

The meeting of the Douglass Township Board of Supervisors was called to order at 7:04 P.M. Attending were Chairman Josh Stouch, Vice Chairman Tom Wynne, Supervisor Alan Keiser, Solicitor Robert Brant, Khal Hassan of Pennoni & Associates, Pete Hiryak, Mike Heydt, Chief Templin, and approximately 10 residents/developers.

Mr. Stouch led in the Pledge of Allegiance. A reporter was present at this evenings meeting. Mr. Stouch announced that an Executive Session was held tonight prior to the meeting from approximately 6:00pm to 7:00pm involving potential litigation matters. No decisions or votes were taken.

Mr. Stouch asked if there were any additions, corrections, or comments to the minutes of July 20th, 2020 Board of Supervisors Meeting, none were given.

A motion was made by Mr. Keiser, seconded by Mr. Wynne to approve the minutes of the July 20th, 2020 Board of Supervisors Meeting. Keiser-Aye, Wynne-Aye, Stouch-Abstain (he did not attend the July 20th meeting). Motion passed.

Mr. Stouch asked if there were any questions, comments, or corrections to the August 17th, 2020 Board of Supervisors Agenda, none were given.

A motion was made by Mr. Keiser, seconded by Mr. Wynne to approve the August 17th, 2020 Board of Supervisors Agenda as presented. Keiser-Aye, Wynne-Aye, Stouch-Aye. Motion passed.

Police Department Report – Chief Templin

July 2020: calls for service 354; 6 reportable accidents; 14 non-reportable accidents; 13 criminal investigations; 7 criminal arrests. Chief Templin stated he would like to publicly recognize and thank Jason Owens of Patriot Chevrolet of Limerick for donating a Chevrolet Tahoe to our police department, a plaque was displayed that will be presented to Jason Owens. The new vehicle was placed into service on July 3rd, 2020. The old 91-3 Dodge Charger, which was replaced by the donated Tahoe, was given to the Township Zoning Officer. Chief Templin thanked Paul and Mark of Gilbertsville Auto Body for donating the money to supply graphics for the vehicle. The new 2020 Ford F-150 truck should be in service shortly. Fred Beans Ford has donated an extra 25,000 mile/one (1) year extended warranty on the truck. This will make our warranty good for 6 years/125,000 miles. Chief Templin publicly thanked Fred Beans for doing this for our police department. Chief Templin publicly thanked Rita Saville (Saville's Diner) for her donation off \$500 to our police department. We appreciate Rita and all her support, and also thanked our community for all of the cards, kind gestures, and lunches that were provided to our police department and Township Staff during these difficult times. Your support is very much appreciated. Our police department and staff completed De-Escalation Training by Michelle Monzo of Montgomery County Emergency Services. Michelle is a Crisis Intervention Education Specialist. Our police department hosted two of the three training session attended. Chief Templin said the course had useful techniques of how to step back from situations. Mr. Stouch stated that he and Phil Mack rescued a resident and their pet pig in the recent flooding. Mr. Mack without hesitation brought his equipment ¼ miles into the flooding area in order to perform this rescue and would like to thank him in appreciation of his efforts during that dangerous flooding situation. No other comments were given.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to approve the Police Department Report as presented. Keiser-Aye, Wynne-Aye, Stouch-Aye. Motion passed.

Treasurer's Report (Authorization to pay the bills) – Peter Hiryak

Manager Hiryak stated that the bills to be paid for July 2020 total \$170,092.56. No questions were given on the July bills.

A motion was made by Mr. Stouch, seconded by Mr. Wynne for authorization to pay the July 2020 Unpaid Bills in the amount of \$170,092.56. Keiser-Aye, Wynne-Aye, Stouch-Aye. Motion passed.

The manager stated that as of now we are 3.6% behind on collection of earned income taxes amounting to \$46,000 less than last year at this time which was anticipated because of the COVID situation. The Board & Staff will be keeping a close watch on the revenues for the remainder of the year. As for the budget we were at a deficit of \$211,000.00 two months ago however we recently received payment for the cable franchise and building permits are increasing bringing us to a deficit of \$170,000.00 so the budget situation is improving.

Manager's Report - Pete Hiryak

1. The Manager reviewed the upcoming meetings as follows: Thursday, September 10th, 2020 P/A Meeting @ 7pm, Workshop for Act 209 Updates and Landscape Ordinance Review @ 6pm. Monday, September 21st, 2020 BOS Agenda Meeting @ 6:30pm, BOS Meeting @ 7pm, Act 209 Workshops will be scheduled for October/November.
2. 2020 Census Continuing – Montgomery County residents can respond by mail, phone, or on-line. Funding is determined by the responses; Liquid Fuels Funding is determined by population. The deadline for responses in 9/30/2020, results will be available in December 2020.
3. Trash/Recycling Contract – The manager stated that 6 haulers attended the pre-bid meeting. Amendments will be made to the Bid Package concerning the size of the totes, ownership of the totes, and amending the due date time to be noon on 9/14/2020.
4. Stafy II, BMMA Sanitary Sewer Connection Indemnification Agreement (Khal Hassan) – Mr. Brant stated that he attended a staff meeting with Manager Hiryak, Khal Hassan of Pennoni, and Mr. Duncan on the relocation of the sewer line connection. Mikelen is proposing to install a new sewer line in the proposed Huntsville Drive extension, a connection will then be made through an Easement between Lots 10 & 11(as part of the land development project) from there the sewer line is proposed to run through a 20 foot wide sanitary sewer easement recently obtained from the owner of Lot 2 in The Preserve in order to connect the sewer line in Fox Hollow Drive in The Preserve. Fox Hollow Drive is not yet dedicated in the Township and is still owned by the developer of The Preserve, Jim Gibson. The sewer line is not dedicated to the Sewer Authority (BMMA). Mikelen, LLC has prepared and our office has reviewed an Indemnification Agreement which allows the foregoing to proceed and the Township would be protected and indemnified in the event there is an action against the Township because of this connection. BMMA will also be indemnified and their Board will act on the same matter shortly. Mr. Hassan stated that a sewer easement agreement was obtained by a property owner (Wans) and the sanitary sewer installment that can be run through this area would be the most efficient route. Roadmaster Heydt stated that we just finished this road and would like this road repaired properly after this connection is made, Mr. Clement said that he will not repave the whole road only the section that was dug up for the connection. A motion is need by the Board of Supervisors.

A motion was made by Mr. Stouch, seconded by Mr. Wynne to permit the sewer line connection through easement for Lot 2 of the The Preserve to connect to sewer line in Fox Hollow Drive subject to easement Indemnification Agreement of Mikelen, LLC. Keiser-Aye, Wynne-Aye, Stouch-Aye. Motion passed.

5. GVH Escrow Reduction #10 Final (\$44,636.75) – G&A found that the reduction request was reflective of the work performed to date and recommends reduction of the escrow in the amount of \$44,636.75 as the final release with zero remaining in the escrow.

A motion was made by Mr. Stouch, seconded by Mr. Wynne to approve, based on the recommendation of Gilmore & Associates, Escrow Release #10 (Final) in the amount of \$44,636.75 for the Gilbertsville Veterinary Hospital Expansion with zero remaining in the escrow. Keiser-Aye, Wynne-Aye, Stouch-Aye. Motion passed.

6. Authorization for Advertisement, PARRC Agreement & Ordinance – Mr. Brant reviewed the PARRC Agreement & Ordinance which involves the Pottstown Area Regional Recreation Committee agreement and the seven area municipalities involved and everything seems to be in order.

A motion was made by Mr. Stouch, seconded by Mr. Wynne approved Authorization for Advertisement of the PARRC Agreement & Ordinance. Keiser-Aye, Wynne-Aye, Stouch-Aye. Motion passed.

A motion was made by Mr. Stouch, seconded by Mr. Wynne to accept the Manager's Report as presented. Keiser-Aye, Wynne-Aye, Stouch-Aye. Motion passed.

Public Hearings – The Public Hearing for the R-4 Density Amendment is on Tuesday, August 18th, 2020 starting at 6:30pm at the Gilbertsville Fire & Rescue building. The Public Hearing for M-1 Office & Light Industrial Building Height Text Amendment is on Tuesday, August 18th, 2020 after 6:30pm at the Gilbertsville Fire & Rescue building. The address is 1454 E. Philadelphia Avenue in Gilbertsville. This will be an outdoor meeting, weather permitting.

Zoning Hearing – Moyer/Mooney, Rt. 100/Jackson Road is looking for relief from the sign ordinance to install a sign that is double the size allowed in that zoning district and to allow additional oversized parking on this property. Scheduled Tuesday, September 29th, 2020 @ 6pm.

Old Business/New Business

No new business/old business was given.

Public Comment

No public comment was given.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to adjourn the meeting at 7:33pm. Keiser-Aye, Wynne-Aye, Stouch-Aye. Motion passed.

The next Board of Supervisor's Meeting will be held on Monday, September 21st, 2020 @ 7 pm.

Respectfully submitted by,
Marcy Meitzler