

The meeting of the Douglass Township Board of Supervisors was called to order at 7:18 P.M. Attending were Chairman John Stasik, Vice-Chairman Tony Kuklinski, Supervisor Fred Ziegler, Solicitor Paul Bauer, John Sartor from Gilmore & Associates, Chief Templin, Mike Heydt, Bob Dries, Cynthia O'Donnell, Andy Duncan, Pete Hiryak, and approximately 21 residents.

Mr. Stasik led us in the pledge of allegiance. Mr. Stasik asked for the public to put all cell phones on silent mode and no texting during the meeting.

Mr. Stasik asked if there were any changes, corrections, or comments on the minutes of September 8th, 2015 Board of Supervisors Meeting, no changes or comments were given. Mr. Stasik asked for a motion to approve the minutes of September 8th, 2015 as presented.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to approve the minutes of the September 8th, 2015 Board of Supervisors Meeting. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Mr. Stasik asked for a motion to approve the agenda for September 21st, 2015 as presented. The Manager stated that he received a late call to take the Hallowell Cluster Development off the agenda tonight and the manager added the maintenance garage under old business/new business per Mr. Kuklinski. Mr. Stasik asked for a motion to approve the September 21st, 2015 Agenda with the additions from the Manager.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to approve the agenda for September 21st, 2015 with the additions provided by the Manager. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Public Hearings

Ordinance 2015-04 - Trash Enforcement Ordinance – Mr. Bauer stated that the ordinance was advertised in the Pottstown Mercury on 9/11/15 and he has received the Proof of Notification from the Mercury. This ordinance amends Chapter 20 by requiring trash haulers to obtain a valid Township permit, the permit fee is \$100.00 for commercial haulers and provides that a \$300.00 fine is applicable if haulers do not have a valid Township permit. Mr. Bauer asked if there were any questions from the public or from the Board of Supervisors, no questions were given. The public hearing was closed and Mr. Bauer stated that this would be the time for a vote if the Board chooses to do so.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to adopt the 2015-04 Trash Enforcement Ordinance. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Ordinance 2015-05 – No Parking – Bartman Avenue – Mr. Bauer stated that the ordinance was advertised in the Pottstown Mercury on 9/11/15 and he has received Proof of Notification from the Mercury. This ordinance amends Chapter 15 of the Motor Vehicles and Traffic Ordinance adding Section I, Part II, Parking prohibited on the north side of Bartman Avenue for traffic safety reasons. Mr. Bauer asked if there were any questions from the public or the Board of Supervisors, no comments were given. Mr. Bauer stated that this would be the time to vote on this ordinance if the Board chooses to do so.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to adopt the 2015-05 No Parking – Bartman Avenue Ordinance. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Gilbertsville Ambulance Report – Andy Duncan

Chief Schmoltze could not attend so Mr. Duncan read the report. For the month of August GACAS handled 128 calls for service. Boyertown 8, Colebrookdale,5, Douglass Township 55, Earl 1, New Hanover 26, Pottstown 6, Upper Frederick 2, Upper Pottsgrove 4, West Pottsgrove 2. Transported 72, Refusals 10, No patient found 15, No treatment required 2, cancelled 14, transferred to medevac 2, DOA 2, and Assist fire department 5. ALS 57, BLS 53. Covering calls – 7 Goodwill, 5 Boyertown, and 1 Bally. Preventative maintenance continues on the fleet.

GACAS covered the New Hanover united Methodist Church 5K run, and Gilbertsville Fire Company Bike Night. Mr. Duncan reported that Chief Schmoltze said the GACAS radios order will be placed by 9/28/15, the manager asked Mr. Duncan to have Chief Schmoltze call him with detailed ordering information about the radios. No other questions or comments were given.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to accept the Gilbertsville Area Community Ambulance report as presented. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Fire & Rescue Report – Chief Rick Smith

For the month of August 2015: 4 fires, 4 brush/trash fires, 2 fire alarms/CO2 alarms, 1 vehicle accident, 1 medivac landing, 4 EMS assists, 2 fire police, 3 assist to other dept, 2 special service for a total of 23 calls. The Fire Company was in service for 11 hours and 10 minutes. 3 assists to New Hanover. The Fire Company held our annual bike Night which was a huge success. Assisted Douglass Police department with their safety check point, and we gave fire extinguisher training to the workers at Patt Veterinary Hospital. Last month we were told that we had a Federal Grant for the new radios, now we have been informed that grant money is unavailable at this time. The Gilbertsville Fire & Rescue Company will order radios through the County's program for their emergency personnel. They will get the detailed order information to the Township Manager.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to accept the Fire & Rescue Report as given. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Gilbertsville Fire Company No. 1

No report given.

Engineer's Report – John Sartor, Gilmore & Associates

Quigley Bus Service – Mr. Sartor stated that no revised traffic impact study has been sent to date. Mr. Bauer asked if a land development plan has been submitted, Mr. Sartor replied, a preliminary plan was submitted in 2012. Mr. Bauer said what is the current status of the land development? Mr. Sartor replied that it is on hold and needs to move forward with a revised plan submittal. Mr. Bauer asked if there is anyway this Board can consider this proposal as is, Mr. Sartor replied, no I don't think so. Mr. Bauer said that means Mr. Quigley is non-compliant to what the Board asked for. Mr. Bauer asked Mr. Dries, since he is a Board member of BMMA, have the required fees and plans been given to BMMA. Mr. Dries replied that the application fee has been paid and a preliminary plan for a building however no information of what would be inside that building or what it is for, we are waiting for more information. Mr. Bauer told Ms. Rodden that the Board is unhappy with your client, what relief are you asking for and why. Ms. Rodden stated, at this point my client is diligently working on getting this information together, this is new for Mr. Quigley, the report is a few days away. There have been a few delays and issues with this project and he is hiring another engineer to help Mr. Aston with the information. Mr. Quigley is addressing the sewage management with boring tests scheduled on 10/26 & 10/27/15, a 30 day extension is not adequate for the amount of work that needs to be completed. Mr. Bauer stated that 30 days was not enough then in June now it is September, we informed you what had to be done three months ago, you only paid the application fee; we have done everything you have asked for in order to help you with this project. Your traffic engineer had the traffic study report three years ago and they never submitted it to Township staff, Ms. Rodden stated that we believed it was submitted by Pennoni, this is a new study, more thorough, and more intersections involved. Mr. Bauer said we notified you that the traffic would be the main issue and three years later you still have not addressed this issue. Mr. Bauer also stated that he did not like the tone Ms. Rodden has for Mr. Aston, your engineer is not to blame for this, Mr. Aston is respected in this Township for the work he has done. Mr. Dimmerling stated that addressing the review comments and the additional intersection is what held up the final of the traffic study. Ms. Rodden asked Mr. Dimmerling if he will be able to submit his response to Mr. Sartor's comments by 9/28/15, Mr. Dimmerling stated yes, Mr. Sartor said that when G&A receives the revised traffic study it will take a

lengthy review and may require more corrections/revisions. Ms. Rodden stated that we would be happy to have a reasonable timeframe to respond. Mr. Kuklinski stated that part of the zoning relief was the stipulation that a plan had to be submitted. Mr. Quigley said I asked for an extension, no one said to me that you are jeopardizing the zoning relief. Mr. Stasik said that the Planning Agency went out of their way to explain what you needed to do, you got an extension because you were going to move forward, nothing is moving forward for 3 years. Mr. Quigley said we are working forward. Mr. Kuklinski stated that two extensions were granted in 2013 & 2014 now it is 2015 and there is no activity to BMMA, no traffic plan, and we gave you 60 days plus an additional 30 days. Mr. Bauer said to Mr. Aston, you said you have nothing new to revise the plan, Mr. Aston replied that is correct, Mr. Aston said he told Mr. Quigley he did not have a timetable available. Mr. Bauer said this would be the fifth time Mr. Quigley is asking for an extension, Mr. Aston stated that since the last time we met we are on track to get this lined up, there are crops on the field where the bore tests must be taken however we are working with SDE, we have tried to do what you have directed us to do. Mr. Bauer asked Mr. Aston if you were hired 3 years ago would you have been able to submit a plan, Mr. Aston replied I believe so, yes. Mr. Bauer asked Mr. Aston if the Township has caused your delay in any way, Mr. Aston replied no. Ms. Rodden said that Mr. Quigley has rallied the troops, Mr. Quigley said I am trying to do what is right with this bus lot, I am trying to have a secure area for the buses, Mr. Bauer again stated that for three years we have been telling you that the traffic is going to cause an issue and you still have not addressed it. Mr. Bauer asked Mr. Quigley is there anything that the Township or Board of Supervisors have done to hold up your plan, Mr. Quigley replied no, I was not aware of what I needed to do I am a business owner not a developer. Mr. Bauer stated do you understand that if the Board does not grant an extension that you are not dead, you can reapply. Ms. Rodden stated that Mr. Quigley is now aware to have his experts with him instead of doing this alone. Mr. Bauer stated that the Board will convene at 8:03pm to an Executive Session for potential litigation issues. The Board reconvened at 8:18pm, Mr. Bauer stated that the Board discussed potential litigation issues, no votes have been taken. The Board has a couple issues to state before the vote is given, Mr. Dimmerling must submit the traffic study by 9/28/15. Mr. Bauer stated that Mr. Aston said that there was no resubmitted plan since 2012, the Board requires a resubmitted plan by October 19th is that possible, Mr. Aston replied that Bursich will be taking over the project, Mr. Bauer asked Ms. Rodden will you be submitting a revised land development plan on October 19th, 2015. Ms. Rodden replied, a plan will be submitted. Mr. Bauer stated that the extension and Zoning Hearing Board Relief is based on a traffic study submitted by 9/28/15, and a revised land development plan by October 19th, 2015, Mr. Bauer instructed the Board that a vote is needed. Mr. Kuklinski stated that against his better judgment he will make a motion with conditions.

A motion was made by Mr. Kuklinski, seconded by Mr. Ziegler to approve a 30 day Plan Review Extension for The Quigley Bus Service Land Development Project contingent upon the traffic study being submitted by the drop dead date of 9/28/15 with copies submitted to both Gilmore & Associates and Douglass Township, resubmission of a revised land development plan by 10/19/15, all fees and escrows must be updated and replenished, all correspondence involving Quigley Bus Service regardless of who it is for is to be copied to Douglass Township and Solicitor Bauer. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye.

Mr. Sell commented that the P/A voted not to recommend the plan now you are overriding them, Mr. Stasik stated that he was at the meeting and it was a tie vote, not a consensus. Mr. Bauer asked Ms. Rodden, Mr. Quigley, and Mr. Aston is there anything you don't understand about the vote, all replied no - they understand what is required.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to accept the Engineer's Report. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Police Department Report – Chief Barry Templin

August 2015: 356 incidents reported, 6 reportable accidents, 15 non-reportable, 15 investigations with a clearance rate of 36%, 6 arrests, 165 traffic citations, 29 non-traffic citations, 0 parking tickets, monies received \$4,952.17. The World Meeting of Families will be held the week of September 21, 2015 and will continue until Pope Francis makes his visit to the City of Philadelphia on 9/26 & 9/27/15. There is a significant impact expected in Montgomery County especially on the major transportation roadways infrastructure. The Padre Pio Spirituality Centre is expecting 14 buses coming in on the 25th of September and 6 buses coming in on the 26th of September. Most Blessed Sacrament Church and Saint Columbkil Church will combine congregations and will be simulcasting Pope Francis's mass on the 27th of September and there will be a pig roast immediately following at Saint Columbkil Church in Boyertown. Mr. Duncan has an emergency operation plan in place, the final plan will be issued on Thursday. We are planning for transportation congestion on Rt.100 in our Township for both of these days with these two events planned. We will have a full complement of officers out these days and have officers on standby should the need arise. We do have one officer committed to our local SWAT team for the events in the City of Philadelphia.

On Saturday October 17th, 2015 10am to 2pm our police department will be joining forces with the Montgomery County District Attorney's Office and the Montgomery County Chiefs of Police Association in their Abandon Scripts program. You can turn in your unused or expired medications for safe disposal at our drop site, the Douglass Township Municipal Building, 1320 E. Philadelphia Avenue, Gilbertsville, PA 19525. We also have our own drop off location located just inside the Douglass Township Municipal Building accessible Monday through Friday 8am – 4:30pm except holidays. Please no syringes or inhalers.

Radio Project Update: Orders in by October 1, 2015 – everything must be included in order (chargers, batteries, microphones), financial documents by December 1, 2015.

Commendatory Letter: Constable Joshua Z. Stouch – Chief Templin presented Constable Joshua Z. Stouch with a Letter of Commendation for his assistance to the Douglass Township Police Department for the apprehension of an individual wanted for the assault of one of our own officers. Mr. Stouch thanked Chief Templin for the commendation.

Mr. Ziegler excused himself at 8:38pm, he was not feeling well.

Solicitor's Report – Paul Bauer

Police Contract – A second meeting was held with the police committee to negotiate a new contract. The meeting went well. Just prior to this meeting we met with the Township's insurance broker. A third meeting is expected to take place sometime during the first week of October. Mr. Kuklinski stated that a Letter of Intent to Arbitrate was received by the Board of Supervisors, we are still negotiating, the letter was just a formality and part of the process.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to authorize Mr. Bauer to represent Douglass Township our Arbitrator if need be. Kuklinski-Aye, Stasik-Aye. Motion passed.

Gilbertsville Car Wash/Dusk Properties – I received a response from Attorney Eugene Orlando in response to my letter requesting status and a meeting. He has advised that his clients are currently seeking bids for certain demolition work and upon receipt of same will coordinate a meeting with the Township.

Traffic Study Requirements Ordinance – A legal notice has been submitted to the Pottstown Mercury to be advertised in two consecutive weekly editions notifying the public that this ordinance is scheduled for adoption at the October 5th, 2015 meeting. No questions were given.

Applications which are pending but inactive:

Danny Jake – Hallowell inactive 2 years

A motion was made by Mr. Stasik, seconded by Mr. Kuklinski to accept the Solicitor's Report. Kuklinski-Aye, Stasik-Aye. Motion passed.

Highway Department Report – Mike Heydt

Mr. Heydt stated that Weller Road was blacktopped and the ditches were cleaned out, the road crew fixed dirt roads, repaired signs, and assisted Washington Township with road work. We cleaned out 25 inlets in the Estates of Warwick Development, and installed MS4 drain decals, and performed open space drainage work as part of our MS4 requirements.

A motion was made by Mr. Stasik, seconded by Mr. Kuklinski to accept the Highway Department Report. Kuklinski-Aye, Stasik-Aye. Motion passed.

Recycling Department Report – Andrew Duncan

Hopewell Trucking & Excavating finished tub grinding for us last week so there is mulch and leaf compost available for sale. The cost is \$10 per scoop, with the coupon from the Township trash bags it will be \$5 per scoop. One coupon per visit is required. The DEP 904 grant numbers will be reviewed on Tuesday and will be submitted by September 30th, 2015. Curbside Leaf Collection will begin on Monday, October 19th and will end on Friday December 4th, 2015. Leaves will not be collected on Thursday November 26th or Friday November 27th, 2015. Also, leaves cannot be collected on days that it is raining. I will also be seeking two seasonal part time leaf collection employees for the 2015 leaf collection season. I received the completed Recycling Technical Assistance report from PADEP. The report was disbursed to the Township BOS and township staff. I am looking for feedback about the report from staff. Please take time to read it and give me your thoughts. Our current trash, recycling, and disposal contract expires on October 1, 2015. I would like to make a recommendation that we extend our current contracts for one additional year and form a trash/recycling committee so that we can incorporate some of the suggestions from the Recycling Assistance Report into our trash programs in the future. This should give us a year to get input from the committee and the public to form our pay as you throw and other current programs into something that everyone can live with.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to authorize a one year contract extension with Advanced Disposal Systems (ADS) for trash/recycling collection and landfilling based on the recommendation of Recycling Coordinator Andrew Duncan. Kuklinski-Aye, Stasik-Aye. Motion passed.

Mr. Duncan stated that the bid for the 1999 F550 Dump Truck was \$20,400.00 and he would like authorization from the Board to award the bid.

A motion was made by Stasik, seconded by Mr. Kuklinski to award the bid amount of \$20,400.00 for the 1999 F550 Dump Truck advertised on Municibid. Kuklinski-Aye, Stasik-Aye. Motion passed.

A motion was made by Mr. Stasik, seconded by Mr. Kuklinski to accept the Recycling Report as given. Kuklinski-Aye, Stasik-Aye. Motion passed.

Treasurer's Report – Cynthia O'Donnell

Ms. O'Donnell stated that the total amount of the unpaid bills for September 21st, 2015 is \$176,020.75 and asked for the authorization to pay the bills.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to authorize the payment of the unpaid bills for September 21, 2015. Kuklinski-Aye, Stasik-Aye. Motion passed.

Ms. O'Donnell asked for the Board's approval for the 2016 Budget Calendar.

A motion was made by Mr. Stasik, seconded by Mr. Kuklinski to approve the 2016 Budget Calendar for advertisement. Kuklinski-Aye, Stasik-Aye. Motion passed.

Ms. O'Donnell presented the 2016 Pension MMO to the Board of Supervisors for signatures.

A motion was made by Mr. Stasik, seconded by Mr. Kuklinski to accept the Treasurer's Report as given. Kuklinski-Aye, Stasik-Aye. Motion passed.

Manager's Report - Pete Hiryak

1. The Manager reviewed the upcoming meetings as follows: Monday October 5th BOS Agenda Meeting @ 6:30pm, ESB Meeting @ 6:00pm, BOS Meeting @ 7pm. Thursday October 8th Act 209 Committee workshop with P/A @ 6pm, P/A Meeting @ 7pm. Authorization for advertisement required.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to advertise the P/A and Act 209 Committee Workshop on Thursday October 8th at 6pm. Kuklinski-Aye, Stasik-Aye. Motion passed.

2. Eagle Scout Zachary Psota – Completion of project at Libor Property. Mr. Stasik presented Zachary Psota with a Certificate of Recognition for the completion of a ceremonial fire ring and plaque at the Libor Tract Open Space Property as part of his Eagle Scout Project. Mr. Psota thanked the Township and area businesses for their support with the project.
3. Wynstone "New Hanover Town Center" Presentation to BOS on 10/5/15, Mr. Kuklinski asked the manager to notify Mr. Brant's office to attend the presentation as counsel.
4. Zern Tract Review Extension Request (BOS Approval Required). The P/A recommended right of way land dedication by the Zern Tract, plus Act 209 Fees, and \$170,400 for additional roadway improvements. Mr. Kuklinski commented that Mr. Garner copied everyone but the Solicitor on the updates concerning the Zern Tract, Mr. Garner should copy Mr. Bauer. The manager will speak with Mr. Garner about forwarding copies to Mr. Bauer's office.

A motion was made by Mr. Stasik, seconded by Mr. Kuklinski to approve a 60 day Plan Review Extension Request for the Zern Tract. Kuklinski-Aye, Stasik-Aye. Motion passed.

The manager stated that we made several repairs here at the Township Building recently, we upgraded the emergency lighting, fixed the electric problem at the Township sign in front of the building, replaced the water tank, and repositioned the water softener next to the water tank so all the water is filtered and treated properly.

A motion was made by Mr. Stasik, seconded by Mr. Kuklinski to accept the Manager's Report as given. Kuklinski-Aye, Stasik-Aye. Motion passed.

Public Comment

Carl Hiryak mentioned that his 90 year old brother was taken to the hospital by Goodwill Ambulance and even though his brother has a membership with GACAS Goodwill Ambulance was covering that night and he received a bill for \$1,000 because they did not honor his GACAS membership. Mr. Duncan stated that sometimes when another ambulance service covers they do not accept a GACAS membership to pay for transports. Mr. Kuklinski asked to have the ESB Board look into it. Chief Smith stated that unfortunately Montgomery County dictates what ambulance service will cover an area. The manager asked for copies of the bill. No comments were given.

Old Business/New Business

Mr. Kuklinski announced that the Township staff is working on plans for a new maintenance building, Mr. Dries has reached out to several places for specifications and pricing.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to authorize Mr. Dries, Mr. Bauer, and Pete Hiryak to write the bid specs for the new maintenance building. Kuklinski-Aye, Stasik-Aye. Motion passed.

Mr. Kuklinski commented about updating the manager's contract.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to adjourn the meeting at 9:30pm. Kuklinski-Aye, Stasik-Aye. Motion passed.

The next Board of Supervisor's meeting will be held on Monday, October 5th, 2015 @ 7:00 pm.

Respectfully submitted by,
Marcy Meitzler