

The meeting of the Douglass Township Board of Supervisors was called to order at 7:35 P.M. Attending were Chairman John Stasik, Supervisor Fred Ziegler, Solicitor Paul Bauer, John Sartor from Gilmore & Associates, Chief Templin, Andy Duncan, Mike Heydt, Pete Hiryak and approximately 33 residents.

Mr. Stasik led us in the pledge of allegiance. Mr. Stasik asked that all cell phones be turned off or be placed on silent mode and no texting during the meeting and he also pointed out the accessible fire exits. Mr. Stasik announced that Mr. Kuklinski will be a little late for the meeting.

Mr. Stasik asked if there were any changes, corrections, or comments on the minutes of November 3rd, 2014 Board of Supervisors Meeting, no changes or comments were given. Mr. Stasik asked for a motion to approve the minutes of November 3rd, 2014 as presented.

A motion was made by Mr. Ziegler, seconded by Mr. Stasik to approve the minutes of the November 3rd, 2014 Board of Supervisors Meeting. Stasik-Aye, Ziegler-Aye. Motion passed.

Mr. Stasik asked for a motion to approve the agenda for November 17th, 2014 as presented.

A motion was made by Mr. Stasik, seconded by Mr. Ziegler to approve the agenda for November 17th, 2014 as presented. Stasik-Aye, Ziegler-Aye. Motion passed.

Justin Keller, Pottstown Area Regional Recreation Coordinator was present as introduced himself to the public and gave a brief overview of the Park Planning Meeting held earlier this evening. Mr. Keller stated that at this evenings meeting Mr. Sartor, Ms. Curran, Open Space/Rec Committee members and the public discussed proposed upgrade possibilities for the Libor, Smith Road, and Douglass Park open space properties owned by the Township. Mr. Keller stated that there is a park on-line survey on the Township Website and also stated that the second Parks Planning Meeting will be Tuesday, January 20th, 2015 at 6:00pm.

Gilbertsville Ambulance Report – Garry Schmoltze

For the month of October 2014: 118 calls for service; 5 Boyertown, 3 Colebrookdale, 51 Douglass Township, 3 Earl Township, 43 New Hanover, 3 Pottstown Borough, 3 Upper Frederick, 6 Upper Pottsgrove, and 1 West Pottsgrove. Hospital Summary; Pottstown 58, Lehigh 14, Reading 3, Phoenixville 2, St. Joseph's 3, 1 Einstein Montgomery, 1 Jeff Stat Air Ambulance. Chief Schmoltze stated that GACAS received a vehicle donation from the Montgomery County District Attorney's Office. GACAS is preparing the vehicle for service. No questions were asked.

A motion was made by Mr. Ziegler, seconded by Mr. Stasik to accept the Gilbertsville Area Community Ambulance Service (GACAS) Report. Stasik-Aye, Ziegler-Aye. Motion passed.

Gilbertsville Fire & Rescue – Rick Smith

Fire report for October 2014 – 1 brush/trash fire, 4 fire alarm/CO2 alarms, 3 vehicle accidents, 1 vehicle rescue, 2 EMS assists, 1 fire police, 1 assist to other depts., 1 special service, and 1 investigation for a total of 15 calls. The Fire Company was in service for 15 hours and 52 minutes. Provided water rescue training to the Boy Scouts. October was Fire Prevention Month so the Fire Company visited day cares and schools. The Holiday Season is here so as part of fire prevention on Thanksgiving Day please stay in the kitchen do not walk away from food on the stove, you would be surprised how many fires happen that way, also check all your cords on your Christmas lights and extension cords, put a fresh cut on your Christmas tree and do not place the tree near a heater or fireplace. Chief Smith stated that Santa will make an appearance in Douglass Township on December 21st. Mr. Stasik stated that it was good that training is given to the Boy Scouts at an early age, many Scouts become volunteer firefighters when they get older. Chief Smith stated that there was a fire at Mountain Mulch yesterday, it was contained with 4500 gallons of water and it started on the outer side of a mulch pile in about to scoops of mulch. Mr. Stasik asked if there were any questions, no questions were given

A motion was made by Mr. Ziegler, seconded by Mr. Stasik to accept the Fire & Rescue Report. Stasik-Aye, Ziegler-Aye. Motion passed.

Gilbertsville Fire Company No.1 – Phyllis Kerr

Ms. Kerr stated that upcoming events are: an indoor yard sale, a Thanksgiving Buffet on November 27th from 12noon – 4:00pm, a Boy Scout function on 11/28 & 11/29, Santa on 12/6, and a craft show on 12/13. No other comments were given.

A motion was made by Mr. Ziegler, seconded by Mr. Stasik to accept the Fire Company #1 Report. Stasik-Aye, Ziegler-Aye. Motion passed.

Engineer's Report – John Sartor, Gilmore & Associates

Township Park and Open Space Surveys and Concept Planning – We incorporated the review comments from Montgomery County's Recreation and Parks Coordinator for the Greater Pottstown Region into our existing features and site improvement plans for Douglass Park, Smith Road Park, and Libor Tract Open Space. On 11/14/14 we e-mailed our revised exhibits and text to the Recreation and Parks Coordinator for inclusion into the PowerPoint presentation for the public meeting. Mr. Sartor stated that site plan copies are available on our parks. The public has an opportunity to give their input in adding new features to our parks.

Traffic Impact Study Requirements – The revised ordinance amendment regarding traffic impact study requirements was discussed with the P/A on 11/13/14. Meredith Curran-Trego of MCPC will be incorporating the P/A comments into a revised draft of the ordinance amendment for one final review by the P/A at their December meeting.

A motion was made by Mr. Ziegler, seconded by Mr. Stasik to accept the Engineer's Report. Stasik-Aye, Ziegler-Aye. Motion passed.

Police Department Report – Chief Templin

Statistics for October 2014 – 417 incidents reported, 9 reportable accidents, 12 non-reportable, 32 criminal investigations, 9 criminal arrests, 119 traffic citations, 23 non-traffic citations, 0 parking tickets, 7,742 miles traveled, money received by the Township \$10,810.09. Commendations: Chief Templin presented Officer Dykie with a Letter of Commendation for gathering all the pertinent information and viewing the surveillance video of a robbery that occurred at the Circle K in Colebrookdale enabling him to ID the suspect. While patrolling the Turkey Hill Mini Markets in Douglass Township Officer Dykie spotted the suspect preventing a potential robbery from occurring on November 4th, 2014 in Douglass Township and in the process apprehended the person who robbed the Circle K in Colebrookdale Township, this was accomplished because of Officer Dykie's resilience, professionalism, and overall great police work. He is a credit to himself, his family, and to this police department. On November 11, 2014, Officer Poux, and Officer Coyle were dispatched to a Paper Mill Road address for a report of an armed, suicidal subject at this location, the male was shooting an assault rifle at a propane tank and the caller believed that he might the home on fire. Upon arriving the Officers could hear multiple gun shots, saw the male in the roadway, and gave verbal commands to get down on the ground. While attempting to affect the arrest, the male became combative pushing Officer Poux down an embankment, the suspect landed on Officer Poux who then suffered an injury to his arm, Officer Coyle was able to deploy his Taser and subdue the suspect affecting the arrest. It was determined that the suspect had fired twenty rounds, inside and outside the home, from an assault rifle equipped with a bayonet. Because of Officer Poux's and Officer Coyle's brave actions a potential tragic event was prevented from occurring and neither the suspect nor the other three persons involved in this incident were harmed in any way. This was only accomplished because of Officer Poux's and Officer Coyle's bravery, resilience, professionalism, and overall great police work. These Officers are a credit to themselves, their families, and to their respective police departments. Chief Templin had all the Douglass Township Police Officers that were present stand and introduced them to the public. On October 31, 2014 our officers were out in various Township neighborhoods giving out trick or treat bags to our children for Halloween. We have received

very positive feedback from many residents by way of e-mails, phone calls, and facebook postings. All were happy to see our officers out there making sure their children had a safe and Happy Halloween. Officers gave out 75 trick or treat bags. All treats for the bags were donated by the officers and staff. You can find pictures of the evening on our facebook page. Sergeant Swavely has completed his year-long probationary period as Sergeant for the Douglass Township Police Department on November 4, 2014. Since the start of his probationary period, Sergeant Swavely completed the Police Supervisory In-Service Training (POSIT) program put on by Penn State, has mentored two (2) police officers through our Field Training Officer program and has taken on many administrative duties. The Board has already received his 2nd, 5th, and yearly Performance Evaluations in which Sergeant Swavely has done well in. At this time, I am asking for a motion from the Board to remove Sergeant Swavely from his probationary status and to the permanent rank of Sergeant for the Douglass Township Police Department.

A motion was made by Mr. Ziegler, seconded by Mr. Stasik to remove Sgt. Swavely from probationary status and make him permanent rank of Sergeant for the Douglass Township Police Department. Stasik-Aye, Ziegler-Aye. Motion passed.

A motion was made by Mr. Stasik, seconded by Mr. Ziegler to accept the Police Department Report. Stasik-Aye, Ziegler-Aye. Motion passed.

Solicitor's Report – Paul Bauer

Ordinance Updates – The Sign Ordinance was drafted and a Legal Notice has been submitted to be published on November 13th and November 20th in the Pottstown Mercury to advertise for a hearing on December 1, 2014 at 7:30pm.

Litigation Updates – Updates have been provided under a supplemental Attorney/Client privileged Solicitor's privileged Solicitor's report to the Supervisors during the executive session. There are two hearings in Court; one was held on Friday, no decision was made. The other has been continued.

Applications which are pending but inactive:

Danny Jake – Hollowell	inactive 2 years
Cobblestone Commons	inactive 1 year

A motion was made by Mr. Ziegler, seconded by Mr. Stasik to accept the Solicitor's Report. Stasik-Aye, Ziegler-Aye. Motion passed.

Highway Department Report – Mike Heydt

Mr. Heydt said that the last two weeks the road crew fixed roads, started to seal the patchwork, the salt spreaders are ready, painted lines on the roads, and blacktopped some ditches. Mr. Heydt stated that he would like to look at purchasing a line painter. Mr. Ziegler asked if Mr. Heydt has any drawing plans for the highway building, Mr. Heydt replied that he is working with Kistler on some plans. Pioneer Pole Buildings wants an agreement before they come out and give any ideas so we are checking out our options. No questions were asked.

A motion was made by Mr. Stasik, seconded by Mr. Ziegler to approve the Highway Report. Stasik-Aye, Ziegler-Aye. Motion passed.

Recycling Report – Andy Duncan

October 2014 – Leaf collection began on Monday, October 20th, 2014 and will end on Friday, December 5th, 2014. Every resident should have received a newsletter in the mail detailing every aspect of our trash and recycling programs. If you have not received your copy, we have additional copies available. Douglass Township has once again partnered with Montgomery County to be a political campaign sign collection point. 42 election signs were collected at the recycling center. Leaf collection totals to date are: 42 loads of leaves collected, 345.16 gallons of fuel used at a cost of \$1,197.56, 872.3 miles

traveled. No mechanical breakdowns, no injuries, and one day missed due to rain. If you are in need of a new recycling container, you must bring your cracked or broken container to the recycling center for replacement. We will not replace perfectly fine recycling containers just because a resident wants a new, larger container. No questions were asked.

A motion was made by Mr. Stasik, seconded by Mr. Ziegler to accept the Recycling Report. Stasik-Aye, Ziegler-Aye. Motion passed.

Mr. Stasik announced that they have just received word that Mr. Kuklinski will not be able to attend tonight's meeting.

Treasurer's Report - Ms. O'Donnell stated that the unpaid bills amounted to \$175,247.52 and included bills for American Uniform Sales – Police Hats, Bechtelsville Asphalt – Himmelwright and Congo Niantic Roads, Bergey's Tire – tires for truck #10, PA UC Fund – Solvency Fee, Recycling Equipment Corp – cardboard baling wire, Ringing Rocks Electric – park light, Sealmaster – road line painting, and Waste Zero Inc – 125 cases of Douglass Township trash bags. The remaining portion of the 2014 MMO will be paid with General Fund cash with the December 2014 bill payments. Of the budgeted transfers between funds for 2014, \$100,000 was transferred to the Employee Benefit Reserve Fund from the General Fund. An additional CD was purchased with the transferred funds. The CD purchased is for 13 months, earning 1.04% interest. The remaining budgeted transfers will be made before the December 15th Board of Supervisors meeting. Year to date General Fund Income is approximately 1.8% or \$7,418.11 behind 2013 year to date income, without considering the 902 grant received in 2014. The auditor from the PA Attorney General's Office was at the township to perform the audit of the 2013 Liquid Fuels Fund. There were no findings listed on the exit interview with the auditor and myself.

A motion was made by Mr. Stasik, seconded by Mr. Ziegler to authorize payment of the bills. Stasik-Aye, Ziegler-Aye. Motion passed.

Ms. O'Donnell asked for the Boards review and approval of the amendments to the 2014 General Fund Budget. A motion was made by Mr. Ziegler, seconded by Mr. Stasik to approve the 2014 General Fund Budget Amendments requested by Ms. O'Donnell. Stasik-Aye, Ziegler-Aye. Motion passed

Ms. O'Donnell asked the Board for approval of the Final Review Tentative Adoption, & Public Inspection Period for the proposed 2015 Budget.

A motion was made by Mr. Ziegler, seconded by Mr. Stasik to approve the Tentative Adoption and Public Inspection Period for the proposed 2015 Budget. Stasik-Aye, Ziegler-Aye. Motion passed.

A motion was made by Mr. Ziegler, seconded by Mr. Stasik to accept the Treasurer's Report as presented. Stasik-Aye, Ziegler-Aye. Motion passed.

Manager's Report - Pete Hiryak

1. The Manager reviewed the upcoming meetings as follows: BOS Meeting Monday, December 1st @ 7:30pm, Agenda Meeting @ 7pm. P/A Meeting Thursday, December 11th @ 7pm, Workshop 6pm (Traffic Impact Study), Act 209 Workshop has been rescheduled for January 2015.
2. Public Hearing – Monday December 1st, proposed Sign Ordinance @ 7:30pm.
3. 2015 Meeting Dates & Holiday Schedule for BOS review, proposed change of 7pm for BOS Meetings and proposed one meeting in June as part of summer schedule.
4. Zern Tract – Staff Meeting Monday, November 24th @ 3:30pm, Market Street contribution and road improvements. Representatives for the Zern Tract have requested a 90 day review period extension.

A motion was made by Mr. Ziegler, seconded by Mr. Stasik to approve a 90 day review period extension for the Zern Tract. Stasik-Aye, Ziegler-Aye. Motion passed.

A resident asked what the Zern Tract was and said that he heard a Wegmans was going where Zern's Market is, the manager replied that the Zern Tract is a proposal for 252 townhomes on Jackson Road. Each year there are many rumors however there is no proposal for a Wegman's. No other questions were asked.

A motion was made by Mr. Ziegler, seconded by Stasik to accept the Manager's Report. Stasik-Aye, Ziegler-Aye. Motion passed.

Public Comment

Mr. Keiser thanked Fire Chief Rick Smith for the fast response of the fire company, from the time he reported the fire it took only 5 minutes for them to respond to the Mountain Mulch site. Mr. Keiser also commented that it seems like more mulch is on the Mountain Mulch property than last summer, are we reminding them about the agreement. Mr. Bauer offered to send a letter to the attorney for Mountain Mulch. Mr. Keiser stated that if a tree catches fire it will be cause a devastating fire, are we still billing these guys and is there a plan B. Mr. Bauer stated that the site shutdown is on the calendar and we plan to file in March if Mountain Mulch does not comply by December 2014, as far as the \$20,000 goes we are probably not going to see that money, the Board is more concerned about shutting them down, it is very likely that we will file a petition to enforce with Judge DeRicci. Mr. Ziegler thanked Mr. Keyser for his kind words about our emergency services. Ms. Orner commented that the fire company had trouble hooking up to the fire hydrant at the site of the fire, Chief Smith stated that they had trouble with that hydrant, Mountain Mulch knew it was broken but we didn't know. Mr. Bauer stated that he will add this information in the letter that he will be sending to the attorney, the manager stated that there are also concerns with the berms. Mr. Bauer will send a copy of the Settlement Agreement along with the letter to the attorney for Mountain Mulch. No other comments were given.

Old Business/New Business

No old business or new business was given.

A motion was made by Mr. Ziegler, seconded by Mr. Stasik to adjourn the meeting at 8:35pm. Stasik-Aye, Ziegler-Aye. Motion passed.

The next Board of Supervisor's meeting will be held on Monday, December 1st, 2014 @ 7:30 pm.

Respectfully submitted by,
Marcy Meitzler