

Douglas Township, Montgomery County

1320 EAST PHILADELPHIA AVENUE • P.O. BOX 297 • GILBERTSVILLE, PENNSYLVANIA 19525-0297
PHONE 610-367-6062 • FAX 610-367-7124
www.douglasstownship.org

AGENDA – June 20th, 2022

1. Call to Order
2. Pledge of Allegiance
3. Executive Session
4. Minutes of June 6th, 2022 Board of Supervisors Meeting
 - a. Additions, corrections, motion for approval
 - b. Agenda for June 20th, 2022– additions, corrections, motion for approval.
 - c. ESB June 14th, 2022 Minutes – Motion for Approval
5. ZHB – Decisions of the hearings held on Monday June 13th, 2022
 - a. RES Middle Creek Rd – zoning relief from floodplain stream bank restoration - (Granted)
 - b. 50 Meadow Dr – Zoning relief from accessory building coverage – (Granted with water runoff conditions)
 - c. 120 Walter Dr – Zoning relief from accessory building coverage – (Granted with water runoff conditions)
6. Treasurer's Report – Cynthia O'Donnell
 - a. Authorization to pay the bills (BOS Approval Required)
 - b. Copies of Unpaid Bills Detail Report in Township Lobby
7. Police Department Report – Chief Templin
8. Solicitor Report – Robert Brant, Esq.
 - a. Intersection at Cobblestone Drive/Noble Lane – removal of stop sign, authorization to prepare and advertise necessary ordinance amendment.
9. Public Works Department Report – Michael Heydt
10. Emergency Services Reports
 - a. GF&R and GACAS – Copies of reports in lobby
11. Manager's Report
 1. Schedule of Meetings
 - a. Thursday July 14th, 2022 P/A Meeting @ 7pm – No Workshop, Monday July 18th, 2022 BOS Agenda Meeting @ 6:30pm, BOS Meeting @ 7pm.

2. BMMA – open Authority Member Position (fill term until 12/31/23)
3. PMRS – Uniform & Non-Uniform Pension Agreements, IRS Updates (Review)
4. Rt.100 Corridor/Market Street/Long Property/Zern’s Market – interest in forming a steering committee
5. BOS Meeting Scheduled for Tuesday July 5th, 2022 Cancelled
6. ZHB – Car Wash, Bartman Avenue – Business sign size, July 26th, 2022 @ 5:30pm
7. MS-4 Year 4 Update (Pennoni Engineering)

12. Old Business/New Business

13. Public Comment

14. Adjournment

NEXT MEETING 7PM MONDAY JULY 18TH, 2022

The meeting of the Douglass Township Board of Supervisors was called to order at 7:05P.M. Attending were Chairman Joshua Stouch, Vice-Chairman Alan Keiser, Supervisor Sara Carpenter, Solicitor Robert Brant, Manager Pete Hiryak, Khal Hassan of Pennoni & Associates, Andrew Duncan, Mike Heydt, McKenna Powanda, Chief Templin, a reporter was present, and approximately 12 residents/developers.

Mr. Stouch led in the Pledge of Allegiance. The meeting room was set up for modified social distancing. Mr. Stouch announced that there was an Executive Session held this evening from approximately 6pm – 6:50pm involving litigation and real estate matters. No decisions or votes were taken.

Mr. Stouch asked if there were any additions, corrections, or comments to the minutes of June 6th, 2022 Board of Supervisors Meeting, none were given.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to approve the minutes of the June 6th, 2022 Board of Supervisors Meeting. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Mr. Stouch asked if there were any questions, comments, or corrections to the June 20th, 2022 Board of Supervisors Agenda, Ms. DiCicco said the Planning Agency Meeting should be July 14th not July 11th, 2022 no other changes were given.

A motion was made by Mr. Keiser, seconded by Mr. Stouch to approve the June 20th, 2022 Board of Supervisors Agenda with changing the Planning Agency Meeting for July 14th instead of July 11th, 2022. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to approve the June 14th, 2022 ESB Meeting Minutes as presented. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Zoning Hearing Board (ZHB) Decisions:

1. RES Middle Creek Rd – Granted zoning relief from floodplain requirements for the floodplain mitigation/stream bank restoration project.
2. Buckley, 50 Meadow Dr – Granted zoning relief of the required accessory building coverage to allow installation of an in-ground pool & deck with stormwater conditions.
3. Fritz, 120 Walter Drive – Granted zoning relief of the required accessory building coverage to allow installation of an in-ground pool with stormwater conditions.

Treasurer's Report (Authorization to pay the bills) – Peter Hiryak

The unpaid bills as of June 20th, 2022 is \$339,381.00 plus an additional \$553.79 for reimbursement for purchasing police department supplies, the unusual bills are for line painting and tar and chip projects. Copies of the report are available in the lobby. No questions were given.

A motion was made by Mr. Stouch, seconded by Mr. Keiser for authorization to pay the unpaid bills as of June 20th, 2022 in the amount of \$339,381.00 plus an additional \$553.79 for reimbursement of purchasing police department supplies. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Police Department Report – Chief Templin

May 2022 Police Statistics: 407 calls for service, 9 reportable accidents, 12 non-reportable accidents, 11 criminal investigations, 4 criminal arrests, 8 paper citations, 51 E-citations, and 7 non-traffic citations. On May 19th, 2022 Jarad Phillips, a Boyertown Senior High Student, completed his internship here at our police department as part of his graduation requirements. We wish Jarad the best of luck in his future endeavors. I submitted two (2) new policies for the board and our Solicitor to review. General Order 46.3 Pre-Planned Incidents or Events and General Oder 125.1 In-Custody Death. I would like the Board and Solicitor to review the policies so that they can be adopted/approved at the July 18th, 2022 meeting barring any additions or corrections

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to accept the Police Department Report as presented. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Solicitor Report – Robert Brant, Esq.

- a. Intersection at Cobblestone Drive/Noble Lane – removal of stop sign, authorization to prepare and advertise necessary ordinance amendment. Mr. Brant deferred to Mr. Hassan for an update. Mr. Hassan stated that a review of the intersection was completed and the stop sign is not warranted, that intersection does not have a history of accidents and we feel the stop sign in question is not needed. We have completed the PennDot TE-102 form which supports the removal of the existing stop sign. Mr. Brant stated that the next step is to authorize advertisement of an ordinance to remove the sign and notify residents in that area.

A motion was made by Mr. Keiser, seconded by Mr. Stouch to authorize Mr. Brant to advertise the proposed ordinance to remove the stop sign at the intersection of Cobblestone Drive/Noble Lane and notify residents of the proposed removal of the stop sign. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

A resident asked how long would it be until the removal of the stop sign, Mr. Brant said approximately between 60 to 90 days to go through the entire process.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to accept the Solicitor's Report as presented. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Public Works Department Report - Michael Heydt

Mr. Heydt stated that line painting was completed. The roadcrew performed ditch repairs, roadside mowing, and repaired the parking lot at Douglass Park. Ms. Carpenter asked what work is being done on Gilbertsville Road, Mr. Duncan replied that the developer is installing a waterline for Oak Mill. Ms. Carpenter asked who is responsible for repairing the potholes at that project site, Mr. Heydt replied the developer should repair the potholes caused by the construction traffic at that site and he will ask them to repair potholes as well as remove stones from the roadway. No questions were given.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to accept the Public Works Department Report as presented. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

GF&R and GACAS Reports – Written reports for May 2022 were submitted to the Board of Supervisors and available in the lobby.

Manager's Report – Pete Hiryak

1. Schedule of Meetings:
 - a. Upcoming meetings as follows: Tuesday July 5th, 2022 BOS Meeting Cancelled, Thursday, July 14th, 2022 P/A Meeting @ 7pm, No Workshop, Monday July 18th, BOS Agenda Meeting @ 6:30pm, BOS Meeting @ 7pm.
2. BMMA – Authority Member Position (fill term until 12/31/2023) – the manager stated that we have two people interested in the open position, Sam Hunter & George Moser. Both candidates are well qualified to fill the position. Ms. Carpenter nominated Mr. Moser to fill the BMMA position.

A motion was made by Ms. Carpenter, seconded by Mr. Keiser to appoint Mr. George Moser to the Berks-Mont Municipal Authority to fill the vacated position until term ends 12/31/2023. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

3. PMRS – Uniform & Non-Uniform Pension Agreements, IRS Updates (Review) – the manager stated that there are minor changes to be reviewed.
4. Rt.100 Corridor/Market Street/Long Property/Zern's Market – interest in forming a steering committee. The manager stated that discussions are needed concerning who will be involved in this committee, how

many people, any zoning changes, what we want in permitted uses, etc. Mr. Brant said that a committee would be a good tool for recommendations, however he recommended creating a small committee.

5. BOS Meeting Scheduled for Tuesday July 5th, 2022 - **CANCELLED**.
6. ZHB – Car Wash, Bartman Avenue – Business sign size, July 26th, 2022 @ 5:30pm.
7. MS4 Year 4 Update (Pennoni Engineering) – Mr. Hassan gave an update of the MS4 Year 4 (see attached MS4 Update – Year 4)

A motion was made by Mr. Stouch, seconded by Mr. Keiser to accept the Manager's Report as presented. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Old Business/New Business

Mr. Duncan informed the public that the new Fire Company pickup truck is outside in the parking lot, it was donated by Patriot in Limerick and thanked Mr. Owens for his generosity. The only cost to the Fire Company was for the lettering/graphics on the vehicle. Mr. Duncan thanked Mr. Brant and Mr. Hassan for their generous donations for the Fire Company Open House which allowed the fire company volunteers and their families access to the food trucks at the event. Mr. Hiryak stated that this event was a great thing, the kids loved checking out the fire company equipment. Mr. Heydt congratulated Mr. Hiryak for being inducted into the American Legion Hall of Fame over the weekend.

Public Comment

Mr. Stouch announced that Tony Mashintonio's brother Pete Mashintonio passed away on Friday and commented that he was Veteran and was a huge part of Annual Veteran's Trout Rodeo and the Annual Douglass Township Trout Rodeo that is held at the Mashintonio Farm.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to adjourn the meeting at 7:37pm. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

The next Board of Supervisor's Meeting will be held on Monday, July 18th, 2022 @ 7 pm.

Respectfully submitted by,
Marcy Meitzler

DOUGLASS TOWNSHIP
MS4 UPDATE- Year 4

- The Township's MS4 permit became effective on March 16, 2018. Year 4 of the permit ends on June 30, 2022.
- Six (6) Minimum Control Measures are required to be met to be in compliance with the MS4 permit:
 - Public Education & Outreach
 - Public Involvement & Participation
 - Illicit Discharge Detection & Elimination
 - Construction Site Runoff Control
 - Post-Construction Runoff Control
 - Pollution Prevention/Municipal Good Housekeeping
- All stormwater outfalls in the Township are required to be screened once before the permit expires in 2023.
- A Pollution Reduction Plan (PRP) is required as part of the new permit. The PRP requires a 10% reduction in sediment in Green Lane Reservoir (100 LF) and Swamp Creek (500 LF) by August 31, 2024. Township has been looking for adequate locations to meet the PRP compliance.
- The Township continues to partner with the Perkiomen Watershed Conservancy (PWC). The Township participated in the stream clean-up of Swamp Creek at Smith Road stream on April 2, 2022.
- Stormwater information is available on the Township's website.

GILBERTSVILLE AREA COMMUNITY AMBULANCE SERVICE



91 Jackson Road • Gilbertsville, PA 19525
Phone: 610-367-9191 • Fax: 610-369-3931
Email: mail@medic332.org
www.medic332.org
Emergency: Dial 911

Gilbertsville Ambulance Chief of Operations Report June 2022

Call Volume for May

<u>74</u> Total for month	<u>541</u> Total Year to Date
<u>48</u> Patients Transported	<u>3</u> Patient Evaluated/No treatment or transport
<u>5</u> Public Assist	<u>5</u> Patient Refusal
<u>2</u> Unit Assist	<u>1</u> Patient treated and released
<u>7</u> Cancelled	<u> </u> Patient treated transported by another EMS Agency
<u>2</u> Dead on Scene	<u>1</u> Standby

74 Total calls for service for the month

Calls for service by Municipality

<u>33</u> Douglass Township	<u> </u> Amity Township
<u>16</u> New Hanover Twp	<u> </u> Bally Borough
<u>5</u> Upper Pottsgrove Twp	<u> </u> Bechtelsville Boro
<u> </u> East Greenville Boro	<u>11</u> Boyertown Boro
<u> </u> Limerick Twp	<u>2</u> Colebrookdale Twp
<u> </u> Lower Frederick Twp	<u> </u> Douglass Berks
<u> </u> Lower Pottsgrove Twp	<u> </u> Earl Township
<u>1</u> Pennsburg Boro	<u> </u> Hereford Twp
<u>5</u> Pottstown Boro	<u> </u> Oley Twp
<u> </u> Red Hill Boro	<u>1</u> Washington Twp
<u> </u> Upper Frederick Twp	<u> </u> Other
<u>1</u> Upper Hanover Twp	
<u> </u> West Pottsgrove Twp	<u>75</u> Total Calls by Municipality
<u>61</u> Total Montgomery County	<u>14</u> Total Berks County

Admission Summary

37 Pottstown Hospital
 Grand View Health
6 Lehigh Valley Hospital
 Penn State Health-St. Joseph's
1 Phoenixville Hospital
2 Reading Hospital
2 St. Luke's Upper Bucks
 Other
48 TOTAL ADMISSIONS

Call Volume by Unit

30 332-1
43 332-2
1 332-3
1 Chief
 Other
75 Total Volume

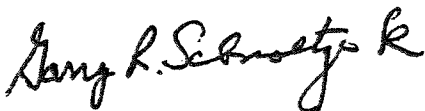
Response Locations

53 Home/ Residence
2 Assisted Living
2 Nursing Home
7 Place of Business
 Police/Jail
 School
7 Street or Highway
2 Urgent Care
 Industrial Place
2 Other
75 Total Response Locations

EMS calls By Shift

42 0600-1800
33 1800-0600
75 TOTAL

Respectfully Submitted,



Garry R. Schmolze Sr.
Chief of Operations



Gilbertsville Fire and Rescue Company

Monthly Fire Report

May 2022

Incidents by type:

111 - Building fire: 4

118 – Trash or Rubbish Fire: 1

132 – Vehicle Fire: 1

162 – Electrical Fire Outside: 1

311 – Medical Assist: 4

322 - Motor vehicle accident with injuries: 5

551 - Assist police or other governmental agency: 5 (Fire Police Call)

745 – Fire alarm: 4

911 – Citizen Complaint: 2

Total Incidents for May 2022: **27**

Fire Company in Service Time: 129 Hours, 27 Minutes

Call total for 2022: 130

Fire Company in Service Time Year to Date: 410 hours, 13 minutes

Response per Municipality:

Douglass Township Montgomery: 14

Upper Pottsgrove: 1

Colebrookdale Township (Berks County): 2

Pottstown Borough: 1

Bechtelsville Borough (Berks): 2

Boyertown Borough (Berks County): 2

New Hanover Township: 2

Earl Township (Berks County): 1

Lower Pottsgrove Township: 1

Perkiomen Township: 1

Training:

Engineers night / Equipment Checks

Hydrant Training

Pump / Draft Training

Air pack / playground drill

Events:

Community Open House Friday June 10, 2022 from 5:00PM to 8:30PM

Notes:

Standby Detail on Friday May 6, 2022 for Perkiomen Township Fire Company as they mourned the loss of one of their members.

Respectfully Submitted,

Andrew A. Duncan
Chief of Fire Operations
Gilbertsville Fire and Rescue