

The meeting of the Douglass Township Board of Supervisors was called to order at 7:33 P.M. Attending were Chairman Fred Ziegler, Supervisors John Stasik and Fred Theil, Solicitor Paul Bauer, Robert Campbell, Michael Heydt, Pete Hiryak, Chief Templin, and approximately 24 residents.

Mr. Ziegler led us in the pledge of allegiance.

Mr. Ziegler asked if there were any additions or corrections to the minutes of May 21st, 2012, no one replied. On motion by Mr. Theil, seconded by Mr. Stasik, the Board approved the minutes of the May 21st, 2012 Board of Supervisors Meeting. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

Police Department Report – Chief Templin

Chief Templin stated that he has applied for the Bulletproof Vest Partnership Grant through the U.S. Department of Justice. This program allows our police department to submit our bulletproof vest purchases to the Bulletproof Vest Partnership Program and receive a reimbursement of up to one half the cost of the bulletproof vests. Application submission deadline is June 27, 2012. I will keep the Board updated on the progression of this grant. It has always been our mission to help lost pets to be re-united with their owners. More and more pets are being micro-chipped by their owners. Unfortunately micro-chip scanners are expensive and if the lost pets we come in contact with do not have any other identification, it makes returning the pet to the rightful owner a cumbersome task. Main Line Animal Rescue of Chester Springs, PA put me in touch with AVID (the micro-chip company). I spoke with an AVID representative and I applied for a free micro-chip scanner. I have received word that our application has been processed and that our police department would be eligible for the micro-chip scanner. This will allow our officers to scan pets that have been micro-chipped with a 125 kHz frequency micro-chip, which is the most common micro-chip in use today, and re-unite the pet with its rightful owner. We hope to receive the scanner soon. The SPCA has stopped transports; we must take the animals to the SPCA. We are moving ahead with upgrading our records management system from Visual Alert 1 to Visual Alert 2 & L.E.J.I.S. (Law Enforcement Justice Information Sharing program). This entire upgrade and training is being paid for by a grant that I had applied for some years back in the amount of \$4,750.00 and the project is finally coming to fruition. We have the Visual Alert 2 program installed. The next step will be to complete the training with the officers and then migrate all data from Visual Alert 1 to Visual Alert 2. The L.E.J.I.S. program will allow our police department to share incident data with police departments across Pennsylvania

A motion was made by Mr. Stasik, seconded by Mr. Theil to approve the Police Department Report. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

Solicitor's Report – Mr. Paul Bauer

Mr. Bauer announced that there was an Executive Session this evening involving litigation matters regarding the SICO Public Water Agreement, no action was taken. Also there was discussion about the updates on zoning violations. Today we appeared before District Justice Saylor to argue the four citations issued for building code/safety violations for the Wayside Chapel. The hearing went well. It was clear that Judge Saylor would rule in our favor on all four citations. The Judge gave Mr. Kulp one day to have a contractor contact the Township with a written proposal to clean the entire property, if the Township was not contacted by a contractor or not satisfied with the proposal, I requested the maximum fine for each citation, or \$12,000 per citation for a total of \$48,000 in fines. We are waiting for a meeting with District Justice Saylor on the zoning/code violations. Quite frankly, I highly doubt that Mr. Kulp will be able to clean up the property and I would request from the BOS the ability to file a Petition with the County Court to obtain a Court Order to enter the property to clean the site.

A motion was made by Mr. Ziegler, seconded by Mr. Stasik to authorize Solicitor Bauer to file a Petition with County Court to obtain a Court Order to enter the property to clean the site. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

Mr. Bauer stated that the amount of value of the aluminum alone will be 10's of thousands of dollars, it would not cost the Township anything to have this property cleaned up. The students in this building are not safe, this is a liability to the Township and it is wise that the Township acts on this. The Township recently received a telephone call from Attorney James Markofski, regarding issues pertaining to William Friel. We have a meeting scheduled for Thursday of this week. I will keep the Township informed and update the BOS at the next meeting. Mr. Theil stated that Mr. Friel is not complying with the conditions that he agreed upon at his first zoning hearing back in 1985 and he is not complying with the conditions of his second zoning hearing either, he is not supposed to conduct business on Sunday. Mr. Bauer stated that they will go over the conditions of previous hearings. Mr. Bauer stated that previously the Township received two letters from Attorney Charles Markofski, indicating that he is representing the Gilbertsville Car Wash. We are continuing to develop a full file from the history of the case, and will seek out a meeting with Mr. Markofski to address the Township's concerns. I will keep the BOS updated as we learn more. Our office is working on a draft Ordinance which will be presented to the Douglass Township Planning Agency at their next meeting. Naturally, we will provide the BOS with both the rough draft and the comments from the Planning Agency after their meeting. Mr. Ziegler asked if anyone had any questions for Mr. Bauer. Mr. Sell asked how Wayside Christian School could be licensed if it is in this condition; Mr. Bauer replied that he is licensed however he believes no State inspections were ever done. Mr. Theil stated that over the years the number of students attending this school has rapidly reduced however the amount of debris has increased in volume. No other questions were asked.

Applications which are pending but inactive:

Danny Jake – Hallowell	inactive 2 years
Cobblestone Commons	inactive 1 year
Bui Jordan Drive	inactive 1-1/2 years

A motion was made to accept the Solicitor's Report by Mr. Theil, seconded by Mr. Stasik. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

Engineer's Report – Mr. Robert Campbell

1. Bui/Jordan Drive Subdivision – Conditionally approved at the September 15, 2008 meeting. Resolution approved at October 6, 2008 meeting. Final plans submitted April 12, 2012. Met with the developer's engineer on May 17, 2012 to discuss requirements for recording plans.
2. Hollenbach – Warehouse Expansion- Conditionally approved at the May 5, 2008 Supervisors meeting. Final plans and financial security request have not been received.
3. Hallowell (Danny Jake) – Staff meeting on November 15, 2011 to review layout and discuss potential concerns prior to developer going ahead with engineered plans.
4. 400 Gilbertsville Road – Conditionally approved at the May 16, 2011 Supervisors meeting. Received resubmission on January 21, 2012. Developer needs to address sewer easement description (exclusive sanitary sewer).
5. Hoffman Subdivision – Received sketch plans for 114 lot subdivision, with 17 lots all or partially in Douglass and the remaining lots in Washington Township. Prepared review letter dated June 28, 2011, revised July 5, 2011. Planning commission is evaluating zoning concerns and will offer an opinion to the Township at a future date.
6. Berwind II – Received preliminary plans for 71 residential units. Prepared review letter dated December 5, 2011. Met with the Developer's Engineer on December 22, 2011 to review storm water design. Granted a 180 day extension.
7. Clover Hill – Property spans Washington Township and Douglass Township with 17.5 acres in Douglass Township. Douglass Township portion is Zoned R-1 and was originally submitted as a 13 lot subdivision. Developer now proposing to resubmit as a 3 lot subdivision with 2 lots as flag lots and a single access driveway off Niantic Road. Discussed at discussed at February 9, 2012 Planning meeting. Planning Commission responded favorably. No plan submission received to date. Zoning issues will need to be addressed.

8. Quigley Bus Service; 290 Middle Creek Road – Presented before the Planning Commission meeting on February 9, 2012 and the main concern is traffic and logistics of moving a high volume of school buses from the location. Received plans dated January 2, 2012. Review letter dated March 1, 2012. Received conditional approval by ZHB.
9. Wawa; Rt100 and Grosser Road – Presented to Planning Commission at the February 9, 2012 meeting. Planning Commission responded favorably. No plan submission received to date.
10. Cobblestone Crossing – Phase 3 – Beazer Homes – Residential construction on-going.
11. Hartford Retail – Douglass Town Center – Performed follow-up site inspection for completion of maintenance punch list dated February 6, 2012. Hartford Retail has addressed all comments with a couple exceptions. Hartford Retail will cut back the slope at the Holly Road access drive to improve the site distance; and tree replacement was delayed until trees were budding, but is now ready to be performed.
12. Market Street/Act 209 – Planning Commission wishes to bring revised plan before the Board for their recommendation. Revision includes eliminating the Long Property and obtaining a new median cut in Route 100 to the Gambone Tract. Preparing conceptual road improvement layout for presentation to PennDot.
13. Congo Road/Philadelphia Avenue Traffic Report – PennDot performed a traffic study and have requested that the Township consider installing new timing devices at both the Congo Road and Gilbertsville Road intersections. PennDot recommends new GPS timing devices and timing adjustments. No questions were asked.

A motion to approve the Engineer's Report was made by Mr. Theil, seconded by Mr. Stasik. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

Highway Department-Hoffmansville Road Resurfacing Project Bid Award

The manager read the following bids: Reading Site \$114,050, Kehoe Construction \$98,940, Bracalente \$80,750, and Reid Paving \$75,710. This includes milling, leveling course, and overlay. Mr. Campbell stated that everything seems to be in order and agreed with staff to recommend the bid award go to Reid Paving.

A motion was made by Mr. Ziegler, seconded by Mr. Theil to award the Hoffmansville Road Resurfacing Project to Reid Paving in the amount of \$75,710. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

The manager stated that staff will meet with the contractor to get the bond in order and schedule the work to be started in late June early July. The millings will be taken to our open space areas to be used for an entrance driveway and a parking area.

Pete Hiryak presented the Manager's Report.

1. The Manager reviewed the upcoming meetings as follows: Zoning Hearing Board Tuesday, June 5th @ 7:30pm – McDevitt, use variance for proposed day care center at 429 Hoffmansville Road, Mr. Ziegler asked for Mr. Bauer and Mr. Heydt to attend the hearing, Mr. Theil stated that the P/A already questioned Mrs. McDevitt and she already agreed to lower the number of children at the center and also agreed to change the location of the entrance and exit. The Manager stated that Mr. Davidheiser cannot sit on this hearing because he has a vested interest in the property and the alternate ZHB member is not available so the McDevitt's chose to go before a two man zoning hearing board. The Supervisors announced that they will re-evaluate the zoning hearing members as their terms expire. Mr. Carl Hiryak was concerned with spending taxpayers money on having another Solicitor attend the zoning hearing when there is already a Solicitor in attendance for these hearings, Mr. Bauer stated that the Solicitor for the zoning hearing board does not work directly for the BOS, he is there for the zoning hearing board members but the Township Solicitor works directly for the BOS. Mr. Ziegler had concerns with only two ZHB members at this hearing; Mr. Bauer stated that the decision to proceed with the hearing with only two ZHB members is entirely on the applicant and their counsel. P/A Workshop Thursday, June 14th – Property Maintenance/Renters Ordinance @6pm, P/A Meeting on Thursday, June 14th @ 7pm. Board of Supervisors meeting Monday, June 18th Agenda Meeting/Executive Session @ 7pm, Board of Supervisors Meeting Monday, June 18th @ 7:30pm. Open Space Committee Meeting Monday, June 18th @ 6:30pm.

2. Nicole Saxon-Greenbriar resident-No Parking Signs – Ms. Saxon addressed the Board with her concerns with parked cars too close to the corner of Michelle Circle and Penny Lane because you cannot see around the vehicles, also when cars are parked on both sides of the street the fire company would never be able to negotiate around them, there are no sidewalks so you have to walk on the street around these parked cars, and there is a complete disregard for parking at fire hydrants. She showed pictures to the Board and also had a video that she would show the police chief at a later time. Safety of the whole community is at risk. Another resident stated that the real problem is the speeding that happens in this area. Mr. Ziegler instructed the Chief to have an officer sit at this area and to have the speed trailer parked on this road to see what the average speed is on this road. The manager asked if anyone from the HOA approached the Greenbriar residents, in a friendly manner, who are parking in the street about these safety concerns, Ms. Saxon stated that the HOA said that it is not their jurisdiction. Mr. Ziegler suggested that this be tabled until the July 16th meeting and instructed the Chief look into this and asked Mr. Bauer to read over the HOA Bylaws.
3. Invitation from GACAS-Annual Flag Day Ceremony, June 13th, 2012 @ 6pm – The manager stated that the Global Metals meeting is scheduled for the same time and GACAS could not reschedule their event because the invitations already went out. Mr. Ziegler stated that he will attend the ceremony and represent the Supervisors prior to the Global Metals meeting.

A motion was made by Mr. Theil, seconded by Mr. Stasik to accept the Manager's Report. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

Public Comment

Mrs. Norton commented that the new sign looks good, hopefully residents will see when the meetings are and more will attend. The Board commented that the sign looks good. No one else replied.

Old Business or New Business

Mr. Wynne asked the Board that if they would like anything specific addressed in the Property Maintenance Ordinance they should let the Planning Agency know. Mr. Ziegler stated that he is sure that the Planning Agency is very capable to handle this task. Mr. Stasik announced that he will not be attending the next Board of Supervisors Meeting. No other comments were given.

A motion to adjourn the meeting at 8:29 pm was made by Mr. Theil, seconded by Mr. Stasik. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

The next Board of Supervisor's meeting will be held on Monday, June 18th, 2012 @ 7:30 pm.

Respectfully submitted by,
Marcy Meitzler