

The meeting of the Douglass Township Board of Supervisors was called to order at 7:13 P.M. Attending were Chairman Tony Kuklinski, Vice-Chairman Fred Ziegler, Supervisor Alan Keiser, Solicitor Paul Bauer, Josh Hagadorn from Gilmore & Associates, Chief Templin, Mike Heydt, Cynthia O'Donnell, Andy Duncan, Pete Hiryak, Robert Dries, and approximately 21 residents.

Mr. Kuklinski led us in the pledge of allegiance.

Mr. Kuklinski asked if there were any changes, corrections, or comments on the minutes of January 4<sup>th</sup>, 2016 Board of Supervisors Meeting, no changes or comments were given. Mr. Kuklinski asked for a motion to approve the minutes of January 4<sup>th</sup>, 2016 as presented.

A motion was made by Mr. Ziegler, seconded by Mr. Keiser to approve the minutes of the January 4<sup>th</sup>, 2016 Board of Supervisors Meeting. Keiser-Aye, Kuklinski-Aye, Ziegler-Aye. Motion passed.

Mr. Kuklinski asked for a motion to approve the agenda for January 19<sup>th</sup>, 2016 as presented. A motion was made by Mr. Ziegler, seconded by Mr. Keiser to approve the agenda for January 19<sup>th</sup>, 2016 as presented. Keiser-Aye, Kuklinski-Aye, Ziegler-Aye. Motion passed.

#### **Gilbertsville Area Community Ambulance Report**

Chief Schmoltze stated that for the month of December 2015 GACAS handled 118 calls for service. The breakdown is as follows: Boyertown 6, Colebrookdale 8, Douglass Township 46, Earl 4, New Hanover 33, Pennsburg 1, Pottstown 6, Upper Pottsgrove 11, Washington Township 1, and West Pottsgrove 2. There were 86 transported, 15 refusals, 11 no patient found, 7 canceled, 1 DOA, and 1 transfer of care (Boyertown EMS). ALS-66, BLS-52. Calls to end of year 2015 – 1372. Mr. Kuklinski asked Chief Schmoltze for the end of year 2015 breakdown of calls, Mr. Ziegler also asked for monthly and yearly breakdowns for the next meeting. Carl Hiryak asked if Goodwill Ambulance responded to the letter sent by GACAS, Chief Schmoltze replied that they are waiting for a response. No other questions were asked.

A motion was made by Mr. Ziegler, seconded by Mr. Keiser to accept the GACAS Report as presented. Keiser-Aye, Kuklinski-Aye, Ziegler-Aye. Motion passed.

#### **Fire & Rescue Report – Chief Rick Smith**

For the month of December 2015: 2 fires, 2 fire alarms/CO2 alarms, 1 vehicle accident, 1 hazardous materials, 7 fire police, 8 assist to other departments, 2 investigations for a total of 23 calls. 1 assist to Boyertown, 4 New Hanover, 1 Lower Frederick, and 1 East Greenville. Received Clandestine Drug Lab awareness training, escorted Santa Claus around Douglass Township. Chief Smith gave a brief overview of the 2015 Annual Report stating that volunteer men and women responded to calls in 2015 that incurred over 193 hours and 57 minutes in service. F&R received a PA Fire Commissioners Grant for \$13,800.00 for a fire extinguisher trainer. F&R responded to 244 calls with an average response time of 9 minutes, 26 seconds; average time in service per call: 42minutes; average personnel per call:8. **2015 Stats:** calls - 185 DT, 17 Boyertown Borough, 3 Upper Potts, 26 NH, 3 Pottstown, 4 Pennsburg, 1 Bechtelsville, 1 Douglass Berks, 1 Birdsboro, 1 East Greenville, 1 Lower Frederick, and 1 West Pottsgrove. Logged over 2,080 hours in training, over 592 hours for meetings and administrative duties, over 180 hours for public education, and over 1,650 hours of fundraising. Conducted certified classes and specialized training in: CPR/First Aid/AED/Haz0mat Recertification, Water Rescue Awareness, Drug & Alcohol Awareness, Pump Training, VRT Awareness, VRT Operations & Technician, Ground Ladder Refresher, Propane Emergencies, Clandestine Drug Labs, Limerick Generating Station Training, and SCBA Refresher. No questions or comments were given.

A motion was made by Mr. Ziegler, seconded by Mr. Keiser to accept the Fire & Rescue Report as given. Keiser-Aye, Kuklinski-Aye, Ziegler-Aye. Motion passed.

**Gilbertsville Fire Company No. 1 – No Report**

Waynetta Kollar, new elected President of Fire Co. No.1, and Regina Taylor, newly elected House Manager for No.1, were introduced, Mr. Kuklinski stated that he would like a meeting scheduled between all parties, the manager will schedule the meeting.

**Police Department Report – Chief Templin**

December 2015: 333 incidents reported, 6 reportable accidents, 14 non-reportable, 20 criminal investigations, 9 criminal arrests, 57 traffic citations, 11 non-traffic citations, 1 parking ticket, monies received \$3,652.84. We participated in the Helpers and Heroes Program, an event created to help area children in need of some spirit and gifts during the Holiday Season. Sergeant Swavelly and Officer Clemko from our police department shopped with area children at Target in Upland Square Shopping Center. Chief Stofflet of the West Pottsgrove Township Police Department sends his many thanks for our participation. Chief Templin stated, I want to commend Sergeant Swavelly, Corporal Evans, Officer Dykie and Officer Castellucci on a job well done on January 7, 2016. A one year old chocolate lab, named Latte, fell through the ice after chasing ducks out onto the pond off of Green Hill Road. The officers jumped into boats and chopped through the ice with shovels to reach Latte. The officers rescued Latte who was transported to Patt's Veterinary Clinic for treatment. **2015 STATS:** 4,203 incidents, 255 assists, 81 AOC incidents, 255 initial crimes, 112 Criminal arrests, 87/33.33% clearance rate, 168 non-traffic citations, 1,593 traffic citations, 18 DUI, 90 reportable accidents, 159 non-reportable accidents, 0 fatal accidents, 41 injuries, 669 court appearances, \$81,749.25 monies received, 145.13 pounds from drug take back program. Chief Templin stated that thefts were the highest in 2015 and next came thefts related to drugs (heroin and prescription drugs). Chief Templin stated that on February 10<sup>th</sup> the police department will receive re-accreditation status which is a great honor, this will be the 5<sup>th</sup> time for the Douglass Township Police Department. Mr. Ziegler first started this feat back in 2010. Mr. Ziegler was concerned for the officers safety on night shift, Chief Templin stated that two officers are on each shift at night and our officers go to training classes on how to protect themselves during certain situations. Mr. Brumwell asked if people are not locking their vehicles, the Chief replied that people still leave their cars unlocked and leave valuable items inside the vehicles overnight (laptops, phone, money, GPS devices), we are seeing a trend for the average age of thefts to be done between the age of 18 to 25 and the money involved from these thefts is used for drugs. No other questions or comments were given.

A motion was made by Mr. Ziegler, seconded by Mr. Keiser to accept the Police Report as presented. Keiser-Aye, Kuklinski-Aye, Ziegler-Aye. Motion passed.

**Engineer's Report – Josh Hagadorn, Gilmore & Associates**

Mr. Hagadorn stated that he received the application for Douglass Estates II & III and will be reviewed for the February meeting. Also received the revised Quigley Bus Service plan for the February Planning Agency meeting. Mr. Kuklinski asked if Quigley was on schedule, Mr. Hagadorn replied yes, we are reviewing the revised traffic study and the buffering proposal. The manager asked the engineer where the Zern Tract proposal stands, Mr. Hagadorn replied that he reviewed the revised layout. The manager stated that the Developer is requesting a staff meeting with the Engineer and Solicitor, asked the treasurer if the Zern Tract fees are paid to date. Ms. O'Donnell replied that they are up to date and they have money in escrow. Mr. Bauer suggested that the developers send us a letter stating what they want to discuss and why they want a staff meeting before any meeting is scheduled and the developer would be responsible for the fees involved for the staff meeting and the professionals involved.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to authorize the manager to contact the Developer for the Zern Tract to request, in writing, why they want a staff meeting and what they want to discuss at the proposed meeting with the understanding that the Developer will be responsible for all the fees involving the staff meeting. Keiser-Aye, Kuklinski-Aye, Ziegler-Aye. Motion passed.

Mr. Brumwell asked why the Quigley Bus Service plan is always being revised and changed, Mr. Hagadorn replied that the Act 209 Sub-committee is re-evaluating the roads and intersections involving this proposed plan so the engineer can review the plan for improvements so fees can be applied to the Developer that is directly impacting the traffic of that area for roadway improvements. The existing Act 209 Plan is being revised for the next 10 year span. The manager stated that Mr. Quigley got a use variance to allow for the bus lot to be located in that area partly because they felt that it was centrally located in the Boyertown

School District area, Mr. Keiser stated that this proposal is not a done deal, the P/A is very good and they are at the planning stage of this proposal. Mr. Wynne and Mr. Reitz are watching out for the good of the Township. Mr. Bauer added that this is the normal back & forth planning process for residential, commercial, or land developments. When you work with the developers you get a better situation, you can't say "not in our backyard". Many Municipalities have been sued over that concept, there is always a give and take between Townships and developers. Mr. Brumwell was concerned that we are getting more traffic from developments from other Townships, Mr. Hagadorn stated that the improvements that can be done on E. Philadelphia Avenue are limited. Mr. Bauer stated that Douglass Township has been represented by Gilmore & Associates at many PennDot meetings, County Roads & Bridges are diverting to PennDot standards. Mr. Kuklinski stated that we are involved in the Pottstown Metropolitan Regional Planning Commission that holds monthly meetings. The County Planners, Township Engineers, and our Planning Agency representatives are all working together to take these developers to task, some developers feel that we are strong arming them but we are trying to make roadway improvements where it is needed. No other comments were given.

A motion was made by Mr. Ziegler, seconded by Mr. Keiser to accept the Engineer's Report as given. Keiser-Aye, Kuklinski-Aye, Ziegler-Aye. Motion passed.

#### **Solicitor's Report – Paul Bauer**

*Ordinance 2009-02 Land Waste management Act 38 Compliance* - Mr. Bauer stated that he recently had a conversation with Susan Bucknum of the Attorney General's Office wherein we discussed legal issues that have arisen with respect to Ordinance 2009-02, we have to either amend the current ordinance or repeal it. It is my recommendation that the Ordinance be repealed as this matter requires additional review by the Township.

A motion was made by Mr. Kuklinski, seconded by Mr. Ziegler to repeal the Land Waste Management Ordinance 2009-02 based on Solicitor Bauer's recommendation. Keiser-Aye, Kuklinski-Aye, Ziegler-Aye. Motion passed.

*Summer Hill* – It is my understanding all of the legal documents necessary to complete the transfer of the parcels have been completed and submitted to the Summer Hill HOA. The HOA is currently working on getting the documents signed. It is the hope that this matter will be resolved within the next few weeks. This is expected to get wrapped up by next month.

*Police Contract Update* – Mr. Bauer stated that no new meeting date was set. The manager asked how long the stale mate could last, Mr. Bauer replied that it could drag out for a while under the old contract. At some point it makes sense to extend the contract for one year and use that time in between to stay in negotiations, healthcare was the biggest issue. It is hard to predict healthcare costs from year to year, Mr. Ziegler also agreed that it would make sense to extend the contract for one year. No other questions were asked.

Applications which are pending but inactive:

Danny Jake – Hallowell inactive 2 years

A motion was made by Mr. Ziegler, seconded by Mr. Keiser to accept the Solicitor's Report. Keiser-Aye, Kuklinski-Aye, Ziegler-Aye. Motion passed.

**Highway Department Report – Mike Heydt**

Mr. Heydt stated that the road crew installed performed roadside trimming, patched potholes, salted the roadways twice, fixed ditches, and performed maintenance on equipment. Mr. Ziegler stated, you guys are doing a great job. Mr. Kuklinski commented that he got many compliments on our road crew for taking care of the roads in snow and ice and a bordering Municipality asked what we do different on our roads because they got a lot of good comments from their residents on the better condition of the roads in Douglass Township during the snow/ice storms, it is being held as a benchmark of how other Townships want to be. Mr. Heydt stated that we just try to keep ahead of the storms to keep the roads safe. Mr. Kuklinski we have plans for the new highway building that Mr. Dries, Mr. Heydt, and the manager have been working collectively on this bridge. The Treasurer and the manager are working on the DCED paperwork for the loan for the building and an ordinance must be drafted. Thanks to Mr. Duncan and Mr. Dries the Limerick Siren Tower will be moved at no cost to the Township.

A motion was made by Mr. Kuklinski, seconded by Mr. Ziegler for the highway building design approval and to authorize Mr. Bauer, Mr. Hagadorn, Mr. Dries, Mr. Heydt, Ms. O'Donnell, and Manager Hiryak to work on the bid specs for advertisement and the proposal to obtain a loan for the building. Keiser-Aye, Kuklinski-Aye, Ziegler-Aye. Motion passed.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Highway Department Report as given. Keiser-Aye, Kuklinski-Aye, Ziegler-Aye. Motion passed.

**Recycling Department Report – Andrew Duncan**

*Spotted Lantern Fly Update* – The Township is compliant with Montgomery County by already requiring our residents to bring their wood waste to our compost site. Our composting operations put processed mulch into windrows where temperatures reach 140 degrees to 160 degrees killing the bugs and eggs.

*Electronics* – The national average to recycle CRT screens is .32¢ per pound or \$18-\$20 per TV. Best Buy has become overwhelmed with electronics and will also now begin charging for recycling electronics. Connecticut has a great electronics recycling program. PA Legislators are looking into what to do with electronics, we need the support of our local legislators.

All 902 grant items have been completed at the recycling center and disbursement requests have been submitted, reviewed, and money should be reimbursed to the Township in less than 12 weeks. Mr. Duncan asked for the Boards approval to purchase a 2016 F-250 Recycling Truck through the Costars Program from Manderbach Ford in the amount of \$27,480.00. No questions were given on the recycling report.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to authorize the purchase of a 2016 F-250 Truck for the Recycling Center. Keiser-Aye, Kuklinski-Aye, Ziegler-Aye. Motion passed.  
orth. No other questions were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Recycling Report as given. Keiser-Aye, Kuklinski-Aye, Ziegler-Aye. Motion passed.

**Open Space/Recreation Committee – Randy Romig**

Officers are as follows: Randy Romig Chairman and Ron Davidheiser Vice-Chairman. Mr. Romig stated that hunting specifically on the Keller Woods property was discussed again, Mike Coughlin was present and showed us pictures of where a shotgun slug was shot into his house last year from a neighboring property. Mr. Ziegler wanted to table the hunting issue, Mr. Kuklinski agreed that hunting will be tabled. We need to make an effort that there aren't any issues with this. Mr. Ziegler stated that Beth Pilling of Montgomery County Land Preservation or the County is not going to stand in the Townships way in deciding how our open space is used especially regarding hunting. Mr. Romig stated that the other topic of discussion is the 2016 Fish Rodeo. Mr. Brumwell asked if the hunting that they are referring to would be with a shotgun, Mr. Ziegler replied yes but the Keller Woods residents do not want hunting at all, we could discuss in the future opening up a property for muzzleloader or whatever but for now it is tabled. No other questions were given.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to accept the Open Space/Recreation Report as presented. Keiser-Aye, Kuklinski-Aye, Ziegler-Aye. Motion passed.

**Treasurer's Report – Cynthia O'Donnell**

Ms. O'Donnell stated that the amount of the unpaid bills for January 2016 is \$169,469.19 which includes 20% of the cost for radios from County Radio. The unusual bills were for WasteZero (residential trash bags), Radio Maintenance (radios for highway trucks), Pioneer Pole Building (pavilion on Libor Property), Brown & Brown Insurance (commission on workers compensation policy), Jon Daywalt (Animal Control Officer), and PA Chief of Police Association (membership dues). Mr. Ziegler asked the manager to set up a schedule for the Board to sign the checks. No questions were asked.

A motion was made by Mr. Kuklinski, seconded by Mr. Ziegler to authorize payment of the January 2016 bills in the amount of \$169,469.19. Keiser-Aye, Kuklinski-Aye, Ziegler-Aye. Motion passed.

Ms. O'Donnell asked for authorization for the Signature Resolutions for the Township's financial paperwork (Great Eastern Management, First Niagara, and PLIGIT).

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to authorize the Signature Resolutions for Great Eastern Management, First Niagara Bank, and PLIGIT. Keiser-Aye, Kuklinski-Aye, Ziegler-Aye. Motion passed.

Ms. O'Donnell stated that Herbein + Company will be doing the Audit again on February 22<sup>nd</sup>, 23<sup>rd</sup>, and 26<sup>th</sup>, 2016. No questions were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Ziegler to accept the Treasurer's Report as given. Keiser-Aye, Kuklinski-Aye, Ziegler-Aye. Motion passed.

**Manager's Report - Pete Hiryak**

1. The Manager reviewed the upcoming meetings as follows: Monday, February 1<sup>st</sup> ESB Meeting @ 6pm, BOS Agenda Meeting @ 6:30pm, BOS Meeting @ 7pm. Thursday, February 11<sup>th</sup> @ 6pm Act 209 Workshop, P/A Meeting @ 7pm.
2. Zoning Hearing Board Resolution - The Resolution confirms the appointment of Zoning Hearing Board Members & Alternates.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to approve the Zoning Hearing Board Resolution confirming the appointments of the Zoning Hearing Board Members and Alternates. Keiser-Abstain, Kuklinski-Aye, Ziegler-Aye. Motion passed.

3. Zoning Hearing Board Meeting Wednesday, February 3<sup>rd</sup>, 2016 @ 6pm for Eldon Leasing (Associated Truck Parts).
4. AQUA PA – Starting January 1<sup>st</sup>, 2016 Aqua PA became the owner of the assets of Superior Water Company. No questions or comments were given on the Manager's Report.

A motion was made by Mr. Ziegler, seconded by Mr. Keiser to accept the Manager's Report as given. Keiser-Aye, Kuklinski-Aye, Ziegler-Aye. Motion passed.

**Public Comment**

Mr. Ziegler commented that if things keep going like it has since the last 4-5 months I think this Board is going to get a lot of things accomplished. Mr. Duncan said that maybe Aqua PA can drop the Hydrant Fees that Superior Water was charging us, it doesn't hurt to ask. Mr. Ziegler asked the manager to contact them.

No other public comment was given.

**Old Business/New Business**

Mr. Yarnall said that you should sign up through the State Game Commission for hunting, Mr. Ziegler stated that the Game Commission won't do anything to that property (Keller Woods) until we sign it up. Mr. Yarnall stated that you still have to ask for permission to hunt on private property. No other comments were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Ziegler to adjourn the meeting at 8:38pm. Keiser-Aye, Kuklinski-Aye, Ziegler-Aye. Motion passed.

**The next Board of Supervisor's meeting will be held on Monday, February 1<sup>st</sup>, 2016 @ 7:00 pm.**

Respectfully submitted by,  
Marcy Meitzler