

The meeting of the Douglass Township Board of Supervisors was called to order at 7:35 P.M. Attending were Chairman Fred Ziegler, Supervisors John Stasik and Fred Theil, Solicitor Paul Bauer, Robert Campbell, Chief Templin, Mike Heydt, Pete Hiryak and approximately 25 residents.

Mr. Ziegler led us in the pledge of allegiance.

Mr. Ziegler asked if there were any changes, corrections, or comments on the minutes of March 5th, 2012 Board of Supervisors Meeting, no one replied.

On motion by Mr. Theil, seconded by Mr. Stasik, the Board approved the minutes of the March 5th, 2012. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

Ambulance Report – Gary Schmoltze

The total number of calls for the month of February was 119; 53 calls were from Douglass Township. 84 patients were transported, 15 cancellations, 17 refusals, and 3 standby with Fire Department. Received a grant from Pennsylvania Fire Commissioners office for \$4,018.00 to be used to equip all three trucks with EZ-IO Intraseous Needle set. GACAS is also purchasing three new Stat Pack Modular first in bags. Also received notification that GACAS was approved for Annual EMSOF Grant which is administered by Montgomery County EMS. Total funding allocated is \$11,950.00. Members received hands on training for the EZ-IO Power Driver and Intraosseous Needle sets. Members also received training in a new advanced life support airway system. April 2012 a Red Cross Instructor Class for CPR & AED is scheduled. Also attended open house at the Goddard School. We would like Douglass Township Supervisors to increase our coverage area. Presently we cover up to Hoffmansville Road, anything North is covered by Bally and/or Upper Perkiomen Ambulance. A resolution would have to be passed by the Board of Supervisors making Gilbertsville Ambulance the sole provider of emergency medical services to Douglass Township. We would still participate in mutual aid covering surrounding townships, providing first due services to New Hanover Township and would be covered by another EMS agency if we were tied up on another call. The Board asked GACAS to consult with Bally Ambulance before a motion is made. Mr. Ziegler commented that the budget figures will be looked at this fall to see if fuel costs for GACAS could be reinstated. The concern of the residents is the response time involved depending on location. A resident asked if we have a choice of Lehigh or Pottstown depending on location, Mr. Schmoltze replied yes you have a choice. Mr. Theil thanked GACAS for taking care of him last week when he was taken to Pottstown. Mr. Ziegler asked if GACAS could put an advanced life support truck on display in the parking lot at the next meeting, Mr. Schmoltze replied yes we can do that. No other questions or comments were given.

A motion was made by Mr. Theil, seconded by Mr. Stasik to accept the Ambulance Report. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

Fire & Rescue Report presented by Chief Smith- Fire report for February 2012: 3 fires, 1 brush/trash fire, 1 vehicle fire, 3 fire alarms/CO2 alarms, 3 vehicle accidents, 2 hazardous materials, 1 medivac landing, 1 fire police, 3 assist to other departments, and 1 investigation for a total of 19 calls. The Fire Company was in service for 20 hours and 20 minutes. Members started VRT training 16 hours of awareness training. Chief Smith commented that all 911 calls go to Montgomery County for dispatch, we do have assists in the backend of the Township because of the response time lapse. Mr. Ziegler asked how it was going with Thursday night Bingo, Chief Smith replied that the turnout is good and so far Bingo is holding its own. There will be a guaranteed \$1,000 jackpot on the first Thursday of April 2012. Chief Smith asked if Fire and Rescue could trade their Tahoe for the Expedition that the police department wants to get rid of, the Board stated that they do not have a problem with it however he and Chief Templin should get together and work out the details. No other questions were given.

A motion to accept the Gilbertsville Fire & Rescue report was made by Mr. Theil, seconded by Mr. Stasik. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

Police Department Report – Chief Templin

Statistics for February 2012 – 315 incidents reported, 10 reportable accidents, 0 non-reportable accidents, 11 criminal investigations, 7 criminal arrests, 221 traffic citations, 11 non-traffic citations, 1 parking tickets, 8,638 miles traveled, money received by the Township \$5,805.09. Chief Templin stated that we held our Commercial Vehicle Class here at the Township on Thursday, March 15, 2012 at 7pm. The class was free and was open to anyone wishing to obtain general knowledge in commercial vehicles. Approximately sixty (60) people attended the meeting which ran nearly to 11pm. We will be holding another class in the near future due to the demand. We are currently looking for a date in April. Our mission is to educate owners and drivers. Chief Templin thanked Tom Wynne and Supervisor Theil for initiating this program. Phil Mack gave a brief statement of his concerns with the way the class was conducted and the way that this will be enforced because this will put a lot of people out of business, Mr. Ziegler stated that these concerns should be directed to and discussed with Chief Templin, what we have is an officer enforcing the Commercial Vehicle Code. Mr. Bauer stated that any complaints or concerns should be taken to Chief Templin, the Chairman was polite in allowing you to state more than you should have, the Supervisors did not tell the Chief of Police how to run his department, he is utilizing skill sets to the best of his ability. Chief Templin stated that he would gladly sit down and talk with Mr. Mack about his concerns. Mr. Ziegler asked Mr. Mack to put a report in writing for Chief Templin to review. Mr. Friel also commented that this is just about bringing in revenue, he depends on deliveries, the regulations are for I80 not here and it will kill local businesses. Chief Templin stated that we never had an officer with these skill sets to enforce these regulations; we are only enforcing the safety issues. Mr. Bauer commented that the Board of Supervisors are only promoting safety, the Chiefs goal was to educate the public, this is not about revenue, I agree this is important to hear however this should be discussed with the Chief, this is not the place. Resident Tom Wynne stated that he attended the meeting, and learned a lot of useful information but was also concerned that some local contractors may have to get rid of some of their equipment because of the commercial inspections. Chief Templin added that we are not enforcing the log books, we did not have the training for that. Mr. Theil stated that this is just not happening here, there have been some horrendous accidents due to some missed detail in safety. Mr. Bauer encouraged the Board to move on with the Police Department report. Chief Templin reminded the residents that on Saturday, April 28, 2012 from 10am-2pm we will be participating in the National Drug Take Back Initiative in cooperation with the Drug Enforcement Agency. Giant Food Store will be hosting our collection site and anyone can bring in expired or unwanted medications to be destroyed. No other questions were asked.

A motion to accept the police department report was made by Mr. Ziegler, seconded by Mr. Theil. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

Recycling Report presented by Andrew Duncan

Month of February 2012/March 2012: 1 load of cardboard to Reading, 2 loads of light iron to Pottstown, 1 load of aluminum to Pottstown. The chipper was out at 5 residences for curbside chipping this month. 3 were exempt. Mulch is available. Montgomery County prison inmates were helping to clean up trash, the Rt.100 & Rt.73 interchange was started but not completed because they ran out of time. We are trying to arrange another day or two in the township to complete the project. A theft occurred at our municipal yard sometime between Saturday, March 10 and Saturday, March 17th. Someone took all of the copper that was separated and placed in an individual bin for recycling, the copper was worth around \$300. A police report was filed with Officer Swavely. The new round of 902 recycling grants has been announced. Since we were not awarded a grant in the last round, we have been told that we have first priority in this round of grant funding. The 902 grant is for equipment. I will be trying to receive reimbursement for the new recycling pole building, as well as some portable containers, and recycling containers. A reminder to the residents that there is a NO BURNING Ordinance in Douglass Township. No questions were asked.

A motion was made by Mr. Ziegler, seconded by Mr. Theil to approve the Recycling Report. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

Engineer's Report – Robert Campbell

1. BUI/Jordan Drive Subdivision – Conditionally approved at the September 15, 2008 meeting. Resolution approved at October 6, 2008 meeting. Resubmission received October 21, 2008. Review letter dated

- November 3, 2008. Sewage Facilities Planning Module Resolution offered for approval.
2. Hollenbach-Warehouse-Expansion-Conditionally approved at the May 5, 2008 Supervisors meeting. Final plans and financial security request have not been received.
 3. Hallowell (Danny Jake)-Staff meeting on November 15, 2011 to review layout and discuss potential concerns prior to developer going ahead with engineered plans.
 4. 400 Gilbertsville Road – Conditionally approved at the May 16, 2011 Supervisors meeting. Sewer Planning Module received. Received revised plans and storm water calculations for relocation of outfall on January 17, 2012. Received resubmission on January 31, 2012. Developer needs to address sewer description (exclusive sanitary sewer).
 5. Hoffman Subdivision – Received sketch plans for 114 lot subdivision, with 17 lots all or partially in Douglass and the remaining lots in Washington Township. Prepared review letter dated June 28, 2011, revised July 5, 2011. Planning Commission is evaluating zoning concerns and will offer an opinion to the Township at a future date.
 6. Berwind II – Received preliminary plans for 71 residential units. Prepared review letter dated December 5, 2011. Met with the Developer’s Engineer on December 22, 2011 to review storm water design. Granted a 180 day extension.
 7. Clover Hill – Property spans Washington Township and Douglass Township with 17.5 acres in Douglass Township. Douglass Township portion is Zoned R-1 and was originally submitted as a 13 lot subdivision. Developer now proposing to resubmit as a 3 lot subdivision with 2 lots as flag lots and a single access driveway off Niantic Road. Discussed at February 9, 2012 Planning Meeting. Planning Commission responded favorably. No plan submission received to date. Zoning issues will need to be addressed.
 8. Quigley Bus Service – 290 Middle Creek Road – Presented before the Planning Commission meeting on February 9, 2012 and the main concern is traffic and logistics of moving a high volume of school buses from the location. Received plans dated January 2, 2012. Review letter dated March 1, 2012.
 9. Wawa; Rt.100 and Grosser Rd. – Presented to Planning Commission at the February 9, 2012 meeting. Planning Commission responded favorably. No plan submission received to date.
 10. Cobblestone Crossing-Phase 3- Beazer. Residential construction on-going.
 11. Smith Road Bridge – Received updated as-built drawings from Wilkinson Associates today. Being reviewed.
 12. Hartford Retail-Douglass Town Center – Performed site inspection for maintenance. Prepared letter dated February 6, 2012. Hartford indicated that they will address the comments.
 13. Market Street/Act 209 – Continuing to work toward identifying economically feasible solution to construct Market Street without using Act 209 funds or public funding.
 14. Congo Road/Philadelphia Avenue Traffic Report – PennDot performed a traffic study and have requested that the Township consider installing new timing devices at both the Congo Road and Gilbertsville Road intersections. PennDot recommends new GPS timing devices and timing adjustments.

A motion was made by Mr. Ziegler, seconded by Mr. Theil to have new GPS timing devices installed and timing adjustments made based on recommendations by PennDot at both the Congo Road and Gilbertsville Road intersections. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

A motion to approve the Engineer’s Report was made by Mr. Theil, seconded by Mr. Theil. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

Solicitor’s Report – Paul Bauer

Zoning/Code Violations – At the last BOS meeting, the Board authorized our office to work with the Township staff to file any appropriate Zoning/Code violations against the owners of two properties; Wayside Chapel and the Gilbertsville Car Wash. I prepared the necessary violation letters and am awaiting comments from the Township staff.

Cobblestone Commons – A brief discussion was held at the March 5th, BOS meeting, outlining the history of this project, the litigation posture and the possibility of resolving the case. The resolution of the case requires the BOS to decide whether or not the development should proceed as a combined mixed use development, currently

commercial and residential; or whether the BOS would like the project to be developed as wholly residential or wholly commercial. At the request of the BOS, the Planning Agency reviewed the project and has recommended that the plan proceed as a commercial project. Mr. Bauer agreed with the Planning Agency's recommendation.

A motion was made by Mr. Ziegler, seconded by Mr. Theil for the submittal of a plan for a proposed commercial project for Cobblestone Commons. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

Clover Hill Project – Currently, the BOS needs to determine, whether the proposed layout of the development is acceptable to the Board. As you will recall from our last meeting, BOS indicated they needed more time to review the proposal. The Planning Agency met to discuss the sketch plan proposed by the owner, and has recommended to the BOS to begin settlement discussions involving the layout proposed. If the BOS agree, I would schedule a meeting with the Developer's attorney to begin settlement negotiations. I would recommend that Pete and one Supervisor be present for these discussions. I will be happy to answer any additional questions that the BOS may have on this issue.

A motion was made by Mr. Ziegler, seconded by Mr. Stasik to attach the proposed layout plan, for Clover Hill, in order to begin settlement discussions involving the proposed layout. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

Rt. 100 Overlay District – The changes have been reviewed and Mr. Bauer recommends that the changes be made and the Board gives approval for a Public Hearing. Mr. Stasik suggested that the Post Office parking section be reviewed.

A motion was made by Mr. Theil, seconded by Mr. Ziegler to advertise the Rt. 100 Overlay District Ordinance for a Public Hearing. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

Applications which are pending but inactive:

Danny Jake – Hallowell	inactive 2 years
Cobblestone Commons	inactive 1 year
Bui Jordan Drive	inactive 1-1/2 years

A motion was made to accept the Solicitor's Report by Mr. Theil, seconded by Mr. Stasik. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

Mike Heydt presented the Highway Report – (February 22, 2012 – March 19, 2012) Fixed potholes with cold patch. Fixed dirt roads. Worked on new storage building. Cleaned trees away from bridge on Kulp Road. Cleaned inlets in South end of Township. Covered our salt bin and will put 100 tons of salt in County bin for storage. Installed lights and electric in new building. Cleared some trails at Keller Woods for walkthrough meeting. Replaced water pump at Congo Road Open Space. Installed a new light in large salt building. We received our required amount of salt so we would not be in violation of our salt contract. Mr. Heydt stated that with the warmer weather he will be able to purchase blacktop to repair pothole at the Long property. No questions were asked.

A motion was made by Mr. Theil, seconded by Mr. Stasik to accept the Highway Report. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

Mike Heydt presented the Zoning Report – There were 6 large building permits for \$10,000.00 and 6 zoning permits for \$338.00. Mr. Theil stated to Mr. Bauer that the junk is still at Fourth St. & Montgomery Avenue, Mr. Bauer replied that a bank now owns it and he will call the bank to take care of it. Mr. Heydt commented that he and Mr. Duncan applied for a DEP permit if it needed to be removed, Mr. Bauer preferred if the bank would take care of this issue. Mr. Ziegler asked about the Adams property, Mr. Heydt replied that Mr. Adams has been

cleaning up but he would like him to get a dumpster to dispose of all the smaller items. Mr. Heydt stated that he needed to speak to Mr. Bauer on the Notice of Violation letters to Wayside Chapel and the car wash. No other questions were asked.

A motion was made by Mr. Stasik, seconded by Mr. Theil to accept the Zoning Report. Stasik-Aye, Ziegler-Aye, Theil-Aye.

Old Business/New Business

Elections were held for the Open Space Committee Chairman and Debbie Nester has accepted that role. Ms. Nester stated that on Sunday there was a walkthrough at the Keller Woods Open Space property. There will be a walkthrough on other Open Space properties in the future. They are discussing the Fish Rodeo for next year. Chief Smith stated that the walking paths should be wide enough for access with the ATV for emergencies. Mr. Ziegler stated that the road crew should see Chief Smith and extend the logging trails in their off hours keeping it as natural as you can and to make sure that the well on that property is filled in, the ground may have settled over time.

A motion was made by Mr. Theil, seconded by Mr. Stasik to accept the Open Space Committee Report. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

COG Meeting – Mr. Theil gave an update from the COG Meeting that he and the manager attended on March 13, 2012. A CMERT update was discussed. Sharing equipment with other Townships was discussed as well as renter problems, and recycling problems. Mr. Theil asked the manager to initiate the payment of the COG membership fee of \$100. Douglass Township will be hosting the March 2013 COG Meeting. The manager added that also at that meeting there was a discussion of the mild winter and how excess salt has put Townships in a bind; Townships are required to take their contracted amount of salt however they are finding it difficult to find storage for it. In our case we have been able to store our excess salt in the empty Montgomery County salt bins on our municipal drive property. At the meeting they were also very complimentary of our recycling program, Mr. Ziegler added that it is so clean at the recycling center that it's a shame that the highway building is in shambles. No other comments were given.

A motion was made by Mr. Theil, seconded by Mr. Ziegler to authorize payment of the 2012 COG Membership Fee. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

Pete Hiryak presented the Manager's Report.

1. The Manager reviewed the upcoming meetings as follows: Board of Supervisors Meeting Monday, April 2nd, 2012 @ 7:30pm, Planning Agency Workshop Meeting Thursday, April 12th @ 6pm – Renters Ordinance, P/A Meeting Thursday, April 12th @ 7pm, Quigley Bus Service Zoning Hearing April 10th, 2012 @ 7pm. We are waiting for Hansen to confirm meeting date, he is waiting for DEP permits.
2. Treasurer's Report - The manager stated that the unpaid bills totaled \$126,872.63 and asked for the Board's authorization to pay the bills.

A motion was made by Mr. Ziegler, seconded by Mr. Theil to authorize payment of the bills. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

3. Township Website – The website should be complete in about two weeks, we have added a calendar which will show upcoming events. We will also be adding open space information and updated MS-4 information.
4. Township sign – We have received a quote of \$4000 for a lighted sign to be installed on top of the existing monument in the front of the building, pictures of the proposed sign were distributed to the Board. If the Board wishes to proceed a motion should be given.

A motion was made by Mr. Ziegler, seconded by Mr. Theil to authorize the purchase of a lighted sign, in the amount of \$4000, to be installed in the front of the Administration Building. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

A motion was made by Mr. Theil, seconded by Mr. Ziegler to accept the Manager's Report. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

Public Comment

No comment was given.

A motion to adjourn the meeting at 9:15pm was made by Mr. Theil, seconded by Mr. Stasik. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

The next Board of Supervisor's meeting will be held on Monday, April 2nd, 2012 @ 7:30 pm.

Respectfully submitted by,
Marcy Meitzler