

The meeting of the Douglass Township Board of Supervisors was called to order at 7:03 P.M. Attending were Chairman Anthony Kuklinski, Vice Chairman Alan Keiser, Supervisor John Stasik, Solicitor Robert Brant, Josh Hagadorn, Mike Heydt, Andy Duncan, Bob Dries, Peter Hiryak, Chief Templin, and 20 residents.

Mr. Kuklinski asked J. Connor McCartney, a Cub Scout from Pack 367, who was in attendance to lead us in the Pledge of Allegiance to the flag.

Mr. Kuklinski asked if there was any additions, corrections to the minutes of February 21st, 2017 Board of Supervisors Meeting, none were given.

A motion was made by Mr. Stasik, seconded by Mr. Kuklinski to approve the minutes of March 6th, 2017 Board of Supervisors Meeting. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Mr. Kuklinski asked if there were any additions, changes, or corrections to the March 6th, 2017 Board of Supervisors Agenda, no changes were given.

A motion was made by Mr. Keiser, seconded by Mr. Stasik to approve the March 6th, 2017 Board of Supervisor Agenda as presented. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Welcome - State Rep. Marcy Toepel (147th District)

Ms. Toepel introduced herself and two members of her staff, Bill Bushnell and James Bose, that were present with her this evening. Ms. Toepel announced that presently Budget Meetings are ongoing in Harrisburg however she is not on the budget committee this year so she will be in her office located in New Hanover Township for the next couple of weeks, her office will be happy to assist with any questions or problems that Douglass Township, Montgomery County residents may have.

Trash/Recycling Report – Andrew Duncan

Mr. Duncan announced that Donald Frantz has been hired Part Time for the recycling center. We have a new contracted trash/recycling hauler and they are trying to cover the routes as quickly as possible, they are getting better but give them some time to cover the area. Recycling is being collected every week, this started in February 2017 Mr. Duncan announced that at the end of the month he will send out second notices to the small businesses that did not return their recycling reports for 2016 and also second notices to the commercial trash haulers that did not submit their hauling permit applications. A resident complimented the new recycling collector stating that they stack the recycling bins neatly after emptying the containers, Mr. Duncan stated that they are getting positive feedback on the recycling bins being stacked nicely. Mrs. Diccio commented that they pick up recycling late Thursday and sometimes on Saturday. No other comments were given.

A motion was made by Mr. Stasik, seconded by Mr. Kuklinski to accept the Trash/Recycling Report as presented. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

ESB Report – Andrew Duncan

Mr. Duncan stated that there will be child seat safety inspections at the Gilbertsville Fire Company on March 26th, 2017 between 2pm – 6pm with the Douglass Township Police, Gilbertsville Fire &

Rescue, and the Gilbertsville Area Community Ambulance Service. The ESB would like David Yusko to be appointed to the ESB to represent voting district #1.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to appoint David Yusko of Sassamansville Road to the Emergency Services Board as the Representative for Voting District #1. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

A motion was made by Mr. Stasik, seconded by Mr. Keiser to accept the Emergency Services Board Report as given. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Engineers Report – Josh Hagadorn

Highway Maintenance Building Bid Update – Mr. Hagadorn stated that the re-bid package is out for bid. The Pre-bid meeting is scheduled for March 17th with the bids due on March 27th, 2017. Mr. Hagadorn stated that they are working with all the engineers on the Stafy Project and they are also working with the P/A, MCPC, and Zoning Department on the Sign Ordinance compliance revisions. Mr. Sell asked the status with the County Line Road Bridge Project, Mr. Hagadorn replied that two of three permits have been received however we are still waiting on the permit from DEP. No other questions were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Engineer's Report as given. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Solicitor's Report – Mr. Robert Brant

Mr. Brant announced that he has nothing report.

Highway Report – Mike Heydt

Nothing to report.

Manager's Report – Peter Hiryak

1. Schedule of Meetings:

- a. Thursday March 9th P/A Meeting @ 7pm, Signage Workshop @ 6pm.
- b. Monday March 20th Open Space @ 6pm, BOS Agenda Meeting @ 6:30pm, BOS Meeting @ 7pm.

2. Zoning Hearing Board – Dillman, Shiery Court, approved variance for side yard setback with conditions (obtain necessary permits & install landscape buffer).

3. Boyertown Soccer Club – Renew Field Use Agreement (BOS Review Only). Manager Hiryak stated that the lease agreement between Douglass Township and Boyertown Soccer Club has expired, the Board can consider whether to renew the agreement for the use and maintenance of Douglass Township Open Space property by the Boyertown Soccer Club.

The manager stated that the new highway building is in need of a construction manager, Bob Dries is qualified and willing to oversee the construction project at \$45.00 per hour, Mr. Kuklinski wanted clarification that it would be \$45 per hour only for overseeing the construction of the new building and this will not interfere with his other duties, the manager stated that is correct and Mark John will be donating his time for inspections on this project.

A motion was made by Mr. Stasik, seconded by Mr. Kuklinski to approve the hourly rate of \$45.00 per hour for Mr. Robert Dries to oversee the construction portion of the new highway building

project on Municipal Drive, not to interfere with his other zoning duties performed at his regular rate of pay.

Mr. Sell asked if the meeting that is prior to the Supervisors meeting open to the public, the Manager replied, yes the pre-agenda meeting is open to the public. Mr. Brumwell asked how many people are involved in the inspection department, the manager stated that Mark John is in charge of inspections for residential and commercial building and Mr. Dries is in charge of residential zoning permits, setbacks, and complaints not inspections, Mark John is certified for inspections. Mr. Kuklinski stated that the permit fees cover the wages for Mr. John and Mr. Dries. Mr. Dries commented that the building and zoning department is the only department that covers their own wages. Mr. Brumwell asked how many hours a week does Mr. Dries work, the manager replied that he works approximately 24 hours part time per week. Mr. Kuklinski stated that Mr. Dries will oversee the construction of the new building at \$45.00 per hour for all aspects of the new building. Mr. Brumwell asked how long until this building will be completed, Mr. Dries stated that it should take 5-6 months. Mr. Dries stated that he has about 246 hours in this project already at regular rate as far as the specifications, Mr. Kuklinski added that this will be a state of the art building paid out of the General Fund at prevailing wage with a financial plan in place with no increase in taxes. No other comments or questions were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to accept the Manager's Report as given. Keiser-Aye. Kuklinski-Aye, Stasik-Aye. Motion passed.

Public Comment

No comments were given.

Old Business/New Business

No old business or new business was given.

A motion was made to adjourn the meeting at 7:25pm by Mr. Kuklinski, seconded by Mr. Keiser. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Respectfully submitted by,
Marcy Meitzler