



# Douglas Township, Montgomery County

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## AGENDA – May 16<sup>th</sup>, 2022

1. Call to Order
2. Pledge of Allegiance
3. Manager's Comments
4. Executive Session
5. Minutes of May 2<sup>nd</sup>, 2022 Board of Supervisors Meeting
  - a. Additions, corrections, motion for approval
  - b. Agenda for May 16<sup>th</sup>, 2022– additions, corrections, motion for approval.
  - c. ESB May 9<sup>th</sup>, 2022 Minutes – Motion for Approval
  - d. ASA May 9<sup>th</sup>, 2022 Minutes
6. ASA Hearing – Renninger Farm (20 acres Congo-Niantic Rd) & Moser (31 acres Weller Road)  
Resolution to be approved by BOS.
7. ZHB – 3 hearings scheduled for Monday June 13<sup>th</sup>, 2022 starting at 5:30pm
  1. RES Middle Creek Rd – zoning relief from floodplain stream bank restoration
  2. 50 Meadow Dr – Zoning relief from accessory building coverage
  3. 120 Walter Dr – Zoning relief from accessory building coverage
8. Treasurer's Report – Cynthia O'Donnell
  - a. ARPA – Funding meeting summary report for BOS approval
  - b. Authorization to pay the bills (BOS Approval Required)
  - c. Copies of Unpaid Bills Detail Report in Township Lobby
9. Police Department Report – Chief Templin
10. Solicitor Report – Robert Brant, Esq.
  - a. Kelly Acres – Preliminary Plan Resolution #051622-01
  - b. Hallowell Phase I & II & III – Final Plan Resolutions (#051622-02, #051622-03, and #051622-04)
11. Public Works Department Report – Michael Heydt
  - a. 2022 Road Work Scheduled

12. Emergency Services Reports

- a. GF&R and GACAS – Copies of reports in lobby
- b. Emergency Service Building Update

13. Manager's Report

1. Schedule of Meetings

- a. Monday June 6<sup>th</sup>, 2022 BOS Agenda Meeting @ 6:30pm, BOS Meeting @ 7pm. Thursday June 9<sup>th</sup>, 2022 P/A Meeting @ 7pm, No Workshop Scheduled. Monday June 13<sup>th</sup>, 2022 ESB Meeting @ 6pm (needs to be rescheduled due to ZHB).

2. Escrow Release Requests

- a. Zern Phase I Release #17 (\$132,822.51)
- b. Zern Phase II Release #11 (\$36,640.24)
- c. 400 Gilbertsville Road Release #1 (\$297,913.14)
- d. Stafy Tract Phase I Release #10 (\$27,953.99)
- e. Stafy Tract Phase II Release #6 (\$29,831.88)

14. Old Business/New Business

- 1. Fish Rodeo Report

15. Public Comment

16. Adjournment

**NEXT MEETING 7PM MONDAY JUNE 6<sup>TH</sup>, 2022**

The meeting of the Douglass Township Board of Supervisors was called to order at 7:04P.M. Attending were Chairman Joshua Stouch, Supervisor Sara Carpenter, Solicitor Robert Brant, Manager Pete Hiryak, Khal Hassan of Pennoni & Associates, Andrew Duncan, Mike Heydt, McKenna Powanda, Cynthia O'Donnell, Chief Templin, and approximately 19 residents/developers.

Mr. Stouch led in the Pledge of Allegiance. The meeting room was set up for modified social distancing. Mr. Stouch announced that there was no Executive Session held this evening.

Manager Hiryak announced that it saddened him to say that Mr. Stouch's father passed away and remembered that when Josh was sworn in as Supervisor his father was present to hold the bible. Mr. Hiryak said he also attended many of the Trout Rodeos helping the Veterans and assisted the kids fishing. Mr. Hiryak asked for a Moment of Silence for Mr. Stouch, Navy Veteran & father. Mr. Stouch thanked everyone for the flowers, cards, and many acts of kindness extended to him and his family during this time.

Mr. Stouch asked if there were any additions, corrections, or comments to the minutes of May 2<sup>nd</sup>, 2022 Board of Supervisors Meeting, none were given.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to approve the minutes of the May 2<sup>nd</sup>, 2022 Board of Supervisors Meeting. Stouch-Aye, Carpenter-Aye. Motion passed.

Mr. Stouch asked if there were any questions, comments, or corrections to the May 16<sup>th</sup>, 2022 Board of Supervisors Agenda, Mr. Stouch switched letter c. & letter a. under the Treasurer's Report.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to approve the May 16<sup>th</sup>, 2022 Board of Supervisors Agenda with the changes made by Mr. Stouch switching letter c. & letter a. under the Treasurer's Report. Stouch-Aye, Carpenter-Aye. Motion passed.

**ESB April 11<sup>th</sup>, 2022 Minutes** – (Motion for Approval)

Ms. Carpenter stated that the minutes were well written but would like a brief "highlights summary" header added before the beginning of the actual minutes. A motion was made by Mr. Stouch, seconded by Ms. Carpenter to table the ESB Minutes until the next meeting. Stouch-Aye, Carpenter-Aye. Motion passed.

**Agricultural Secure Area (ASA) Hearing** – Renninger Farm (20 acres Congo-Niantic Rd) & Moser (30.9 acres Weller Road) Resolution to be approved by BOS. Mr. Brant opened the hearing at 7:10pm. The manager gave a brief overview stating that the timeframe to complete this process is 180 days. Documents include: proof of advertisement, pictures of the properties, applications, notices, MCPC review, ASA review, and Douglass Township Planning Agency review & recommendation. As part of the Farmland Preservation Program certain criteria must be met by the applicants. MCPC reviewed each applicant & requirements and found both Renninger & Moser farms comply to these requirements followed by an MCPC recommendation letter dated February 23<sup>rd</sup>, ASA recommendation May 9<sup>th</sup>, 2022, and Planning Agency recommendation on May 12<sup>th</sup>, 2022. The Supervisors can act by approval by Resolution this evening. The manager added that Agricultural Secure Lands are not subject to nuisance complaints, regarding odors, farm equipment noise, etc., in order to continue normal farming operations. This is the next step to permanently preserve both these properties. The manager commented that New Hanover, Upper Hanover, and Douglass Township lead the way in preserved farmland in Montgomery County. Mr. Brant asked if there were any comments, none were given. Mr. Brant closed the hearing at 7:15pm.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to adopt Resolution No. 051622 to approve inclusion into the Douglass Township Agricultural Secure Area (ASA) of Ellen Renninger lands located at 135 Congo-Niantic Road consisting of 20 acres and the Gregory Harold Moser lands located on Weller Road consisting of 30.9 acres. Stouch-Aye, Carpenter-Aye. Motion passed.

**Zoning Hearing Board (ZHB)** – 3 hearings scheduled for Monday June 13<sup>th</sup>, 2022 starting at 5:30pm

1. RES Middle Creek Rd – Zoning relief from floodplain stream bank restoration. The manager stated that the P/A recommended support to the BOS & ZHB for zoning relief from floodplain requirements for the floodplain mitigation/stream bank restoration project.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to recommend support to the ZHB for zoning relief from floodplain requirements for the floodplain mitigation/stream bank restoration project. Stouch-Aye, Carpenter-Aye. Motion passed.

2. Buckley, 50 Meadow Dr – zoning relief from accessory building coverage. The manager stated that the P/A recommended support to the BOS & ZHB for zoning relief of the required accessory building coverage to allow installation of an in-ground pool & deck on the condition that the applicant submit a stormwater management plan for the proposed project subject to Township review and approval.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to recommend support to the ZHB for zoning relief of the required accessory building coverage to allow installation of an in-ground pool & deck with the condition that the applicant submit a stormwater management plan for the proposed project subject to Township review and approval. Stouch-Aye, Carpenter-Aye. Motion passed.

3. Fritz, 120 Walter Drive – zoning relief from accessory building coverage. The manager stated that the P/A recommended support to the BOS & ZHB for zoning relief of the required accessory building coverage to allow installation of an in-ground pool.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to recommend support to the ZHB for zoning relief of the required accessory building coverage to allow installation of an in-ground pool. Stouch-Aye, Carpenter-Aye. Motion passed.

**Treasurer's Report (Authorization to pay the bills) - Cynthia O'Donnell**

ARPA – Funding meeting summary report for BOS approval – Ms. O'Donnell stated that the BOS met with all department heads and the Township elected to spend the funding for Provision of Government Services. No questions or comments were given.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to approve the spending of the ARPA funding for Provisions of Government Services. Stouch-Aye, Carpenter-Aye. Motion passed.

The Township applied to the County for \$55,000 in funding for storm water management on the lower end of Merkel Road, Diehl Drive inlets & pipe, and replacement of pipes on Fairfield Drive.

The unpaid bills as of May 16<sup>th</sup>, 2022 is \$360,966.45, the unusual bills are Gear Locker for GF&R, split rail fencing for Smith Road Park, and landscaping at GF&R. Copies of the report are available in the lobby. No questions were given.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter for authorization to pay the unpaid bills as of May 16<sup>th</sup>, 2022 in the amount of \$360,966.45. Stouch-Aye, Carpenter-Aye. Motion passed.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to accept the Treasurer's Report as presented. Stouch-Aye, Carpenter-Aye. Motion passed.

**Police Department Report – Chief Templin**

April 2022 Police Statistics: 325 calls for service, 3 reportable accidents, 18 non-reportable accidents, 10 criminal investigations, 4 criminal arrests, 13 paper citations, and 112 E-citations, and 2 non-traffic citations. On April 29<sup>th</sup> Chief Templin applied for the Patrick Leahy Bulletproof Vest Partnership Grant. This will cover up to half of the cost of a bulletproof vest for each officer. On April 30<sup>th</sup> we participated in the National Prescription Drug Take Back Day and collected 28lbs. of medications on the day. The Douglass Township Police department wishes to thank Rep. Tracy Pennycuick for dropping off a light breakfast in honor of National Police Week. We appreciate her support. On May 19<sup>th</sup>, Jarad Phillips, a Boyertown Area Senior High School Student, will complete his

internship here at our police department as part of his graduation requirements. We are looking to move our computer system, patrol vehicles and other items over to the new building on the evening of May 22<sup>nd</sup> with the anticipation of having the phones ported over to the new building by Schultz Technology and Omega re-connecting our computer systems in the morning of May 23<sup>rd</sup>, we are making the move this way to alleviate as much interruptions and down time as possible. It is my hope to be operational at this point. There will still be a lot of work to do and last-minute problems as we get on our feet. The completion of the phones and computers will be a mile stone in the right direction.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to accept the Police Department Report as presented. Stouch-Aye, Carpenter-Aye. Motion passed.

**Solicitor Report – Robert Brant, Esq.**

- a. Kelly Acres – Preliminary Plan Resolution #051622-01 – Kelly Acres, 280 Buchert Rd, 5 lots for single family homes. Preliminary Plan Resolution has been prepared. Waiver of curbs & sidewalks fee in lieu of in the amount of \$37,680.60 (60% of cost) and traffic impact fees of \$20,174.28.

A motion was made by Mr. Stouch, seconded Ms. Carpenter to adopt Resolution 051622-01 for Kelly Acres Preliminary Plan Resolution. Stouch-Aye, Carpenter-Aye. Motion passed.

- b. Hallowell Phase I & II & III – Final Plan Resolutions (#051622-02, #051622-03, and #051622-04) – Amended Final Resolution with increased driveway slope not to exceed 8% for Hallowell Phase I.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to adopt Amended Final Plan Resolution #051622-02 for Hallowell Phase I. Stouch-Aye, Carpenter-Aye. Motion passed.

Hallowell Phase II Country View (5 Lots) Final Plan Resolution #051622-03

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to adopt Hallowell Phase II (5 Lots) Final Plan Resolution #051622-03. Stouch-Aye, Carpenter-Aye. Motion passed.

Hallowell Phase II Country View Phase III Final Plan Resolution #051622-04

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to adopt Hallowell Phase III (72 Lots, Open Space) Final Plan Resolution #051622-04. Stouch-Aye, Carpenter-Aye. Motion passed.

**Public Works Department Report - Michael Heydt**

2022 Scheduled Road Work - Mr. Heydt stated that the roadcrew will tar & chip Wild Run Road, Hallowell Road Linsenbeidler Road, Rick Road, and Cross Road this week. We will also tar & chip the rest in late August. No questions were given.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to accept the Public Works Department Report as presented. Stouch-Aye, Carpenter-Aye. Motion passed.

**GF&R and GACAS Reports** – Written reports for April 2022 were submitted to the Board of Supervisors and available in the lobby.

EMS Building Update - Mr. Duncan stated that Fire & Rescue moved into the new station and is operational, they will host a soft opening on June 10<sup>th</sup> from 5pm-8:30pm. The Board of Supervisors Meeting will be held at the new firehouse on September 19<sup>th</sup>, 2022. Mr. Duncan announced the official parade & housing celebration will be held later this fall

**Manager's Report – Pete Hiryak**

1. Schedule of Meetings:

- a. Upcoming meetings as follows: Monday June 6<sup>th</sup>, 2022 Agenda Meeting @ 6:30pm, BOS Meeting @ 7pm, Thursday, June 9<sup>th</sup>, 2022 P/A Meeting @ 7pm, No Workshop, Monday June 13<sup>th</sup>, 2022 Zoning Hearing Board @ 5:30pm, Tuesday, June 14<sup>th</sup>, 2022 ESB Meeting @ 6pm.

2. Escrow Release Requests:

a. Zern Tract Phase I Release #17 ((\$132,822.51)

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to approve Zern Tract Phase I Escrow Release #17 in the amount of \$132,822.51. Stouch-Aye, Carpenter-Aye. Motion passed.

b. Zern Tract Phase II Release #11 (\$36,640.24)

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to approve Zern Tract Phase II Escrow Release #11 in the amount of \$36,640.24. Stouch-Aye, Carpenter-Aye. Motion passed.

c. 400 Gilbertsville Road Release #1 (\$297,913.14)

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to approve 400 Gilbertsville Road Escrow Release #1 for Chatham Creek, LLC in the amount of \$297,913.14. Stouch-Aye, Carpenter-Aye. Motion passed.

d. Stafy Tract Phase I Release #10 (\$27,953.99)

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to approve Stafy Tract Phase I Release #10 in the amount of \$27,953.99. Stouch-Aye, Carpenter-Aye. Motion passed.

e. Stafy Tract Phase II Release #6 (\$29,831.88)

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to approve Stafy Tract Phase II Release #6 in the amount of \$29,831.88. Stouch-Aye, Carpenter-Aye. Motion passed.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to accept the Manager's Report as presented. Stouch-Aye, Carpenter-Aye. Motion passed.

**Old Business/New Business**

2022 Trout Rodeo – Judy Wills stated that 84 kids were present at the rodeo on Saturday April 30<sup>th</sup>, most kids caught at least 2 fish. A young lady caught the largest fish which measured 18". Ms. Wills thanked Mr. Mashintonio for allowing us to use his beautiful property again, Douglass Township Staff for their help with supplies, Mr. Heydt and the roadcrew for setup, Gabelsville Athletic Association for the food and Mr. Carr & Mr. Gamler for cooking, Mrs. Kohler for the cookies, Gilbertsville Fire & Rescue for their help, Mr. Heisey for donation of refreshments, and BASH Honor Society for volunteering their time. Ms. Wills asked if anyone would be interested in being on the Rec Committee to contact the Township, we only meet 4 times a year. Mr. Mashintonio held a Veterans Trout Rodeo immediately following the kid's trout rodeo and said it was a very emotional day, some of these Veterans never fished before and for some it was the first time being outside for an event since COVID. Veterans from the Coatesville & Whitehall facilities were greeted by Honor Society students who handed out American Flag Pins to each Veteran as they got off the bus. Mr. Mashintonio read a heartfelt letter from Mr. Rick Hain, President of Rolling Thunder Chapter 1 PA, thanking Douglass Township for the 2022 Trout Rodeo. Manager Hiryak asked Ms. Wills & Mr. Mashintonio to think of ways that we can make this better for next year.

**Public Comment**

No public comment was given.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to adjourn the meeting at 7:47pm. Stouch-Aye, Carpenter-Aye. Motion passed.

**The next Board of Supervisor's Meeting will be held on Monday, June 6<sup>th</sup>, 2022 @ 7 pm.**

Respectfully submitted by,  
Marcy Meitzler

# GILBERTSVILLE AREA COMMUNITY AMBULANCE SERVICE



91 Jackson Road • Gilbertsville, PA 19525  
 Phone: 610-367-9191 • Fax: 610-369-3931  
 Email: mail@medic332.org  
 www.medic332.org  
 Emergency: Dial 911

## Gilbertsville Ambulance Chief of Operations Report April 2022

<u>83</u> Total for month	<u>332</u> Total Year to Date
<u>49</u> Patients Transported	<u>12</u> Patient Evaluated/No treatment or transport
<u>4</u> Public Assist	<u>1</u> Patient Refusal
<u>        </u> Unit Assist	<u>        </u> Patient treated and released
<u>12</u> Cancelled	<u>4</u> Patient treated transported by pri another EMS Unit
<u>        </u> Dead on Scene	<u>1</u> Standby

83 Total calls for service for the month

### Calls for service by Municipality

<u>27</u> Douglass Township	<u>        </u> Amity Township
<u>31</u> New Hanover Twp	<u>        </u> Bally Borough
<u>6</u> Upper Pottsgrove Twp	<u>1</u> Bechtelsville Boro
<u>        </u> East Greenville Boro	<u>8</u> Boyertown Boro
<u>        </u> Limerick Twp	<u>3</u> Colebrookdale Twp
<u>        </u> Lower Frederick Twp	<u>3</u> Douglass Berks
<u>        </u> Lower Pottsgrove Twp	<u>        </u> Earl Township
<u>        </u> Pennsburg Boro	<u>1</u> Hereford Twp
<u>1</u> Pottstown Boro	<u>        </u> Oley Twp
<u>        </u> Red Hill Boro	<u>1</u> Washington Twp
<u>        </u> Upper Frederick Twp	<u>        </u> Other
<u>1</u> Upper Hanover Twp	
<u>        </u> West Pottsgrove Twp	<u>83</u> Total Calls by Municipality
<u>66</u> Total Montgomery County	<u>17</u> Total Berks County

**Admission Summary**

37 Pottstown Hospital  
1 Grand View Health  
9 Lehigh Valley Hospital  
     Penn State Health-St. Joseph's  
     Phoenixville Hospital  
2 Reading Hospital  
2 St. Luke's Upper Bucks  
1 Other  
52 TOTAL ADMISSIONS

**Call Volume by Unit**

11 332-1  
36 332-2  
36 332-3  
     Chief  
     Other  
83 Total Volume

**Response Locations**

59 Home/ Residence  
3 Assisted Living  
2 Nursing Home  
4 Place of Business  
     Police/Jail  
     School  
6 Street or Highway  
4 Urgent Care  
1 Industrial Place  
4 Other  
83 Total Response Locations

**EMS calls By Shift**

43 0600-1800  
40 1800-0600  
83 TOTAL

Respectfully Submitted,



Garry R. Schmoltze Sr.  
Chief of Operations





Gilbertsville Fire and Rescue Company

Monthly Fire Report

April 2022

**Incidents by type:**

111 - Building fire: 1

118 - Trash or Rubbish Fire: 1

131 - Vehicle Fire: 1

311 - Medical assist, assist EMS crew: 1

322 - Motor vehicle accident with injuries: 4

341 - Search / Missing Person: 1

551 - Assist police or other governmental agency: 4 (Fire Police Call)

745 - Fire Alarm - 1

911 - Citizen Complaint: 1

Total Incidents for April 2022: 15

Fire Company in Service Time: 44 hours, 7 minutes

Calls Year to Date: 102

Fire Company in Service Time Year to Date: 280 hours, 57 minutes

**Response per Municipality:**

Douglass Township Montgomery: 7

Lower Pottsgrove: 1

Bechtelsville Borough: 2

Boyertown Borough: 2

Colebrookdale Township: 1

Douglass Township Berks County: 1

New Hanover Township: 1

Upper Pottsgrove Township: 2

**Training:**

Engineers Night / Equipment Checks

Driver Training - Bergstresser

**Grants:**

All grants pending at this time.

**Events:**

No new events scheduled at this time.

**Notes:**

Station 67 moved fire operations into our new facility on Thursday April 14, 2022.

Respectfully Submitted,

Andrew A. Duncan  
Chief of Fire Operations  
Gilbertsville Fire and Rescue