

The meeting of the Douglass Township Board of Supervisors was called to order at 7:32 P.M. Attending were Chairman Fred Ziegler, Supervisors Tim Turner and John Stasik, Solicitor Charles Markofski, Robert Campbell, Pete Hiryak, Mike Heydt, Chief Templin, and 25 residents.

Mr. Ziegler asked Officer Perretta to lead us in the Pledge of Allegiance.
Mr. Theil announced that he will be taping tonight's proceedings.

Mr. Ziegler announced at 7:35pm that the Board and Solicitor will convene for an Executive Session. The Board reconvened from Executive Session at 7:55pm, Mr. Ziegler announced that the executive session was to discuss personnel issues and action to be taken.

Mr. Ziegler asked if there were any additions or corrections to the minutes of May 16th, 2011, no changes were made.

On motion by Mr. Stasik, seconded by Mr. Turner, the Board approved the minutes of the May 16th, 2011 Board of Supervisor's meeting. Stasik-Aye, Ziegler-Aye, Turner-Aye. Motion passed.

Mr. Tad Doyle of Fast Pro Restoration located at 1600 Swamp Pike, formerly Hutts Glass, presented a History of Montgomery County book from 1884 to Douglass Township. He stated that he felt that the Township should have this history book and make it available for the public. The Board thanked Mr. Doyle for presenting the History book to the Township.

Subdivisions/Land Development

Mr. James Gibson was present to discuss the Berwind II Development located on Middle Creek Road. Mr. Gibson stated that the plan currently has a sidewalk on one side on the street, a tot lot, possibly volleyball and basketball courts in lieu of the ball fields, and he asked for the Board's direction as to what they would like to see within this development. Mr. Turner stated that he wants to see sidewalks on both sides of the street in the development, the center area to have ball fields and a meeting area with gazebos, and walking trails. Mr. Turner stated that a tot lot is short lived and a liability issue, he would rather see a congregating area. Mr. Ziegler concurred. Mr. Gibson stated that he appreciates the Board's input and they will implement these suggestions and resubmit a plan to the Planning Agency for their input.

Mr. Nick Conti was present to discuss changing Cobblestone Commons to all commercial. There was a disagreement as to what the actual approved plan was, what would be considered a revised plan, and what is considered a zoning change. Mr. Turner stated that Mr. Conti should go to the zoning hearing board for a zoning change. Mr. Conti asked the Board to review the Court Agreement. Mr. Turner was concerned for the residents of that area and that those residents involved with this project should receive a letter addressing the project so they could voice their opinions. Mr. Markofski suggested that in some instances it is not unusual for the Board to approve a zoning change. The Board instructed Mr. Markofski to review the Court Agreement.

A motion was made by Mr. Turner, seconded by Mr. Ziegler to have the Manager notify the residents affected by the Cobblestone Commons Development when the next discussion of the development will be. Stasik-Aye, Ziegler-Aye, Turner-Aye. Motion passed.

Chief Templin presented the Police Department Report

1. On May 27, 2011 we received a thank-you letter from the Drug Enforcement Administration for our participation in the National Prescription Drug Take Back Initiative held on April 30, 2011. Here in Montgomery County, law enforcement agencies collected 1,309.86 pounds of medications ranking our County third in the Commonwealth, behind Allegheny and Bucks Counties. As a whole, the Commonwealth collected 20,499.07 pounds of medications. This program was a huge success and I look forward to next year's program. I have attached the letter and statistical page to the bulletin board outside the meeting room for everyone to read. 2. On May 26, 2011 I filed for a grant through the Bulletproof Vest Partnership Program in the amount of \$1,350.00. This grant is a matching grant and the amount will

cover half of the three bulletproof vests scheduled for replacement. Application period closes July 7, 2011. I will keep the Board informed of any developments. 3. We have fielded many inquiries from aspiring criminal justice majors into whether or not our police department has an internship program. Most of today's criminal justice programs require some type of internship program before the student can acquire his/her college degree. I think it's a great program to have and it is a great way to help our youth obtain their dreams by means of a higher education. The program does not cost the Township anything. I have prepared an application which was reviewed by our Solicitor. You should all have a copy of the application. Barring any input or questions from the Board, I was looking for the Board's approval in moving forward with this program. 4. I would like to recognize Officer Perretta by way of a Commendation for Bravery for an incident that happened on April 23, 2011. Corporal Evans read the events that led to Officer Perretta's act of bravery which involved persuading a resident to relinquish his weapon therefore disarming a potentially lethal situation. Corporal Evans and Chief Templin presented Officer Andrew Perretta with a Commendation for Bravery. The Board thanked Officer Perretta on behalf of Douglass Township. Mr. Ziegler asked if there were any questions for Chief Templin, no one replied.

A motion to accept the Police Department Report was made by Mr. Ziegler, seconded by Mr. Stasik. Stasik-Aye, Ziegler-Aye, Turner-Aye. Motion passed.

Engineer's Report – Mr. Robert Campbell

1. BUI/Jordan Drive Subdivision – Conditionally approved at the September 15, 2008 meeting. Resolution approved at October 6, 2008 meeting. Resubmission received October 21, 2008. Review letter dated November 3, 2008.
2. Hollenbach-Warehouse-Expansion-Conditionally approved at the May 5, 2008 Supervisors meeting. Final plans and financial security request have not been received.
3. Hallowell(Danny Jake)-Received latest plan revision dated September 2008 along with the list of improvements. The list of improvements has been finalized.
4. 400 Gilbertsville Road – Conditionally approved at the May 16, 2011 Supervisors meeting. Final plans and financial security request have not been received.
5. Windemere Subdivision – Need to complete final stabilization in the spring.
6. AAA-Dunkin Donuts – Met on Thursday, July 22, 2010 and discussed outstanding items including overall site clean-up and mulching and guide rail.
7. Cobblestone Crossing – Phase III – Purchased by Beazer.
8. Smith Road – Gas main has been relocated.
9. Smith Road Bridge – Bridge components are being installed.

Mr. Turner asked where does Dunkin Donuts stand, Mr. Heydt stated that the only thing they need to do is to raise the water pipe. Mr. Campbell stated that he will remove Dunkin Donuts from his report. No other questions were asked.

A motion to approve the Engineer's Report was made by Mr. Stasik, seconded by Mr. Turner. Stasik-Aye, Ziegler-Aye, Turner-Aye. Motion passed.

Solicitor's Report – Mr. Charles Markofski

Douglass Township Police Intern Program– Chief Templin has contacted me to help structure an intern program for college students pursuing criminal justice and related fields. We have prepared an application form, a code of conduct agreement, a release of liability, and a letter outlining the program. Copies of these forms are available for your perusal. This program will require the consent and approval of the Board.

St. Luke Knolls, Inc. – The Ordinance and Notice for Publication has been prepared for rezoning and this matter is tentatively scheduled for a public hearing on July 18, 2011 unless there is an objection. Correspondence was received from Dennis O'Connell, Esquire, attorney for St. Luke Knolls, Inc., advising that his client will, at some point, use the subject five acre tract for the construction of additional affordable housing for senior citizens in a manner consistent with the existing 40 unit complex, utilizing Knoll Lane for ingress and egress. His letter was to

also assure the Township that the existing accessory buildings on the tract will be removed before any development occurs. In addition, pending that demolition, there would be no shared utilities between those buildings and the house known as 85 Wilson Avenue which would be on a separate lot. Mr. O'Connell thanked the Township for helping St. Luke Knolls, Inc. provide affordable housing to senior citizens in our community.

Berks-Montgomery Municipal Authority – On May 24, 2011, I was advised by counsel for the Berks-Montgomery Municipal Authority that BMMA was currently involved in a project which was intended to dramatically reduce the amount of inflow and infiltration in the Berks-Mont sewer system. The Authority is proposing to replace many of the older, broken sewer mains with new, longer, more durable pipes. The total anticipated cost of the project will be approximately \$11 million. The project would be extended over a period of 5 to 6 years. The initial phase of the project will be financed via a bond issuance of \$6 million. The bonds will be repaid over a period of 30 years. In Pennsylvania, municipal authorities may be created for terms not to exceed 50 years. That term of existence, however, may be extended by action of the incorporating municipalities. BMMA was created in 1961. The term was previously extended in 1976 and would have expired on December 31, 2025. This would not guarantee the Authority's existence, however, for the duration of the bonds which would be payable over a 30 year period. In order to satisfy the lenders, the Authority must again extend its term of existence so that it will be able to commit to repay the bonds, in question, over a period of 30 years. In order to meet a lending deadline, the Authority is requesting that Colebrookdale and Douglass Townships consider the adoption of an ordinance approving the Resolution of the Berks-Montgomery Municipal Authority amending their Articles of Incorporation and extending the life of the Authority until December 31, 2060. If this is acceptable to the Board, a motion and vote will be required providing that the matter be duly advertised and set for a vote on June 20, 2011. Mr. Turner asked who will be paying for the advertising for the ordinance. Mr. Markofski stated that BMMA will reimburse the cost of advertising, and he will receive this in writing. No other questions were asked.

A motion to approve the consideration to advertise and adopt an ordinance approving the Resolution of the Berks-Montgomery Municipal Authority amending their Articles of Incorporation and extending the life of the Authority until December 31, 2060 was made by Mr. Ziegler, seconded by Mr. Turner. Stasik-Abstain, Ziegler-Aye, Turner-Aye. Motion passed.

Applications which are pending but inactive:
Danny Jake – Hallowell inactive 2 years
Cobblestone Commons inactive 1 year
Weis Markets inactive 6 months
Bui Jordan Drive inactive 1-1/2 years

A motion was made to accept the Solicitor's Report by Mr. Ziegler, seconded by Mr. Turner. Stasik-Abstain, Ziegler-Aye, Turner-Aye. Motion passed.

Mike Heydt presented the Highway Department Report

From May 17, 2001 – June 6, 2011: applied millings to Libor Open Space Property, roadside mowing ¾ finished, weed wacked bridges, applied millings to Kulp Road, patched bad areas on Sassamansville Road, and removed trees and added a parking lot for Keller Woods Open Space. Mr. Heydt thanked Mr. Sell for his help in the clean-up of the removed trees. Mr. Ziegler stated that Mr. Heydt did not fix the problems at Third Avenue and Jackson Road, Mr. Heydt stated that he was there and fixed the problem with a grate and the homeowner was happy with it. Mr. Ziegler stated that he would talk to him later about this problem. Mr. Link asked Mr. Heydt if he handled all the mowing issues in the Township, Mr. Heydt replied yes. Mr. Turner gave Mr. Heydt two more properties to look at and Mr. Ziegler mentioned one. Also Mr. Ziegler stated that he wanted the sign ordered tomorrow for the Congo Road open space property, Mr. Heydt and the Manager stated that they will order a sign. Mr. Heydt commented that he has given the Board the work schedule for the month of June. No other comments were made.

A motion to approve the Highway Department Report was made by Mr. Stasik, seconded by Mr. Turner. Stasik-Aye, Ziegler-Aye, Turner-Aye. Motion passed.

Pete Hiryak reviewed the Manager's Report.

1. The Manager reviewed the upcoming meetings as follows: **Planning Agency Meeting Thursday, June 9th @ 7pm and Rt. 100 Corridor/Market St./Build-out analysis from MCPC @ 6:00pm, Revitalization Meeting postponed until July 14th, 2011 – Notices will be sent out with time, Board of Supervisors Meeting June 20th @ 7:30pm and Open Space Meeting prior to Board Meeting, Two Zoning Hearing Board Meetings on Tuesday, June 28th @ 7pm for a proposed Auction site at 429 Hoffmansville Rd, formerly Pine Tree Deli and a proposed gun and ammo shop at 1542 E. Philadelphia Avenue.**
2. A Staff Meeting request has been made for Danny Jake/Hallowell Tract, new plan design with proposed 24 acres of open space. Mr. Ziegler asked that it be scheduled any day but 6pm would be best for him. Mr. Ziegler asked the Manager to finish his report and the Board will make one motion for everything.
3. The Manager stated that we received a letter from Senator Rafferty's office congratulating Douglass Township and BMMA on their H2O Grant Award of \$622,000.00. Mr. Stasik commented that the award was considerably less than applied for however a lot of applications were denied. No other comments were made.

A motion to authorize the Manager to schedule a staff meeting with Danny Jake on the Hallowell Tract, and a motion to accept the Manager's report was made by Mr. Turner, seconded by Mr. Stasik. Stasik-Aye, Ziegler-Aye, Turner-Aye. Motions passed.

Public Comment

Mr. Hiryak stated that we really need a sound system in here, it is hard to hear everyone when the air conditioning is running, Mr. Ziegler directed the Manager to look into a sound system for the meeting room. Mr. Link thanked Mr. Turner for standing up to Mr. Conti on the Cobblestone Commons project because Mr. Turner is the only Board member who knows the history of the project. Mr. Turner suggested that the Manager copy the file on this project for the Board and Solicitor to review. Mr. Link commented that since Cobblestone Commons has been sitting for quite awhile wouldn't it have to meet today's new standards; the Board commented that this would have to be researched. Ms. Norton asked what is the purpose of Mr. Theil recording the meetings, Mr. Ziegler replied that it is Mr. Theil's prerogative. Mr. Sell asked if Auctions would be held at 429 Hoffmansville Road every weekend and selling what? The Manager it would be every weekend selling furniture and related items. Parking at 429 Hoffmansville Road will be addressed at the Zoning Hearing. No other comments were made.

Old Business or New Business

Mr. Markofski stated that Candidate Theil was requesting access to files in the Township office; the election is still being contested and until the November General Election he will not have access to a mailbox or files. Mr. Turner added that he did not have access to files or a mailbox until after the November election when he ran for Supervisor. Mr. Theil stated that the only reason he brought that up was because as candidates Mr. Ziegler suggested that he and Mr. Wynne be invited to the police contract negotiations. Mr. Ziegler stated that he received a letter from the bargaining unit and they did not want the candidates present at negotiations. Mr. Ziegler stated that he will abstain from being involved in the police contract. Mr. Ziegler stated that he would like to recognize Walter Hiriak for an outstanding job of 31 years of service to Douglass Township, something similar to the plaque for Rocco Cotellese and perhaps planting a tree in the park. In the past this type of recognition was posthumous, Mr. Ziegler would like Mr. Walter Hiriak to be present and this should take place before Mr. Turner's term is finished. The Board was in agreement with this suggestion. Mr. Turner stated that he will pay for the plaque so that there is no debate about it. There was no other business discussed.

A motion to adjourn the meeting at 9:07pm was made by Mr. Stasik, seconded by Mr. Turner. Stasik-Aye, Ziegler-Aye, Turner-Aye. Motion passed.

The next Board of Supervisor's meeting will be held on Monday, June 20th, 2011 @ 7:30 pm.

Respectfully submitted by,
Marcy Meitzler