

The meeting of the Douglass Township Board of Supervisors was called to order at 7:12 P.M. Attending were Chairman John Stasik, Vice-Chairman Tony Kuklinski, Solicitor Paul Bauer, Josh Hagadorn from Gilmore & Associates, Chief Templin, Andy Duncan, Bob Dries, Mike Heydt, Pete Hiryak and approximately 22 residents.

Mr. Stasik led us in the pledge of allegiance. Mr. Stasik asked that cell phones be put on silent mode and no texting during the meeting, he also announced that the Township received a letter from Mr. Ziegler's attorney, Mr. Fabio, which stated that Mr. Ziegler will not be attending any Township meetings until further notice.

Mr. Stasik asked if there were any changes, corrections, or comments on the minutes of March 2nd, 2015 Board of Supervisors Meeting, no changes or comments were given. Mr. Stasik asked for a motion to approve the minutes of March 2nd, 2015 as presented.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to approve the minutes of the March 2nd, 2015 Board of Supervisors Meeting. Kuklinski-Aye, Stasik-Aye. Motion passed.

Mr. Stasik asked for a motion to approve the agenda for March 16th, 2015 as presented.

A motion was made by Mr. Stasik, seconded by Mr. Kuklinski to approve the agenda for March 16th, 2015 as presented. Kuklinski-Aye, Stasik-Aye. Motion passed.

Gilbertsville Ambulance Report – Garry Schmoltze

For the month of February 2015: 100 calls for service; 9 Boyertown, 1 Colebrookdale, 50 Douglass Township, 2 Earl Township, 1 Lower Pottsgrove, 27 New Hanover, 4 Pottstown Borough, 2 Upper Frederick, 1 Upper Hanover, 2 Upper Pottsgrove, and 1 West Pottsgrove. ALS calls – 64, BLS calls-36. Hospital Summary; 60 Pottstown, 12 Lehigh, Reading 5, Phoenixville 5, Grandview 1, and St. Lukes Quakertown 1. Transported 84, refusals 3, cancelled 9, and 4 no patient found. Training: Re-certified Douglass Township Police on AED/CPR and Re-certified Gilbertsville F&R on AED/CPR. No questions were asked.

A motion was made by Mr. Stasik, seconded by Mr. Kuklinski to accept the Gilbertsville Area Community Ambulance Service (GACAS) Report. Kuklinski-Aye, Stasik-Aye. Motion passed.

Gilbertsville Fire & Rescue – Rick Smith

Fire report for February 2015 – 6 fire alarm/CO2 alarms, 2 vehicle accidents, 1 vehicle rescue, 1 hazardous materials, 1 EMS assists, 3 fire police, 3 assist to other depts., and 1 investigation for a total of 18 calls. The Fire Company was in service for 9 hours and 52 minutes. Assists: 2 to Boyertown, 1 Upper Pottsgrove. Fire & Rescue participated in a Haz-Mat Ops refresher. No questions were asked. Fire Marshal Report – Chief Smith on February 20th he met with Ed Downey from DMB Construction at Tractor Supply to test the fire alarm system, check emergency exit signs and lights (1-1/2 hours). On February 27th Chief Smith did the annual fire inspection for Final Results and Keystone Rehabilitation (1 hour). Mr. Stasik asked if anyone found out about the status of the bagged fire hydrant at Patriot, the manager stated that he called Boyertown Water and this hydrant was frozen during the cold weather, it is also an older style hydrant and is scheduled for replacement this summer, in the meantime they are trying to get it back on line as soon as possible, the manager stated that County Radio and Emergency Services were notified of the status. No other questions were asked.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to accept the Fire & Rescue Report and the Fire Marshal Report. Kuklinski-Aye, Stasik-Aye. Motion passed.

Fire Company No. 1 Report – Phyllis Kerr

Ms. Kerr stated that they are gearing up for the last indoor yard sale for the season on 3/29/15, and there are two Benefit Bingo functions scheduled. Ms. Kerr extended a thank you to the fire police for helping out with these functions. No questions were asked.

A motion was made by Mr. Stasik, seconded by Mr. Kuklinski to accept the Fire Company No. 1 Report. Kuklinski-Aye, Stasik-Aye. Motion passed.

Engineer's Report – Josh Hagadorn, Gilmore & Associates

Berwind II - Douglass Estates Phases II & III - We received the final plan submission for Phases II & III which we are in the process of reviewing. We anticipate completing our review within the next week.

Cobblestone Crossing Phase III – This project is proceeding through construction.

Hallowell Subdivision (Residential Cluster) – We issued our review letter on 2/26/15 regarding the final subdivision plan submission. On 3/4/15 we attended a meeting with representatives of Douglass Township and the Rosen Organization to discuss our review letter. Our discussions primarily focused on the Township's desired roadway improvements along Congo and Hallowell Roads. At this point, we are awaiting preliminary construction cost estimates from Rosen's Engineer for the desired roadway improvements. (Please recall that at their 8/14/14 meeting, the P/A recommended granting conditional final plan approval subject to the applicant complying with all items in G&A's 8/11/14 review letter as well as any other items that may be raised by G&A during review and discussion of those items).

Henry Road Bridge Replacement – On 2/27/15 we met with Supervisor Stasik, Township Manager Hiryak, and Road Master Heydt to discuss scheduling a meeting with Montgomery County representatives and requesting copies of any inspection reports that may exist for this bridge from the County. Nothing new to report.

New Township Maintenance Building – We started the field survey work this past week. It was determined that the pole for the emergency siren can be moved, we will need a final plan drawing showing the relocation.

Provco Pinegood Grosser Road, LP/Wawa Land Development – This project is proceeding through construction. No questions were asked.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to accept the Engineer's Report. Kuklinski-Aye, Stasik-Aye. Motion passed.

Police Department Report – Chief Templin

Statistics for February 2015 – 317 incidents reported, 14 reportable accidents, 15 non-reportable, 17 criminal investigations, 10 criminal arrests, 107 traffic citations, 6 non-traffic citations, 1 parking ticket, money received by the Township \$6,078.79. Chief Templin asked Phyllis Kerr to join him at the podium and publicly thanked Gilbertsville fire Company No. 1 for their generous donation to the Douglass Township Police Department. Their donation was used to purchase two refurbished Medtronic Lifepak 1000 AEDs (Automated External Defibrillator). We may never know how many lives we may save because of your donation; but I want you to know that your donation was well spent. Chief Templin stated that Chief Garry Schmoltze of GACAS has gone over the purchased AEDs and they are in A-1 shape. No questions were asked.

A motion was made by Mr. Stasik, seconded by Mr. Kuklinski to accept the Police Department Report. Kuklinski-Aye, Stasik-Aye. Motion passed.

Solicitor's Report – Paul Bauer

Gilbertsville Fire Company – Environmental Covenant – Mr. Bauer stated, I have reviewed this covenant which is required to be executed between the DEP and the Trustee of the properties owned by Gilbertsville Fire Company No. 1. This covenant is necessary due to a previous contamination that had occurred near the properties, and restricts certain activities taken by the Fire Company. I have prepared a memo which outlines requested changes to the document which I have provided to you earlier today in an email. The manager will forward the information to the parties involved.

Gilbertsville Fire Company – Lease Review – I have received a copy of the lease and it is currently under review. I intend to have a new lease prepared and a draft of same to be circulated to the Board in advance of the next meeting. I believe that it is also important to advise the Board that the Deed which has been signed by all parties has not yet been recorded as it was rejected online after several attempt from the Recorder of Deeds as they requested minor changes. The last of which is setting forth the requirement that it be brought in person to the Recorder of Deeds office as it encompasses too many parcel numbers. I will be taking same to the County this Wednesday to file and record.

Master Traffic Ordinance – A draft of an Ordinance to amend Section 402 of Part 4 of Chapter 15 to incorporate Brookside was submitted to the Township for review. Should the Board pass the motion to advertise, I will schedule this Ordinance with the Pottstown Mercury at a time to be set forth by Board for Adoption.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to authorize advertisement of a proposed amendment in Section 402 of Part 4 of Chapter 15 to incorporate Brookside Drive into the Master Traffic Ordinance. Kuklinski-Aye, Stasik-Aye. Motion passed.

Mountain Mulch - Mr. Bauer stated that after his receipt of my last letter, Nathan Fox, attorney for Mountain Mulch contacted me to discuss the current status of the site. He has also sent a letter to the Township regarding same. Mr. Fox believes that they may need an additional 10 days (approximate) beyond the March 31st deadline to remove all of the product from the site. If this time is needed, Mountain Mulch has committed to provide a restrictive deed not allowing any mulching or related operations on the site for the extended period after March 31st. Mountain Mulch has also committed to send a letter to the DEP notifying the same. That being said, Mr. Fox did discuss with me that if they were able to access the site on the weekends, they would be able to speed up the removal process, with nice weather coming in it would help to work weekends. They are trying to remove 27 yards of mulch by the 31st of March, no new product is coming in. Mr. Bauer recommended to the Board that they allow Mountain Mulch access to the site to remove material on two weekends for the cleanup process.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to allow Mountain Mulch access to the site on two weekends, within normal business hours, for removal of existing mulch materials. Kuklinski-Aye, Stasik-Aye. Motion passed.

Mr. Bauer stated that Mr. Fox also requested an additional 10 days, for cleanup of the site, the Board would like the March 31st timeframe to remain including the two next weekends that has been agreed upon with no other extension unless by the Court. By March 31st they will be in violation of the Court Order, however Mountain Mulch believes that they are in compliance. On the 31st we will notify DEP that they are not operating any mulching operations. Mr. Kuklinski stated that April 6th will tell what next step we need to take. Ms. Orner asked for Mr. Bauer to forward any letters of correspondence to Mr. Keenan. Mr. Brumwell what will happen if the site is not cleaned up, Mr. Bauer commented that if they leave the mulch I will ask the Court to either sanction them or get approval to get trucks in to clean up site, Mr. Brumwell added that there is old material existing from Hansen's Nursery, if a new buyer comes in the new owners shouldn't have to clean up the mess that was left, we should make Mountain Mulch clean it up. Mr. Bauer is will note that in his letter to the attorney. No other questions were asked on the Solicitor's report.

Applications which are pending but inactive:
Danny Jake – Hallowell inactive 2 years

A motion was made by Mr. Stasik, seconded by Mr. Kuklinski to accept the Solicitor's Report. Kuklinski-Aye, Stasik-Aye. Motion passed.

Highway Department Report – Mike Heydt

Mr. Heydt said that the last two weeks the road crew repaired the plows, fixed ditches, graded dirt roads, and also salted and plowed roads. Cold Patch used for repairing potholes is hard to get right now, he is working on getting

some material. Mr. Heydt said that he has received salt so we are in good shape with any ice or snow issues. The manager asked Mr. Heydt if he has received all of the salt that he committed to buying through our salt contract, Mr. Heydt replied that he has fulfilled the current salt contract but he wants to bulk up on the salt supply for next year. Mr. Brumwell thanked the road crew for doing a good job on the roads. No other comments were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to approve the Highway Report. Kuklinski-Aye, Stasik-Aye. Motion passed.

Open Space/Recreation Committee Report

Mr. Romig stated that tonight was the reorganization meeting for open space/rec committee, he was nominated Chairman of the committee, and the nominations for Co-Chairman were postponed until Mr. Stouch could be present for the vote.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to approve the appointment of Randy Romig as Chairman of the Open Space/Rec Committee. Kuklinski-Aye, Stasik-Aye. Motion passed.

Mr. Romig stated that Mr. Mashintonio attended tonight's meeting and has graciously agreed to allow the Trout Rodeo to be held at his property. The committee has decided that the Rodeo will be on May 16th so that hopefully more fish will be caught due to warmer temperatures. This year's Rodeo will be scaled down in order for the committee to handle the day's activities; registration has been eliminated however parents must sign an insurance waiver for Mr. Mashintonio, prizes have been eliminated except for the boy and girl winners for the largest trout, hot dogs & sauerkraut will be available, between 10am-12pm, in crockpots in order to eliminate the need for a grilling operation – sodas, water, and coffee will also be available, Rodeo hours will be 8am – 1pm, Josh Stouch will take care of the parking, cleanup help will be needed. Mr. Romig stated that he and Mr. Sell will fill in wherever needed on the day of the rodeo, the manager will have the road crew set up on Friday, township staff will order the food & beverages, rodeo flyers, porta-potties, washstand, and order \$1500.00 of fish for the rodeo. Mr. Romig stated that the committee felt that we could use the money left in the recreation activities account for purchasing the fish in the event that we could not find a sponsor. This is a big event for the kids, it gets them outside enjoying the day with their families.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to authorize the payment of \$1500.00 out of the recreation activities fund for the purchase of fish for the 2015 Trout Rodeo contingent upon no sponsorship for the fish purchase. Kuklinski-Aye, Stasik-Aye. Motion passed.

Mr. Romig asked for a round of applause for the Township staff who ran the rodeo for years. Mr. Romig said that we have 8 volunteers that are committed from the committee including Josh Stouch who will handle the parking. Mr. Romig stated that he will help with setup on Friday. Next month the committee will be discussing the possibility of a Dog Park in the Township – Mr. Stouch reached out to "BARCO" for a possible dog park on the Moyer Road Open Space property, since Boyertown Park declined them use of the park. Mr. Kuklinski asked if someone wasn't interested in a Cricket field, the manager replied that they needed a smooth and level playing surface, we don't have that type of property available. Mr. Brumwell asked if there is a rain date for the rodeo, Mr. Romig replied it will be a rain or shine event. No other questions were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to approve the Open Space/Rec Committee Report. Kuklinski-Aye, Stasik-Aye. Motion passed.

Treasurer's Report – Peter Hiryak

The manager stated that the unpaid bills for March 2015 amounted to \$160,085.51 which includes the State Workers Insurance payment for Gilbertsville Fire & Rescue. Mr. Hiryak asked for authorization to pay the unpaid bills for March 2015.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to authorize payment of the March 2015 unpaid bills. Kuklinski-Aye, Stasik-Aye. Motion passed.

Mr. Hiryak stated that there is a treasurer's report available with a list of cash balances of all accounts, legal fee reports, and the Tax Collector report, and year to date budget sheets for review. Mr. Brumwell asked why the Treasurer's bill was \$9,000.00, the manager replied that the Treasurer did not bill the Township in February, so we were billed for February and March this month. No other questions were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to accept the Treasurer's Report as given by Pete Hiryak. Kuklinski-Aye, Stasik-Aye. Motion passed.

Manager's Report - Pete Hiryak

1. The Manager reviewed the upcoming meetings as follows: Wednesday March 25th Pottstown Health & Wellness @ 5pm and PMRPC @ 7pm at Pottstown Borough Hall, the manager will be attending the meetings, the next round of mini grants will be discussed. Monday April 6th Agenda Meeting @ 6:30pm, BOS Meeting @ 7pm, Emergency Services Board @ 6pm. Thursday April 9th P/A Workshop @ 6pm, P/A Meeting @ 7pm.
2. DCNR Grant Application Due April 16th, 2015 – The Township is working on a grant application for Douglass Park Phase 1, which includes handicap access, pedestrian access, improved front driveway alignment, walkways, and drainage/storm water improvements to the Township building and parking areas. This will provide better access and visibility to the park facilities. Cost of improvements are \$150,000. The Township will have to match 50% of costs by funds or work in kind by Township crews. A resolution that the Township is committed to the project is a requirement of the grant application. Solicitor Bauer's office reviewed the resolution and it is acceptable for the BOS to approve and adopt.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to authorize the Resolution for the DCNR Grant Application. Kuklinski-Aye, Stasik-Aye. Motion passed.

3. Zoning Hearing Board Reorganization Meeting was held on Tuesday, March 10th, 2015. Kurt Davidheiser was appointed ZHB Chairman, Karen Keiser was appointed ZHB Secretary, Robert Brant was appointed ZHB Solicitor, and Thomas Keenan was appointed Secondary ZHB Solicitor, Dan Caruso will fulfill the remaining one year term, due to the resignation of Mr. Carl Hiryak.
4. Disposition of Municipal Records – Next month we will supply a list of records to be properly disposed of for disposal authorization by the Board by Resolution according to the Municipal Records Disposal Manual.

There were no questions on the manager's report.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to accept the Manager's Report. Kuklinski-Aye, Stasik-Aye. Motion passed.

Public Comment

Mr. Stasik complimented the road crew on a job well done and asked the residents to be patient on the repairs to the potholes because there is a shortage right now on pothole patch (cold patch).

Old Business/New Business

No old business or new business.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to adjourn the meeting at 8:05pm. Kuklinski-Aye, Stasik-Aye. Motion passed.

The next Board of Supervisor's meeting will be held on Monday, April 6th, 2015 @ 7:00 pm.

Respectfully submitted by,
Marcy Meitzler