

The meeting of the Douglass Township Board of Supervisors was called to order at 7:02 P.M. Attending were Chairman Tony Kuklinski, Vice-Chairman Fred Ziegler, Supervisor Alan Keiser, Solicitor Robert Brant, Josh Hagadorn from Gilmore & Associates, Chief Templin, Bob Dries, Mike Heydt, Andy Duncan, Pete Hiryak, Cynthia O'Donnell and approximately 25 residents/developers.

Mr. Kuklinski led us in the pledge of allegiance. Mr. Kuklinski asked if there were any changes, corrections, or comments on the minutes of May 2nd, 2016 Board of Supervisors Meeting, no comments, changes, or corrections were given.

A motion was made by Mr. Keiser, seconded by Mr. Ziegler to approve the minutes of May 2nd, 2016 Board of Supervisors Meeting. Keiser-Aye, Kuklinski-Aye, Ziegler-Aye. Motion passed.

Mr. Kuklinski asked if there were any changes, additions, or corrections to the May 16th, 2016 Agenda, no changes were given.

A motion was made by Mr. Keiser, seconded by Mr. Ziegler to approve the agenda of May 16th, 2016 as presented. Keiser-Aye, Kuklinski-Aye, Ziegler-Aye. Motion passed.

Gilbertsville Ambulance Report – Garry Schmoltze

For the month of April 2016 GACAS handled 121 calls for service: 8 Boyertown, 1 Colebrookdale, 62 Douglass, 1 Earl, 29 New Hanover, 2 Red Hill, 3 Pottstown, 1 Upper Frederick, 9 Upper Pottsgrove, 1 Bally, 1 Limerick, 1 Lower Frederick, 1 Marlborough, and 1 Washington Twp. Transported 95, 17 refusals, 4 no patient found, 3 cancellations, 1 expired on scene, 1 transferred car to air medical, and 1 no treatment required. 70 ALS calls dispatched, 52 BLS calls dispatched. Admission Summary Report: Grand View 2, Lehigh 13, 3 Phoenixville, 72 Pottstown, 4 Reading Hospital. Training: Chief Schmoltze will be teaching a Bloodborne Class. GACA attended the Trout Rodeo on May 14th. Chief Schmoltze reminded everyone that this week is EMS Week. No questions were asked.

A motion was made by Mr. Keiser, seconded by Mr. Ziegler to accept the GACAS Report as given. Keiser-Aye, Kuklinski-Aye, Ziegler-Aye. Motion passed.

Fire & Rescue Report – Chief Ricky Smith

April 2016 calls for service: 2 fires, 2 fire alarms/CO2 alarms, 1 hazardous materials, 2 EMS Assists, 2 vehicle accidents, 2 misc rescues, 2 investigations, 1 fire police, 2 assist to other departments. Assists: 1 Boyertown, 1 Pennsburg. Training: Search and Rescue Training and Firefighter Safety Awareness. No questions were given. Fire Marshal Report: fire investigation on April 3rd @ 310 Green Hill Road, April 5th followup investigation, April 6th fire investigation @ 808 Village Green Drive, April 15th burn investigation @ 382 Hoffmansville Road and interview with Douglass PD and the person involved with the unattended burn on April 16th, April 24th burn investigation @ 137 Rick Road. No questions were given.

A motion was made by Mr. Keiser, seconded by Mr. Ziegler to accept the Fire & Rescue Report as given. Keiser-Aye, Kuklinski-Aye, Ziegler-Aye. Motion passed.

Mr. Kuklinski expressed his gratitude to everyone who helped with the fish rodeo on Saturday and suggested that the Township contribute \$100 to both Gilbertsville Fire & Rescue and GACAS for their presence at the fish rodeo.

A motion was made by Mr. Kuklinski, seconded by Mr. Ziegler to contribute \$100.00 to both Gilbertsville Fire & Rescue and GACAS for their presence at the fish rodeo. Keiser-Aye, Kuklinski-Aye, Ziegler-Aye. Motion passed.

Gilbertsville No. 1 Report

No report given.

Police Department Report – Chief Templin

Statistics for April 2016: 428 incidents reported, 5 reportable accidents, 8 non-reportable, 27 criminal investigations, 9 criminal arrests, 112 traffic citations, 2 non-traffic citations, 1 parking tickets. Monies received by the Township \$4,488.19. On April 30th we participated in Montgomery County's Drug Take Back Program. We turned in 151.9 pounds of unused, unwanted, and expired medications to be properly disposed. These were the medications collected from our drop box here at the Township Building. On May 6th Steve Masciantonio of the Pennsylvania Commission on Crime and Delinquency came to our police department to perform a compliance check in regards to the core protections identified within the Federal Juvenile and Delinquency Prevention Act of 2002. The Douglass Township Police Department was found to be in full compliance with these regulations. On May 10th Ashley Baker, a junior at the Boyertown Area High School, completed her one (1) day job shadow project with our police department. We wish her the best of luck in her future endeavors. On May 12th we attended and completed training alongside Gilbertsville F&R on Highway Incident and Scene Safety & traffic Control. I want to thank Gilbertsville F&R for hosting this training, the training was excellent. Chief Templin stated that next week is also Police Week. Chief Templin also reported that stop bars and road markings have been installed on Gilbertsville Road/Thrush Drive/Grosser Road. No questions were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Ziegler to accept the Police Report as presented. Keiser-Aye, Kuklinski-Aye, Ziegler-Aye. Motion passed.

Engineer's Report – Josh Hagadorn, Gilmore & Associates

Countyline Road Bridge Update – DEP received the remediation report, it is under review.

Quigley Bus Service Update – Updated traffic counts will be given before end of school year.

Automated Red Light Enforcement Program (ARLE) Grant Funding – No information announced.

Donnelly Tract – Middle Creek Road, Waivers & Preliminary Plan Approval, P/A recommended approvals, letter from P/A Solicitor dated 5/13/16. Engineer Roulph Graf and Attorney Frank Bartle, owner Michael Gambone were present to attain waiver approvals and preliminary plan approval for the Donnelly Tract Development. Mr. Kuklinski asked Mr. Graf to give a two minute overview. Mr. Graf stated that this property is a total of 85 acres with a cluster overlay provision, 70 acres of open space (60 acres offered to Douglass Township and 10 acres for the HOA use). Middle Creek Road travel lanes will be widened and a 4' shoulder will be designated for pedestrian/bike traveling with "Share the Road" signs notifying vehicles of pedestrian/bike access. A pavilion will be added, a double row of buffering trees will line the roadway. Mr. Graf and Mr. Bartle asked for Waiver Request Approvals and Preliminary Plan Approval. Mr. Kuklinski asked Mr. Graf if he felt that the water issues on that road will be improved with these changes, Mr. Graf replied that with water being redirected to the back and grading taking care of standing water he felt it would be improved. Mr. Sell asked if we weren't losing tax money by getting open space, Mr. Kuklinski most of the open space is wet and unusable, it benefits us and the environment, it will also enhance our existing open space providing the opportunity for recreation use and the road improvements will help to control the flooding on Middle Creek Road. Mr. Brumwell still had concerns of flooding on his property, Mr. Graf stated that they can only try to control the water from the Donnelly Tract he can't control the water coming from Pinehurst Way. Mr. Brumwell said basically the creek is getting dammed up because the County doesn't dredge it anymore and it effects my home so I just want to sure that everything possible is done. No other questions were given.

A motion was made by Mr. Ziegler, seconded by Mr. Keiser to approve, by recommendation of the P/A, the updated waiver letter dated 5/6/16 and Preliminary Plan Approval and authorized Solicitor Brant to draft a Resolution for Waivers & Preliminary Plan Approval for the Donnelly Tract for consideration by the Board of Supervisors. Keiser-Aye, Kuklinski-Aye, Ziegler-Aye. Motion passed.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Engineer's Report. Keiser-Aye, Kuklinski-Aye, Ziegler-Aye. Motion passed.

Solicitor's Report – Robert Brant

Clover Hill, Niantic Road, Final Plan Resolution and Land Use Appeal Settlement – There was a challenge to the ordinance involving this subdivision in 2005 and Mr. Backenstose has revised the development plan that will resolve the pending litigation appeal, Mr. Karver stated that storm water runoff would be addressed on a lot by lot agreement for building requirements. The revised plan proposes three large lots for single family homes with a single shared driveway on Niantic Road. Mr. Brant stated he has prepared the Final Resolution and Land use Appeal Settlement Agreement for the Clover Hill Subdivision for consideration by the Board of Supervisors.

A motion was made by Mr. Ziegler, seconded by Mr. Keiser to approve the Final Resolution and Land Use Appeal Settlement Agreement for the Clover Hill Subdivision. Keiser-Aye, Kuklinski-Aye, Ziegler-Aye. Motion passed.

Ms. O'Donnell asked Mr. Backenstose for a current address for billing purposes, Mr. Backenstose gave the address to Ms. O'Donnell and she hand delivered the returned invoices directly to Mr. Backenstose.

Frain Subdivision, Schlegel Road – Final Resolution for Phase II – this is the second phase of the Frain Subdivision. The first phase has been completed and the second phase is a minor natural subdivision on the Frain property. The reason for two phases is that the County only allows 2 acres subdivided per year from properties enrolled in the Act 319 land preservation. The Planning Agency has recommended approval to the Board of Supervisors. Mr. Brant has prepared the Final Plan Resolution for the Frain Subdivision Phase II for consideration by the Board of Supervisors. No questions were asked.

A motion was made by Mr. Ziegler, seconded by Mr. Keiser to approve the Final Plan Resolution for the Frain Subdivision Phase II. Keiser-Aye, Kuklinski-Aye, Ziegler-Aye. Motion passed.

Mr. Karver stated that he will be preparing a combination of the lots.

Applications which are pending but inactive:

Danny Jake – Hallowell inactive 2 years

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Solicitor's Report. Keiser-Aye, Kuklinski-Aye, Ziegler-Aye. Motion passed.

Highway Department Report – Mike Heydt

Mr. Heydt stated that they have been working on dirt roads, weedwacking, tore down the damaged pavilion on the Smith Road open space, cleaned up after the fish rodeo, and repaired the guiderail on Oberholtzer Road.

Summer Help for Parks and Highway Department – the manager asked for approval for Andrew Lawrence Bill-Rogers to be hired for part time summer help starting after Memorial Day at \$12.00 per hour. This was a budgeted item for 2016.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski for approval to hire Andrew Lawrence Bill-Rogers as part time summer help for parks and the highway department starting after Memorial Day at \$12.00 per hour. Keiser-Aye, Kuklinski-Aye, Ziegler-Aye. Motion passed.

Authorization to advertise road projects & equipment rentals – Mr. Heydt asked for authorization to advertise road projects and equipment rentals for Grosser Road & Buchert Road, he plans to work on Congo Road later this year.

A motion was made by Mr. Ziegler, seconded by Mr. Keiser for authorization to advertise road projects and equipment rentals. Keiser-Aye, Kuklinski-Aye, Ziegler-Aye. Motion passed.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Highway Report as given. Keiser-Aye, Kuklinski-Aye, Ziegler-Aye. Motion passed.

Open Space Report – Randy Romig

Mr. Romig stated that the turnout for the Rodeo was fair considering there were a couple other rodeos that day with approximately 90 youngsters attending. It was by far the best year we ever had, eleven (5) fish limits were caught and probably 125-150 trout were caught overall as well as many other kinds of fish. The rodeo ran smoothly thanks to everyone that helped out. Open Space committee members all had assignments which they performed very well and although Josh Stouch is no longer on the committee, he once again took charge of parking all the cars. I will not try to thank everyone who participated, at this time, as I don't want to miss anyone. Thank you letters will be sent out to everyone who helped or donated. I do however want to thank Tony Mashintonio for allowing us to use his property. The real pay-off for all involved was seeing the excitement of all the kids as they caught fish and brought them up to be measured. Largest fish caught by a boy was Brett Boyer with a 13-1/4" trout and Alissa Moyer in the girls division with a 12-1/2" trout. I am also quite thankful for the weather we had. Mr. Sell thanked Mr. Romig for all his work for the rodeo. No questions were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Open Space Report as given. Keiser-Aye, Kuklinski-Aye, Ziegler-Aye. Motion passed.

Treasurer's Report – Cynthia O'Donnell

The total bills to be paid for May 2016 are \$184,705.58. The unusual bills were Bergey's Tire, Berky's Transfer & Site Container Service, EVO, Herbein + Co, Interstate Batteries, Milham Ford, Susquehanna Municipal Trust, and Thomas R. Slaymaker. On May 19th Pete, Mike, and I attended a Kick Off meeting, where the documentation we prepared for reimbursement of costs related to the January 2016 snowstorm were reviewed. Additional documentation requested at the meeting was forwarded to FEMA. FEMA is reimbursing 75% of costs incurred during a 48 hour period. Our current cost submission is \$50,529. Pete and I met with Chris Turtell from Herbein+Company. Draft financial statements have been prepared, but final financial statements cannot be produced until information necessary for footnote disclosure is received from PMRS, which should be shortly. The DCED financial statement has been filed, and the Audit Notice has been scheduled for publication. Income for the General Fund is 11% ahead of 2015. The increase is due to an extra month of Earned Income Tax payments received in 2016, and increased Real Estate Transfer Tax. Income for the Recycling Fund, trash bag sales is 14% ahead of last year due to both the bag price increase and additional sales. Bulk Sticker Sales and Recyclable Sales are also ahead of last year. There is also additional revenue for Electronics recycling. No questions were given.

A motion was made by Mr. Ziegler, seconded by Mr. Keiser to authorize payment of the bills for May 2016. Keiser-Aye, Kuklinski-Aye, Ziegler-Aye. Motion passed.

A motion was made by Mr. Keiser, seconded by Mr. Ziegler to accept the Treasurer's Report as given. Keiser-Aye, Kuklinski-Aye, Ziegler-Aye. Motion passed.

Manager's Report - Pete Hiryak

1. The Manager reviewed the upcoming meetings as follows: Monday, June 20th 2016 BOS Agenda Meeting @ 6:30pm, BOS Meeting @ 7pm. The Open Space/Rec Committee is off until September so on June 20th ESB Meeting will take over that slot @ 6pm. Thursday June 9th P/A Meeting @ 7pm.

2. Zern Tract – Jackson Road, 60 day plan review extension request. P/A recommended extension approval, letter from P/A Solicitor dated 5/13/16.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to approve a 60 day plan review extension request for the Zern Tract, recommended by the P/A. Keiser-Aye, Kuklinski-Aye, Ziegler-Aye. Motion passed.

3. 2005 Berwind II Restrictive Covenant between THP and Douglass Township for review by Mr. Brant.
4. PennDot Notice – Rt.100 Milling & Paving from Moyer Road to County Line Road (Douglass Twp/Colebrookdale line), week of May 23rd to June 17th from 7pm -5am. Beware of debris on the road and lane restrictions for the length of the project.
5. DCED Recreation Grant – Township Parking Lot & Douglass Park – the manager asked for authorization from the Board of Supervisors to proceed with the application process, the application fee is \$100.00. The Board of Supervisors agreed to give the manager authorization to proceed with the application process.

No questions were give on the manager's report.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Manager's Report as given. Keiser-Aye, Kuklinski-Aye, Ziegler-Aye. Motion passed.

Public Comment

Mr. Dries announced that the Moving Wall Vietnam Veteran's Memorial will be in Muhlenburg Township at Jim Dietrich Park from June 9th to June 13th and encouraged the public to visit the Memorial. Mr. Brumwell stated Mr. Bauer is no longer our solicitor and we had a lot of litigation issues, are we going to get rid of this old stuff? Mr. Kuklinski replied that Mr. Brant is working on resolving some of these things. Mr. Brumwell said, I see that Mr. Brant's bill was \$11,000 is this for the transition, Mr. Brant replied yes but a lot of the cost was the County Line Road Bridge issue which has been put the back burner with remediation issues. Mr. Brant stated that his bills are transparent and most are billed back to the developers. No other comments were given.

Old Business/New Business

No business was given.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to adjourn the meeting at 7:53pm. Keiser-Aye, Kuklinski-Aye, Ziegler-Aye. Motion passed.

The next Board of Supervisor's meeting will be held on Monday, June 20th, 2016 @ 7:00 pm.

Respectfully submitted by,
Marcy Meitzler