

The meeting of the Douglass Township Board of Supervisors was called to order at 7:00 P.M. Attending were Chairman Tony Kuklinski, Supervisors Alan Keiser and John Stasik Jr., Solicitor Robert Brant, Josh Hagadorn from Gilmore & Associates, Sgt. Swavely, Pete Hiryak, Andrew Duncan, Robert Dries, Cynthia O'Donnell and approximately 43 residents/developers.

Mr. Kuklinski led the pledge of allegiance. Mr. Kuklinski asked if there were any changes, corrections, or comments on the minutes of May 15th, 2017 Board of Supervisors Meeting, no comments, changes, or corrections were given.

A motion was made by Mr. Stasik, seconded by Mr. Kuklinski to approve the minutes of May 15th, 2017 Board of Supervisors Meeting. Kuklinski-Aye, Keiser-Aye, Stasik-Aye. Motion passed.

Mr. Kuklinski asked if there were any questions, comments, or corrections to the June 19th, 2017 Board of Supervisors Agenda, no questions, comments, or corrections were given.

A motion was made by Mr. Keiser, seconded by Mr. Stasik to approve the June 19th, 2017 Board of Supervisors Agenda as presented. Kuklinski-Aye, Keiser-Aye, Stasik-Aye. Motion passed.

Mr. Brant announced that on 5/30/2017 an Executive Session was held concerning the Gilbertsville Fire Company and also tonight at 5:30 & 6pm. Two out of three sessions no action was taken.

Mr. Bill Bushnell, Chief of Staff for Representative Marcy Toepel 147th District stated that Rep. Toepel was unable to attend tonight's meeting because she is in Harrisburg. Mr. Bushnell presented Rolling Thunder a Certificate of Appreciation for the Veteran's Fish Rodeo held on May 13th, 2017 and also presented Tony Mashintonio a Certificate of Appreciation for his contribution to the Veteran's Fish Rodeo and the use of his property for the fish rodeo. A Representative from Rolling Thunder thanked Mr. Mashintonio and his brother Pete Mashintonio for using their farm for the event and also thanked Mr. Brant and the Board of Supervisors for their contribution as well as Gilbertsville Fire Company and Gilbertsville Ambulance Service for attending the event. The Veteran's appreciated the warm welcome and were all treated with the highest respect.

Gilbertsville Ambulance Report – Garry Schmoltze

May 2017: 100 calls for service. 74 Patients transported, 5 cancellations, 6 no patient found, 10 refusals, 4 no treatment required, 1 transferred care, 60ALS, 40 BLS. Douglass 47, New Hanover 24, Upper Pottsgrove 9, Boyertown 8, Colebrookdale 1, Earl 3, Pennsburg 1, Pottstown 3, and Upper Frederick 4. 2017 calls to date are 512. Admission Summary: Pottstown 48, 10 Lehigh, Phoenixville 2, Reading 6, Quakertown 1, St Joes-Reading 1. On-going training with McNeil.

A motion was made by Mr. Stasik, seconded by Mr. Keiser to accept the GACAS Report as given. Kuklinski-Aye, Keiser-Aye, Stasik-Aye. Motion passed.

Fire & Rescue Report – Chief Rick Smith

Fire Report for May 2017: 1 brush/trash fire, 1 fire alarm/CO2 alarm, 1 hazardous material, 1 vehicle accident, 1 vehicle rescue, 2 investigations, 1 fire police, 8 assists to other departments. One firefighter got a leg injury on May 14th while assisting New Hanover Fire Company, he was treated at the scene. F&R attended the Township fish rodeo and the disabled Veterans fish rodeo. Fire safety training was given to the YMCA Summer Staff and members of F&R completed their Water Rescue Operations Testing.

A motion was made by Mr. Stasik, seconded by Mr. Keiser to accept the Fire and Rescue Report as given. Kuklinski-Aye, Keiser-Aye, Stasik-Aye. Motion passed.

Gilbertsville No. 1 Report – Wannita Kollar

No report. Mr. Markofski will address the Board of Supervisors under Mr. Brant's report.

Police Department Report – Chief Templin

Statistics for May 2017: 392 incidents reported, 10 reportable accidents, 10 non-reportable, 16 criminal investigations, 13 criminal arrests, 131 traffic citations, 7 non-traffic citations, 1 parking tickets. Monies received by the Township \$2,866.00. No questions were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to accept the Police Report as presented. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Engineer's Report – Josh Hagadorn, Gilmore & Associates

Mr. Hagadorn stated that a public meeting has been advertised for a July 13th public forum on the Pollutant Reduction Plan at 6pm at the P/A Workshop Meeting.

Diamond Appaloosa Ranch LLC – Mr. Aston was present concerning the submittal of a Storm water Plan, he stated that this property was part of the Hansen Nursery and most recently the former Mountain Mulch site. Mr. Aston stated asked if a storm water plan was needed since Mr. Hansen had an approved conservation plan for the property when he owned it, if not the current owners are asking if we can wait until after the grading to return it to meadow and submit a storm water plan when a permit is submitted for the pole barn. Mr. Hagadorn stated that he would be in favor of waiting for storm water plan prior to the permit for the pole barn however he would like to address this with Mr. Brant. The Board was supportive of submitting the storm water plan after grading to return it back to meadow state and before issuing a permit for the pole barn.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik in support of the submittal of the storm water plan after the grading to return area back to meadow state but prior to building permit approval for pole barn. Kuklinski-Aye, Keiser-Aye, Stasik-Aye. Motion passed.

Gilbertsville Veterinary Hospital Waiver Request (P/A recommended approval for preliminary plan and waivers – Mr. Gross was representing the Hanlon's. Mr. Hagadorn stated that the P/A recommended approval of the waivers as presented by the 5/17/17 letter from Josh Gross and recommended Preliminary Plan Approval to the Board of Supervisors.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to authorize Mr. Brant to draw up the Resolution with waivers. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

No questions were given on the Engineer's Report.

A motion was made by Kuklinski, seconded by Mr. Keiser to accept the Engineer's Report as presented. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Solicitor's Report – Robert Brant

Mr. Brant stated that an Executive Session was held on May 30th, 2017 and this evening concerning correspondence and telephone calls for a complaint against the Fire Company on the small games of chance. Fire Company No.1, F&R, BOS, and Solicitor Brant discussed the situation, Fire & Rescue's opinion was that the potential closing of the Social Hall would not affect Fire & Rescue. Mr. Brant stated that operations have been ceased by No.1 with cooperation of No. 1. The facility has been secured along with contents by the Township. There is no use of Social Hall for the time being, pre-scheduled events are being dealt with. Mr. Markofski stated that in recent events Fire Company No.1 believed they were told to vacate by the Trustee letter of 6/9/2017, this was not consensual and according to Liquor Control Board Officer Devaney the liquor license is a technical problem, you could amend the constitution and by-laws reflecting Social Hall, Mr. Devaney never went further than the liquor license and until that is resolved he said nothing about small games of chance, Mr. Markofski

stated that Mr. Devaney felt that just going over the rules for small games of chance with the Social hall would be enough to correct the situation. Mr. Markofski stated that they stopped serving food to deal with the liquor license, the license is in the name of Fire company No.1, we may need to sign a lease agreement. If we don't get an agreement we can't get the liquor license back, there has been no violation or citation given for any wrong doing, the Township acts as the Trustee over both No.1 & F&R and to remove Fire Company No.1 is improper and illegal. The Board is responsible to give direction, if No.1 wants direction this Board is supposed direct them, allow No.1 to serve food and fix the issue the Social Hall is key to this community, a gathering spot for most and on behalf of Fire Company No. 1 I ask you to reconsider. Mr. Brant stated that the Board of Supervisors and the Manager will take it under consideration however the BOS had the right to exercise the decision to close the Social Hall however they will take this request under advisement. Mr. Markofski asked if the Board will allow Other members to speak tonight, Mr. Brant stated that it is up to the Board however he feels that Mr. Markofski already provided the Board with enough for reconsideration. No questions were given.

Applications which are pending but inactive:

Danny Jake – Hallowell inactive 2 years

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to accept the Solicitor's Report as presented. Kuklinski-Aye, Keiser-Aye, Stasik-Aye. Motion passed.

Highway Report

Manager Hiryak read the Highway Report 5/16/17-6/19/17. Milled out bad spots on Windward Drive and repaved the area, regraded dirt roads, repaired 5 inlets on Cobblestone Drive and Pinehurst Way, repaired potholes, installed water line to new building, finished prepping Congo Niantic for tar and chip project, ran sweeper on Congo Niantic, finished mowing and weedwhacking bridges and signs, help mow open space, started trimming Buchert Road for future paving from Specht Road to East Buchert Road, swept up loose stones on Congo Niantic road.

Highway Building Update – Mr. Dries stated that the highway crew did a great job on the utilities, the pad will be finished tomorrow then the four corners will be done. The next update will have a lot more information. Mr. Heydt stated that the recycling center will be open however residents must be very careful driving through the center. No questions or comments were given. During the Budget Meetings for 2017 Mr. Heydt budgeted to hire a part time helper for the summer at \$13.00 per hour. We received one application for the position, Nicholas Heydt, he will be helping Mr. Duncan with mowing and park work and helping the highway department with blacktopping and other duties. I would like him to be able to start on June 20th, 2017 with the Board's approval.

A motion was made by Mr. Stasik, seconded by Mr. Kuklinski to approve hiring Nicholas Heydt as part time summer help at \$13.00 per hour with a starting date of June 20th, 2017. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Mr. Brumwell stated that people are complaining of potholes on Sassamansville Road. Manager Hiryak has contacted New Hanover that owns portions of Sassamansville road. Mr. Gibson is supposed to be billed for repairs to that section but we will check into it. A Windward Drive resident complained that a second top coat was never applied to Windward Drive and its been bad for 27 years, the sewer and storm drains are caving. The roadcrew paved half the road and stopped half way at the driveway of 5 Windward Drive and today they sealed around edges and huge cracks. No other comments were given.

Maintenance Building Update – Groundbreaking Ceremony was on Thursday May 25th, attendees were Josh Hagadorn, Architect Larry Stauffer, State Rep. Marcy Toepel, Chaiman Kuklinski, Supervisor John Stasik, Jr., Manager Hiryak, Tim Little of Hollenbach Construction, Roadmaster Mike Heydt along with our maintenance workers, and Alex Brumwell. The foundations, trench drains, and under slab work is complete. We will begin pouring the floor midweek. The sanitary sewer and gas service are connected to the building and we are hoping to have the water line to the building started tomorrow. No questions were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Highway Report as presented. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Recycling Report – Andrew Duncan

Hopewell Nursery will be doing Tub Grinding. Mr. Duncan reported that the new trash hauler, Keystone Disposal, has been doing a much better job lately. Mr. Brumwell complained that the mulch he got had bigger wood pieces in it than normally, Mr. Duncan stated that there is no way to stop wood pieces however he will try to oversee the process tomorrow to try to cut down on the bigger pieces. Mr. Kolb asked, where do you get rid of hazardous waste? Mr. Duncan replied that the County holds 7 events throughout the year for collection of household hazardous waste and they are listed on the Township's website. No other questions were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to accept the Recycling Report as presented. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

ESB Report – Andrew Duncan

Mr. Duncan attended a Tornado Awareness Class. He informed the public that Montgomery County has an app for Pulse Point, which is an app that you download to your phone for CPR help, also there is a Ready Montco app that you can download for notifications and weather pertaining to Montgomery County. No questions were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the ESB Report as given. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Treasurer's Report – Cynthia O'Donnell

The Treasurer stated that the total bills to be paid for June 2017 amount to \$278,816.44 plus an additional \$2800 for payment on the YMCA Summer Program and asked for a motion for approval. No questions were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser for authorization to pay the June 2017 Unpaid Bills. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Ms. O'Donnell asked for authorization by the Board of Supervisors for the first road building payment in the amount of \$149,466.47 to Hollenbach Construction.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to authorize the first road building payment to Hollenbach Construction in the amount of \$149,466.47. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Ms. O'Donnell asked the Board of Supervisors for authorization to advertise an RFP meeting for the financing of the new maintenance building. The Board of Supervisors authorized Manager Hiryak to schedule and advertise the RFP meeting.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Treasurer's Report as given. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Manager's Report - Pete Hiryak

1. The Manager reviewed the upcoming meetings as follows: Monday, July 17th, 2017 ESB @ 6pm, BOS Agenda Mtg @ 6:30pm, BOS Mtg @ 7pm. Thursday, July 13th P/A Meeting @ 7pm, Pollutant Reduction Plan meeting @ 6pm.
2. BMMA-Letter of Resignation, Robert Dries, appointment to fill vacancy.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to accept the resignation of Robert Dries as of 6/30/17 as the as the Douglass Township Representative at BMMA. Kuklinski-Aye, Keiser-Aye, Stasik-Aye. Motion passed. Manager Hiryak stated that he has received one letter of interest for the position, Sara Carpenter. The Manager made a recommendation that Sara Carpenter be appointed the Douglass Township Representative on the BMMA Board.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to appoint Sara Carpenter as the Douglass Township Representative as of 6/30/17 on the BMMA Board with term expiring on 12/31/2020. Kuklinski-Aye, Keiser-Aye, Stasik-Aye. Motion passed. Mr. Dries pointed out that the next BMMA meeting is 6/26/17.

3. PH&W Foundation third Mini-grant Award of \$10,000 – Smith Road Open Space. Manager Hiryak stated that Pottstown Health & Wellness Foundation has awarded Douglass Township a \$10,000 Mini-Grant for use at the Smith Road Open Space to be used for a pavilion with a concrete pad. This is the third grant that has been awarded to Douglass Township and he asked for a motion for execution of agreement.

A motion was made by Mr. Stasik, seconded by Mr. Kuklinski for the Execution of Agreement for the Pottstown Health & Wellness Foundation Mini-Grant awarded to Douglass Township in the amount of \$10,000. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

4. Fire Police Officer – addition of Matthew Well as Special Fire Police. The manager stated that he has received the completed background check and needs the BOS approval.

A motion was made by Mr. Stasik, seconded by Mr. Keiser to appoint Matthew Weller as Special Fire Police with completed background check. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to accept the Manager's Report as given. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Mr. Sell stated that he gave the Manager copies of the Relay for Life posters for this Saturday. Mr. Kuklinski asked for a quick conference with the Board and Mr. Brant. Mr. Kuklinski would like to, on behalf of Douglass Township, contribute \$100 to Sell-A-Brate (Mr. Sell's Team) for Relay for Life.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to on behalf of Douglass Township donate \$100 to team Sell-A-Brate for the Relay for Life. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Public Comment

A representative from the Holiday Craft Show Event stated that every year over Thanksgiving Holiday this craft show is held at the Social Hall, when will we get notification whether this craft show is still on, this event is big in the area. Mr. Brant stated that we will look at each event shortly. Mr. Brumwell said 24 people are employed at the Social Hall, with the liquor license in question don't let those 24 be put out of work, let the non-alcohol events ride. Mr. Brant stated that the Township takes on the liability for alcohol, games of chance, and violations, no lease agreements were done for either No. 1 or F&R. Ms. Walsyn asked to hold a Township Yard Sale Event in Douglass Park in July, Mr. Kuklinski told her to contact Manager Pete Hiryak in regards to that. No other questions were given.

Old Business/New Business

None given.

A motion was made by Mr. Kukilinski, seconded by Mr. Keiser to adjourn the meeting at 8:10pm. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

The next Board of Supervisor's meeting will be held on Monday, July 17th, 2017 @ 7 pm.

Respectfully submitted by,
Marcy Meitzler