

The meeting of the Douglass Township Board of Supervisors was called to order at 7:12 P.M. Attending were Chairman Anthony Kuklinski, Vice Chairman Alan Keiser, Supervisor John Stasik, Solicitor Robert Brant, Josh Hagadorn, Mike Heydt, Andy Duncan, Bob Dries, Peter Hiryak, Chief Templin, Maggie Dobbs, and 25 residents.

Mr. Kuklinski asked J. Connor McCartney of Cub Pack 367 and Nick Berry of Troop 36, to lead us in the Pledge of Allegiance. Certificates of Participation were handed to the Scouts.

Mr. Kuklinski announced that the Township Secretary is not in this evening so tonight's meeting will be recorded in her absence, and also announced that there was an Executive Session held to discuss personnel/litigation matters, no decisions were made.

Mr. Kuklinski asked if there were any additions, corrections to the minutes of March 20<sup>th</sup>, 2017 Board of Supervisors Meeting, none were given.

A motion was made by Mr. Stasik, seconded by Mr. Keiser to approve the minutes of March 20<sup>th</sup>, 2017 Board of Supervisors Meeting. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Mr. Kuklinski asked if there were any additions, changes, or corrections to the April 3<sup>rd</sup>, 2017 Board of Supervisors Agenda, no changes were given.

A motion was made by Mr. Keiser, seconded by Mr. Stasik to approve the April 3<sup>rd</sup>, 2017 Board of Supervisor Agenda as presented. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

#### Introduction – Michael Lane, Regional Recreation Coordinator

Mr. Lane stated that he started as the Regional Recreation Coordinator in October 2016, he explained that the Coordinator is part of the Pottstown Area Regional Planning Committee that coordinates recreation resources for six municipalities. I do a lot of work for the recreation committee, here in Douglass Township starting October I've been on a tour of your parks and open space areas. Most of the work I have been doing now is for Douglass Park renovations, working on a DCNR Grant to get some funding to renovate the shared municipal parking lot, renovations to the basketball court as well as storm water management work. Mr. Kuklinski stated that we were one of the Townships that pushed for the Recreation Coordinator position in order to have these resources available to the Township, since we have a Coordinator we have brought grants into this Township in excess of over \$200,000.00. For the \$2,000 average that we have spent per year for the Recreation Coordinator we have been rewarded in obtaining significant grants, and he acknowledged Ms. Dobbs and Mr. Hagadorn for being instrumental in this process and thanked them as well as Pottstown Health & Wellness for their gracious assistance with these grants.

Maggie Dobbs, MCPC – Ms. Dobbs passed out a sketch plan of Phase I and Phase II of the park renovations. The total amount for the projects are \$387,000.00, Phase I involves the Montco 2040 Grant of \$150,000.00 the municipal green parking lot which will include re-aligning the driveway, storm water management techniques, extending storm water conveyance down to the swale, landscaping, new curbing, educational sign, LED Light Standard, restriping parking spaces, bio-swales with stone infiltration bed, rain garden/bio-retention with stone bed, remove existing asphalt and replace with drainage stone and planting soil, new concrete pathway, ADA compliant curb

ramps and parking, crosswalk, and screen plantings. We plan to piggyback to this with the DCNR grant for the lower parking area for proposed crosswalks, plantings to control vehicle access, planting islands, educational signs, repair gravel parking area, add bike rack and handicap ramp, repair guiderails, LED lighting, and resurface basketball courts. Ms. Dobbs asked for a resolution to apply for the DCNR grant in the amount of \$192,000.00 and for the commitment from the Township for a \$45,000.00 municipal in-kind match in funds. Mr. Hagadorn has engineered the project that in case we do not get the funding from DNCR we will still be able to do the Phase I renovations.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to adopt the Resolution for the 2017 DCNR C2P2 Grant Application on behalf of Douglass Township. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to approve the Township Municipal match of \$45,000 for the DCNR Grant for Douglass Park Rehabilitation Phase 2, contingent upon receipt of a letter from Maggie Dobbs to Manager Hiyrak. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Mr. Sell asked where is the \$45,000 coming from, Mr. Hagadorn and Ms. Dobbs both stated that it is an in-kind match that our public works crew would help install certain portions of the project that would equal their time & materials while performing the work. Mr. Kuklinski stated we would keep track of their time while doing work for the project which would be deducted from the \$45,000. The manager asked if we would get the grant how long do we have to use it, Ms. Dobbs replied that we have three years to complete the project with that grant money, we do have the potential to apply for other funding through DCED if the DCNR grant does not come through.

Sketch Plan Ordinance – Ms. Dobbs stated that this is a proposed Amendment to the existing Section 302 of the Douglass Township Subdivision and Land Development Ordinance that proposes to update the requirements necessary to be shown on sketch plans for SALDO submissions. A total of 17 requirements are proposed in the amended ordinance.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to authorize Solicitor Brant to advertise the proposed Sketch Plan Ordinance for a public hearing for possible adoption. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Riparian Corridor Ordinance – Ms. Dobbs stated that proposal will amend both Chapter 27 Zoning and Chapter 22 Subdivision and Land Development with the creation of Part 28 in the Zoning code for a new Riparian Corridor Conservation District and a new subsection in Chapter 22 Section 420 for new planting requirements and setbacks within riparian corridors. The ordinance would be triggered by a new land development proposal or building permit proposals only. Mr. Stasik stated that there is a mistake in the text, it should read Douglass Township not Springfield Township.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to authorize Solicitor Brant to advertise the proposed Riparian Corridor Ordinance for a public hearing and possible adoption. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Mr. Brumwell asked Ms. Dobbs what happens when you get streams clogged up with trees, branches, and leaves because he has been told you can't touch that you must leave it natural, Mr. Hagadorn replied that you have to get a permit in order to clean streambanks and things like that, you can only cleanout at bridges and culverts 50 feet from the structure. You can do some work from the streambank but you cannot go into the stream. Mr. Brumwell said now you talk about putting more vegetation on the banks and then when the water rises it washes all that debris into the stream and causes clogs and his property has been flooded by this, it is counterproductive, there is no maintenance program for this in this Township, Mr. Hagadorn stated that the homeowners are responsible to clean up the tree debris from their properties before it reaches the streams. No other comments were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the MCPC Update as given by Ms. Dobbs. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Ms. Dobbs stated that they are doing their Montgomery County Development Planning Awards so if there are any nominations let MCPC know this month.

Trash/Recycling Report – Andrew Duncan  
No Report

ESB Report – Andrew Duncan

Mr. Duncan asked if the Board reviewed the ESB funding form, Mr. Kuklinski stated that he did not review it. Mr. Duncan will send it by email. GACAS submitted their 2015 Audit Report to the Township. Mr. Duncan stated that they are reviewing procedures/safety details involving the keeping of an explosive storage magazine, we would like to look into some sort of ordinance or permit to let emergency responders know where these storage magazines exist in the Township. The Board gave direction for Mr. Duncan to work with Solicitor Brant on this issue. No questions were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Emergency Services Board and Trash/Recycling Report as given. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Engineers Report – Josh Hagadorn

*Highway Maintenance Building Bid Results* – Mr. Hagadorn stated that last Monday we opened bids for the Maintenance Building, we received four bids, we reviewed the lowest bidders financial information and they appear to be a responsible qualified bidder – Hollenbach Construction for \$1,177,500.00 it is my recommendation that the Board give the authorization for the notice of award to Hollenbach Construction and get the agreements in place to start the paperwork and pre-construction schedule.

A motion was made by Mr. Stasik, seconded by Mr. Kuklinski to award the Maintenance Building Project Bid to Hollenbach Construction at \$1,177,500.00 and to prepare the paperwork, agreements, and pre-construction schedule to move forward with the project. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Mr. Sell said he wished he could have had the question answered before you voted on it but about a month ago you thought the bids were going to be \$700,000 - \$800,000 now it is over a million what are we building a resort, Mr. Kuklinski stated that 1.1 million is the cost, we allocated \$900,000 for the building on our budget line last year. Mr. Sell asked what happened, Mr. Kuklinski added that part of the answer is that we have to pay prevailing wage and from what the builders are saying the cost has increased 37% more than if we had built it last year. Mr. Kuklinski added that the building plans have been here for over a year, they have been shown, the layouts have been put out, this is something that we needed replaced down there. Mr. Kuklinski stated that this is not a pole barn, Mr. Sell stated that it was stated in this room that other Townships are going to be envious, well that great if you have the money, in the meeting you stated that we are going to borrow the money and I say that it all gonna fall back on the taxpayers and it has always been my belief that all you people seated up front are supposed to be working for the taxpayers. Mr. Kuklinski replied that some of these buildings that other Municipalities have built spent from 2 to 5 million dollars but we have cut hundreds of thousands of dollars from this proposed building and we will be doing a lot of the work saving ourselves \$145,000-\$165,000 on this project and the engineering fees are cut down to \$45.00 per hour, we hired our own architect to draw the building up which saved us thousands of dollars, the other option is we allow the building to fall down and one of our men is gonna get hurt, the building is imploding on itself so we either spend the money now or spend it later, however we have the money we are borrowing because money interest right now is cheap for municipalities. Mr. Sell stated that a bunkhouse is not needed for our guys to stay there maybe 4 nights a year and showers, Mr. Kuklinski stated by standard we are required to have a shower down there because they are handling caustic chemicals and the crew spends many hours down there during snowstorms, Mr. Sell said that to him this Township is going in the wrong direction spending too much money I am retired and I'm on a fixed income, Mr. Kuklinski stated that the Township taxes have not gone up and the tax increase is due to the School District, talk to the School Board about that, they want to build buildings that are not needed, the school district spends hundreds of thousands of dollars every year on bad projects, I get very upset about the School District. Mr. Stasik stated that this is not a Taj Mahal it is going to serve our people for what they have to do, all the equipment can be stored and they can work on equipment it's a very basic building well designed, well thought out all for the better, the costs are the costs with prevailing wage. Mr. Brumwell asked how long is the useful life of this building going to be, Mr. Dries replied this building will last 75 years a pole barn has a lifespan of 25 years. Mr. Dries stated that he has been working on this building since December 2015 at the rate of \$23 per hour, and has yet to submit any time at \$45 per hour that the Board agreed to pay him because that hourly rate does not begin until construction is started, these plans have been brought up in these meetings by Mr. Hagadorn and myself, I am in the office tomorrow at 7:30am if anyone would like to see the plans and I will explain it to you, this building can also be used for emergency services if we have a disaster, we are going to get a generator for free through a grant, there are two bathrooms, required male & female, it is a true state of the art, efficient building at minimal cost. Mr. Dries stated that you could fit 5 or 6 of the old building in this new one, a sprinkler system had to be included at \$30,000 and shear walls added at \$60,000 because of the size of the garage doors, Mr. Kuklinski also stated that the bunkroom is not elaborate. Ms. Orner stated that she has to agree that our guys need a better place to work and our equipment require storage because winters are harsh on equipment, they do such a tremendous job and they deserve it, so we have good people who work hard and certainly deserve this building. Mr. Brumwell asked what the highest bid was, Mr. Dries stated 1.4 million and when we re-bid this project the bids came

down, Mr. Kuklinski stated they came down \$200,000 cheaper and most importantly a local business got the bid with local people getting the work.

A motion was made by Mr. Stasik, seconded by Mr. Keiser to accept the Engineer's Report as given. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Solicitor's Report – Mr. Robert Brant

Mayro vs Board of Assessments - Real Estate Assessment Reduction Stipulation negotiated for a reduction of \$16,830.00, I need authorization to execute the stipulation.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to authorize signatures for the Real Estate Assessment Reduction Stipulation for 5 Jamie Circle. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Master Traffic Ordinance – Mr. Brant's office is still working with Chief Templin on the ordinance. No questions were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to accept the Solicitor's Report as presented. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Highway Report – Mike Heydt

Nothing to report. Mr. Brumwell stated that you used to put up snow fence on Congo Road, this year you did not, Mr. Heydt stated that the plastic snow fence was worn out and thrown away and he did not purchase snow fence because of storing it, now with the new building he will purchase new snow fence and be able to store it properly.

Manager's Report – Peter Hiryak

1. Schedule of Meetings:
  - a. Thursday April 13<sup>th</sup> P/A Meeting @ 7pm, No Workshop Scheduled
  - b. Monday April 17<sup>th</sup>, 2017 Open Space @ 6pm, BOS Agenda Meeting @ 6:30pm, BOS Meeting @ 7pm.
2. Boyertown Soccer Club – Field Use Agreement Renewal, the former 10-year agreement has expired. The Soccer Club has made an offer to pay the Township \$1,000 to mow the Soccer Fields, we believe the cost for mowing would be far more than \$1,000. Mr. Boughter from the Boyertown Soccer Club stated that they have re-seeded one of the fields and are not planning to use it until the fall season, they have 550 kids in the Soccer Club and about 225 kids playing in a travel league, they also hold clinics on the soccer fields. He also stated that the Soccer Club pays Washington Township \$900 to mow 23 acres. Mr. Kuklinski stated that he understands that this is a noble cause but as the Board we have to take into consideration that this would be the taxpayers money and should benefit all not just the Soccer Club and directed the Manager and Mr. Duncan to discuss this matter with the Soccer Club and come up with an amicable agreement involving the mowing of the soccer fields.

The Manager stated that we are starting to receive donations for the fish rodeo, Dave Yusco of Appaloosa Farms and Mr. Stasik made generous donations which will help defer the cost of the fish. If anyone is interested in making a contribution to the trout rodeo please see me and Mr. Updegrave has picked up some flyers to hand out as he asks for donations and Tony Mashintonio has also taken

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flyers to hand out so hopefully we can recoup some of the costs of this year's rodeo. Mr. Kuklinski asked if there were any questions for the manager, the Boyertown Soccer Club President gave a letter of support for the Township's DCNR Grant. No other questions or comments were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to accept the Manager's Report as given. Keiser-Aye. Kuklinski-Aye, Stasik-Aye. Motion passed.

Public Comment

Joni Crater stated that she is running for Tax Collector, Mr. Kuklinski interrupted stating that we cannot mix political endorsements with business at any state or local buildings, I apologize. No comments were given.

Old Business/New Business

No old business or new business was given.

A motion was made to adjourn the meeting at 8:15pm by Mr. Kuklinski, seconded by Mr. Stasik. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Respectfully submitted by,  
Marcy Meitzler