

The meeting of the Douglass Township Board of Supervisors was called to order at 7:02 P.M. Attending were Chairman Anthony Kuklinski, Vice Chairman Alan Keiser, Supervisor Joshua Stouch, Solicitor Robert Brant, Josh Hagadorn, Mike Heydt, Andy Duncan, Chief Templin, Peter Hiryak, and 21 residents/developers.

Mr. Kuklinski led us in the Pledge of Allegiance. Mr. Kuklinski asked if there were any additions, changes, or corrections to the minutes of the March 19th, 2018 Board of Supervisors Meeting, no changes were given.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to approve the minutes of March 19th, 2018. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Mr. Kuklinski asked if there were any additions, changes, or corrections to the April 2nd, 2018 Board of Supervisors Agenda. No corrections or changes were given.

A motion was made by Mr. Keiser, seconded by Mr. Stouch to approve the April 2nd, 2018 Board of Supervisor Agenda as presented. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Engineers Report – Josh Hagadorn

Mr. Hagadorn stated he was at an on-site meeting at Windward Drive with the manager, road master, and the homeowner, Mr. Hagadorn stated that a few improvements were needed to the storm water however the actual road (Windward Drive) looked good. He also had a site visit at the pipe on Middle Creek Road and discussed replacing it with an elliptical concrete pipe. A meeting will be scheduled with the Manager to discuss MS4 comments, and he is working with Mr. Brant's office regarding the DCNR grant paperwork. Hopefully we will soon be able to advertise for the work to be done at the park in April, the majority of this work will be paid for by the grant.

A motion was made by Mr. Kuklinski, seconded by Mr. Stouch to accept the Engineer's Report as presented. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Police Department Report – Chief Barry Templin

Chief Templin stated that we will be participating in the D.E.A's Drug Take Back Program Saturday April 28th, 2018 from 10am – 2pm however the new venue will be at the Giant at 173 Holly Road in Gilbertsville PA. The community will be able to drop off their unwanted, unused, or expired medications for proper disposal. As always, I would like to remind everyone that we do have a day to day drop off collection box located here in the lobby of this building. On Sunday May 6th, 2018 from 2pm – 6pm the Douglass Township Police Department, Gilbertsville Fire & Rescue, and the Gilbertsville Area Community Ambulance Service will be hosting a Child Safety Seat Check. The event will be held at the Gilbertsville Fire & Rescue's station, 1454 E. Philadelphia Avenue, Gilbertsville PA. Appointments are encouraged but are not required. For an appointment please contact the Douglass Township Police Department at (610) 367-0466. No questions were given.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to accept the Police Department Report as presented. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Solicitor's Report – Mr. Robert Brant

Mr. Brant stated that staff has completed the specs on the Street Obstruction Ordinance and asked for authorization to advertise. No questions were given.

A motion was made by Mr. Keiser, seconded by Mr. Stouch for authorization to advertise the proposed Street Obstruction Ordinance. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Mr. Brant has prepared the Manager's (Peter Hiryak) Renewal Contract for January 2018 – January 2020 in the amount of \$111,280.00 per year. Mr. Brant explained that Manager's Contracts cannot be longer than 2 years at a time and recommended approval and execution for the renewal of the Manager's Contract by the Board of Supervisors.

A motion was made by Mr. Keiser, seconded by Mr. Stouch for approval and execution for renewal of the Manager's Contract (Peter Hiryak) from January 2018 – January 2020 in the amount of \$111,280.00 per year. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

A motion was made by Mr. Kuklinski, seconded by Mr. Stouch to accept the Solicitor's Report as given. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Manager's Report – Peter Hiryak

1. Schedule of Meetings:

- a. Thursday April 12th P/A meeting @ 7pm, Landscape Workshop @ 6pm, Monday April 9th Emergency Services Meeting @ 6pm, Monday April 19th Open Space/Rec Committee @ 6pm, BOS Agenda Meeting @ 6:30pm, BOS Meeting @ 7pm.
- b. Fish Rodeo – Saturday April 28th 8am – 1pm at 174 Linsenbeidler Road, Gilbertsville.

The manager stated that the fish, port-a-potties, and flyers were ordered by office staff.

Mr. Kuklinski announced that Mr. Mashintonio will be hosting his 2nd Annual Veteran's Fish Rodeo on Saturday May 5th, 2018 from 10am – 2pm with a rain date of Sunday May 6th, 2018 Township Veteran's are invited. No other questions were given on the manager's report.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to accept the Manager's Report as given. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Public Comment

Mr. Brumwell asked if the manager got a raise, Mr. Hiryak replied yes all employees received increases from 3%-5% based on evaluations. Mr. Brumwell also asked when the depression would be fixed on Congo Road where the gas company dug it up, Mr. Heydt replied that he will call again to try to get a timeframe for repair. Mr. Kolb thanked all the emergency staff who responded to try and help his friend on Spruce Street. Mr. Richardson thanked Mr. Heydt and the Township Roadcrew for doing another excellent job on plowing. No other comments were given.

Old Business/New Business

Glen Stephenson – Keller Woods Open Space Proposal. Mr Stephenson stated that if the space on Keller Woods is not being used he would like to put in mountain bike trails and asked what he would need to do in order to accomplish this, there is 38 acres that would be great for mountain bike trails for bicycles not motorized vehicles and some walking trails. Mr. Brant stated that he would have to review the Keller Woods Open Space agreement, some open space properties have stipulations of use attached to them, an open space committee meeting is coming up and he recommends that Mr. Stephenson attend the meeting and present his proposal to the committee. In the meantime Mr. Brant will check into the specifics and legalities of the Keller Woods Open Space property. Manager Hiryak stated that he gave Mr. Stephenson a copy of the boundaries for the Keller Woods property and maybe a meeting after the fish rodeo event is over would be more appropriate for the open space committee. Chief Smith stated that we would need access to that property for emergency vehicles if this trail system goes in. Mr. Duncan asked Mr. Stephenson if he could give a rough draft of the proposed trail system. Mr. Sell commented that a few years ago the committee ran into a wall regarding the neighboring properties, they do not want to see people walking close to their properties so the previous trail system fell through, Manager Hiryak said that maybe a fair and reasonable setback from the properties would be better received now. No other business was given.

A motion was made to adjourn the meeting at 7:26pm by Mr. Kuklinski, seconded by Mr. Stouch. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Respectfully submitted by,
Marcy Meitzler