The meeting of the Douglass Township Board of Supervisors was called to order at 7:30 P.M. Attending were Chairman Fred Ziegler, Supervisors John Stasik and Fred Theil, Solicitor Paul Bauer, Robert Campbell, Michael Heydt, Pete Hiryak, Chief Templin, and approximately 16 residents.

Mr. Ziegler led us in the pledge of allegiance.

Mr. Bauer announced that there was an Executive Session prior to this meeting to discuss potential police litigation matters and no decisions have been made. Also discussed was the addition of a work session at 7:00pm prior to each Board of Supervisors meeting in order to review the items on the agenda to be discussed for that evening.

A motion was made by Mr. Ziegler, seconded by Mr. Theil to add a work session at 7:00pm prior to each Board of Supervisors meetings in order to review the agenda for that evening, and for the manager to advertise the work sessions. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

Mr. Ziegler asked if there were any additions or corrections to the minutes of March 19th, 2012, no one replied.

On motion by Mr. Theil, seconded by Mr. Stasik, the Board approved the minutes of the March 19th, 2012. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

Police Department Report - Chief Templin

Chief Templin stated that on Saturday, April 28, 2012 from 10:00am – 2:00pm we will be participating in the National Drug Take Back Initiative in cooperation with the Drug Enforcement Agency. Giant Food Store will be hosting our collection site and anyone can bring in expired or unwanted medications to be destroyed.

In regards to the next Commercial Vehicle Class, we will be holding a class in the near future. We will announce the date, time and location when we have one solidified. I want to reiterate, that it is only this police department's intention to enforce the safety regulations and educate our commercial vehicle operators. It is not this police department's intention to create hardships for any business. The safety of our roadways for the Township residents and the transient population are one of the priorities of this police department. The concerns that Mr. Mack brought to the B.O.S. at the last meeting are concerns that this police department cannot even enforce and are not an avenue that this police department wants to explore at this time. Again, our main focus is on safety violations and creating safe travel for the Township residents and the transient population. If you have questions or concerns or you do not quite understand a particular issue, please, contact me, my door is always open. I will be happy to sit down and speak with anyone and address any concern that you may have. Mr. Ziegler asked if there were any questions for Chief Templin, no one replied.

A motion was made by Mr. Theil, seconded by Mr. Stasik to approve the Police Department Report. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

Engineer's Report - Mr. Robert Campbell

Mr. Campbell stated that he had nothing new to report. Mr. Stasik asked where we are with the Smith Road Bridge and can we get this off the books yet. The manager stated that he has received 2 copies of the as-builts today and he will wait for Mr. Campbell's review. Mr. Campbell stated that it will be ready for final escrow release for the next Board meeting. No other questions were asked. There was no need to approve the report.

Solicitor's Report - Mr. Paul Bauer

Zoning/Code Violations - As you will recall the BOS inquired about the cleanup of the property located at 747 E. Fourth Street. The staff and I are happy to report that the property was cleaned up and any code violations that existed have now been eliminated. A Notice of Violation Letter was sent to the owner(s) of Wayside Chapel. We will keep you informed of the progress. A meeting was held with the owner of the Gilbertsville Car Wash and we are making progress in working with the owners to correct or remove any code violations.

House Bill 1877 and Senate Bills 1207 and 1208 – I was provided a copy of a Resolution passed by the Borough of Pottstown in support of the above Pennsylvania House and Senate Bills. The origin of this Resolution is from Portnoff Law Offices, who currently is a third party collection agent for the Borough of Pottstown. The support of this Resolution seems to be geared toward municipalities who contract with third party agents to collect delinquent real estate taxes. Currently, Douglass Township uses the County's authorized agent to a third party agency, I would recommend the Board support the Resolution. If the Board of Supervisors are happy with the County's service, no further action is required. Mr. Stasik requested more information before this is voted on. The manager stated that the Treasurer will give a report at the next meeting. The Board decided to table this decision until the next meeting.

Agility Agreement – At the last BOS meeting, I was provided with an Agility Agreement between PennDot and Douglass Township. In essence, the agreement amounts to a mutual aid agreement between the parties, wherein various services are exchanged by the parties. I see no reason why the Township should not enter this agreement and therefore recommend same to the Township.

A motion was made by Mr. Ziegler, seconded by Mr. Theil approve the Agility Agreement between Douglass Township and PennDot. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

Food Plain Ordinance – FEMA – Each year FEMA initiates studies and restudies of flood hazards in communities across the U.S. for the creation, as well as, the revision of community flood hazard maps. This year FEMA has identified certain revisions that are needed in their maps. As a result, municipalities across the Commonwealth are required to update their FEMA maps, as well as, their Floodplain Ordinances. Our office is working with the Township's engineer on March 21, 2012. We will continue to work with staff to finalize the revisions and submit them both to the Planning Agency for recommendations to the Board of Supervisors for decision. Mr. Ziegler asked if there were any questions for the Solicitor, Carl Hiryak had concerns that the Solicitor is not following Roberts Rules of Order, last meeting he did not allow Mr. Mack to speak. Mr. Ziegler stated that it was a personnel issue and should not have been discussed. Mr. Bauer stated that he did not think that he was disrespectful; he was trying to explain that there is a certain chain to go through when it comes to personnel issues. No other questions or comments were made.

Applications which are pending but inactive:

Danny Jake – Hallowell inactive 2 years
Cobblestone Commons
Bui Jordan Drive inactive 1-1/2 years

A motion was made to accept the Solicitor's Report by Mr. Stasik, seconded by Mr. Theil. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

Pete Hirvak presented the Manager's Report.

- 1. The Manager reviewed the upcoming meetings as follows: Zoning Hearing Board Reorganization Thursday, April 5th @ 7pm, Hansen Nursery Hearing at 7:30pm. Zoning Hearing Tuesday, April 10th @ 7:30pm Quigley Bus Service. P/A Workshop Rt. 100 Corridor/Renters Ordinance Thursday, April 12th @ 6pm, P/A Meeting on Thursday, April 12th @ 7pm. Board of Supervisors meeting Monday, April 16th @ 7:30pm. Public Hearing May 7th, 2012 on Rt. 100 Corridor Non-Residential Overlay District Ordinance.
- 2. Additional appointments to the Douglass Township Open Space/Recreation Committee: Denise DiMascio and David Fanelli would like to be added to the Open Space/Recreation Committee.

A motion was made by Mr. Theil, seconded by Mr. Ziegler to approve the addition of Denise DiMascio and David Fanelli to the Open Space/Recreation Committee. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

Mr. Ziegler announced that Deb Nester has resigned as Chairperson of the Open Space/Recreation Committee due to personal reasons and also Lori Coughlin has resigned entirely from the Open Space/Recreation Committee.

The manager asked for permission to authorize the Solicitor to review the Prevailing Wage Resolution.

A motion was made by Mr. Ziegler, seconded by Mr. Stasik to authorize Solicitor Bauer to review the Prevailing Wage Resolution. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

The manager announced that the sign for the front of the township building should be ready in about two weeks. Also the Pottstown Metro Regional Planning Committee will be meeting on Tuesday, April 3rd @ 7:00pm at the Pottstown High School to discuss the Market Agreement & Fiscal Impact Study, Supervisor Stasik and Supervisor Theil will be attending. Mr. Ziegler asked if there were any questions for the manager, no one replied. The Open Space properties tour for new open space committee members will be on Monday April 9th at 6:30pm.

A motion was made by Mr. Theil, seconded by Mr. Stasik to accept the Manager's Report. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

Public Comment

Carl Hiryak wanted to remind the public that the reason why we have open space is to stop development in the Township; we shouldn't be using taxpayers' money. Mr. Theil reiterated that the funding was **by** the County and donated by developers, not taxpayer money. Mr. Link commented that the Dave Mell Blues Band will be playing at Gilbertsville Firehouse and he recommended seeing the show. No other comments were given.

Old Business or New Business

Mr. Sell asked if the Board of Supervisors workshop sessions were open to the public, Mr. Ziegler replied yes. Also Mr. Sell was concerned with the harsh remarks Mr. Theil made at the last meeting regarding commercial vehicle drivers, Mr. Theil replied that he might have been too harsh but that is the way he is. Mr. Sell asked if he could please try to change the harshness of his remarks, Mr. Theil replied that he would try. Mr. Price asked when the timing change was going to happen at the Congo Road and Gilbertsville Road intersections, the manager stated that traffic study has been completed and we are getting prices. Hopefully this will be completed by this summer. No other old business/new business was discussed.

A motion to adjourn the meeting at 7:55pm was made by Mr. Theil, seconded by Mr. Stasik. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

The next Board of Supervisor's meeting will be held on Monday, April 16th, 2012 @ 7:30 pm.

Respectfully submitted by, Marcy Meitzler