fire alarms/CO2 alarms, 1 fire police, 3 Assists to other departments, and 1 investigation. The Fire Company was in service for 8 hours and 11 minutes. Fire & Rescue refreshed their ice rescue skills with GACAS. One member received Ice Rescue Certification. Mr. Theil asked if there were any questions or comments, none were given.

A motion was made by Mr. Ziegler, seconded by Mr. Theil to accept the Gilbertsville Fire & Rescue Report. Stasik-Aye, Theil-Aye, Ziegler-Aye. Motion passed.

Police Department Report – Chief Templin

Statistics for January 2013 – 317 incidents reported, 3 reportable accidents, 9 non-reportable accidents, 13 criminal investigations, 6 criminal arrests, 141 traffic citations, 14 non-traffic citations, 0 parking tickets, 8,839 miles traveled, money received by the Township \$4,668.02. Chief Templin stated that the present internship will end shortly and another internship will begin along with a student from the Boyertown Area High School. Mr. Theil asked if there were any questions for the Chief, no one replied.

A motion was made by Mr. Ziegler, seconded by Mr. Theil to approve the Police Department Report. Stasik-Aye, Theil-Aye, Ziegler-Aye. Motion passed.

Recycling Report presented by Andrew Duncan

Month of January/February 2013 – 1 load of cardboard (12 bales) to Reading, 1 load of light iron to Pottstown. Douglass Township has received its first shipment of orange trash bags. These bags should be hitting store shelves in the next two weeks or so. If you still have green trash bags left over, they will still be able to be used for the duration of time that you have them. Please use your green trash bags up first to move the transition of colors along quicker. The color orange was chosen to help the trash collectors identify the trash bags curbside more easily in an effort to prevent missed trash collection. Green bags were blending in with the natural elements along the roads. The bag is completely the same, just a different color. We received notification that our municipality has received a PADEP 902 recycling grant in the amount of \$27,414.00 for the purchase of 1,000 32-gallon recycling containers, two roll off dumpsters for the hooklift truck, and 3 self dumping hoppers to store scrap metals in. This grant will be paid in full by the PADEP. We will once again be contracting with a new electronics collection company called Reverse Logistics Group Americas. This company will replace the current company called Sims Recycling. Mr. Theil asked if there were any questions on the Recycling Report, no one replied. Mr. Theil asked if there were any questions or comments, no one replied.

A motion was made by Mr. Ziegler, seconded by Mr. Theil to approve the Recycling Report. Stasik-Aye, Theil-Aye, Ziegler-Aye. Motion passed.

Engineer's Report – John Sartor of Gilmore & Associates

Mr. Sartor was asked to review and make visual observations relative to the 2012 inspection report prepared by McCormick & Taylor (M&T) on the County Line Road Bridge over Swamp Creek. Mr. Sartor outlined some deficiencies that may warrant additional repairs or a reduction in the load rating of the bridge structure. Over time the deficiencies may be advanced enough that consideration may have to be given to a bridge replacement rather than annual repairs. No final decision should be made until further reviews and inspections are made on this bridge. The staff meetings regarding Bob Blue – 153 Rick Road and the Quigley Bus proposal will be covered by the Solicitor's report.

A motion to approve the Engineer's Report was made by Mr. Ziegler, seconded by Mr. Stasik. Stasik-Aye, Theil-Aye, Ziegler-Aye. Motion passed.

Solicitor's Report – Paul Bauer

Montgomery County Hazard Mitigation Plan Amendment – Montgomery County has amended their Hazard Mitigation Plan, thereby requiring all the Municipalities within the County to adopt a new Resolution approving the amendment. I reviewed the County's amendments and recommend to the BOS that they adopt this Resolution.

A motion was made by Mr. Theil, seconded by Mr. Stasik to approve a resolution for the Montgomery County Hazard Mitigation Plan Amendment. Stasik-Aye, Theil-Aye, Ziegler-Aye. Motion passed.

153 Rick Road (Staff Meeting) – A staff meeting was held with the developer, Bob Blue, as well as the Manager, and various Township Staff. Mr. Blue presented three different layouts for a proposed revised plan. No decisions were made, but it was suggested to Mr. Blue that he refine whatever plan he is seeking to propose so that the BOS can adequately determine if they can support the revisions. Naturally, if Mr. Blue decides to move forward with any plan revision, he would need to go to the Zoning Hearing Board as well as the Planning Agency.

Quigley Bus Update – As you know we had a Township staff meeting to discuss the status of the project. After the meeting, I contacted Judy Rodden, Esquire to determine if Mr. Quigley was moving forward with his project. She contacted me to let me know that Mr. Quigley was still interested in the project, but was surprised to learn that nothing has moved forward on their end since our last meeting months ago. She informed me that she would reach out to her client and their engineer and would contact me with an update. I will keep the Board informed.

Renters Ordinance – The Ordinance has now been advertised and will be on our March 4th BOS meeting for possible adoption.

Property Maintenance Ordinance – The Ordinance has now been advertised and will be on our March 4th BOS meeting for possible adoption. Mr. Theil asked if there were any questions for Mr. Bauer, no one replied.

Applications which are pending but inactive:

Danny Jake – Hallowell	inactive 2 years
Cobblestone Commons	inactive 1 year
Bui Jordan Drive	inactive 1-1/2 years

A motion was made by Mr. Ziegler, seconded by Mr. Theil to approve the Solicitor's Report. Stasik-Aye, Theil-Aye, Ziegler-Aye. Motion passed.

Highway/Zoning Department Reports – Mike Heydt

During the last two weeks the highway department salted and plowed the roads several times. Fixed icing conditions on roadways. Cleaned highway trucks after salting. Repaired equipment. Fixed potholes. Repaired washout on Hoffman Road. Fixed dirt roads after each rainstorm. Replaced signs. Straightened signs from windstorm damage. Followed up on complaints about Mill Street and Zern's Market. Mr. Ziegler asked when the new highway truck will be ready; Mr. Heydt replied that it should be ready by mid July. No other questions or comments were given.

A motion was made by Mr. Stasik, seconded by Mr. Theil to accept the Highway and Zoning Department Reports. Stasik-Aye, Theil-Aye, Ziegler-Aye. Motion passed.

Treasurer's Report – Cynthia O'Donnell

The Treasurer stated that the unpaid bills amounted to \$160,987.24. Advanced Disposal was a partial payment because they double billed for Tipping Fees; the unusual bills were Chesmont Emergency Response for 2013 CMERT Membership, International Salt for road salt, Omega Systems for new computer, Montgomery County Planning Commission for planning assistance, Signal Service for preventative maintenance, Stratix Systems for copier maintenance, WasteZero for residential trash bags. The Treasurer stated that the Township received a check from Comcast as part of the franchise fee. We did not receive much this month in Real Estate Transfer Tax. Recycling sales are where they should be at this time, and the Auditors finished the audit last week and will submit their suggestions/findings at a later date. Mr. Theil asked if there were any questions on the Treasurer's report, no one replied.

A motion was made by Mr. Ziegler, seconded by Mr. Stasik to authorize the payment of the bills and to accept the Treasurer's Report. Stasik-Aye, Theil-Aye, Ziegler-Aye.

Pete Hiryak presented the Manager's Report.

1. The Manager reviewed the upcoming meetings as follows: Board of Supervisors Meeting Monday, March 4th @ 7:30pm, Public Mtg. Renters/Property Maintenance Ordinance @ 7:30pm, Supervisors Agenda/Executive Session 6:30pm. P/A Meeting on Thursday, March 14th @ 7pm – P/A Workshop @ 6pm on "Green Building".
2. Representative Marcy Toepel will visit Douglass Township Monday May 20th, 2013 for the Board of Supervisors Meeting. Ms. Toepel will arrive one hour early to meet with Township residents and discuss privately with them any issues they may have.
3. Congo Road Bridge Replacement Meeting – The meeting with PennDot will be scheduled for end of March early April.
4. Comcast 10 year Renewal Agreement ends 12/31/13.
5. Parking Ordinance – the Manager stated that the Planning Agency has recommended adoption of the Parking Ordinance by the Board of Supervisors.

A motion was made by Mr. Stasik, seconded by Mr. Theil to authorize the manager to advertise the Parking Ordinance for a Public Hearing. Stasik-Aye, Theil-Aye, Ziegler-Aye. Motion passed.

A motion was made by Mr. Theil, seconded by Mr. Stasik to accept the Manager's Report. Stasik-Aye, Theil-Aye, Ziegler-Aye. Motion passed.

Old Business/New Business

Open Space/Recreation Committee

Mr. Kuklinski stated that it was decided at the Open Space/Recreation Committee Reorganization Meeting that he would remain as Chairman and Randy Romig would remain as Vice Chairman. There will be a sign up sheet to volunteer for the Trout Rodeo and jobs will be assigned. The Moyer Open Space property settlement agreement has been signed and the Solicitor will schedule a date to transfer the property. Mr. Kuklinski discussed the position of a Regional Recreation and Parks Coordinator. The Pottstown Area Health and Wellness Foundation will fund the majority of the salary for this position. The Coordinator will improve the park areas, recreation facilities, and recreation programs for all the seven Municipalities in the Pottstown Metropolitan Regional Planning Committee. One of the main priorities of this Coordinator will be developing funding sources by writing and administering grants to improve existing park and open space areas and expanding promotion and public awareness of these facilities. Mr. Kuklinski recommended the Board of Supervisors make a motion that Douglass Township, Montgomery County would be a part of the committee to seek a Regional Recreation Coordinator Circuit Rider position for the mutual benefit of the seven Municipalities in the Pottstown Metropolitan Region. No other old business/new business was discussed.

A motion was made by Mr. Ziegler, seconded by Mr. Theil to support a Regional Recreation Coordinator who will promote recreation and improve parks and open space services in the seven Pottstown Metropolitan Regional Planning Municipalities. Stasik-Aye, Theil-Aye, Ziegler-Aye. Motion passed.

A motion was made by Mr. Ziegler, seconded by Mr. Theil to accept the Open Space/Recreation Committee Report. Stasik-Aye, Theil-Aye, Ziegler-Aye. Motion passed.

Public Comment

Mr. Theil asked for public comment, none was given.

A motion to adjourn the meeting at 8:13pm was made by Mr. Ziegler, seconded by Mr. Theil. Stasik-Aye, Theil-Aye, Ziegler-Aye. Motion passed.

The next Board of Supervisor's meeting will be held on Monday, March 4th, 2013 @ 7:30 pm.

Respectfully submitted by,
Marcy Meitzler