

The meeting of the Douglass Township Board of Supervisors was called to order at 7:01 P.M. Attending were Chairman John Stasik, Vice Chairman Anthony Kuklinski, Supervisor Fred Ziegler, Solicitor Paul Bauer, John Sartor from Gilmore & Associates, Mike Heydt, Andy Duncan, Pete Hiryak and approximately 18 residents.

Mr. Stasik led us in the pledge of allegiance. Mr. Stasik asked the public to place their cell phones on silent, reminded everyone of the emergency exit locations, and asked that there be no texting during the meeting.

Solicitor Bauer announced that earlier this evening there was an Executive Session held on two litigation matters, no votes or decisions were given.

Mr. Stasik asked for any additions or corrections on the minutes from the January 20th, 2015 Board of Supervisors Meeting, no additions or corrections were given.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to approve the minutes from the January 20th, 2015 Board of Supervisors Meeting. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Mr. Stasik asked if there were any additions or corrections to the agenda for February 2nd, 2015, no additions or corrections were given.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to approve the February 2nd, 2015 Board of Supervisors Agenda as presented. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Engineer's Report – John Sartor, Gilmore & Associates

County Line Road Bridge - The 2014 Municipal Bridge Retro-Reimbursement Program Application to DVRPC was approved, and we are currently preparing the additional documentation required for the funding. We will arrange a meeting with the Township Manager in the near future to complete the documentation.

Hallowell Division (Residential Cluster) – We attended a meeting with the applicant's Engineer and received a final plan submission on 1/21/15 which is currently under review by our office. Please recall that at their 8/14/14 meeting, the P/A recommended granting conditional final plan approval subject to the applicant complying with all items in G&A's 8/11/14 review letter as well as any other items that may be raised by G&A during review and discussion of those items.

Minister Creek Mixed Use Land Development – We attended an informational meeting on 1/20/15 at PennDot's District 6-0 offices with representatives of Douglass Township, PennDot, Gambone Development Co, and the Rosen Organization to discuss several different alternative alignments for the future Market Street connector road between the proposed Minister Creek (Gambone) and Danny Jake (Rosen) developments.

Township Park and Open Space Surveys and Concept Planning – Public meeting #2 was held prior to the 1/20/15 Board of Supervisors meeting, and input was provided by members of the Open Space Committee as well as the general public in attendance. Public Meeting #3 will be held at 6pm prior to the 2/17/15 Board of Supervisors meeting. No questions were asked.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to accept the Engineer's Report. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Solicitor's Report – Paul Bauer

Litigation Updates – There are two litigation cases ongoing.

MS-4 Storm Water Ordinance – The P/A recommended approval of the MS-4 Ordinance by the Board of Supervisors. Mr. Bauer asked the Board for a motion for authorization to advertise the MS-4 Storm Water Ordinance.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to authorize the advertisement of the MS-4 Storm Water Ordinance for a public meeting on March 2nd, 2015. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Zoning Hearing Board 2015 Member Resolution #020215-01 – Mr. Bauer stated that the resolution has been prepared, it is his recommendation that the Supervisors sign the resolution. A vote is not needed for this resolution.

Mr. Stasik asked if there were any questions on the solicitor's report, Mr. Brumwell asked who is involved in the litigation matters, Mr. Bauer replied Douglass Township vs. Fred Theil and the Gilbertsville Car Wash involving outstanding enforcement issues. No other questions were given.

Applications which are pending but inactive:

Cobblestone Commons inactive 1 year

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to accept the Solicitor's Report. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Emergency Services Board Report – Chairman Andy Duncan

Mr. Duncan announced that this was the second meeting for the ESB. We reviewed a sample ordinance from Mr. Bauer pertaining to third party billing reimbursements for Fire & Rescue, changes to the sample ordinance have been forwarded to Mr. Bauer. A recommendation for advertisement of the proposed reimbursement ordinance was given by the ESB.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to authorize advertisement of the proposed Third Party Billing Reimbursement Ordinance for Fire & Rescue with proposed changes, based on the recommendation of the Emergency Services Board, for a public meeting on March 2nd, 2015. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Mr. Duncan stated that Chief Schmoltze reported to the ESB Board that there are vacancies in two volunteer positions, the Gilbertsville Area Community Ambulance Service is in need of a recording secretary and a treasurer. Due to the merger of several area fire companies Douglass Township fire and ambulance calls have increased placing a financial strain on the organizations, it was suggested that we invite the New Hanover ESB members to our next meeting to discuss ambulance funding. Mr. Brumwell asked if he could have a copy of the proposed ordinance for third party reimbursement for Gilbertsville Fire & Rescue, Mr. Kuklinski gave Mr. Brumwell a copy of the proposed ordinance.

A motion was made by Mr. Stasik, seconded by Mr. Kuklinski to accept the Emergency Services Board Report. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Manager's Report- Peter Hiryak

1. The Manager reviewed the upcoming meetings as follows: Wednesday February 4th ZHB Re-Organization Meeting has been canceled because one of the members will be out of town, Mr. Bauer stated that the cancellation notice should be placed on the Township's Website and on the Township Building doors. Thursday February 12th P/A Workshop @ 6pm, P/A Meeting @ 7pm. Tuesday February 17th @ 6pm Open Space Meeting, 6:30pm BOS Agenda Meeting, Board of Supervisors Meeting @ 7pm.
2. Notice from DVRPC – County Line Road Bridge was approved for retro-reimbursement funding in the amount of \$594,500. The manager asked for the Board to authorize paperwork and engineering schedule.

A motion was made by Mr. Stasik, seconded by Mr. Ziegler to authorize to proceed with the paperwork and engineering schedule for the County Line Road Bridge replacement. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

3. BMMA Meeting Minutes from December 22nd, 2014 are available in the lobby.
4. 2015 PennDot Projects – Rt100 repaving from Farmington Ave to Berks county Line will be this summer for milling and 1-1/2" overlay of 3.5 miles. The manager also announced that the left turn signal trip wire was damaged at Grosser Road & Rt100 while PennDot was doing work at that location so this may cause delays. PennDot has been notified.
5. The manager announced that the 2015 Board of Auditors Meeting Minutes are available in the lobby. Chief Smith asked if any pressure could be put on PennDot so we could avoid windshield damages like what happened when PennDot repaired a portion of Rt100 last year. The manager stated that he will see what can be done. Mr. Sell asked if a decision was made on a date for the Fish Rodeo, the manager stated that he emailed all the open space/ rec members on January 28th and attached dates, location, and costs from the previous rodeo. The next meeting will be on Tuesday February 17th at 6pm and he will speak to Justin Keller to allow more time on the 17th for the open space/rec members to address these issues. Mr. Stouch stated that he just secured the Mashintonio Pond as the 2015 rodeo site, Mr. Sell asked Mr. Stouch to notify Mr. Romig of that fact. No other questions were given.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to accept the Manager's Report. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Old Business/New Business

No old business was give, Mr. Kuklinski brought up two matters for new business. Earlier this evening Mr. Kuklinski called for an Executive Session for potential litigation issues with two projects, the first is the Henry Road Bridge safety issue. Mr. Kuklinski made a motion to authorize the Engineer, Solicitor, and Manager to schedule meetings with Montgomery County Roads and Bridges to discuss Douglass Township's possibility to take over control of the bridge with funding from the County.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to authorize the Engineer, Solicitor, and Manager to meet with County Roads & Bridges at the next Board of Supervisors meeting to discuss the possibility of Douglass Township taking over control of the Henry Road Bridge with county funding. Kuklinski-Aye, Stasik-Aye, Ziegler-Abstain (because of interest in the property). Motion passed.

The second item is that 14 months ago Mr. Brumwell asked about the Highway Building conditions, Mr. Kuklinski stated that the conditions are pathetic. Mr. Kuklinski asked the Board to think about authorizing the Code Enforcement Officer, Road Crew, Solicitor, Engineer, and Manager to begin groundwork on the feasibility for a new building.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to authorize the Code Enforcement Officer, Road Crew, Solicitor, Engineer, and Manager to start groundwork plans for new highway building feasibility with costs to be determined prior to commitment. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Public Comment

No comments were given.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to adjourn the meeting at 7:31pm. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

The next Board of Supervisor's meeting will be held on Tuesday, February 17th, 2015 @ 7:00 pm.

Respectfully submitted by,
Marcy Meitzler