

The meeting of the Douglass Township Board of Supervisors was called to order at 7:03 P.M. Attending were Chairman Tony Kuklinski, Vice-Chairman Alan Keiser, Supervisor John Stasik Jr., Solicitor Robert Brant, Josh Hagadorn from Gilmore & Associates, Chief Templin, Pete Hiryak, Andrew Duncan, Mike Heydt, Cynthia O'Donnell and approximately 23 residents/developers.

Nicholas Berry from Scout Troop 36 led the pledge of allegiance. Mr. Kuklinski asked if there were any changes, corrections, or comments on the minutes of March 6<sup>th</sup>, 2017 Board of Supervisors Meeting, no comments, changes, or corrections were given.

A motion was made by Mr. Keiser, seconded by Mr. Stasik to approve the minutes of March 6<sup>th</sup>, 2017 Board of Supervisors Meeting. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Mr. Kuklinski asked if there were any questions, comments, or corrections to the March 20<sup>th</sup>, 2017 Board of Supervisors Agenda, no questions, comments, or corrections were given.

A motion was made by Mr. Keiser, seconded by Mr. Stasik to approve the March 20<sup>th</sup>, 2017 Board of Supervisors Agenda as presented. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

#### **Gilbertsville Ambulance Report – Garry Schmoltze**

February 2017: 86 calls for service. 66 transports, 11 cancellations, 6 no patient found, 8 refusals, 1 DOA, 1 transported by Law Enforcement. 90 Advanced Life Support, 21 Basic Life Support. Calls for service: 63 Douglass, 24 New Hanover, 6 Upper Pottsgrove, 8 Boyertown Borough, 6 Colebrookdale, 6 Upper Frederick, 2 Pottstown, 2 Upper Hanover, 2 Washington Township. 151 calls in 2015, 135 in 2016, and 121 calls to date in 2017. Admission Summary: 63 to Pottstown, 9 to Lehigh, 8 Phoenixville, 10 Reading, 1 St. Lukes, and 2 to Grandview. Training: Ongoing administrative training with McNeil.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to accept the GACAS as given. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

#### **Fire & Rescue Report – Chief Rick Smith**

Fire Report for February 2017: 1 wire fire, 2 brush/trash fires, 3 fire alarms/CO2 alarms, 1 hazardous materials, 1 investigation, 2 special service, 5 fire police, 2 assists to other departments for a total of 17 calls. Attended 2 nights of Haz Mat Ops refresher training. F&R will participate in a fundraiser for Laurel House, a fundraiser for battered women, on May 6<sup>th</sup>, 2017 in which the firefighters will attempt to walk a mile in high heels at Hebner Park. The fire company that raises the most money for this cause will win a 60" flat screen TV for their firehouse, there will be a dinner for all participants. Fire Marshal Report: Chief Smith stated that he was at Juvenile Court for six hours on an arson arrest case, there was a guilty conviction verdict for a lesser charge. No questions were given.

A motion was made by Mr. Stasik, seconded by Mr. Keiser to accept the February 2017 Fire and Rescue Report and Fire Marshal Report as given. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

#### **Gilbertsville No. 1 Report – Wannita Kollar**

Ms. Kollar stated that there are some events booked in March and April. No questions were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept Gilbertsville No. 1 Report as given. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

**Police Department Report – Chief Templin**

Chief Templin commended the highway crew for an excellent job on the roads during the snowstorm, there were no accidents reported in our Township during the storm. Mr. Stasik stated that the roads in the Borough of Boyertown were very bad. Statistics for February 2017: 295 incidents reported, 8 reportable accidents, 10 non-reportable, 7 criminal investigations, 4 criminal arrests, 84 traffic citations, 13 non-traffic citations, 1 parking ticket. Monies received by the Township \$2,864.63. Chief Templin stated that on Friday, March 3<sup>rd</sup>, 2017 he participated in the Community Reader Program at Gilbertsville Elementary School reading to the 5<sup>th</sup> grade class. On Wednesday, March 15<sup>th</sup>, 2017 Boyertown Area High School Junior, Troy Viola, completed his mandatory Job Shadowing Program with our police department. We wish troy the best of luck in his future endeavors. On Sunday March 26<sup>th</sup>, 2017 from 2pm-6pm the Douglass Township Police Department, Gilbertsville Fire & Rescue, and the Gilbertsville Area Community Ambulance Service will be holding its second Child Safety Seat Check Program to be held at Gilbertsville Fire & Rescue. Children will also have the opportunity to tour the firehouse and see the fire, police, and ambulance vehicles. Appointments are encouraged but not required. On Saturday, April 29, 2017 from 10am-2pm our police department will once again be participating in the National Drug Take Back Initiative. People will able to turn in their unwanted, unused, and expired medications here at our station to be immediately disposed of in the proper fashion. As always, we have our collection box here at the Township building for collection as well during regular business hours of the township. All of the mobile radios have been installed in the patrol vehicles so this will complete the radio project on our end. The Fire Company is due to receive their radios in May or June.

Master Traffic Ordinance – Chief Templin asked the Board’s authorization to update the Master Traffic Ordinance with regulations for Police to enforce combining all ordinances into 1 Master Traffic Ordinance and work with the Solicitor and Manager to come up with a format to advertise the Master Traffic Ordinance.

A motion was made by Mr. Stasik, seconded by Mr. Kuklinski for Chief Templin to work with Mr. Brant and Manager Pete Hiryak to come up with a format to advertise the Master Traffic Ordinance. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

No questions were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Police Report as presented. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

**Open Space/Recreation Committee – Randy Romig**

Mr. Romig announced that the committee is finalizing the plans for the Trout Rodeo. Mr. Romig stated that Mr. Mashintonio was not able to get the Veteran’s Rodeo together because of Mother’s Day being on Sunday May 14<sup>h</sup>, however the Township Rodeo is still on for Saturday May 13<sup>th</sup>, 2017. Mr. Romig stated that the Township had agreed to make a donation for the Veteran’s Rodeo however now they may want to put donation on hold until a date is confirmed. The Committee was working on getting trout donated for the Township Rodeo but thankfully Manager Pete Hiryak took the initiative and ordered trout including 12-15 trout up to 18” long, Manager Hiryak stated that the larger fish cost between \$25-\$35 each, the Manager stated that currently we have enough money in the community activity fund to hold this year’s rodeo. No questions were given.

A motion was made by Mr. Stasik, seconded by Mr. Keiser to accept the Open Space/Rec Committee Report as presented. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

**Engineer’s Report – Josh Hagadorn, Gilmore & Associates**

*Monico2040* - Mr. Hagadorn stated that he started the Montco 2040 process by testing on infiltration, the grant money must be used by 2018, Ms. Dobbs and the Circuit Rider are working on the Resolution.

*Junior High West* - Mr. Hagadorn attended a pre-construction meeting on the new sidewalk for the Junior High West, he will provide updates on the Douglass Township portion of new sidewalk.

*Jackson Road/Rt.100 Storage Facility Proposal* – the owners of the storage units at 52 Bartman Avenue are looking to expand their business on Jackson Road with 63,000 sq. ft. on 12 acres. Mr. Joseph Civitella stated that he met with the zoning department and this use would fit the zoning in that area and we are here tonight to introduce the proposal to the Board. The Board asked if Mr. Civitella if he owns the property on Jackson Road, Mr. Civitella replied that is it under agreement pending approval, it consists of two parcels, 500 & 501 Jackson Road, 501 Jackson Road at this time will remain untouched with only possibly a sign placed on that property. They continued to discuss the plan and wanted the Board to commit on where the future Market Street Road will come out on Jackson Road, Mr. Kuklinski stated that it has not been determined where the road will come through Jackson Road, Mr. Brant intervened and stated that the proposed use seems to be a permitted use, you have to survey and engineer your site and start the Land Development Process with the Planning Agency and also establish an Escrow Account with the Township to cover the review fees by the Township Engineer and Solicitor. The manager suggested that they submit a sketch plan and escrow fees before the next P/A meeting on April 13<sup>th</sup>, 2017. No other questions were given.

A motion was made by Kuklinski, seconded by Mr. Stasik to accept the Engineer's Report as presented. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

#### **Solicitor's Report – Robert Brant**

*BASD vs SJS Town Center, Tax Assessment Increase* - Mr. Brant stated that the Boyertown Area School District made an appeal that the value of the shopping center is underestimated since renovations have been Completed. Mr. Brant stated that the assessed value of the SJS Town Center will be almost doubled, from 2.3 million to 4.2 million, and asked for authorization to sign the Stipulation on behalf of Douglass Township, Montgomery County.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to authorize Solicitor Robert Brant to sign the assessment value change stipulation, for the SJS Town Center Assessment Change, on behalf of Douglass Township, Montgomery County.

Applications which are pending but inactive:

Danny Jake – Hollowell inactive 2 years

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to accept the Solicitor's Report. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to approve the Solicitor's Report as presented. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

#### **Highway Report – Mike Heydt**

Mr. Heydt reported that they have been working on the new addition and bathroom at the highway department. The road crew plowed and salted roads during the snowstorm, people stayed off the roads which made it better for plowing. The Board asked how the equipment held up, Mr. Heydt replied that there was one minor repair needed. Mr. Stasik said he was out on the roads and our Township was far above any other Township as far as condition of the roads, the road crew really did a good job, roads were basically bare. No other questions or comments were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Highway Report as presented. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

#### **Treasurer's Report – Cynthia O'Donnell**

The total bills to be paid for March 2017 amount to \$146,689.41. No questions were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik for authorization to pay the March 2017 Unpaid Bills. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Ms. O'Donnell stated that the Liquid Fuels payment has been received. The Auditors for Herbein have completed their field study and a findings meeting will be scheduled with the Supervisors.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to accept the Treasurer's Report as given. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

**Manager's Report - Pete Hiryak**

1. The Manager reviewed the upcoming meetings as follows: Monday, April 3<sup>rd</sup>, 2017 EMS @ 6pm, BOS Agenda Mtg @ 6:30pm, BOS Mtg @ 7pm. Thursday, April 13<sup>th</sup> P/A Meeting @ 7pm, No Workshop scheduled for April.
2. Maggie Dobbs from MCPC will attend next BOS Meeting with updates regarding the Sketch Plan & Riparian Corridor Ordinances recommended by the P/A for approval by the BOS and the DCNR Grant Resolution.
3. Master Traffic Ordinance – The manager stated that this was addressed under Chief Templins Report.

No comments were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Manager's Report as given. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

**Public Comment**

Mr. Updegrave said he noticed that this week the trash guys used one truck for recycling and drove a stake body truck for trash – why? Mr. Duncan replied that the stake body was used for the narrow roads during the storm so they could collect the trash faster. No other comments were given.

**Old Business/New Business**

No old business or new business was given.

A motion was made by Mr. Stasik, seconded by Mr. Keiser to adjourn the meeting at 7:39pm. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

**The next Board of Supervisor's meeting will be held on Monday, April 3<sup>rd</sup>, 2017 @ 7:39 pm.**

Respectfully submitted by,  
Marcy Meitzler