

The meeting of the Douglass Township Board of Supervisors was called to order at 7:00 P.M. Attending were Chairman Tony Kuklinski, Supervisor Alan Keiser, Solicitor Robert Brant, Josh Hagadorn from Gilmore & Associates, Bob Dries, Chief Templin, Pete Hiryak, Andrew Duncan, Mike Heydt, Cynthia O'Donnell and approximately 23 residents/developers.

Mr. Kuklinski led us in the pledge of allegiance. A motion was needed to accept the resignation of Fred Ziegler as Douglass Township Supervisor.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the resignation of Fred Ziegler as Supervisor of Douglass Township. Keiser-Aye, Kuklinski-Aye. Motion passed.

Mr. Brant announced that there was an Executive Session at 6:45pm on personnel matters, no decisions were made.

Mr. Kuklinski asked if there were any changes, corrections, or comments on the minutes of November 28th, 2016 Board of Supervisors Budget Review Meeting, no comments, changes, or corrections were given.

A motion was made by Mr. Keiser, seconded by Mr. Kuklinski to approve the minutes of November 28th, 2016 Board of Supervisors Budget Review Meeting. Keiser-Aye, Kuklinski-Aye. Motion passed.

Mr. Kuklinski asked if there were any changes, corrections, or comments on the minutes of December 5th, 2016 Board of Supervisors Meeting, no comments, changes, or corrections were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to approve the minutes of December 5th, 2016 Board of Supervisors Meeting. Keiser-Aye, Kuklinski-Aye. Motion passed.

Gilbertsville Ambulance Report

For the month of November 2016 GACAS handled 123 calls for service: 9 Boyertown, 3 Colebrookdale, 52 Douglass, 1 Earl, 39 New Hanover, 6 Pottstown, 11 Upper Pottsgrove, 1 Upper Frederick, 1 Lower Frederick. Transports 86, 12 refusals, 14 no patient found, 7 cancellations, 1 expired on scene, 1 no treatment required, 2 transferred care to air medical service. 85 ALS calls dispatched, 38 BLS calls dispatched. Admission Summary Report: Lehigh 12, 3 Phoenixville, 65 Pottstown, 3 Reading Hospital, 3 Grand View, 3 St. Josephs Reading, and 2 MidAtlantic MedEvac. Truck 332-2 had 51 responses with mileage of 652, Truck 332-4 had 18 responses with mileage of 147, 332-1 had 53 responses with mileage of 1052 miles. 2016 calls to date: 1338. No questions were asked.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the GACAS Report as given. Keiser-Aye, Kuklinski-Aye. Motion passed.

Fire & Rescue Report – Chief Ricky Smith

Fire Report for October 2016: 3 brush/trash fires, 2 EMS assists, 1 investigation, 6 fire police, 4 assists to other departments for a total of 16 calls. Assists: 1 Boyertown, 1 Eastern Berks, and 2 New Hanover. 2 EMS assist's to 332. Trained with the Gilbertsville Ambulance with equipment on their rig. Fire Prevention at Little Faces, YMCA Growing Dreams, Goddard School, Boyertown Children's Center and the Tri County Church, spent a day at the Gilbertsville Elementary School, and held fire prevention at Weis Markets with Gilbertsville Ambulance, Douglass Township Police, and with our neighboring departments Boyertown Fire & Rescue, Eastern Berks Fire Department, Ringing Hill Fire Department, and Upper Pottsgrove Fire Department. Fire Marshal Report: On October 25th Chief Smith did a fire inspection at Little Faces Day Care and also Fire Safety Training for 1 hour. Fire Report for November 2016: 3 fires, 4 brush/trash fires, 1 fire alarm/CO2 alarm, 1 hazardous material, 1 EMS assist, 5 vehicle accidents, 6 investigations, 4 fire police, and 9 assist to other departments for a total of 33 calls. Assist's: 7 to Boyertown, 1 Upper Pottsgrove, and 1 New Hanover. 1 EMS

assist to 332. Completed Advanced Fire Police training. Fire Marshal Report: on November 21st Chief Smith did a fire investigation at 115 Cross Road. Fire loss of \$5,000 (1 hour). Chief Smith stated that yesterday F&R escorted Santa Claus through Douglass Township if was 7.5 hours of a very rewarding experience for all. Chief Smith wished everyone a Happy & Safe Holiday and reminded everyone to water their trees so the fire company will not have to water them, and also asked to be careful with outside decorations because last year they had to fires due to outside decorations. Mr. Dries commented that there was a young lady who was not able to go outside to see Santa however he was very thankful that Santa took the time to go inside to visit her. Mr. Kuklinski said that he met with Chief Smith and authorized Chief Smith and the Zoning Officer to look into the ordinance for fire codes at commercial properties to be pro-active, there was a recent fire at a commercial property. No other comments were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Fire and Rescue Report and the Fire Marshal Report as given. Keiser-Aye, Kuklinski-Aye. Motion passed.

Gilbertsville No. 1 Report

Not represented.

Zoning Hearing Board

Berks-Mont Trading Co – requires zoning relief for expanding a non-conforming use, adding indoor/outdoor auction & flea market. Zoning Hearing continued 1/5/2017 @ 6:30pm.

Dolansky – County Line Road, expansion of non-conforming garage. Zoning Hearing 1/5/2017 @ 6pm.

Trash/Recycling Report – Andrew Duncan

Mr. Duncan stated that the Trash/Recycling Bids were opened on December 16, 2016 at 3pm. Keystone was the lowest bid for trash pickup and ADS was the lowest as far as disposal. Mr. Duncan stated that he wants to delay recommendation to the Board until a full review of all the bids is completed. Mr. Brant recommended to extend the contract with the current provide for 30 days.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to authorize the extension of the current trash/recycling contract with Advanced Disposal for thirty days. Keiser-Aye, Kuklinski-Aye. Motion passed.

Mr. Kuklinski stated that Keystone is present this evening and they are the lowest bid, logistics need to be worked out, there will be a savings involved. A resident asked if they will still be using the trash bag system, Mr. Kuklinski stated that an overwhelming amount of residents liked the trash system according to the surveys that were mailed out. Mr. Keiser stated that we are going to have weekly recycling pick up which was also a favored change requested by the residents according to the surveys. Mr. Kuklinski commented that the staff spent a lot of time going over the surveys. No other comments were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Recycling Report as given. Kuklinski-Aye, Keiser-Aye. Motion passed.

Police Department Report – Chief Templin

Statistics for November 2016: 350 incidents reported, 14 reportable accidents, 11 non-reportable, 21 criminal investigations, 11 criminal arrests, 135 traffic citations, 7 non-traffic citations, 3 parking ticket. Monies received by the Township \$7,465.84. Chief Templin wished everyone Merry Christmas and Happy Holidays. No questions were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Police Report as presented. Keiser-Aye, Kuklinski-Aye. Motion passed.

Open Space/Recreation Committee – Randy Romig

Mr. Romig said that the committee went over the new lists for future trout rodeos. Someone mentioned that they didn't think "Thank You" letters were sent out this year and suggested we add that to the list. We were going to vote on Chairman and Vice Chairman of the Open Space Committee but Mr. Stouch said he thought people on the committee had to be appointed by the BOS before we could vote on officers. Members interested in returning are Randy Romig, Greg Gress, Judy Wills, Bernie Sell, Roger Updegrove, Debbie Nester, Ron Davidheiser, and Josh Stouch. Therefore we will wait until the January meeting to vote on officers. I am giving copies of the rodeo lists to Pete Hiryak for his input and approval. No comments were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Open Space/Recreation Committee Report as given. Keiser-Aye, Kuklinski-Aye. Motion passed.

Engineer's Report – Josh Hagadorn, Gilmore & Associates

Mr. Hagadorn stated that he and Mr. Dries went over the plans and final comments for the new highway building and asked for authorization for advertisement of electronic bids for the second week in January 2017 and for the bid award to be at the first Board of Supervisor Meeting in February with groundbreaking scheduled hopefully in March 2017.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser for authorization of advertisement for electronic bids for the new highway building. Keiser-Aye, Kuklinski-Aye. Motion passed.

Mr. Hagadorn stated that he is reviewing the proposed Holly Road Plan and the proposed Zern Tract Plan, the Planning Agency recommended approval of the waiver request letter for the proposed Zern Tract Plan. Mr. Kuklinski asked to table the decision on the waiver request letter for the proposed Zern Tract Plan, he just received the paperwork on Saturday and asked for more time to review it.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to table the decision on the Zern Tract waiver request letter until the January 17th, 2017 Board of Supervisor Meeting. Keiser-Aye, Kuklinski-Aye. Motion passed.

Mr. Rosen and Mr. Shaw were present and stated that they were not here for approval of the waiver letter, they just wanted to provide an update on their proposal. Mr. Smeland stated that the roads throughout this proposed development are HOA owned except for road A which connects Jackson Road with Market Street. A walking trail network has been added to the plan, there will be a park with a pavilion and seating area, a pocket park, ADA accessibility is to be as user friendly as possible except at slopes, turn arounds have been added for ADA accessibility, and an informal play area was added. Trees will be planted around the stream area, emergency access between properties will be widened to 14 feet, waivers are requested for radius and approaches, traffic chicanes and curb extensions will be added for traffic calming, larger crosswalks and markings will be added, street trees will be planted on the site and excess will then be a fee in lieu of, lighting will be LED and trail lights will be added. Mr. Kuklinski asked Mr. Rosen if he will be the builder, Mr. Rosen replied he is expecting to build it and they would like to start next year. Mr. Keiser asked if the 14 foot emergency access road was accessible for cars, Mr. Smeland replied that it is intended for emergency vehicles only and road barrier breakaways will make it difficult for cars to get through. Mr. Keiser asked if there is another community like this so I may take a look at it, Mr. Shaw replied that Dresher Commons is similar however the units are 3 story. The Road Master had questions on plowing the roads and emergency access, Mr. Kuklinski would like the Road Master to attend the staff meeting to review the plans. Mr. Rosen stated that this development will be built in phases. Chief Smith asked for a revised copy of the plan and the previous plan that was marked with notes, he has concerns with needing a second access, Mr. Brumwell expressed his concerns about the plastic breakaways that will be installed so cars are unable to use the emergency access road. Mr. Kuklinski stated that this can be addressed at the staff meeting. Mr. Shaw stated that the contributions toward Market Street would be approximately \$506,000 and also a portion of the right of way for Market Street, the residential phase will be built before the commercial section. Mr. Kuklinski asked Mr. Shaw to work out the staff meeting details with

the Manager.

Mr. Wrydryzski asked if he could see the plans for the new highway building and who came up with the size for the building, Mr. Hagadorn replied Mr. Heydt and Mr. Dries specified the size and needs for the new building, Mr. Dries will be the Project Manager for the Township. Mr. Wrydryzski asked if it is going to be an all steel frame building, Mr. Heydt and Mr. Dries replied that it will be a 2x8 wood studded building with corrugated metal inside and outside. Mr. Dries stated that Mr. Wrydryzski should meet with him and he will gladly go over the drawings with him, but he should call and set up an appointment.

A motion was made by Keiser, seconded by Mr. Kuklinski to accept the Engineer's Report as presented. Keiser-Aye, Kuklinski-Aye. Motion passed.

Solicitor's Report – Robert Brant

2017-01 Montgomery County SWAT Western Region Ordinance Hearing – Authorization is needed for Advertisement of the public hearing date of 1/3/17.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser for Authorization of Advertisement for a public hearing scheduled for 1/3/2017 for the proposed 2017-01 Montgomery County SWAT Western Region Ordinance. Keiser-Aye, Kuklinski-Aye. Motion passed.

Applications which are pending but inactive:
Danny Jake – Hallowell inactive 2 years

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Solicitor's Report. Keiser-Aye, Kuklinski-Aye. Motion passed.

Highway Report – Mike Heydt

Mr. Heydt reported that the road crew demolished and removed the old storage building next to the Police Department, cleaned inlets, salted & plowed roads, and dug test holes for the new highway building. No comments or questions were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Highway Report as presented. Keiser-Aye, Kuklinski-Aye. Motion passed.

Treasurer's Report – Cynthia O'Donnell

The total bills to be paid for December 2016 amount to \$107,152.51.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser for authorization to pay the December 2016 bills. Kuklinski-Aye, Keiser-Aye. Motion passed.

Adoption of 2017 Budget – the Treasurer asked for a motion to adopt the 2017 Budget.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to Adopt the 2017 Budget as presented by the Treasurer. Keiser-Aye, Kuklinski-Aye. Motion passed.

Approval of Real Estate Tax Millage Resolution – the real estate tax millage rate will remain at 1.8 mills.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to Adoption of the Real Estate Tax Millage Resolution at a rate of 1.8 mills. Keiser-Aye, Kuklinski-Aye. Motion passed.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Treasurer's Report as given. Keiser-Aye, Kuklinski-Aye. Motion passed.

Manager's Report - Pete Hiryak

1. The Manager reviewed the upcoming meetings as follows: Tuesday, January 3rd, 2017, BOS Agenda Mtg @ 6:30pm, BOS Reorganization Mtg @ 7pm. Thursday, January 12th, 2017 P/A Reorganization Meeting @ 7pm.
2. 2017 Committees, Agencies, Boards – interested persons contact the Manager.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Manager's Report as given. Keiser-Aye, Kuklinski-Aye. Motion passed.

Public Comment

Mr. Kuklinski stated that there is a vacancy for a Supervisor, anyone interested in the position should send a letter of interest and a resume to the Township Manager, Mr. Kolb asked if it must be a written letter, Mr. Kuklinski said yes it must be in writing with a resume. Mr. Wrydryzski said this past election a lot of people are not too happy across the Country with tax increases, how many times have the taxes been increased. Mr. Kuklinski replied that no one here has anything to do with Montgomery County tax increases, here in this Township there have been no tax increases and the last increase several years ago was minimal for the EMS Services. Mr. Wrydryzski stated that he is in Act 319 and it cost him \$10,000 in the past four years for taxes which is a hardship, someone here just got a big raise and the rest of us struggle, Mr. Brumwell stated that he agrees to a point however this Township does a good job keeping taxes down but questioned why Mr. Theil got his legal fees paid for by the Township and still could run for office, so how is it that Mr. Ziegler can't run for public office again. Mr. Brant explained that Mr. Ziegler's case was a criminal trial with a plea, the other was a civil matter in which there are constitutional rights. Mr. Kuklinski stated that we have 30 days, from the date that the resignation was accepted, to fill the vacancy or it goes before the Vacancy Board Chairman for the decision, if it does not get filled after that it will go to Court. Mr. Brant stated that the Board of Supervisors will interview the candidates and go over their resumes. Mr. Link corrected the date of the public hearing on the agenda, it should be 1/03/2017 not 1/05/2017. Mr. Wrydryzski said why are we paying \$200,000 for a rain garden, Mr. Hagadorn replied that the Township received a grant in the amount of \$150,000 from Montco 2040 for improvements for sidewalk access that extend from E. Philadelphia Avenue to Douglass Park, storm water and drainage improvements, and parking and other improvements for the Douglass Township Park. It was the highest grant award for the Township's that applied for grants to be completed in two years, the work is to be completed in August 2018 and also a DCED Grant that will help finish the work toward the tennis courts. Mr. Kuklinski added that Mr. Hagadorn helps the Township with the MS-4 storm water management this is not only for beautification, it is part of the storm water management requirements. No other questions were asked.

Old Business/New Business

No comment given.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to adjourn the meeting at 8:05pm. Keiser-Aye, Kuklinski-Aye. Motion passed.

The next regular Board of Supervisor's meeting will be held on Tuesday, January 3rd, 2017 @ 7:00 pm.

Respectfully submitted by,
Marcy Meitzler