

The meeting of the Douglass Township Board of Supervisors was called to order at 7:00 P.M. Attending were Chairman Anthony Kuklinski, Vice Chairman Alan Keiser, Supervisor John Stasik, Solicitor Robert Brant, Josh Hagadorn, Mike Heydt, Andy Duncan, Bob Dries, Peter Hiryak, Chief Templin, and 36 residents.

Mr. Kuklinski led the Pledge of Allegiance to the flag.

Mr. Kuklinski asked if there was any additions, corrections to the minutes of January 17<sup>th</sup>, 2017 Board of Supervisors Meeting, none were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to approve the minutes of January 17<sup>th</sup>, 2017 Board of Supervisors Meeting. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Mr. Kuklinski stated that on the February 6<sup>th</sup>, 2017 Agenda under Danny Jake, Zern Tract it should state proposed 240 townhomes not 241, no other changes were given. A motion was made by Mr. Keiser, seconded by Mr. Kuklinski to approve the February 6<sup>th</sup>, 2017 Board of Supervisor Agenda with the correction of the proposed 240 townhomes under the Danny Jake, Zern Tract Plan. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Welcome Back – Supervisor John Stasik, Jr.

Police Promotion – Sergeant Brian Steffie, Oath by Judge Maurice Saylor. Members of the Police Department and Sgt. Steffie’s family were present for the promotion ceremony.

#### Zoning Hearing Board

Dillman, Shiery Court – side yard setback relief for proposed inground pool. Mr. Picardi was representing the Dillman’s for this zoning application. The hearing is scheduled for March 2<sup>nd</sup>, 2017. Mr. Kuklinski asked Mr. Dries for his comments, Mr. Dries stated that he needs side yard setback relief and he has a letter from the neighbors stating the fact that they have no problem with the relief requested next to their driveway. The manager stated that the Township’s concern was that the proposed location of the pool would affect or possibly be affected by wetlands & flood plain in the rear yard. The applicant hired an engineer to check elevations and setbacks and the pool is proposed in the only suitable location on the property. Mr. Hagadorn and Pebble Pools also stated that they have no issues constructing the pool in the proposed location. Mr. Brant stated that everyone seems to be in favor of the relief, and asked the Board to authorize the manager to draft a letter from the BOS to the Zoning Hearing Board reflecting this agreement. Mr. Sell stated that you have these rules for zoning and then you don’t adhere to them, it doesn’t make sense, Mr. Kuklinski thanked him for his input and stated that each Zoning Hearing Board appeal is reviewed and a recommendation is made on a case by case basis.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to authorize the manager to draft a letter from the BOS to the Zoning Hearing Board stating that the BOS has no issue with the proposed variance. Keiser-Abstain, Kuklinski-Aye, Stasik-Aye. Motion passed.

#### Trash/Recycling Report – Andrew Duncan

Mr. Duncan asked for the authorization to hire Donald Frantz as part time Recycling help.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to authorize Mr. Duncan to hire Donald Frantz for a part-time recycling worker as an At-Will employee for \$14.00 per hour. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

ESB Report – Andrew Duncan

Mr. Duncan stated that tonight the ESB held their Reorganization Meeting. Andrew Duncan was voted Chairman, Josh Stouch Vice Chairman, and Robert Dries as Recording Secretary.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to approve the appointment by the Emergency Services Board of Andrew Duncan as Chairman, Josh Stouch as Vice Chairman, and Robert Dries as Recording Secretary. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Janet Bauer was presented a Certificate of Service by Mr. Kuklinski for serving two years as the Recording Secretary for the Emergency Services Board.

Engineers Report – Josh Hagadorn

*Danny Jake, Zern Tract, Jackson Road-* Proposed 240 Townhomes, R-3 (P/A recommended Preliminary Plan & Waiver Approval). BOS authorized Solicitor to prepare Resolution – BOS approval required. Mr. Hagadorn stated the P/A gave support for the waivers and development plan. Mr. Brant stated that he has prepared Resolution 020617-01 for the Preliminary Plan Approval for the Zern Tract, it cites the waivers and approval for 240 homes, the Act 209 Traffic Impact Fees are \$345,043.75 and the voluntary contribution for additional road improvements to Market Street amount to \$170,400.00. Resolution is ready for signatures.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser for approval of Resolution #020617-01 for Preliminary Plan Approval and citing waivers for the Zern Tract, 240 Townhomes, and Act 209 Traffic Impact Fees amounting to \$345,043.75, voluntary contributions of \$170,400.00. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

*Highway Maintenance Building Bid Update* – Mr. Hagadorn stated that he has received the bids for the new highway maintenance building and is working through them at this time.

*MS4 Permit Calculations* – Staff will be meeting to go over the budget numbers for permits & plans to comply to the DEP NPDES requirements.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to accept the Engineer's Report as given. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Solicitor's Report – Mr. Robert Brant

Mr. Brant reported that the Trash/Recycling Contract has been signed and bonds have been received. No questions were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Solicitor's Report as presented. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Highway Report – Mike Heydt

No report.

Manager's Report – Peter Hiryak

1. Schedule of Meetings:

- a. Thursday February 9<sup>th</sup> P/A Meeting @ 7pm, Signage Workshop @ 6pm.
  - b. Tuesday February 21<sup>st</sup> Open Space @ 6pm, BOS Agenda Meeting @ 6:30pm, BOS Meeting @ 7pm.
2. Zoning Hearing Board – Dillman, Shiery Court, hearing scheduled 3/2/17 @ 6pm.
  3. Joe Meecham – 198 Oberholtzer Road – Not present, tabled for discussion at a later time.
  4. Bank Deposits Signature Resolution – The manager stated that the Township has to update our bank deposit signature cards and Vist Bank requires a resolution as their policy. Mr. Brant reviewed and everything is in order for a motion, second, and vote to approve the signature resolution.

A motion was made by Mr. Keiser, seconded by Mr. Stasik to approve the Resolution for Banking Signatures. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to accept the Manager's Report as given. Keiser-Aye. Kuklinski-Aye, Stasik-Aye. Motion passed.

Public Comment

No comments were given.

Old Business/New Business

No old business or new business was given.

A motion was made to adjourn the meeting at 7:23pm by Mr. Kuklinski, seconded by Mr. Keiser. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Respectfully submitted by,  
Marcy Meitzler