

The meeting of the Douglass Township Board of Supervisors was called to order at 7:38 P.M. Attending were Chairman John Stasik, Vice Chairman Anthony Kuklinski, Supervisor Fred Ziegler, Solicitor Paul Bauer, John Sartor from Gilmore & Associates, Chief Templin, Andy Duncan, Mike Heydt, Pete Hiryak and approximately 21 residents.

Mr. Stasik led us in the pledge of allegiance. Mr. Stasik asked that all cell phones be turned off or be placed on silent mode and no texting during the meeting and he also pointed out the accessible fire exits.

Mr. Stasik asked if there were any changes, corrections, or comments on the minutes of October 6th, 2014 Board of Supervisors Meeting, no changes or comments were given. Mr. Stasik asked for a motion to approve the minutes of October 6th, 2014 as presented.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to approve the minutes of the October 6th, 2014 Board of Supervisors Meeting. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Mr. Stasik asked for a motion to approve the agenda for October 20th, 2014 as presented.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to approve the agenda for October 20th, 2014 as presented. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Gilbertsville Ambulance Report – Garry Schmoltze

For the month of September 2014: 112 calls for service; 1 Bally, 8 Boyertown, 2 Colebrookdale, 42 Douglass Township, 2 Earl Township, 35 New Hanover, 1 Lower Pottsgrove, 7 Pottstown Borough, 5 Upper Frederick, 9 Upper Pottsgrove. Hospital Summary; Pottstown 67, Lehigh 14, Reading 3, Phoenixville 2, St. Joseph's 1, St. Luke's 1, 1 Einstein Montgomery. No questions were asked.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to accept the Gilbertsville Area Community Ambulance Service (GACAS) Report. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Gilbertsville Fire & Rescue – Rick Smith

Fire report for September 2014 – 1 fire, 5 fire alarm/CO2 alarms, 2 vehicle accidents, 1 vehicle rescue, 1 misc rescue, 6 fire police, 3 assist to other depts., and 4 investigations for a total of 23 calls. The Fire Company was in service for 18 hours and 36 minutes. Completed training on fire behavior and scene preservation. Refresher training with station 332 on the ambulance equipment and location. October is fire prevention month so we are visiting schools and day care facilities. Chief Smith stated that F&R has hired a Billing Firm to recoup expenses from insurance companies, since Douglass Township does not have an ordinance authorizing them to collect from insurance companies. No questions were asked.

A motion was made by Mr. Kuklinski, seconded by Mr. Ziegler authorizing the Solicitor to write a draft ordinance giving the fire company (F&R) authorization to recoup payment from insurance companies. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to accept the Fire & Rescue Report. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Gilbertsville Fire Company No.1 – Phyllis Kerr

No report was given. Mr. Stasik commented that the banquet halls were booked because there was no parking available between the Gun Show and the Rotary Club function over the weekend. No other comments were given.

Engineer's Report – John Sartor, Gilmore & Associates

1500 E. Philadelphia Avenue – On 10/3/14, we received the TIS Scoping Application and Traffic Assessment for this land development application. The TIS Scoping Application and Traffic Assessment are currently under review by our office.

Provco Pinegood Grosser Road, LP/Wawa Land Development – We attended the pre-construction meeting on 10/08/14 held at the Township building between representatives of Douglass Township, Montgomery County Conservation District, the Developer and their contractors.

Township Park and Open Space Surveys and Concept Planning – We are in the process of incorporating the review comments from Montgomery County's Recreation and Parks Coordinator for the Greater Pottstown Region into our improvement plans for Douglass Park, Smith Road Park, and Libor Tract Open Space.

Zoning Ordinance and SALDO Amendments – We are preparing suggested amendments to the Township's Zoning Ordinance and Subdivision and Land Development Ordinance for consideration by Township staff and the Planning Commission at an upcoming meeting. Mr. Stasik asked if there were any questions on the engineer's report, Ms. Edman asked what is a Traffic Impact Scoping Study, Mr. Sartor explained that this is the first step involving information needed by Douglass Township and PennDot as far as the impact that this proposal will have on Douglass Township roads. Mr. Link stated shouldn't the County be involved in this, Mr. Sartor replied that the Montgomery County Planning Commission is involved in this proposal. No other questions were given.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to accept the Engineer's Report. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Police Department Report – Chief Templin

Statistics for September 2014 – 380 incidents reported, 7 reportable accidents, 8 non-reportable, 24 criminal investigations, 6 criminal arrests, 99 traffic citations, 25 non-traffic citations, 0 parking tickets, 7,728 miles traveled, money received by the Township \$4,624.34. On September 27, 2014 (Saturday) 10am-2pm our police department coordinated with the Drug Enforcement Agency in their National Drug Take Back Initiative. Our drop site was at the Giant Food Stores 173 Holly Road, Gilbertsville PA 19525. We were able to collect 96lbs. of unwanted, unused and expired medication. I like to thank Giant Food Stores for being our drop site and everyone who participated in the program. This might be the last time for this program. Please remember, The Douglass Township Police Department also has its own drop off location located just inside the Douglass Township Municipal Building. This location is open Monday through Friday 8am-5pm, except holidays. Please no syringes or inhalers. Chief Templin also stated that he will have more information on the radios at the next meeting. Mr. Stasik asked if criminal investigations have increased, Chief Templin replied that it has remained the same. Mr. Ziegler asked what the clearance rate is on investigations, Chief Templin stated that he usually provides those statistics at the end of the year report however he will have those for the next meeting. No other questions were asked.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to accept the Police Department Report. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Solicitor's Report – Paul Bauer

Gilbertsville Fire & Rescue Co/Gilbertsville Fire Co No.1 – Charles Haddad, former trustee, has signed the Stipulation to Transfer as well as the actual Deed to transfer the properties. Officers for both Gilbertsville Fire & Rescue and Gilbertsville Fire Co. No. 1 were scheduled to review and sign these documents prior to this meeting. Upon receipt of the signed documents, I shall submit them to Judge Drayer for consideration of the Transfer of the Deed.

Litigation Updates – Updates have been provided under a supplemental Attorney/Client privileged Solicitor's report to the Supervisors during the executive session. Our insurance company has requested a continuance on the litigation matter involving a former Supervisor, the continuance has been granted.

Ordinance Updates – Proposed Mixed Use and Cluster Ordinances and Legal Notices have been prepared by Planning Solicitor Chuck Garner. Advertisement has been scheduled for possible adoption at the Board of Supervisor’s meeting scheduled for November 3, 2014. A draft of the proposed **Sign Ordinance** has been prepared by Chuck Garner. It is going to be advertised for possible adoption at the Board of Supervisors meeting in early December. A draft of the **Traffic Impact Ordinance** has been prepared by Chuck Garner and submitted to the Montgomery County Planning Commission for additional review and comment. No questions were asked.

Applications which are pending but inactive:

Danny Jake – Hallowell	inactive 2 years
Cobblestone Commons	inactive 1 year

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to accept the Solicitor’s Report. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Highway Department Report – Mike Heydt

Mr. Heydt said that the last two weeks the road crew was working on Himmelwright Road, replacing signs, and grading dirt roads. The County donated a generator to the Township for traffic signal backup. Mr. Heydt stated that he and Mr. Duncan had received training on message boards. Mr. Sell asked if Mr. Heydt looked at the dirt roads, Mr. Heydt stated that the grader broke down and as soon as it is fixed they will resume working on dirt roads. Mr. Heydt also stated that they helped Washington Township work some roadwork. No other questions were given.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to approve the Highway Report. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Recycling Report – Andy Duncan

October 2014 – Boyertown Turkey Hill is now selling our orange Douglass Township trash bags. Leaf collection began on Monday, October 20th, 2014 and will end on Friday, December 5th, 2014. The zones have remained the same, this is leaf pick up only – no grass, no branches, curbside piles must be no larger than 2x2 the length of your property, do not block the leaf piles with anything including cars or leaves will not be picked up. The Newsletters have been delivered to the Boyertown Post Office on Tuesday, you should have them in your mailboxes by now. Met Ed is offering a free refrigerator or freezer pick up program, the item must be operational. Douglass Township has once again partnered with Montgomery County to be a political campaign sign collection point. After election we will accept campaign signs during regular business hours at the recycling center. No questions were asked.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to accept the Recycling Report. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Treasurer’s Report - The Manager stated that Ms. O’Donnell will not be present this evening. The unpaid bills amounted to \$439,259.76 and included bills for Reid Paving and Bechtelsville Asphalt for repaving Moyer Road and Bruce Drive, PMRS for the uniform & non-uniform pensions, and Fireman’s Relief allocations. The Manager briefly reviewed the balances on the Treasurer’s Report that was supplied for the public. Mr. Ziegler stated that he has looked into the salaries of Treasurer/Accountants from 12 area municipalities and found that Ms. O’Donnell does more work and makes less money than other municipal treasurers, he was wrong in some of his prior statements and she does a very good job for the Township. No questions were asked.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to authorize payment of the bills. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to accept the Treasurer's Report presented by Manager Hiryak. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Manager's Report - Pete Hiryak

1. The Manager reviewed the upcoming meetings as follows: BOS Meeting Monday, November 3rd @ 7:30pm, Agenda Meeting @ 7pm. P/A Meeting Thursday, November 13th @ 7pm, Workshop 6pm (Traffic Impact Study), Budget Meeting Tuesday 10/21/14 3pm-5pm Highway Dept/Liquid Fuels, Friday 10/24/14 3pm-5pm Admin/Zoning, and Tuesday 10/28/14 if necessary.
2. Public Hearings – Monday November 3rd, Holly Road Mixed Use & Middle Creek Road Cluster Residential @ 7:30pm.
3. PMRPC – Grant Approval of \$25,000 for Park Master Plans, Keller Woods, Rhoads Open Space, and Moyer Open Space on N. Congo Road. The BOS authorized execution of the documents for the grant money for open space master plan projects.
4. The manager asked for authorization from the Board of Supervisors to advertise public meetings for future Park & Open Space Planning.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to authorize the manager to advertise the public meetings for future Park & Open Space Planning. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

The manager commented that Montgomery County will make a recommendation for the County Line Road Bridge replacement at the Delaware Valley Regional Planning meeting on December 7th, 2014.

A motion was made by Mr. Kuklinski, seconded by Stasik to accept the Manager's Report. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

Public Comment

Karen Keyser commented of how proud she is of Douglass Township Park, the walking trail is beautiful and whoever takes care of it does a wonderful job, there are even plastic bags available to clean up after your pet. Mr. Ziegler stated that he built two pavilions in the park and refurbished the bathrooms at the baseball field. Judy Wills asked if the Board would consider moving the open space/rec committee report to be prior to the public comment portion of the meeting. She said usually the mood turns negative after public comment and feels that the open space report and recommendations would be received more favorably if presented before the public comment period. The Board agreed to move the open space/rec committee report before the public comment portion of the meeting. Chief Templin commented that the clearance rate on investigations to date is 33%. No other comments were given.

Old Business/New Business

Open Space/Rec Committee Report – Mr. Romig announced that the committee meets the 3rd Monday of each month, the next meeting will be November 17th and he invited anyone interested in becoming a new member to attend the meetings. Mr. Romig stated that the surveys are finished on the parks, we met with the new Regional Director, Justin Keller, and he has a lot of good recommendations. A Scout was granted money by the Board of Supervisors for the supplies to make and install marker signs on the Libor Tract Open Space property on Congo Road, the signs will satisfy County requirements for open space. Mr. Ziegler stated that he is responsible for getting another piece of open space property by an agreement for the Weiss property on Miller Road. No other comments or questions were given.

A motion was made by Mr. Ziegler, seconded by Mr. Kuklinski to accept the Open Space/Rec Report. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

A motion was made by Mr. Ziegler, seconded by Mr. Stasik to adjourn the meeting at 8:22pm. Kuklinski-Aye, Stasik-Aye, Ziegler-Aye. Motion passed.

The next Board of Supervisor's meeting will be held on Monday, November 3rd, 2014 @ 7:30 pm.

Respectfully submitted by,
Marcy Meitzler