

The meeting of the Douglass Township Board of Supervisors was called to order at 7:34P.M. Attending were Supervisors Fred Ziegler, John Stasik, Jr., and newly elected R. F. Theil, Charles Markofski, Peter Hiryak, Mike Heydt, Robert Campbell, Chief Templin, and 23 residents.

Mr. Ziegler led the Pledge of Allegiance to the flag.

Mr. Ziegler announced that Linda Theil and Janet Bauer would be taping tonight's proceedings.

Reorganization Meeting for the Year 2012

The meeting was turned over to Solicitor Markofski to conduct the nominations for Permanent Chairman and Vice-Chairman of the Board of Supervisors. Solicitor Markofski stated that he has received Mr. Theil's Oath of Office that was performed and notarized by District Justice Maurice Saylor earlier today on January 3rd, 2012 and also the election notification from Montgomery County that is required prior to taking office. Mr. Markofski asked for any public comment prior to the nominations, no one replied.

Mr. Stasik nominated Fred Ziegler as Permanent Chairman, seconded by Mr. Ziegler. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

Mr. Ziegler nominated John Stasik as Vice-Chairman, seconded by Mr. Theil. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

Mr. Ziegler took his role as Permanent Chairman and proceeded with Reorganization.

A motion to appoint Mr. Charles Garner, of Garner & Bauer, as Board of Supervisor Solicitor was made by Mr. Theil, no one seconded the motion. A motion to appoint Mr. Charles Markofski as Board of Supervisor Solicitor was made by Mr. Stasik, seconded by Mr. Ziegler. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

A motion was made by Mr. Stasik to appoint Mr. James Markofski of Markofski Law as Planning Agency Solicitor, seconded by Mr. Ziegler. No other motions were presented. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

A motion to appoint John Hyland as the Conflict Attorney was made by Mr. Stasik, seconded by Mr. Ziegler. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed. Mr. Theil stated that he hoped there would be more accountability with Mr. Hyland than there has been from Mr. Bartle, with the money spent over the years on this Fire & Rescue could have used this money to maintain the building. Mr. Ziegler stated that it is in the process of being resolved and asked Mr. Markofski if he got a breakdown of Mr. Bartle's fees, Mr. Markofski replied not at this time. Mr. Ziegler directed the Manager to send Mr. Bartle a letter informing him of the change in Conflict Attorney.

A motion to appoint Robert Campbell of Pennoni Associates Inc. as Township Engineer was made by Mr. Theil, seconded by Mr. Stasik. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

A motion to appoint Brian Keaveney of Pennoni Associates Inc. as Township Traffic Engineer was made by Mr. Theil, seconded by Mr. Ziegler. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

A motion to appoint Marcy Meitzler as Township Secretary was made by Mr. Stasik, seconded by Mr. Theil. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

A motion to appoint Cynthia S. O'Donnell as Township Treasurer was made by Mr. Theil, seconded by Mr. Stasik. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

A motion to set the Treasurers Bond at \$2,500,000 (2.5 million with H. A. Thomson, Travelers Insurance) was made by Mr. Stasik, seconded by Mr. Theil. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

A motion to appoint Peter J. Hiryak as Township Manager was made by Mr. Theil, seconded by Mr. Stasik. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

A motion to appoint Mike Heydt as Township Roadmaster/Zoning Officer was made by Mr. Stasik, seconded by Mr. Theil. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

A motion to appoint Mark John as Building Inspector/Plan Review Residential & Commercial was made by Mr. Theil, seconded by Mr. Stasik. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

A motion to appoint Scott Groff as Road Foreman was made by Mr. Ziegler, seconded by Mr. Stasik. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

A motion to appoint Barry Templin as Police Chief was made by Mr. Stasik, seconded Mr. Theil. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

A motion to appoint Ricky Smith as Fire Marshal was made by Mr. Stasik, seconded by Mr. Theil. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

A motion to appoint Betty Musser as Police Secretary/Enumerator/Community Activities Director was made by Mr. Theil, seconded by Mr. Stasik. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

A motion to appoint Andrew Duncan as the Solid Waste & Recycling Coordinator was made by Mr. Stasik, seconded by Mr. Ziegler. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed

The manager stated that typically the Chairman of the Board of Supervisors signs all paperwork involving the pension funds however Mr. Ziegler did not feel comfortable with the appointment therefore Mr. Theil agreed to be appointed.

A motion to appoint R. F. Theil as the Chief Administrative Officer for the Pension Funds was made by Mr. Theil, seconded by Mr. Ziegler. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

A motion to appoint the Montgomery County Health Department as the Sewage Enforcement Officer was made by Mr. Stasik, seconded by Mr. Theil. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

A motion to appoint Berkheimer Associates as the Delinquent Per Capita Tax Collector was made by Mr. Theil, seconded by Mr. Stasik. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

A motion to appoint the Berks EIT Bureau as the Earned Income Tax Collector was made by Mr. Theil, seconded by Mr. Stasik. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

A motion to appoint the Boyertown Area EIT office as the Occupational Privilege Tax Collector was made by Mr. Theil, seconded by Mr. Stasik. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

A motion to appoint R. F. Theil as the Representative to Pottstown COG was made by Mr. Ziegler, seconded by Mr. Theil. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

A motion to appoint John Stasik, Jr. as the Representative to Pottstown Metro Regional Planning was made by Mr. Theil, seconded by Mr. Ziegler. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

A motion to appoint John Stasik as Representative to the Agricultural Secure Board was made by Mr. Theil, seconded by Mr. Ziegler. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

A motion to appoint Sam Hunter as the Vacancy Board Chairman was made by Mr. Theil, there was no second. A motion to appoint Clement Seroski as the Vacancy Board Chairman was made by Mr. Stasik, seconded by Mr. Ziegler. Stasik-Aye, Ziegler-Aye, Theil-Nay. Motion passed.

A motion to appoint Harvey Price, Captain, Al Rettew, Lt., Lawrence Bandura, Troy Yingling, Judy Rettew, Roger Beury, Jim Scott, and James Mains as Special Fire Police was made by Mr. Theil after the manager confirmed that their background checks were completed and on file, seconded by Mr. Ziegler. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

A motion to appoint Dave Myers, formerly the Assistant Emergency Coordinator, as the Emergency Coordinator for Douglass Township was made by Mr. Theil, seconded by Mr. Ziegler. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

A motion to appoint any of the Supervisors, Manager, and Treasurer as Township Delegates to the State Supervisors Convention was made by Mr. Theil, seconded by Mr. Stasik. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

A motion to appoint First Niagara Bank, PLIGIT, and Great Eastern Management as Township Depositories was made by Mr. Stasik, seconded by Mr. Theil. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

A motion to appoint John Sartor, Sam Hunter, Ed Reitz, Tom Wynne, Bill Friel, and Bernard Sell to the ICC (International Construction Code) Appeals Board was made by Mr. Theil, seconded by Mr. Stasik. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

The manager stated that Steven Lee completed his term on the Zoning Hearing Board and was moving out of Douglass Township in 2012.

A motion to appoint Mike Petrecz to the Zoning Hearing Board for a three year term was made by Mr. Ziegler, seconded by Mr. Theil. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

The Manager stated that Mr. Sartor and Mr. Adams have each completed their four year terms and expressed their wishes to be considered for re-appointment.

A motion to re-appoint John Sartor and Carl Adams to the Planning Agency, each to have a four year term, was made by Mr. Stasik, seconded by Mr. Theil. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

A motion to Establish the Standard Mileage Rate at (Federal Rate 55-1/2 cents per mile) was made by Mr. Stasik, seconded by Mr. Theil in order to follow the Federal Guidelines. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

A motion to appoint Fred Ziegler, Bob Dodge, Sandy Yanisko, Fred Theil, Judith Wills and the addition of Ronald Davidheiser and Linda Theil to the Open Space Committee was made by Mr. Theil, seconded by Mr. Stasik with the understanding that only one Supervisor will be allowed to vote, the other must Abstain from voting at the committee meetings. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

There was a brief discussion on putting No Hunting Signs on open space areas. Mr. Sell stated that he is not in favor of posting these areas because hunting ground is hard to come by and despite what some people think he doesn't hunt at Keller Woods he does however walk the area. Mr. Davidheiser lives near the Keller Woods open space and had a hunter put a bullet hole in the wall of his workshop and had he not been there at the time of this incident he probably would have been injured or worse, there should at least be Safety Zone Distance signs placed in these areas because the houses are close or possibly open it only for primitive hunting; flintlock, musket loader, or bow & arrow. Mr. Ziegler stated that this will be discussed at the open space committee meetings. Mr. Markofski reminded everyone that the committees are only advisory committees to the Board, ultimately the Board of Supervisors have the final vote. Mr. Ziegler asked the manager to send letters to the residents living in these open space areas asking them if they wish to get involved in the open space committee meetings.

A motion to appoint Fred Ziegler, Bill Zern, Tom Wynne, John Sartor, Tim Miller, Scott Moyer, Tom Link, David Leh, and Tom Yarnall to the Revitalization Committee/Property Maintenance Committee was made by Mr. Stasik, seconded by Mr. Theil. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

A motion to appoint John Stasik, Carl Hiryak, Peter Hiryak, and the addition of Mike Heydt to the Oberholtzer Schoolhouse Committee was made by Mr. Theil, seconded by Mr. Stasik. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

A motion to appoint Gary Carpenter, Sam Hunter, Tom Link, Al Turchanick, Tom Wynne, Tom Yarnall, and John Sartor to the Act 209 Committee was made by Mr. Ziegler, seconded by Mr. Stasik. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

Mr. Ziegler asked if there was any public comment before the reorganization portion of the meeting is closed, no one replied. Mr. Ziegler closed the reorganization portion of the meeting.

A motion was made to approve the minutes of December 19th, 2011 Board of Supervisors meeting by Mr. Theil, seconded by Mr. Ziegler. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

The Manager reviewed the schedule of upcoming meetings as follows:

Wednesday, January 4th, at 7pm – Board of Auditors Meeting, reorganization - The Manager will be attending.

Thursday, January 12th, at 6pm-Planning Agency Workshop (Rt.100 Corridor/Property Maintenance) Planning Agency Meeting @ 7pm.

Tuesday, January 10th @ 7pm – COG @ North Coventry Township.

Tuesday, January 17th, at 7:30pm – Board of Supervisors Meeting.

Mr. Ziegler stated that when we changed the zoning for the Zern Tract we neglected to lock in a number of allowable units and instructed the manager to set up an evening meeting with Danny Jake to lock in a number of allowed units on this property that the fee for anything over 126 units would cost \$10,000 per unit this will be an advertised meeting, Mr. Theil asked if the fee will be over and above the Act 209 fees, Mr. Ziegler replied yes. Mr. Kuklinski asked is this allowing more density, Mr. Theil replied yes but he will have to pay additional amounts for every house over 126 units. The manager will set up the meeting and advertise it accordingly.

Public Comment

Ms. Norton asked if Mr. Markofski could be both the Board of Supervisor Solicitor and the Planning Agency Solicitor. Mr. Markofski stated that most Townships have the same Solicitor for both P/A and Board of Supervisors however the Planning Agency Solicitor is now James Markofski not himself although James is his brother and is part of his firm and James has had experience with Municipal Law. Mr. Sell asked Mr. Theil what is his agenda now that he is a Supervisor, Mr. Theil stated that he has no agenda other than doing work for the residents. Mr. Sell did not agree with Mr. Theil, Mr. Ziegler stated that this is not the place to discuss this any further. No other comments were given.

Old Business/New Business

Mr. Beaver thanked the Board and everyone responsible for the help in recording his property in the Agriculture Secure Area, Mr. Ziegler stated that he took it to the County to be recorded however Pete Hiryak did most of the leg work to get this resolved. There was no other Old Business/New Business.

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A motion was made to adjourn the meeting at 8:24pm by Mr. Stasik, seconded by Mr. Theil. Stasik-Aye, Ziegler-Aye, Theil-Aye. Motion passed.

Respectfully submitted by,
Marcy Meitzler