



Douglas Township, Montgomery County

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AGENDA – July 18th, 2022

1. Call to Order
2. Pledge of Allegiance
3. Executive Session
4. Minutes of June 20th, 2022 Board of Supervisors Meeting
 - a. Additions, corrections, motion for approval
 - b. Agenda for July 18th, 2022– additions, corrections, motion for approval.
5. ZHB – Hearings scheduled for Tuesday July 26th @ 5:30pm
 - a. ARCW Systems, 50 Bartman Ave (Car Wash) – Zoning relief to install a 72 square foot wall sign – P/A recommended approval with conditions.
 - b. 145 Huntsville Drive – Zoning relief from accessory building coverage. P/A recommended approval with conditions.
6. Treasurer’s Report – Cynthia O’Donnell
 - a. Authorization to pay the bills (BOS Approval Required)
 - b. Copies of Unpaid Bills Detail Report in Township Lobby
7. Police Department Report – Chief Templin
 - a. Police Department Policy Approvals (In-Custody Deaths & Planned Events Risk Assessment) Legal review completed, BOS approval required.
 - b. Robert Evans – Completed probationary status period for Sergeant status (BOS approval required)
 - c. ARPA Funds – re-allocate funds for Speed Display Trailer (BOS approval required)
8. Solicitor Report – Robert Brant, Esq.
9. Emergency Services Reports
 - a. GF&R and GACAS – Copies of reports in lobby
10. Manager’s Report
 1. Schedule of Meetings
 - a. Tuesday July 26th, 2022 Zoning Hearing Board @ 5:30pm. Monday August 1st, 2022 BOS Agenda Meeting @ 6:30pm, BOS Meeting @ 7pm.

Monday August 8th, 2022 ESB Meeting @ 6pm, Thursday August 11th, 2022
P/A Meeting @ 7pm – No Workshop.

2. PMRS – Uniform & Non-Uniform Pension Agreements, IRS Updates Review (authorization to advertise ordinances).
3. Rt.100 Corridor/Market Street/Long Property/Zern's Market – interest in forming a steering committee, interested parties contact Township Manager.
4. PARRC Resolution – Support for 501(c)3 Status (Motion required)
5. Officer Ziegler – Tuition reimbursement per contract (Motion required)
6. Escrow Release – Hallowell, Country View Phase 1 Release #1 (\$989,629.30) - Motion required.
7. PWC Stormwater Study Support – Crystal Gilchrist will attend the 8/1/22 BOS Mtg.
8. Cobblestone Drive/Noble Lane – Stop sign Ordinance to be scheduled for August 1st, 2022 BOS Meeting.
9. IRS Mileage Rate Increase (.585 to .625) - motion required
10. Appointment of a Deputy Tax Collector (BOS review & approval required)

11. Old Business/New Business

12. Public Comment

13. Adjournment

NEXT MEETING 7PM MONDAY AUGUST 1ST, 2022

The meeting of the Douglass Township Board of Supervisors was called to order at 7:05P.M. Attending were Chairman Joshua Stouch, Vice-Chairman Alan Keiser, Supervisor Sara Carpenter, Solicitor Robert Brant, Manager Pete Hiryak, Allison Lee of Pennoni & Associates, McKenna Powanda, Chief Templin, two reporters, and approximately 12 residents/developers.

Mr. Stouch led in the Pledge of Allegiance. The meeting room was set up for modified social distancing. Mr. Stouch announced that there was an Executive Session held this evening from approximately 6:40pm – 7:02pm involving personnel matters. No decisions or votes were taken.

Mr. Stouch asked if there were any additions, corrections, or comments to the minutes of June 20th, 2022 Board of Supervisors Meeting, none were given.

A motion was made by Mr. Keiser, seconded by Ms. Carpenter to approve the minutes of the June 20th, 2022 Board of Supervisors Meeting. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Mr. Stouch asked if there were any questions, comments, or corrections to the July 18th, 2022 Board of Supervisors Agenda, none were given.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to approve the July 18th, 2022 Board of Supervisors Agenda as presented. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Zoning Hearing Board (ZHB) 2 Hearings Scheduled for July 26th, 2022:

1. ARCW Systems, 50 Bartman Ave (Car Wash), GC Zoning District – Zoning relief to install a 72 square foot wall sign – P/A recommended support with conditions. Mr. Heimer gave a brief presentation to the Board with pictures showing what the proposed sign would look like compared to the 32 square foot sign allowed by zoning. He felt the 72 square foot sign blended in more with the building with better visibility from E. Philadelphia Avenue and would be lit from dusk to dawn. The P/A felt that the request was not unreasonable and agreed that the proposed sign blended in with the building however felt that any future signs would need to be reviewed. The Board agreed that this was not an unreasonable request but any future signs may require additional zoning relief.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to recommend support to the Zoning Hearing Board for relief of the GC sign limitation of 32 square foot to allow a 72 square foot wall sign to be placed on the Adam's Car Wash Building at 50 Bartman Avenue. Keiser-Abstain, Stouch-Aye, Carpenter-Aye. Motion passed.

2. 145 Huntsville Drive – Zoning relief from accessory building coverage. P/A recommended support of relief with an increased accessory building coverage of 8.62% for a proposed installation of an in-ground swimming pool with associated decking and equipment pad with conditions. Ms. Lee said the owners are proposing two underground infiltration systems at each side of the pool to address stormwater management. The Board asked Ms. Lee to attend the zoning hearing to answer any questions that may be asked. Ms. Carpenter asked how many of these accessory building coverage requests for relief have been submitted in this new development, Mr. Hiryak replied two. Ms. Carpenter asked to track the amount of relief requests that we get for accessory building coverage.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to recommend support to the Zoning Hearing Board for relief of an additional 8.62% of accessory building coverage to install an in-ground pool with associated decking and equipment pad with conditions. Keiser-Abstain, Stouch-Aye, Carpenter-Aye. Motion passed.

Treasurer's Report (Authorization to pay the bills) – Cynthia O'Donnell

The unpaid bills as of July 18th, 2022 is \$268,034.30, the unusual bills are Bechtelsville Asphalt for tar and chip project on Weller Road paid out of the General Fund, CMC Engineering for the landscaping design for the Township Building out of ARP funds, New Holland F350 Truck for Highway Department out of Liquid Fuels, Omega Systems for a new computer tower for police station out of ARP funds, and Stratix Systems for a new copier for police department out of ARP funds. Copies of the report are available in the lobby. Ms. Carpenter

asked what is Gall's, the Treasurer replied it is for prisoner restraint replacement items for police department. No other questions were given. Copies of the report are available in the lobby.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter for authorization to pay the unpaid bills as of July 18th, 2022 in the amount of \$268,034.30. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Ms. O'Donnell stated that ARP funds must be re-allocated for a Speed Display Trailer for the police department from Traffic Solutions, the price increased to from \$9,330.00 to \$11,983.00.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to re-allocate ARP Funds to purchase a Speed Display Trailer from Traffic Solutions that increased from \$9,330.00 to \$11,983.00. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Police Department Report – Chief Templin

June 2022 Police Statistics: 318 calls for service, 8 reportable accidents, 13 non-reportable accidents, 12 criminal investigations, 4 criminal arrests, 0 paper citations, 52 E-citations, 3 non-traffic citations, and 1 parking ticket. Chief Templin stated that he submitted two new policies for the Board and the Solicitor to review at the last BOS Meeting on June 20th, 2022. General Order 46.3 Pre-Planned Incidents or Events and General Order 125.1 In-Custody Death. Adopting these policies will keep our police department in compliance with current law and the PA Chiefs of Police Association's Accreditation Program. I am looking for Board's position and adoption of these two policies. Mr. Brant's office has reviewed these two policies and found them to be satisfactory.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to adopt General Order 46.3 Pre-Planned Incidents or Events. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to adopt General Order 125.1 In-Custody Death. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

On June 24th, 2022 the Douglass Township Police Department hosted a DUI Checkpoint in hopes of raising awareness and deterring drunk driving. On DUI arrest was made and six traffic citations were issued. I want to personally thank GF&R for providing scene lighting for the checkpoint and the Boyertown Salvation Army for providing light refreshments for all participants. Mr. Stouch asked if we could look into giving a donation to the Salvation Army, they are always helping out. Mr. Smith said to make sure the donation gets to the Boyertown Salvation Army not the Salvation Army in general. Mr. Powanda stated that he is affiliated with the Boyertown Salvation Army and he can give them information if needed. The Treasurer said she will look into it. On June 29th, 2022 our local Wawa dropped off hoagies at our police department in celebration of Hoagies for Heroes and the Independence Day weekend celebration. Wawa is proud to provide 960 organizations across its entire chain in PA, NJ, DE, MD, VA, FL, and D.C. with a donation of thirty hoagies each for a total of 30,000 hoagies donated in one day. Wawa is looking to build and provide these hoagies to honor members of the community who are supporting and serving others. I want to personally thank our local Wawa and their associates for their generosity and their support of our community.

Sergeant Evans has completed his probationary period as Sergeant fulfilling his obligations according to General Order 34.1.8 "Probation Period" of the Douglass Township Montgomery County Police Department Policy & Procedure Manual. Sergeant Evans performed exceptionally well during this time frame and filling in for me when I was out recuperating from surgery. I am asking for Sergeant Evans to be removed from probationary status to permanent status as Sergeant of the DTPD.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to remove Sergeant Robert Evans from probationary status to permanent status as Sergeant of the DTPD. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to accept the Police Department Report as presented. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Solicitor Report – Robert Brant, Esq.

Mr. Brant submitted a written report to the Board.

GF&R and GACAS Reports – Written reports for June 2022 were submitted to the Board of Supervisors and available in the lobby.

Manager's Report – Pete Hiryak

1. Schedule of Meetings:

- a. Upcoming meetings as follows: Tuesday July 26th, 2022 Zoning Hearing Board @ 5:30pm. Monday August 1st, 2022 BOS Agenda Meeting @ 6:30pm, BOS Meeting @ 7pm, Monday August 8th, ESB Meeting @ 6pm, Thursday August 11th, 2022 P/A Meeting @ 7pm – No Workshop

2. PMRS – Uniform & Non-Uniform Pension Agreements, IRS Updates Review (Authorization to Advertise Ordinances). Mr. Hiryak said these are minor changes such as clarifications on definitions, addressing the Police Bargaining Unit and 12-month probationary period for newly hired police officers.

A motion was made by Mr. Stouch, seconded by Mr. Keiser for authorization to advertise the PMRS Uniform & Non-Uniform Pension Plan Ordinances. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

3. Rt.100 Corridor/Market Street/Long Property/Zern's Market – We will be forming a steering committee beginning in the fall, anyone interested should email Manager Hiryak.
4. PARRC Resolution – Support for 501(c) 3 Status (Motion required) – PARRC is asking for approval from municipalities to form a supporting nonprofit organization in order to assist with the future financial sustainability of PARRC. This has been reviewed by Mr. Brant's Office.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to adopt Resolution 07182022 Authorizing the Pottstown Area Regional Recreation Committee to create a non-profit organization. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

5. Officer Ziegler, Tuition reimbursement per contract (motion required) – approval is needed for tuition reimbursement as per contract in the amount of \$2,128.46 for college courses.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to approve the reimbursement of tuition costs to Officer Ziegler, as per contract, in the amount of \$2,128.46. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

6. Hallowell, Country View Phase 1 Escrow Release No.1 (\$989,629.30) – request for a reduction of escrow funds from Sonshine III, LP in the amount of (\$989,629.30) as recommended by Pennoni Engineering with \$1,253,322.37 remaining in escrow.

A motion was made by Mr. Keiser, seconded by Mr. Stouch to approve Hallowell, Country View Phase 1 Escrow Release #1 in the amount of (\$989,629.30) to Sonshine III, LP as recommended by Pennoni Engineering with \$1,253,322.37 remaining in escrow. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

7. PWC Stormwater Study Support – Crystal Gilchrist will attend the 8/1/2022 BOS Meeting to provide additional information on the stormwater study.
8. Cobblestone Drive/Noble Lane – Stop Sign Ordinance has been advertised for the August 1st, 2022 BOS Meeting.
9. IRS Mileage Rate Increase (.585 to .625) – motion required – Manager Hiryak stated that the IRS Mileage as of January 2022 was \$.585 per mile however the IRS Mileage Rate has recently been increased to \$.625 per mile, a motion is needed by the Board to increase the mileage rate.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to approve the new increased IRS Mileage Rate to be \$.625 per mile. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

10. Appointment of a Deputy Tax Collector (BOS review & approval required) – Tax Collector Rebecca Zern has requested an appointment of a Deputy Tax Collector, Molly Bauer. The Board will review for 8/01/2022 BOS Meeting.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to accept the Manager's Report as presented. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Old Business/New Business

None was given.

Public Comment

Mr. Stouch commented that his wife Kim is in attendance this evening and said she is a true warrior, she just had 2 eye surgeries within the week and he gave a heartfelt thank you from the bottom of their hearts for all the well wishes and support extended to them during this time.

A motion was made by Mr. Keiser, seconded by Mr. Stouch to adjourn the meeting at 7:36pm. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

The next Board of Supervisor's Meeting will be held on Monday, August 1st, 2022 @ 7 pm.

Respectfully submitted by,
Marcy Meitzler

GILBERTSVILLE AREA COMMUNITY AMBULANCE SERVICE



91 Jackson Road • Gilbertsville, PA 19525
 Phone: 610-367-9191 • Fax: 610-369-3931
 Email: mail@medic332.org
 www.medic332.org
 Emergency: Dial 911

Gilbertsville Ambulance Chief of Operations Report July 2022

Call Volume for June

<u>113</u> Total for month	<u>654</u> Total Year to Date
<u>63</u> Patients Transported	<u>5</u> Patient Evaluated/No treatment or transport
<u>3</u> Public Assist	<u>3</u> Patient Refusal
<u>1</u> Unit Assist	<u>7</u> Patient treated and released
<u>25</u> Cancelled	<u>5</u> Patient treated transported by another EMS Agency
<u>1</u> Dead on Scene	<u> </u> Standby

113 Total calls for service for the month

Calls for service by Municipality

<u>27</u> Douglass Township	<u> </u> Amity Township
<u>28</u> New Hanover Twp	<u> </u> Bally Borough
<u>12</u> Upper Pottsgrove Twp	<u>2</u> Bechtelsville Boro
<u> </u> East Greenville Boro	<u>18</u> Boyertown Boro
<u> </u> Limerick Twp	<u>3</u> Colebrookdale Twp
<u> </u> Lower Frederick Twp	<u>1</u> Douglass Berks
<u> </u> Lower Pottsgrove Twp	<u>1</u> Earl Township
<u>3</u> Pennsburg Boro	<u> </u> Hereford Twp
<u>12</u> Pottstown Boro	<u> </u> Oley Twp
<u>3</u> Red Hill Boro	<u>1</u> Washington Twp
<u>1</u> Upper Frederick Twp	<u> </u> Other
<u>1</u> Upper Hanover Twp	
<u> </u> West Pottsgrove Twp	
	<u>113</u> Total Calls by Municipality
<u>87</u> Total Montgomery County	<u>26</u> Total Berks County

Admission Summary

43 Pottstown Hospital
 Grand View Health
10 Lehigh Valley Hospital
 Penn State Health-St. Joseph's
 2 Phoenixville Hospital
 4 Reading Hospital
 2 St. Luke's Upper Bucks
 2 Other
63 TOTAL ADMISSIONS

Call Volume by Unit

 33 332-1
 79 332-2
 332-3
 1 Chief
 Other
113 Total Volume

Response Locations

84 Home/ Residence
 1 Assisted Living
 2 Nursing Home
 3 Place of Business
 1 Police/Jail
 1 School
16 Street or Highway
 3 Urgent Care/doctors office
 Industrial Place
 2 Other
113 Total Response Locations

EMS calls By Shift

 65 0600-1800
 48 1800-0600
113 TOTAL

Respectfully Submitted,

Garry R. Schmoltze Sr.

Garry R. Schmoltze Sr.
Chief of Operations



Gilbertsville Fire and Rescue Company

Monthly Fire Report

June 2022

Incidents by type:

111 - Building fire: 3

131 - Vehicle Fire: 1

311 - Medical Assist: 2

322 - Motor vehicle accident with injuries: 3

352 - Vehicle Rescue: 1

412 - Gas Leak: 1

551 - Assist police or other governmental agency: 4 (Fire Police Call)

745 - Fire alarm: 3

911 - Citizen Complaint: 1

Total Incidents for June 2022: 19

Fire Company in Service Time: 60 Hours, 40 Minutes

Call total for 2022: 150

Fire Company in Service Time Year to Date: 470 hours, 53 minutes

Response per Municipality:

Douglass Township Montgomery: 10

Upper Pottsgrove: 3

Colebrookdale Township (Berks County): 2

Bechtelsville Borough (Berks): 1

Boyertown Borough (Berks County): 2

Amity Township (Berks County): 1

Training:

Engineers night / Equipment Checks

Commercial building response / preplanning

Air pack / hoseline advancement

Events:

Community Open House was held on Friday June 10, 2022 from 5:00PM to 8:30PM. Thank you to everyone who attended our event, the turn out was amazing

Notes:

A 2022 Chevrolet 1500 Trailboss was donated to the fire department by Patriot Chevrolet of Limerick. The vehicle has been placed in service.

Respectfully Submitted,

Andrew A. Duncan
Chief of Fire Operations
Gilbertsville Fire and Rescue