

The meeting of the Douglass Township Board of Supervisors was called to order at 7:08 P.M. Attending were Chairman John Stasik, Vice-Chairman Tony Kuklinski, Supervisor Fred Ziegler, Solicitor Paul Bauer, Josh Hagadorn from Gilmore & Associates, Chief Templin, Bob Dries, Mike Heydt, Andy Duncan, Pete Hiryak, and approximately 23 residents/developers.

Mr. Stasik led us in the pledge of allegiance. Mr. Stasik asked for the public to put all cell phones on silent mode and no texting during the meeting.

Mr. Stasik asked if there were any changes, corrections, or comments on the minutes of October 19th, 2015 Board of Supervisors Meeting, the manager stated that there is a change under the Gilbertsville Car Wash/Dusk Properties that should be Gilbertsville Auto Body Towing not Berks-Mont Towing. No other changes or comments were given. Mr. Stasik asked for a motion to approve the minutes of October 19th, 2015 with the correction given by the manager.

A motion was made by Mr. Stasik, seconded by Mr. Ziegler to approve the minutes of the October 19th, 2015 Board of Supervisors Meeting with the correction given by the manager. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Mr. Stasik asked for a motion to approve the agenda for November 2nd, 2015 as presented. A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Engineer's Report – Josh Hagadorn, Gilmore & Associates

Quigley Bus Service – On 9/25/15 we received the revised TIS via email from the applicant's Traffic Consultant. The revised TIS is currently under review by our office. On 10/19/15 we received the revised Land Development Plans and these plans are currently under review by our office. Please recall that the applicant appeared before the BOS at their 10/19/15 meeting at which time the Board instructed the applicant to go before the P/A at their 11/12/15 meeting and to submit stormwater calculations prior to the 11/16/15 BOS meeting. Mr. Bauer asked for Mr. Hagadorn to have the P/A, at their next meeting, give a recommendation on how long the period should be for the Quigley Bus Service Plan Review Extension.

Cobblestone Crossing Phase III – This project is proceeding through construction. On 10/30/15 we forwarded our letter of recommendation to the Township regarding Escrow Release Request #3. The value of the work completed to date is \$541,570.35. Subtracting 10% retainage as well as amounts previously released results in the amount of \$152,886.19. We recommend that the LOC be reduced by this amount. Should the Board approve this reduction request, then the amount remaining in the security would be \$242,869.66.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to approve, based on the recommendation of Gilmore & Associates, Escrow Release Request #3 for Cobblestone Crossing Phase III in the amount of \$152,886.19 leaving the amount of \$242,869.66 remaining in the security. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

County Line Road Bridge Replacement – We are coordinating with and have submitted exhibits to the property owners showing the additional right-of-way area that the Township will need in order to construct the bridge as well as for the ongoing bridge maintenance. We are preparing final structural design plans for submission to the Pennsylvania Department of Transportation. We are completing the hydraulic calculations and the environmental permit application submittal to the Pennsylvania Department of Environmental Protection. Mr. Stasik asked if the electric will be relocated, Mr. Hagadorn stated that Met-Ed said the bridge could be replaced safely without relocation the wires.

A motion was made by Mr. Stasik, seconded by Mr. Kuklinski to accept the Engineer's Report. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Solicitor's Report – Paul Bauer

Police Contract – On October 23rd I once again met with the police bargaining committee. Another meeting is currently scheduled for Friday November 6th. The negotiations continue to move forward and I believe they are going well. I will continue to update the Board as we move forward in this process. New health insurance rates have been received and are being reviewed.

Gilbertsville Car Wash/Dusk Properties – There has been no activity in this matter since my report to the Board last meeting wherein I reported that a meeting was held at the Township on Thursday, October 15, 2015 during which Dusk Properties indicated that they have a plan for action which will take place next spring which will involve resealing the parking lot and providing striping lines for the parked cars.

Ordinance 2015-07 County Radio Finance Plan – A proposed ordinance to establish a County Radio Financing Plan in order to obtain new radios for the DT Police Department, Fire & Rescue, and Gilbertsville Ambulance Service. Mr. Bauer asked for authorization to advertise this proposed ordinance in the Pottstown Mercury for a Public hearing on Wednesday November 16th, 2015.

A motion was made by Mr. Kuklinski, seconded by Mr. Ziegler to authorize advertisement in the Pottstown Mercury to hold a public hearing for the proposed ordinance #2015-07 for a County Radio Financing Plan for purchasing new radios for the DT Police Department, Fire & Rescue, and the Gilbertsville Ambulance. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Frain Subdivision Final Resolution– Final Plan for a 1-lot subdivision on Schlegel Road, P/A recommended approval. Mr. Bauer stated Mr. Hagadorn stated that the plans are complete, everything seems to be in order. This is a minor subdivision of a 4 acre parcel on the East side of Schlegel Road in the clean & green that allows 2 acres per year to be subdivided. Mr. Frain's grandson wants a 2 acre lot subdivision out of the clean & green this year and next year the other 2 acres for Phase II of the subdivision. I have prepared the Resolution outlining the plan and the compliancy conditions for the Board's approval.

A motion was made by Mr. Stasik, seconded by Mr. Ziegler to approve the Final Resolution outlining the plan and compliancy conditions for the Frain Final Subdivision Plan for a 1-lot subdivision of 2 acres from the Clean & Green Program. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Applications which are pending but inactive:

Danny Jake – Hallowell inactive 2 years

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to accept the Solicitor's Report. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

ESB Report – Andrew Duncan

Mr. Duncan stated that he has drafted a letter for Goodwill Ambulance addressing the issue concerning why Goodwill will not accept GACAS memberships when covering calls for Douglass Township. GACAS accepts Goodwill memberships when they cover that area. Minor changes will be made to the letter. Also discussed are concerns when EMS enters apartment buildings during a fire, Mr. Stouch stated that there is no way of knowing how many apartments are in a building. It is recommended that the number of units be displayed somewhere on the building to make sure that all apartment units are checked. Mr. Duncan asked for an ordinance stating that the number of units must be displayed on the building. Mr. Kuklinski stated that Chief Templin's secretary is also the enumerator for Douglass Township and asked if she had these records, Chief Templin stated that he would check into it. Mr. Kuklinski stated that it is possible that there is an existing ordinance that could possibly be amended to include that the landlord must place the number of units on the building. Mr. Duncan stated that the second fundraiser letter for Fire & Rescue was mailed out with good results, and GACAS will be mailing their fundraising letters soon. GACAS and Fire & Rescue are working on their 2016 Budgets. We are still working on road obstruction letters for the upcoming snowplow season. No questions were asked.

A motion was made by Mr. Stasik, seconded by Mr. Ziegler to accept the ESB Report as presented. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Manager's Report - Pete Hiryak

1. The Manager reviewed the upcoming meetings as follows: Monday November 16th Open Space Meeting @ 6pm, BOS Agenda @ 6:30pm, BOS Meeting @ 7pm, Thursday November 12th P/A Meeting @ 7pm – no workshop scheduled.
2. 2016 Budget Meetings Wednesday November 4th Highway Dept/Liquid Fuels, and Monday November 9th Parks/Recreation/Open Space. All meetings from 3pm-5pm – public is welcome.
3. Paper Mill Road Bridge Update – The County approved the engineering contracts for Paper Mill Road Bridge, cost is \$149,000. The project is a full replacement of the bridge.
4. Rt. 100 Milling and Paving Update – 19 miles of roadwork in Montgomery County to be completed by Allen Myers, Rt.100 from Farmington Ave to the Township/County line is on the project schedule.
5. Pottstown Health & Wellness Foundation Grant Application – The manager stated that DT submitted a grant application for \$25,000 for the Smith Road Open Space Property to help with demolition of old structures, a new 27x36 pavilion, picnic tables, and bike racks totaling approximately \$28,000. Mr. Kuklinski and Mr. Duncan will be attending the next open space meeting. No questions were asked.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to accept the Manager's Report as given. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Public Comment

Mr. Stouch commented that tomorrow is Election Day, it is important to vote. Ms. Ingram from Niantic Road commented on her concerns on the infestation of the Spotted Lanternfly and how it attacks and kills fruit trees, certain types of trees, vineyards, and especially what is called the tree of heaven. The Lanternfly has been found in Oley and Berks County areas and logging in PA has been affected because of transporting their egg masses and quarantines have been put in place to stop this pest from spreading. Egg masses are found on smooth surfaces such as recreational or camping items, outdoor household items, building materials, yard and garden items, and children's outdoor play things. Adult Spotted Lanternfly and egg masses can be found in the autumn months, the nymphs are present in spring and summer months. Egg masses survive through the winter for early spring/summer infestation. If you find any life stages of the Spotted Lanternfly, remove, devitalize, place in a sealed bag, and dispose of bag in the garbage. If you contact the PA Dept of Agriculture they will put metal bands around your trees to help stop the infestation. Mr. Ziegler stated that we have two reporters here from different newspapers, hopefully they will do an article about this. Ms. Orner stated that the Lancaster Farmer has a good article on this topic, the manager asked for a copy of the article. No other comments were given.

Old Business

The manager stated that as of January 2016 we will no longer have our current electronic recycling hauler, Andy commented that he will be looking for another hauler hopefully at a low cost to the Township.

New Business

The manager announced that he would like to acknowledge two special people tonight; McKenna Powanda and Nick Bardman were asked to stand at the front of the room. The manager stated that a resident was choking on some food while driving on Niantic Road and McKenna administered the Heimlich maneuver while Nick assisted and called 911, the manager thanked Mr. Powanda and Mr. Bardman for their actions in saving the residents life and also thanked them for their commitment to Fire & Rescue. Mr. Powanda thanked Chief Schmoltze of the Gilbertsville Ambulance Service for the Heimlich Maneuver training prior to that incident. Mr. Stasik announced to please vote, vote your conscience. No other old business or new business was given.

A motion was made by Mr. Stasik, seconded by Mr. Ziegler to adjourn the meeting at 7:38pm. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

The next Board of Supervisor's meeting will be held on Monday, November 16th, 2015 @ 7:00 pm.

Respectfully submitted by,
Marcy Meitzler