

DRAFT

AGENDA – ORGANIZATION MEETING
TUESDAY, JANUARY 3RD, 2023 @ 7:00PM

1. Call to Order
2. Pledge of Allegiance
3. ELECTION OF OFFICERS
 - a. Appoint Manager as Temporary Chairman to conduct nominations for BOS Chairman
 - b. Conduct Nominations for BOS Positions by Temporary Chairman
 - c. Nomination of Board of Supervisor Chairman: _____
Motion: _____ Second: _____
 - d. Nomination of Board of Supervisor Vice-Chairman: _____
Motion: _____ Second: _____
4. Appointments:
 - a. Board of Supervisor Solicitor (Brant & Associates): _____
 - b. Labor Attorney (Boyd & Karver): _____
 - c. Planning Agency Solicitor (Brant & Associates): _____
 - d. Township General Engineer & Traffic Engineer (Pennoni Engineering): _____
 - e. Township Secretary/Administrative Assistant (Marcy Meitzler): _____
 - f. Treasurer (Cynthia O'Donnell): _____
 - g. Treasurers Bond set at \$2,500,000.00 (2.5 Million with H. A. Thomson, Travelers Insurance):

 - h. Township Manager (Peter Hiryak Contract ends 4/01/2023): _____
 - i. Road Master (Michael Heydt): _____
 - j. Code Enforcement Officer/Zoning Official (Andrew Duncan): _____
 - k. Building Inspector (Matthew Wojaczyk): _____
 - l. Road Foreman (Scott Groff): _____
 - m. Police Chief (Barry Templin Contract Ends 12/31/2026): _____
 - n. Fire Marshal @ \$15.00/hr for inspections (Ricky Smith): _____
 - o. Police Secretary/Administrative Assistants (Ashley Talarico/Ashlee Frey): _____
 - p. Solid Waste & Recycling Coordinator (McKenna Powanda): _____

- q. Chief Administrative Officer for the Pension Funds: (BOS Chairman/Manager)
- r. Sewage Enforcement Officer: Montgomery County Health Department
- s. Delinquent Per Capita Tax Collection: Berkheimer Associates
- t. Earned Income Tax Collector: Berks EIT Bureau
- u. Local Services Tax Collector: Berks EIT Bureau

- v. BMMA Representative 5 Year Term (Mark Toepel): _____
- w. Representative to PMRPC and PARRC: (Supervisor/Manager/P/A and McKenna Powanda): _____
- x. BOS Representative to Agricultural Secure Board: _____
- y. Vacancy Board Chairman (Sam Hunter): _____
- z. Special Fire Police (Cpt. Don Frantz, Lt. Rose Troilo, Matthew Weller, James Scott, Bryan Beaulac, Rick Smith, Angelina Adair, McKenna Powanda, Thomas Cote, Nicholas Bardman, Andy Duncan, Eric Bauer, and E.J. Henninger): _____
- aa. Emergency Coordinator (Andrew Duncan): _____
- bb. Asst. Emergency Coordinator: _____
- cc. Township Delegates to the State Supervisors Convention (Supervisors, Manager, Treasurer, Roadmaster): _____
- dd. Township Depositories: PLIGIT, Great Eastern Management, Vist Bank
- ee. ICC Appeals Board: (Sam Hunter, Ed Reitz, Mike Heydt, Bill Friel, Bernie Sell): _____
- ff. Zoning Hearing Board (2) 3 Year Terms (Kurt Davidheiser & Howard Houseknecht - A): _____

- gg. Planning Agency (2) 4 Year Terms (Kim Stouch & Sara Carpenter): _____
- hh. Establish Standard Mileage Rate (2023 Federal Rate \$.625 per mile): _____
- ii. Recreation Committee (Members/Meetings T.B.A.): _____
- jj. Act 209 Advisory Committee (Gary Carpenter, Sam Hunter, Tom Link, Ed Reitz, Sara Carpenter, Greg Herb, Roger Updegrave, Charles Rick): _____
- kk. Emergency Service Board Representatives: (BOS Representative Josh Stouch, Andrew Duncan, Dean Brumbach, Rick Smith, Barry Templin, Dave Yusko, John Doucette, Kim Stouch, and Don Bergstresser): _____
- ll. Primary Fire Protection Service Provider (GF&R): _____
- mm. Primary Medical Service Provider (GACAS): _____

- 5. Minutes of December 19th, 2022 Board of Supervisors Meeting
 - a. Additions, corrections, motion for approval.
 - b. Agenda for January 3rd, 2023 – additions, corrections, motion for approval.
- 6. Manager's Report – Peter Hiryak
 - 1. Schedule of Meetings:
 - a. Thursday, January 12th, 2023 @ 7:00pm – Planning Agency Meeting
 - b. Tuesday, January 17th, 2023 @ 6:30pm BOS Agenda Meeting, BOS Meeting @ 7pm.
 - 2. 2023 Fee Schedule (BOS Approval Required)
 - 3. Escrow Release Hallowell Phase I Release #2(\$192,444.89)
 - 4. Police Tuition Reimbursement (Officer Ziegler & Officer Castellucci)

5. Non-Uniform Employees – 2023 Wage Sheet
6. Building Inspection/Zoning Department – 3rd Party Commercial Electrical Service Inspection Agreement (Review Continuing)

7. Public Comment

8. Old Business/New Business

9. Adjournment

NEXT MEETING TUESDAY, JANUARY 17TH, 2023 @ 7:00PM