

The meeting of the Douglass Township Board of Supervisors was called to order at 7:01 P.M. Attending were Chairman Tony Kuklinski, Supervisor Alan Keiser, Supervisor Josh Stouch, Solicitor Robert Brant, Josh Hagadorn of G&A, Chief Templin, Pete Hiryak, Mike Heydt, Andrew Duncan, Cynthia O'Donnell and approximately 18 residents/developers.

Mr. Caleb Silver from a local Webelo Troop led the Board of Supervisors in the Pledge of Allegiance. Webelo Silver is in the transition stage of becoming a Scout and stated that he must attend a public meeting and interview a Township Official as part of this process.

Mr. Kuklinski notified the public that Mr. Blair of the Town & Country Newspaper will be recording tonight's meeting. Mr. Kuklinski asked if there were any additions, corrections, or comments to the minutes of the February 5th, 2018 Board of Supervisors Meeting, none were given.

A motion was made by Mr. Keiser, seconded by Mr. Stouch to approve the minutes of February 5th, 2018 Board of Supervisors Meeting. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Mr. Kuklinski asked if there were any questions, comments, or corrections to the February 20th, 2018 Board of Supervisors Agenda. No changes were given.

A motion was made by Mr. Keiser, seconded by Mr. Stouch to approve the February 20th, 2018 Board of Supervisors Agenda as presented. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Gilbertsville Ambulance Report-Rochel Morrell

Ms. Morrell read the GACAS Report for February 2018: 100 calls for service. 70 Patients transported, 12 cancellations, 5 no patient found, 12 refusals, 4 no treatment needed, 1 DOA, 1 transferred care. Douglass 45, New Hanover 25, Upper Pottsgrove 8, Boyertown 9, Colebrookdale 3, Earl 3, Pottstown 8, and Upper Frederick 1. Admission Summary: Pottstown-Tower Health 60, 8 Lehigh, Phoenixville-Tower Health 1, Reading 1, Quakertown 1, and PennStar 1. Routine maintenance continues on the vehicles and online training is ongoing with McNeil. No questions were asked.

A motion was made by Mr. Kuklinski, seconded by Mr. Stouch to accept the Gilbertsville Ambulance Report as given. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Fire & Rescue Report – Chief Rick Smith

Fire Report for January 2018: 7 fire alarms/CO2 alarms, 1 EMS assist, 1 vehicle accident, 1 vehicle rescue, 2 investigations, 1 fire police, 5 assists to other departments for a total of 18. No questions or comments were given.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to accept the Fire & Rescue Report as given. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Mr. Kuklinski gave direction from the Board of Supervisors to Chief Smith regarding the roofing contractor to fix the leaks in the firehouse roof.

Mr. Duncan stated that the Emergency Services Board held their meeting on Monday, February 12th, 2018 and it seems better to hold these meetings on a different night than the Board of Supervisor Meeting nights.

Police Department Report – Chief Templin

Statistics for January 2018: 318 incidents reported, 11 reportable accidents, 15 non-reportable, 11 criminal investigations, 10 criminal arrests, 84 traffic citations, 2 non-traffic citations, 0 parking tickets, total monies received by the Police Department in January were \$2,962.07. Chief Templin announced that the speed

limit/traffic count signs were installed on Smith Road and the Douglass Township Police Department passed the Accreditation Audit. No questions were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Stouch to accept the Police Report as presented. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Engineer's Report – Josh Hagadorn, Gilmore & Associates

We are preparing to move forward with the Montco2040 and the DCNR Grant for the Douglass Park improvements. The HOP permit has been received. A certified document must be prepared by Mr. Brant's office to receive the DCNR Grant and we hope to put this project out to bid late March/April 2018. This project will include a pathway connection from Philadelphia Avenue to the park, storm water management, realignment of the driveway, new pavement, landscaping, pervious parking area, and rain gardens to collect drainage for MS-4 storm water requirements. Mr. Kuklinski asked Mr. Hagadorn if he got any information on the Countyline Road Bridge Project, Mr. Hagadorn replied that he did receive a copy of the remediation report approved by DEP. Mr. Hagadorn commented that DEP seems to be willing to follow the state wide requirements however he would like a Geologist to review the report. There was no bridge weight limit reduction, it will remain the same according to the bridge inspection report. Mr. Kuklinski was concerned with losing the state allocated (DCNR) money, Mr. Hagadorn stated that the money is on hold until we are ready for it however he will get more information for the next meeting. Mr. Keiser asked if there is a time limit for the DCNR Grant, Mr. Hagadorn replied that as long as the funds are available we would just have to shuffle the funding around but he will find out for sure. Mr. Sell asked at what point would Gilmore & Associates be involved again, Mr. Hagadorn said it would probably be reviewing the remediation report and then to package the re-bids for the project. The Board gave direction for Mr. Brant and Gilmore & Associates to work together to move the project forward. No other questions or comments were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Engineer's Report as given. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Recycling Report – Andrew Duncan

Mr. Duncan announced that the 2018 Montgomery County Household Hazardous Waste drop-off events have been listed and this year Boyertown Junior High East School will be the first drop-off site on Saturday April 21st, 2018 from 9am-3pm at 2020 Big Road, Gilbertsville PA. This will be the closest hazardous drop-off site for our area so take advantage of it.

Award Trash/Recycling Bid – Mr. Duncan stated that after reviewing all the bids he recommends that the bid award be given to Advanced Disposal as the lowest responsible bidder for \$530,649.02 for a 23 month period.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to award the Trash/Recycling Collection Bid to Advanced Disposal as the lowest responsible bidder in the amount of \$530,649.02 for a 23 month period beginning March 7th, 2018. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Termination Letter – Mr. Brant stated that Keystone Disposal was put on a Month to Month Contract due to the lack of service therefore a letter has been prepared exercising our rights under the contract for termination of the contract.

A motion was made by Mr. Kuklinski, seconded by Mr. Stouch to approve the termination of the current trash/recycling contract with Keystone Disposal. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Solicitor's Report – Robert Brant

Street Obstruction Ordinance – Mr. Brant stated that his office has drafted an Ordinance restricting the placement of recreational and sporting equipment on public roadways for review. Manager Hiryak asked for a Penalty paragraph to be added to the ordinance and to restrict piles of stone or mulch in the roadways or right of ways, and no pushing snow or piling of now in roadways or right of ways. Mr. Brant stated that he will add these items to the ordinance. No other comments were given.

Applications which are pending but inactive:

Danny Jake – Hallowell - inactive 2 years

A motion was made by Mr. Kuklinski, seconded by Mr. Stouch to accept the Solicitor Report as given. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Open Space/Recreation Committee – Roger Updegrove

Mr. Updegrove stated that the 2018 Trout Rodeo will be held on Saturday April 28th, 2018, we are looking at possibly getting a food truck or pre-making the food items since the fire company won't be able to supply the food. Mr. Updegrove asked how much money is the open space/rec committee budget, Ms. O'Donnell replied that \$2988.00 was carried over from last year. Mr. Sell commented that the hot dogs and hamburgers normally are free or a donation was given. No other questions were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Stouch to accept the Open Space/Recreation Committee Report as given. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Highway Report- Mike Heydt

Mr. Heydt stated that they trimmed trees on Brian and Thomas Roads in preparation for drainage work and paving later this year. Plowed and salted roads. Received new truck and is in service, installed air lines in the highway building, maintenance the vehicles, used hot patch for potholes. Mr. Heydt asked for approval of the Board to advertise for rental equipment to do summer projects.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to authorize Mr. Heydt to advertise for rental equipment to be used for summer projects. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Mr. Sell asked Mr. Heydt if he sold the old truck yet, Mr. Heydt replied that he won't place the old truck on Municibid until after the plow season is over because he is using that truck as a spare. No other questions were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Highway Report as given. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Treasurer's Report – Cynthia O'Donnell

The Treasurer stated that the total bills to be paid for February \$399,810.72 which includes the new truck purchased with liquid fuels money, and asked for authorization to pay the February 2018 bills.

A motion was made by Mr. Kuklinski, seconded by Mr. Stouch for authorization to pay the February 2018 Unpaid Bills in the amount of \$399,810.72 including the purchase of a new highway truck from liquid fuels. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Ms. O'Donnell stated that the auditors from Herbein & Company will be here starting Monday, February 26th, 2018 for the annual audit.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Treasurer's Report as given. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Manager's Report - Pete Hiryak

1. The Manager reviewed the upcoming meetings as follows: Monday, March 5th, 2018 BOS Agenda Meeting @ 6:30pm, BOS Meeting @ 7pm. Thursday, March 8th, 2018 P/A Landscape Workshop @6pm, P/A Meeting @ 7pm.
2. Emergency Operations Plan Approval – The Board will address this at the March 5th meeting.
3. Zoning Hearing Board Member Resolution – this Resolution updates Karen Keiser's term to end 12/31/2020, approval is required.

A motion was made by Mr. Kuklinski, seconded by Mr. Stouch to approve Resolution #022018-01 to appoint members of the Douglass Township Hearing Board adding Karen Keiser to the ZHB with a term ending date of 12/31/2020. Keiser-Abstain, Kuklinski-Aye, Stouch-Aye. Motion passed.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Manager's Report as given. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Public Comment

Ms. Walesyn asked if there will be a summer camp this year, Manager Hiryak replied that we will have the YMCA handle the summer program in our park however last year enrollment was low, the program is mornings only during the month of July with the Township paying a majority of the costs. Mr. Sell remembered that the ambulance company had a chicken bake one year, Mr. Heydt said that it was a fire company fundraiser and part of the Township's Community Days event. Manager Hiryak added that the Community Day Event then transformed into the fire company holding a Carnival and then that transformed into what is now Bike Night. No other comments were given.

Old Business/New Business

No old business or new business was given.

A motion was made by Mr. Kuklinski, seconded by Mr. Stouch to adjourn the meeting at 7:40pm. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

The next Board of Supervisor's Meeting will be held on Monday, March 5th, 2018 @ 7 pm.

Respectfully submitted by,
Marcy Meitzler