

The meeting of the Douglass Township Board of Supervisors was called to order at 7:07 P.M.

Attending were Chairman John Stasik, Vice-Chairman Tony Kuklinski, Supervisor Fred Ziegler, Solicitor Paul Bauer, Solicitor Robert Brant, Josh Hagadorn & Damon Drummond from Gilmore & Associates, Corporal Steffie, Mike Heydt, Cynthia O'Donnell, Andy Duncan, Pete Hiryak, and approximately 24 residents/developers.

Mr. Stasik led us in the pledge of allegiance. Mr. Stasik asked for the public to put all cell phones on silent mode and no texting during the meeting.

Mr. Stasik asked if there were any changes, corrections, or comments on the minutes of October 5th, 2015 Board of Supervisors Meeting, no changes or comments were given. Mr. Stasik asked for a motion to approve the minutes of October 5th, 2015 as presented.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to approve the minutes of the October 5th, 2015 Board of Supervisors Meeting. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Mr. Stasik asked for a motion to approve the agenda for October 19th, 2015 as presented. A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

New Hanover Town Center – Wynstone Presentation

Ben Goldthorp from American Real Estate Development and Sandy Kozer from McMahon gave a presentation on the proposed development. Mr. Brandt, conflict counsel, sat in for Mr. Bauer. Mr. Goldthorp stated that this proposed development is located at Rt. 663 & Swamp Pike, with a proposed 760 residential homes and 200,000 square feet of Retail space. There will be a mixture of single family homes, townhouses, and stacked townhouses. Entrances will be at Rt. 663 and Swamp Pike with proposed walking access to the retail site within the development. Proposed road improvements would be a right in right out at the entrances, relocating Dotterer Road 100 feet with possible traffic light. Proposed in Phase I would be paving the Township Line Road cart way and intersection at Swamp Pike, widening turn lanes on Swamp Pike, and adding a pedestrian friendly walkway. Ms. Kozer stated that in Douglass Township the improvements would be minor widening of the road, re-striping the intersection and traffic signal re-timing. PennDot has looked at this and is proposing to optimize the timing by making four legs at Bermont Motors, 2 turn lanes widened and 2 lanes re-striped pending on right of way acquisition, Mr. Brant stated that Bermont Motors has already stated that they have given up all the right of way that they can on their property. Mr. Drummond from G&A asked if they are looking to move traffic to Grosser Road, Mr. Goldthorp replied that they could look at that as an option. Mr. Sell asked who would be paying for the schools that must be added because of this residential impact, Mr. Goldthorp replied the taxpayers would ultimately be responsible for the costs. Mr. Sell stated that he is on a fixed income, it looks good on paper but when you are sitting in traffic it's a different story. The manager asked what the timeframe is for construction, Mr. Goldthorp replied that phase I is expected to be under construction next year and the total buildout will be 10-15 years to complete. The next New Hanover Presentation will be scheduled in January 2016. Mr. Heydt asked what about EMS services, Douglass Township will have to cover this area. Mr. Goldthorp stated that sprinklers (wet systems) will be in the townhouses. Mr. Kuklinski asked what is the current traffic count on Swamp Pike, Ms. Kozer replied it is currently 10,200 trips, anticipated 50% increase or 4900 more trips. Mr. Kuklinski stated that is going to take its toll on the roads, residents, and emergency services and all Douglass Township is getting out of it is re-striping and road widening, he wants something done for Douglass Township. Mr. Brant stated that proposal is an impact on Douglass Township and we would like meetings with PennDot and the County, Mr. Bauer stated that Douglass Township traffic engineers have taken a back seat to these meetings because it is a New Hanover project and DT would like representation at the table for our traffic concerns. Mr. Brant stated that he has not been involved with the beginning of this project and asked to have copies of all meeting minutes concerning the Wynstone Development, the manager stated that copies will be provided to Mr. Brant. Mr. Drummond, G&A Traffic Engineer, stated that approximately 10 properties would be affected with the widening of Township Line Road. The Township's Engineers will work on scheduling a meeting with PennDot,

Montgomery County, New Hanover Township, and the developers to future explore future traffic and roadway improvements. No other questions or concerns were given.

Gilbertsville Ambulance Report – Garry Schmoltze

For the month of September GACAS handled 109 calls for service. Boyertown 13, Colebrookdale 1, Douglass Township 45, East Greenville 1, Bechtelsville 2, New Hanover 29, Pottstown 2, Upper Frederick 1, Upper Pottsgrove 13, Lower Frederick 1, Pennsburg 1. Transported 72, Refusals 8, No patient found 7, cancelled 7, transferred to medevac 2, DOA 2, transported by Law Enforcement 1, handled by mutual aid 16. ALS 63, BLS 46. Covering calls – 7 Goodwill, 6 Boyertown, 2 Bally, and Plymouth 1. EMS coverage for Community Events: Fall Frolic at Hickory Park. Ms. Norton asked Chief Schmoltze where she could take the liquid that goes into inhalers because the drug take back program couldn't dispose it. Chief Schmoltze replied that she should see him at the ambulance building and he will take it. No other questions were given.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to accept the Gilbertsville Area Community Ambulance report as presented. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Fire & Rescue Report – Chief Rick Smith

For the month of September 2015: 3 fires, 3 brush/trash fires, 1 vehicle fire, 2 fire alarms/CO2 alarms, 4 vehicle accidents, 2 hazardous materials, 2 fire police, 4 assist to other departments for a total of 21 calls. The Fire Company was in service for 11 hours and 10 minutes. 1 assist to New Hanover, 1 to Upper Pottsgrove and 2 to Boyertown. Firefighters completed VRT Operations and Tech levels. F&R gave fire extinguisher training to retired PennDot employees. No questions were given.

A motion was made by Mr. Stasik, seconded by Mr. Ziegler to accept the Fire & Rescue Report as given. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Gilbertsville Fire Company No. 1 – Terry Sacks

Mr. Sacks stated that the social hall is booked for banquets, they hired a new cook and are looking for another one. Also there is a new girl doing the paperwork for the social side. He received one estimate for a new roof over the engine room which would be \$100,000 and a new roof over the social hall at \$200,000. Ms. Norton asked if it couldn't just be repaired, Mr. Sacks stated that it had been repaired but it is a rubber roof and flat. The new roof would be lighter and an a-frame, it includes the relocation of the air conditioners. Mr. Kuklinski stated that this whole roof & fire company building is going in separate directions and before this happens can we get together and move collectively in one direction, Mr. Sacks was in favor of Mr. Kuklinski's suggestion. The manager will set up a meeting with all parties involved and will notify Mr. Sacks of the date for the meeting. No other questions were given.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to accept the Gilbertsville Fire Company No. 1 report as given. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Engineer's Report – Josh Hagadorn, Gilmore & Associates

Frain Subdivision – Final Plan for a 1-lot subdivision on Schlegel Road, P/A recommended approval. (BOS Approval required). Mr. Hagadorn stated that the plans are complete and we have no comments, everything seems to be in order. Mr. Aston gave a brief overview of the minor subdivision stating that it is a 4 acre parcel on the East side of Schlegel Road in the clean & green that allows 2 acres per year to be subdivided. Mr. Frain's grandson wants a 2 acre lot subdivision out of the clean & green this year and next year the other 2 acres for Phase II of the subdivision. The Board had no issues with this subdivision.

A motion was made by Mr. Kuklinski, seconded by Mr. Ziegler to authorize the Solicitor to draw up a Final Resolution for the Frain Final Subdivision Plan for a 1-lot subdivision of 2 acres from the Clean &

Green Program for the next Board of Supervisors Meeting. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Quigley Bus Service – Mr. Hagadorn stated that G&A received plans from Bursich for land development for review. Ms. Rodden stated that Mr. Feola from Bursich has taken over the engineering aspects of this proposal and has prepared a preliminary plan, the stormwater tests are scheduled next week, we have provided a revised traffic study which the Board required, and the escrow account is up to date. Mr. Quigley has demonstrated his willingness to work with the Board, Mr. Feola went through the review letter, and when we get G&A comments we can move forward. Ms. Rodden asked for a 90 plan review extension, Mr. Bauer asked if they could appear at next P/A meeting in November, the next step should be with the P/A to see that you are moving forward. Ms. Rodden stated that the testing is scheduled and the P/A meeting is not until November 12th so an extension is needed, Mr. Bauer replied that his recommendation is to give a plan review extension until November 16th, 2015 that will allow the P/A the opportunity to review the progress and hopefully make a recommendation to the Board of Supervisors.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski, based on Solicitor Bauer's recommendation, to approve the Quigley Bus Service plan review extension until November 16th, 2015 to allow time for the stormwater testing results and review for recommendation by the Planning Agency at their November 12th, 2015 meeting. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

A motion was made by Mr. Stasik, seconded by Mr. Kuklinski to accept the Engineer's Report. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Police Department Report – Cpl. Brian Steffie

September 2015: 342 incidents reported, 6 reportable accidents, 9 non-reportable, 12 new investigations, 3 arrests, 128 traffic citations, 6 non-traffic citations, monies received \$4,374.48. No questions or comments were given.

A motion was made by Mr. Stasik, seconded by Mr. Ziegler to accept the Police Report as presented. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Solicitor's Report – Paul Bauer

Police Contract – On October 9th I once again met with the police bargaining committee. Another meeting is currently scheduled for Friday October 23rd. I believe that the negotiations are going well. I will continue to update the Board as we move forward in this process. New health insurance rates are expected to be received by November 1st, 2015.

Gilbertsville Car Wash/Dusk Properties – I attended a meeting at the Township on Thursday, October 15, 2015 on this matter. During the meeting Dusk Properties had indicated that they have a plan for action which involves resealing their parking lot and providing striping lines for the parked cars. In light of the current weather conditions, this plan will not take place until the spring. I believe the meeting was successful and I was satisfied with the cooperation of Dusk Properties. The property owners are getting estimates for removal of the old car wash structure and striping parking area. The manager stated that he has notes on the meeting that he would like to send to Solicitor Bauer for his review. Mr. Sell asked, what are we doing with that property, turning it into a used car lot? Mr. Bauer replied that it is a successful car repair shop. Mr. Kuklinski asked that owners of the property, what exactly do you do at this location? Mr. Drost replied that they run the Gilbertsville Auto Body which is auto body repair business, Gilbertsville Auto Body Towing Service from the same location, also we run a European car repair shop(Motorwerks). Mr. Kuklinski stated is there an active junkyard on that property, Mr. Drost replied that we are a salvage yard and have been a salvage yard for many years, we do have a salvage license. Mr. Bauer asked if you could possibly put doors up if the front over the open bays of the car wash, Mr. Drost replied that they would be open to that suggestion but then they would have to put a fence up around it to deter theft. Mr. Kuklinski stated that you are located right on our main street and the residents don't want

dismantled cars on Rt. 73, we want it looking nice and not adversely affecting the Township. Mr. Drost replied that he and his brothers are invested in this and want the best for the community, stop in and see what we are about, I don't want people thinking that we are a used car lot. Mr. Bauer stated that the Drost's also want to improve their signage and access driveways on the property. No other questions were asked.

Applications which are pending but inactive:

Danny Jake – Hallowell inactive 2 years

A motion was made by Mr. Ziegler, seconded by Mr. Stasik to accept the Solicitor's Report. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Highway Department Report – Mike Heydt

Mr. Heydt stated that the road crew cleaned out ditches and inlets, graded dirt roads, worked on Weller Road, cleaned around the bridges. The road crew attended safety meetings for leaf blowing and snowplowing. Mr. Heydt stated that the road crew was practicing with the new line painter and will start line painting tomorrow, be careful not to drive over the wet lines. The road crew also cleaned out the County salt building and received salt for the County roads for this winter. The manager asked Mr. Heydt if he plans on milling and blacktopping the parking area at the administration building, Mr. Heydt replied, yes we will do that next week. Ms. Norton asked Mr. Heydt about replacing the speed limit signs on Congo Road, Mr. Heydt replied that he will be replacing the speed advisory signs, the old signs were not speed limit signs. No other questions were given.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to accept the Highway Department Report. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Recycling Department Report – Andrew Duncan

October 2015: the DEP 904 grant was submitted on "September 26, 2015. Leaf Collection started on Monday, October 19th, 2015 and will end on Friday, December 4th, 2015. Leaves will not be collected on Thursday November 26th or Friday November 27th, 2015. Our current trash, recycling, and disposal contract expired on October 1st, 2015. Attorney Bauer, Township Manager Peter Hiryak, and myself were in contact with representatives of Advanced Disposal and extended the current contract for one year at the same price. The trash bag contract was extended for two additional years at the same rate with Waste Zero. A new roof was installed on the recycling center. Blacktopping has been scheduled with Reading Site contractors for possibly 10/29 & 10/30/15, we are waiting on confirmation. That will complete the 902 recycling grant improvements. Mr. Duncan informed the residents that the recycling center will be holding a campaign sign takeback program for any Township resident needing to dispose of campaign signs. No questions were asked.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to accept the Recycling Report as given. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Open Space/Recreation Committee – Randy Romig

Mr. Romig stated that the committee would like the Smith Road property improved because of the stream access and the potential of the entire property. Mr. Kuklinski stated that Mr. Duncan has a short term plan for Smith Road Park. Mr. Duncan stated that at the moment the leaf collection program is just getting started and he and the leaf crew will be working on cleaning the underbrush at the creek bank. Mr. Kuklinski commented that Mr. Duncan has already started looking at bidding out a pavilion for Smith Road Park. Mr. Duncan stated that he will attend the next open space meeting with an update on some improvements and grant opportunities. The manager said that some Eagle Scouts ask for projects and we are directing them toward the Smith Road Park. Mr. Kuklinski and Mr. Duncan asked the manager to send them reminders to attend the next open space meeting to continue the conversation. No other comments were given.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to accept the Open Space/Recreation Report as presented. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Treasurer's Report – Cynthia O'Donnell

Ms. O'Donnell stated that the total amount of the unpaid bills for October 19th, 2015 is \$401,571.09 this includes the Firefighters Relief Fund of \$72,366.43 and PA Municipal Retirement System for \$109,783.38 that is paid out of State Aid. New electric supplier – Suez Energy Resources – was contracted at the cost of \$.068665/kwh for 3 years. Township's current electric supplier was not interested in continuing to supply electric. Current electric cost is \$.066286/kwh. Township electric cost will increase by approximately \$1,000 over the entire 3 year contract. Due to the 2015 millage increase, revenues for the current year real estate taxes are \$55,095 ahead of 2014 collections. The General Fund 2015 budget includes increased contributions (\$29,000 each) to both the Gilbertsville Fire & Rescue (\$37,000), and Gilbertsville Ambulance (\$44,000). Distribution to Gilbertsville Ambulance of \$15,000 included above. This amount was the budgeted annual distribution to Gilbertsville Ambulance before the millage increase. 2015 Recycling Fund Income is equal to 2014 Recycling Fund Income, disregarding the nonrecurring DEP 902 grant received in 2014. There is a decrease in recyclable sales of \$4,900 between 2015 and 2014, due to the decrease in prices for materials. The 904 Recycling Performance grant has not been received to date in 2015. No questions or comments were given.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to authorize the payment of the unpaid bills for October 19th, 2015. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to accept the Treasurer's Report as given. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Manager's Report - Pete Hiryak

1. The Manager reviewed the upcoming meetings as follows: Monday November 2nd ESB Meeting @ 6pm, BOS Agenda @ 6:30pm, BOS Meeting @ 7pm. Thursday November 12th P/A Meeting @ 7pm. Act 209 Workshop canceled until December P/A Meeting.
2. 2016 Budget Meetings Friday, October 23rd (Admin), Tuesday October 27th (Police), Wednesday November 4th (Hwy/Liquid Fuels), Monday November 9th (Trash/Recycling /Open Space).
3. New Zoning Hearing Board application (BOS Review). ZHB Solicitor Robert Brant recommended the updated new Zoning Hearing Board Application. The manager asked the Board if they had a chance to review the new application, the Supervisors did review the new application and all agreed that it was in order and the change should be made.

A motion was made by Mr. Stasik, seconded by Mr. Ziegler to, based on ZHB Solicitor Robert Brant's recommendation, approve the new Douglass Township Zoning Hearing Board Appeals Application. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

The manager stated that this morning the Douglass Township Highway Department Crew was working on Niantic Road when a passing motorist had stopped for assistance after not being able to breath because of choking on food. McKenna Powanda performed the Heimlich maneuver while Nick Bardman assisted and dialed 911 for an ambulance. The remainder of the crew also assisted the motorist and directed traffic until EMS arrived. I would like to recognize our highway department staff for a job well done. McKenna and Nick are both firefighters with Gilbertsville F & R and were properly trained in AED/CPR/and the Heimlich maneuver in January 2015 by Gilbertsville Area Community Ambulance Service. Their training proved to be valuable this morning with this incident.

A motion was made by Mr. Stasik, seconded by Mr. Ziegler to accept the Manager's Report as given. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Public Comment

Mr. Sell commented that on Tuesday November 3rd is the election and asked Mr. Keiser what do you feel you can contribute to the Township? Mr. Keiser replied that he doesn't feel this is the right place to address that question and Mr. Stasik should be allowed equal opportunity to answer any questions, however I would be happy to answer any questions you may have, contact me later, not at a Board of Supervisors Meeting. No other comments were given.

Old Business/New Business

Mr. Keiser asked about the resident at the last BOS Meeting that was disrespectful and combative to staff involving a bush that was causing sight obstruction, Mr. Kuklinski stated that this will be addressed under New Business. Mr. Kuklinski commented that he stopped by the old Mountain Mulch site, the new owner has done a great job cleaning it up. No other old business was discussed.

New Business – Mr. Bauer stated that we have an Enforcement Letter appeal before the BOS regarding a bush at 1148 Grosser Road by the homeowner Jason Barron. An enforcement notice was sent by the Code Enforcement Officer on 9/30/15 with ten days to file an appeal, the BOS received an email on the 12th day by Mr. Barron, the manager notified Mr. Barron that the appeal would be heard tonight – today we received an email from Mr. Barron stating that he could not attend the meeting tonight. Mr. Bauer stated that Mr. Barron appeared at the last meeting and disagreed with opinions of staff and was removed from the building because of his conduct, the problem is at Cross Road and Grosser Road with some bushes obstructing the sight view. On 9/11/15 a letter was sent by the zoning department stating that there is obstruction of sight involving this bush/bushes, Mr. Barron was sent a formal notice to remove the obstruction on 9/30/15. Mr. Hagadorn of Gilmore & Associates was asked to review this intersection for the determination of a clear sight triangle. On 10/16/15 Manager Pete Hiryak, Zoning/Code Enforcement Officer Bob Dries, Road Master Mike Heydt, and Mr. Hagadorn marked out a clear sight triangle of 75 feet in each direction from the point of the intersection, nothing can be maintained over 18 inches in a clear sight triangle. Mr. Bauer asked Mr. Hagadorn, as a result of the sight triangle do you believe there is a clear sight triangle violation, passenger car view visibility issue, and is it a safety issue? Mr. Hagadorn replied, yes. Mr. Bauer asked Mr. Hagadorn, is it your opinion to the BOS to remove the obstruction, Mr. Hagadorn replied yes it is my recommendation to remove the entire bush that is causing the obstruction of sight. Mr. Bauer stated that a number of photos were given by Chief Templin referencing section 109 of the zoning code, obstruction of view at an intersection, shrubbery must be maintained to not obstruct vision. Mr. Bauer recommends that the BOS direct the Township road crew to remove the obstruction of view at Cross & Grosser Roads. Mr. Barron has been heard, appealed, and given all the opportunities to remove the obstruction. Mr. Kuklinski concurs with the recommendations of Mr. Hagadorn, the Code Enforcement Officer, Police Chief, and Manager that this is a safety issue and to direct the road crew to remove the visibility issue, Mr. Stasik stated that he agrees that it is a very bad safety situation.

A motion was made by Mr. Kuklinski, seconded by Mr. Ziegler to authorize the Road Crew to remove the clear sight triangle obstruction, visibility issue/safety issue located at the intersection of Cross Road and Grosser Road. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to adjourn the meeting at 8:47pm. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

The next Board of Supervisor's meeting will be held on Monday, November 2nd, 2015 @ 7:00 pm.

Respectfully submitted by,
Marcy Meitzler