

The meeting of the Douglass Township Board of Supervisors was called to order at 7:36 P.M. Attending were Chairman John Stasik, Vice Chairman Anthony Kuklinski, Solicitor Paul Bauer, Josh Hagadorn from Gilmore & Associates, Cynthia O'Donnell, Chief Templin, Andy Duncan, Mike Heydt, Pete Hiryak and approximately 36 residents/developers.

Mr. Stasik led us in the pledge of allegiance. Mr. Stasik stated that Mr. Ziegler would not be attending the meeting due to complications from bee stings and asked that all cell phones be turned off or be placed on silent mode and no texting during the meeting. He also pointed out the accessible fire exits due to the amount of people present at the meeting.

Boyertown Community Library - Charles Fryer and Russ Phillips were present to thank the Board of Supervisors for the contribution to the Boyertown Community Library and stated that over the last 3 years Montgomery County has increased their use of the library by 40%, a more complete breakdown of numbers will be forthcoming.

Mr. Stasik asked if there were any changes, corrections, or comments on the minutes of July 21st, 2014 Board of Supervisors Meeting, no changes or comments were given. Mr. Stasik asked for a motion to approve the minutes of July 21st, 2014 as presented.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to approve the minutes of the July 21st, 2014 Board of Supervisors Meeting. Kuklinski-Aye, Stasik-Aye. Motion passed.

Mr. Stasik asked for a motion to approve the agenda for August 18th, 2014 as presented.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to approve the agenda for August 18th, 2014 as presented. Kuklinski-Aye, Stasik-Aye. Motion passed.

Gilbertsville Ambulance Report – No Report

Gilbertsville Fire & Rescue – Rick Smith

Fire report for July 2014 – 1 fire, 4 fire alarm/CO2 alarms, 1 misc rescue, 2 fire police, 7 assist to other depts., and 2 investigations for a total of 17 calls. The Fire Company was in service for 9 hours and 53 minutes. Chief Smith stated that the fire company participated in air bag and rescue tool training (Gilbertsville Auto Body supplied 2 cars), sprinkler & standpipe training, and turbo draft for rural water supply training. August 12th we unveiled our Fallen Firefighter Plaque honoring Richard Kastle and Robert Seaman. The highest fatality rate for firefighters is heart attack so Fire & Rescue offers gym memberships to the firefighters. They also implemented a nametag accountability system where the firefighters attach one of the nametags on the truck before they fight the fire and when returning to the truck from the fire they remove their nametag so everyone is accounted for. No questions were asked.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to accept the Gilbertsville Fire & Rescue Report. Kuklinski-Aye, Stasik-Aye. Motion passed.

Gilbertsville Fire Company No.1 – Phyllis Kerr

Ms. Kerr announced that Bike Night was a big success and thank the Township for help cleaning the area for the event. There is a Susan B. Coleman (fundraiser) dinner scheduled for Friday August 29, 2014. Bookings include a Multi-Service function, FOP Run, Pottstown Rotary Breakfast, and a Train Show. No questions were asked.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to accept the Gilbertsville Fire Co. #1 report. Kuklinski-Aye, Stasik-Aye. Motion passed.

Charles Haddad

Mr. Haddad stated that he resigned as Trustee for the Fire Company in 2013 and the property has not been transferred to the new Trustee. He is requesting that the deed be transferred by stipulation and court order. He continues to assist #1 and stated that their business plan is stronger than in the past and F&R is also doing well.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to authorize Solicitor Bauer to research and make a plan for the fire company property deed to be transferred out of Mr. Haddad's name. Kuklinski-Aye, Stasik-Aye. Motion passed.

Workers Compensation Insurance – The manager stated that Mr. Pugielli from Brown and Brown Insurance Company will provide more information on the alternative workers compensation program for the Board to review.

Engineer's Report – Josh Hagadorn, Gilmore & Associates

Berwind II Subdivision (Douglass Estates Phase I) – This project is proceeding through construction. On 7/15/14, Pete Hiryak, Bob Dries, Owen Schierenbeck and I met with Mr. Louis Stafy at his property regarding stormwater drainage concerns that Mr. Stafy has related to the ongoing construction. We agreed that G&A will also evaluate what additional drainage improvements might be feasible to alleviate stormwater from backing up onto his property. (Note G&A's most recent letter of recommendation revised 6/18/14 concerning Letter of Credit Reduction #1 in the amount of \$330,720.30; \$633,974.14 is the remaining financial security). Please be aware that the survey work has been complete; we are currently preparing the base plan.

Cobblestone Crossing Phase III – A pre-construction meeting was held and meeting minutes were provided (for the third phase of Phase III) on 8/12/14.

Provco Pinegood Grosser Road, LP/Wawa Land Development – Please recall that the applicant appeared before the Board of Supervisors at their meeting on 7/21/14 at which time the Board granted final approval of the Subdivision Record Plan (sheet 2 of the original 23-sheet plan set) separately based on the conditions set forth in Solicitor Bauer's draft final plan resolution. We provided copies of the revised legal descriptions and Record Plan sheet for this Subdivision to the Township on 8/6/14 via email.

Virmay Drive Stormwater Investigations – On 7/15/14 Pete Hiryak, Bob Dries, and I walked the area along and between Virmay Drive, Moore Drive, and Werstler Avenue to evaluate the stormwater drainage conditions. It was agreed that G&A will survey the drainage swale to the rear of 1555 Virmay Drive to the existing culvert under Virmay Drive as well as the drainage swale downstream of Virmay Drive. G&A will also evaluate what additional drainage improvements might be feasible to alleviate stormwater from backing up onto the properties along Virmay Drive. Please be aware that the survey work has been complete; we are currently preparing the base plan. Mr. Stasik asked how is Mr. Sartor doing, Mr. Hagadorn replied that he is recovering nicely. No other questions were asked.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to accept the Engineer's Report. Kuklinski-Aye, Stasik-Aye. Motion passed.

Police Department Report – Chief Templin

Statistics for July 2014 – 380 incidents reported, 3 reportable accidents, 4 non-reportable, 20 criminal investigations, 6 criminal arrests, 118 traffic citations, 9 non-traffic citations, 1 parking ticket, money received by the Township \$4,257.91. On July 28th, Lynnsay Bauman and on August 13th, Caitlyn Moyer, both students of the Boyertown Area School District, completed their senior projects by job shadowing our police department for the day. We wish them the best of luck this school year and beyond. Melissa McLaughlin, a township resident, wanted to express her thanks to our Animal Control Officer, Jon Daywalt, for his quick response in removing some unwanted felines. Melissa feels the Animal Control Officer was a great addition to Douglass Township, citing Jon as being sympathetic and very helpful with her problem. Melissa's gratitude was passed along to Jon. On August 8th we conducted our Sobriety Check Point on Rt.73 to raise awareness of drinking and driving.

Several moving violations were detected but there were no DUI arrests. Chief Templin thanked Andy Duncan and Chief Ricky Smith for the lighting help and refreshments. On August 16, 2014 the Fire Company held its Bike Night, it was a great turn out for a good cause. I'd like to personally thank everyone in emergency services that helped out with traffic control and others duties. There were no reported problems. An accused felon, Stephen Kulcyski, who was the subject of a massive manhunt in Berks County last week, was captured by Constable Josh Stouch on August 15th in the 1300 block of Geigertown Road in Union Township late Friday afternoon. He was arraigned before a district justice in Birdsboro and then committed to the Berks County Jail on \$900,000 bail. I'd like to applaud Constable Stouch for his efforts in removing this felon off our streets. The Boyertown Area School District will open its doors on August 27th so I want to remind driver's to be mindful of students walking to school, students at school bus stops, and school buses that are operating in the morning and afternoon hours, especially in the Presidential Estates area where a lot of students walk to and from school. Mr. Stasik asked if there were any questions for Chief Templin, Mr. Brumwell asked how many police officers do we employ now, Chief Templin replied 12. Mr. Brumwell asked how many officers did we have three years ago and he heard that some officers quit, Chief Templin replied that three years ago we had 9 officers and only 1 officer resigned to move to Florida. No other questions were asked.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to accept the Police Department Report. Kuklinski-Aye, Stasik-Aye. Motion passed.

Solicitor's Report – Paul Bauer

Litigation Updates – Tonight there was an executive session discussing litigation matters, no decisions or actions were taken.

P/A Recommended Ordinances Donnelly Tract/Holly Road – At their last meeting the P/A recommended approval to the Board of Supervisors for the Mixed Use Overlay Ordinance and the Cluster Overlay Ordinance. We need a motion from The Board of Supervisors for advertisement of public notice. Ms. Orner asked if this was only for the Donnelly Tract, Mr. Bauer replied no it would be for areas that fit this criteria for a proposal under the existing ordinance or under the overlay ordinance. Mr. Sell asked who owns the Donnelly Tract and the Holly Road Tract, Mr. Bauer replied that it is owned by entities of the Gambone Group. No other questions were asked.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to authorize that the Mixed Use Overlay Ordinance and the Cluster Overlay Ordinance be advertised for public notice. Kuklinski-Aye, Stasik-Aye. Motion passed.

Applications which are pending but inactive:

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|------------------------|------------------|
| Danny Jake – Hallowell | inactive 2 years |
| Cobblestone Commons | inactive 1 year |

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to accept the Solicitor's Report. Kuklinski-Aye, Stasik-Aye. Motion passed.

Highway Department Report – Mike Heydt

Mr. Heydt said that the last two weeks the road crew was preparing Moyer Road and Bruce Drive for an overlay by Reid Paving, we are looking at probably September 2014. The highway department is doing the second round of roadside mowing, trimming on Congo Road, installed a temporary storm grate on Sassamansville Road and cleaned storm drains. No questions were asked.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to approve the Highway Report. Kuklinski-Aye, Stasik-Aye. Motion passed.

Recycling Report – Andy Duncan

August 2014 – 904 grant recycling numbers have been reviewed by Cindy, and the final grant application is being put together now for submission. 902 recycling grant has been submitted. That grant is asking for \$162,000 for replacement of our skidsteer, roof replacement on the recycling center, and replacement of the blacktop parking lot at the recycling center. I would like to thank Greg Herb of Herb Real Estate in Gilbertsville for putting together a market analysis for our compost area that we were able to use towards match funding on our grant application. This may save the Township approximately \$17,000 for funds that Douglass Township would need to put towards the grant. Mr. Herb donated a lot of his time to assist Douglass Township with the application. Mulch is still available at the recycling center. Chipper was out to 2 residences this month. Boyertown Turkey Hill is now selling our orange Douglass Township trash bags. I also want to mention that Douglass Township has updated all of the recycling information on our website, and I would like to thank Betty Musser for taking on that task and completing it rather quickly. No questions were asked.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to accept the Recycling Report. Kuklinski-Aye, Stasik-Aye. Motion passed.

Mr. Stasik announced that BMMA minutes are available in the lobby, the next BMMA meeting will be August 25, 2014.

Treasurer's Report – Cynthia O'Donnell

The Treasurer stated that the unpaid bills amounted to \$135,071.03, the unusual bills are; Boyertown YMCA Summer Camp final payment, Brown & Brown Insurance, Martin Stone Quarries, Metro Technology, Omega Systems, Public Agency Training Council, Rebecca Zern (Real Estate Tax), and UpBeat Inc. Letter was written to Montgomery County Board of Assessment Appeals requesting that property at 1330 East Philadelphia Ave be exempt from real estate taxes (building has been demolished),. In the month of September, we will begin budget preparation for 2015. The budget calendar will be given to the Board of Supervisors at the September 2nd BOS meeting. From the Public Employee Retirement Commission, Douglass Township received a 2014 distress score of -0-. The Commission is required to make the distress determinations biannually. To obtain a distress score of zero, the funded ratio of all the municipality's pension plans combined must be 90 percent or greater. Douglass Township's funded ratio is 96 percent. Year to date General Fund Income is approximately 2.7% ahead of the 2013 year to date income. An increase in Local Enabling Tax receipts and the Comcast grant make up the increase in revenue. Recycling Fund income is approximately 2.8% or \$9,251.18 behind 2013 year to date income, without considering the 902 grant received in 2014. Mr. Brumwell stated that he paid Real Estate Taxes and School Taxes, the Treasurer replied that Real Estate Taxes are the School Taxes.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik for authorization to pay the bills. Kuklinski-Aye, Stasik-Aye. Motion passed.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to accept the Treasurer's Report. Kuklinski-Aye, Stasik-Aye. Motion passed.

Pete Hiryak presented the Manager's Report.

1. The Manager reviewed the upcoming meetings as follows: BOS Meeting Tuesday, September 2nd @ 7:30pm, Agenda Meeting @ 7pm. P/A Meeting Thursday, September 11th @ 7pm, Workshop @ 6pm.
2. Zoning Hearing Board – The manager stated that he has received three letters of interest for the Zoning Hearing Board opening, they are Karen Keiser, Josh Stouch, and Janet Bauer. The manager forwarded the information to the Board of Supervisors. Mr. Kuklinski tabled the decision until the next meeting.
3. Zern Tract – The manager stated a 90 day plan review extension request was made by the Developer.

A motion was made by Mr. Stasik, seconded by Mr. Kuklinski to grant a 90 day plan review extension request to the developer of the Zern Tract. Kuklinski-Aye, Stasik-Aye. Motion passed.

4. Gilbertsville Road – PennDot Winter Maintenance Agreement, 5 years at \$3,057.00 per year – the manager stated if this agreement is satisfactory a motion is needed to accept the agreement.

A motion was made by Mr. Stasik, seconded by Mr. Kuklinski to accept the PennDot Winter Maintenance 5 year Agreement for Gilbertsville Road at \$3,057.00 per year. Kuklinski-Aye, Stasik-Aye. Motion passed.

The manager stated that he received a letter from Senator Bob Mensch stating that the Liquid Fuels Allocation will increase from \$230,000 to \$430,000 in year 2017 due to the passing of the Transportation Funding Bill that Senator Mensch supported. The increase is based on population and road miles. The manager will send Senator Mensch a letter thanking him for supporting the Transportation Funding Bill. Mr. Stasik stated that we will get together and make a plan on projects to best use the funding.

The manager stated that the Borough of East Greenville has requested the help of the Gilbertsville Fire Police to assist them at their upcoming Marathon, the Board's approval is needed. Mr. Stasik asked Mr. Price if East Greenville helps out in this Township, Mr. Price responded yes.

A motion was made by Mr. Stasik, seconded by Mr. Kuklinski to authorize the Gilbertsville Fire Police to assist the Borough of East Greenville in their upcoming Marathon. Kuklinski-Aye, Stasik-Aye. Motion passed.

A motion was made by Mr. Stasik, seconded by Mr. Kuklinski to accept the Manager's Report. Kuklinski-Aye, Stasik-Aye. Motion passed.

Public Comment

Mr. Brumwell stated that over the last few months publicity we are getting isn't good, we have good employees that are getting embroiled in it, and asked for transparency on the legal issues. No other comments were given.

Old Business/New Business

Karen Lewandowski had concerns with the proposed Animal Control Ordinance, she stated that the clean up after the pets is a good and keeping dogs from running around however she is concerned with adopting an ordinance that you cannot properly enforce, it appears that this ordinance could be used as a personal issue by neighbors that don't get along and asked the Board to keep the good parts and eliminate the bad points. The manager stated that he had extra copies available if anyone wanted to review the proposed ordinance. No other discussion was given.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to adjourn the meeting at 8:24pm. Kuklinski-Aye, Stasik-Aye. Motion passed.

The next Board of Supervisor's meeting will be held on Tuesday, September 2nd, 2014 @ 7:30 pm.

Respectfully submitted by,
Marcy Meitzler