

The meeting of the Douglass Township Board of Supervisors was called to order at 7:05 P.M.

Attending were Chairman John Stasik, Vice Chairman Anthony Kuklinski, Solicitor Paul Bauer, John Sartor from Gilmore & Associates, Mike Heydt, Andy Duncan, Chief Templin, Pete Hiryak and approximately 26 residents.

Mr. Stasik led us in the pledge of allegiance. Mr. Stasik announced that Mr. Ziegler would not be present this evening, the Township received correspondence from the Attorney General's Office and his lawyer that stated he cannot participate in legal or township matters at this time.

Mr. Stasik asked for any additions or corrections on the minutes from the February 17<sup>th</sup>, 2015 Board of Supervisors Meeting, no additions or corrections were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to approve the minutes from the February 17<sup>th</sup>, 2015 Board of Supervisors Meeting. Kuklinski-Aye, Stasik-Aye. Motion passed.

Mr. Stasik asked if there were any additions or corrections to the agenda for March 2<sup>nd</sup>, 2015, no additions or corrections were given.

A motion was made by Mr. Stasik, seconded by Mr. Kuklinski to approve the March 2<sup>nd</sup>, 2015 Board of Supervisors Agenda as presented. Kuklinski-Aye, Stasik-Aye. Motion passed.

Solicitor Bauer stated that the MS4 Storm Water Ordinance #2015-01 was advertised on 2/20/2015 and the Township has received proof of advertisement from the Pottstown Mercury. Mr. Sartor of Gilmore & Associates gave a brief overview of the proposed Storm Water Ordinance stating that it mirrors the existing Swamp Creek Water Ordinance but includes uncovered areas in the north and western, and extreme southern areas of Douglass Township. The new ordinance insures that the entire Township is covered by MS-4 Storm Water regulations. Mr. Bauer opened the public hearing and asked if there were any questions from the public, no questions or comments were given. Mr. Bauer closed the public hearing and announced to the Board that this would be the time to take action if the Board chooses to do so.

A motion was made by Mr. Stasik, seconded by Mr. Kuklinski for adoption of the MS4 Storm Water Ordinance #2015-01 as presented. Kuklinski-Aye, Stasik-Aye. Motion passed.

Solicitor Bauer stated that the second public hearing is on the proposed Emergency Services Cost Recovery Ordinance #2015-02. The proposed ordinance was advertised on 2/20/15 and a proof of advertisement has been received from the Pottstown Mercury. Mr. Bauer gave a brief overview of the ordinance stating that this would enable the emergency services to contact insurance companies directly in order to recoup the cost of materials expended, not manpower. Mr. Bauer opened the public hearing, no questions or comments were given. Mr. Bauer closed the public hearing and announced to the Board that this would be the time to take action if the Board chooses to do so.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik for adoption of the Emergency Services Cost Recovery Ordinance #2015-02 as presented. Kuklinski-Aye, Stasik-Aye. Motion passed.

**Engineer's Report – John Sartor, Gilmore & Associates**

***1500 E. Philadelphia Avenue*** – Mr. Sartor stated that we have had email and telephone discussions with the applicant's traffic consultant regarding projected traffic conditions associated with several approved residential subdivision plans. We anticipate receiving the traffic impact study for this proposed land development within the next week.

***Berwind II Subdivision – Douglass Estates Phases II & III*** – On 2/26/15 we received the final plan submission for Phases 2 & 3 which we will be reviewing within the next month. Mr. Mike Sodl asked for the Board's

authorization to start earth moving operations in Phases II & III. Mr. Bauer stated that an escrow has been posted and he recommends that the Board authorizes earth moving pending a review letter from Gilmore & Associates.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to authorize earth moving activities for Berwind II Phases II & III pending a review letter and recommendation by Gilmore & Associates. Kuklinski-Aye, Stasik-Aye. Motion passed.

Chief Rick Smith commented that he is in favor of combining Phases II & III, this will allow emergency services the exit access that is needed in this development.

**Clover Hill** – We have had telephone discussions with the applicant’s engineer regarding the components of the subdivision plan that will be prepared and sub mitted to our office for review. We anticipate receiving this plan within the next few weeks.

**County Line Road Bridge Replacement** – We are in the process of scheduling the survey work which we anticipate starting within the next month. We attended a project kick-off meeting on 2/27/15 with Supervisor Stasik, Township Manager Hiryak, and Road Master Heydt to introduce our Structural Engineering Division Manager to the Township and discuss the various engineering tasks that will be performed as well as the projected project schedule. At this time, our preliminary projected target date for bid advertisement is sometime in early 2016 with an anticipated construction start date in late spring/early summer 2016.

**Hallowell Division (Residential Cluster)** – We completed our review of the final plan submission as received on 1/21/15 and forwarded our review letter on 2/26/15 to the Township and applicant. Based on the nature of some of the unresolved review comments, we do **not** recommend that the Board grant conditional final plan approval at this time. Please recall that at their 8/14/14 meeting, the P/A recommended granting conditional final plan approval subject to the applicant complying with all items in G&A’s 8/11/14 review letter as well as any other items that may be raised by G&A during review and discussion of those items. We attended a meeting with the applicant’s Engineer and received a final plan submission on 1/21/15 which is currently under review by our office. Please recall that at their 8/14/14 meeting, the P/A recommended granting conditional final plan approval subject to the applicant complying with all items in G&A’s 8/11/14 review letter as well as any other items that may be raised by G&A during review and discussion of those items. A meeting is scheduled this Wednesday concerning road improvements.

**Henry Road Bridge Replacement** – On 2/27/15 we met with Supervisor Stasik, township Manager Hiryak, and Road Master Heydt to discuss scheduling a meeting with Montgomery County representatives and requesting copies of any inspection reports that may exist for this bridge from the County. The manager stated that he has contacted the County for the reports and he is also trying to schedule a meeting as soon as the weather permits.

**New Township Maintenance Building** – On 2/20/15 we provided two alternate concept layout sketches to the Township for review. We are currently scheduling the field survey work to be performed as soon as the weather permits. On 2/27/15 we met with Supervisor Stasik, Township Manager Hiryak, and Road Master Heydt to introduce our Structural Engineering Division Manager to the Township and discuss the various engineering tasks that will be performed as well as the projected project schedule. At this time, our preliminary projected target date for bid advertisement is sometime in early 2016 with an anticipated construction start date in late spring/early summer 2016.

**Township Park and Open Space Surveys and Concept Planning** – We attended public meeting #3 which was held on 2/17/15 and presented the draft Master Site Plans and preliminary construction cost estimates at that time.

**Wynstone Land Development (New Hanover Township)** – We completed our review of the traffic impact study submitted by the applicant’s traffic consultant as the proposed land development relates to the intersection of route 73 (E. Philadelphia Ave) Swamp Pike/Gilbertsville Road. On 2/24/15 we forwarded our review memorandum to the Township Manager for the P/A’s possible consideration at their 3/12/15 meeting. Mr. Bauer asked Mr. Sartor to be sure to send review comments to New Hanover. No questions were asked.

A motion was made by Mr. Stasik, seconded by Mr. Kuklinski to accept the Engineer’s Report. Kuklinski-Aye, Stasik-Aye. Motion passed.

**Solicitor's Report – Paul Bauer**

***Litigation Updates*** – Douglass Township vs Theil, there was a meeting with the insurance company and no settlement or decisions were reached.

***Police Bargaining Unit*** – I am in receipt of a copy of a notice that's dated February 23, 2015 regarding the intention of the Police Bargaining Committee to commence collective bargaining. A meeting will be scheduled with the Police Bargaining Committee in the near future to discuss this matter.

***Cobblestone Commons*** – A final draft of the Stipulation and Settlement Agreement has been signed by both parties and is being forwarded to Developer's Counsel to be filed with the Prothonotary's Office having this matter marked as settled. Mr. Stasik asked if there were any question on the Solicitor's Report, Mr. Kuklinski about the Mountain Mulch deadline coming up on March 31<sup>st</sup>, 2015, Mr. Bauer stated that he forwarded pictures of the Mountain Mulch site with a letter to their attorney and he has gotten no response, Mr. Bauer stated that he will send another letter to Mountain Mulch's attorney and is keeping a file on this situation preparing for the March 31<sup>st</sup> deadline. Mr. Kuklinski stated that on April 1<sup>st</sup> we will be at the courthouse if this deadline is not met. Mr. Diccio asked to have the zoning officer check out the site every week, Mr. Dries replied that he has been monitoring the site and taking pictures. Ms. Janet Bauer commented that she has had a video camera installed last February and offered her tapings if they would be of any help. Mr. Brumwell asked what is the Police Bargaining Unit, Mr. Kuklinski replied that Act 111 gives Police Officers the right to negotiate their contract, the police departments contract is up in December and the bargaining unit has already submitted a notice regarding their intention of commencing collective bargaining, so we can come to an agreement of terms for the next contract involving raises, benefits, and length of contract. Mr. Brumwell felt that 1.7 million for the police department budget was already high enough. Ms. Orner asked if this includes police vehicles and fuel, Mr. Bauer replied that vehicles and fuel is covered under the Police Budget, the police contract covers raises, benefits, and the duration of the contract. Ms. Orner asked how long police contract usually run, Mr. Bauer replied 3–4 years. No other questions were asked.

Applications which are pending but inactive:

A motion was made by Mr. Stasik, seconded by Mr. Kuklinski to accept the Solicitor's Report. Kuklinski-Aye, Stasik-Aye. Motion passed.

**Emergency Services Board Report – Vice Chairman Josh Stouch**

Mr. Stouch brought up concerns of the parking situation on Brookside Drive in the Chandlers Crossing Townhome Development and asked impose parking on only one side of the street (opposite side of fire hydrants) so emergency services have unobstructed access in and out of the townhome community, snowplows also have difficulty plowing with cars parked on both sides of the street. Mr. Stouch stated that the emergency services agreed that cars in that community are parking too close to the stop signs and ask that the Board have lines painted on curbs. Mr. Nick Fiola from the Chandlers Crossing HOA stated that we realize there is a concern with parking and we have no objection about one side parking as an HOA. The manager will forward a copy of the 2008 Master Traffic Ordinance to Mr. Bauer for review. Mr. Heydt stated that cars were in the way of the snowplows in Chandlers Crossing from 12 midnight to 1:00 a.m. when we were trying to plow the street, Mr. Link responded, that is because the private plow hired by Chandlers was plowing the private lots at midnight and there was no place to park our cars. Mr. Kuklinski asked Mr. Fiola to notify the residents of Chandlers Crossing to park on the non-hydrant side of the street now, we have another snowstorm coming and the road crew needs to clear the streets, Mr. Fiola stated that we are trying to do what we can do.

A motion was made by Mr. Stasik, seconded by Mr. Kuklinski to accept the ESB Report. Kuklinski-Aye, Stasik-Aye. Motion passed.

**Manager's Report- Peter Hiryak**

1. The Manager reviewed the upcoming meetings as follows: Thursday March 12<sup>th</sup> P/A Act 209 joint Workshop @ 6pm, P/A Meeting 7pm. The manager asked for authorization from the Board to advertise the joint workshop of the P/A and Act 209 Committee meeting on Thursday March 12<sup>th</sup>.

A motion was made by Mr. Stasik, seconded by Mr. Kuklinski for authorization to advertise the March 12<sup>th</sup>, 2015 joint workshop meeting with the Planning Agency and the Act 209 Committee. Kuklinski-Aye, Stasik-Aye. Motion passed.

Monday, March 16<sup>th</sup> @6pm Open Space Meeting, 6:30pm BOS Agenda Meeting, 7pm Board of Supervisors Meeting.

2. 2015 Emergency Operations Plan and Resolution – The manager asked for the Boards approval and adoption. A motion was made by Mr. Stasik, seconded by Mr. Kuklinski for approval and adoption of the 2015 Emergency Operations Plan and Resolution. Kuklinski-Aye, Stasik-Aye. Motion passed.

3. BMMA Meeting Minutes from January 26<sup>th</sup>, 2015 are available in the lobby.

4. BMMA Sewer Project – Grosser Road, replacement of 350 feet of sewer line. The Board asked the manager to notify the County and the Emergency Services of the project timeline.

5. Supplemental Bills – February 2015 - The manager announced that some February bills were received by the Township after the cutoff date however they must be paid as soon as possible. The bills consist of insurance invoices and invoicing from Gilmore & Associates. The manager asked for authorization to pay additional February billing amounting to \$66,332.99.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik for authorization to pay the additional February 2015 bills amounting to \$66,332.99. Kuklinski-Aye, Stasik-Aye. Motion passed.

6. The Zoning Hearing Board Reorganization Meeting will be held on Tuesday, March 10<sup>th</sup>, 2015 @ 6pm. No questions were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to accept the Manager's Report. Kuklinski-Aye, Stasik-Aye. Motion passed.

**Old Business/New Business**

Chief Smith was concerned that the fire hydrant in front of the Patriot car dealership was still covered with a bag, is it working or not. The manager will check into the situation and report to the emergency responders.

**Public Comment**

Mr. Duncan commented that on February 19<sup>th</sup>, 2015 there was a head on collision on Grosser Road which was witnessed by members of the highway department. Mr. Duncan commended everyone involved for the quick 3 minute response time and commended Officer Dykie and Officer Castellucci for their actions.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to adjourn the meeting at 7:53pm. Kuklinski-Aye, Stasik-Aye. Motion passed.

The next Board of Supervisor's meeting will be held on Monday March 16<sup>th</sup>, 2015 @ 7:00 pm.

Respectfully submitted by,  
Marcy Meitzler