



Douglass Township, Montgomery County

1320 EAST PHILADELPHIA AVENUE • P.O. BOX 297 • GILBERTSVILLE, PENNSYLVANIA 19525-0297
PHONE 610-367-6062 • FAX 610-367-7124
www.douglasstownship.org

AGENDA – February 22nd, 2022

1. Call to Order
2. Pledge of Allegiance
3. Executive Session
4. Minutes of February 7th, 2022 Board of Supervisors Meeting
 - a. Additions, corrections, motion for approval
 - b. Agenda for February 22nd, 2022– additions, corrections, motion for approval.
5. Treasurer's Report – Cynthia O'Donnell
 - a. Copies of report in Township Lobby
 - b. Authorization to pay the bills (BOS Approval Required)
6. Police Department Report – Sgt. Evans
7. Solicitor Report – Robert Brant, Esq.
8. Public Works Department Report – Michael Heydt
9. Emergency Services Reports
 1. GF&R and GACAS – Copies of reports in lobby
 2. GACAS – Chief Garry Schmoltze
 3. Emergency Service Building Update
 4. Lease Agreement between GF&R and Police Department Pending
 5. Advertisement for additional monthly ESB meetings.
10. Manager's Report – Peter Hiryak
 1. Schedule of Meetings
 - a. Monday March 7th, 2022 BOS Agenda Meeting @ 6:30pm, BOS Meeting @ 7pm. Thursday March 10th, 2022 P/A Meeting @ 7pm, Lighting Ordinance Workshop @ 6pm.
 2. Montco 2040 Park Grant Application Resolution (\$80,000 in Tennis Court & other Douglass Park Improvements)
 3. Madison Walk (R-3 Swinehart/Mill streets) – Staff meeting request (Wednesday 3/09/20220
11. Old Business/New Business
12. Public Comment
13. Adjournment

NEXT MEETING 7PM MONDAY MARCH 7th, 2022

The meeting of the Douglass Township Board of Supervisors was called to order at 7:02P.M. Attending were Chairman Joshua Stouch, Vice-Chairman Alan Keiser, Supervisor Sara Carpenter, Solicitor Robert Brant, Khal Hassan of Pennoni & Associates, Pete Hiryak, Andrew Duncan, Mike Heydt, McKenna Powanda, Sgt. Robert Evans, and approximately 7 residents/developers.

Mr. Stouch led in the Pledge of Allegiance. The meeting room was set up for modified social distancing. A reporter was present at the meeting.

Mr. Stouch announced that was an Executive Session held this evening from approximately 5:30pm - 6:15pm involving personnel matters. No votes or decisions were taken.

Mr. Stouch asked if there were any additions, corrections, or comments to the minutes of the February 7th, 2022 Board of Supervisors Meeting, none were given.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to approve the minutes of the February 7th, 2022 Board of Supervisors Meeting. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Mr. Stouch asked if there were any questions, comments, or corrections to the February 22nd, 2022 Board of Supervisors Agenda. No changes were given.

A motion was made by Mr. Keiser, seconded by Mr. Stouch to approve the February 22nd, 2022 Board of Supervisors Agenda. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Treasurer's Report (Authorization to pay the bills) – Cynthia O'Donnell

Ms. O'Donnell stated the bills amounted to \$256,932.05 and authorization is needed for payment. Unusual bills were: AJM Property Services - mowing fees for soccer fields, tuition reimbursement for both Office Ziegler & Officer Castellucci, Merkels Shoes for roadcrew work boots, PSATS membership dues, and overpayment of taxes in 2021 that was discovered by Ms. Zern in January. The Tax Collector Report & Fire Tax Report have been corrected. Ms. Carpenter asked why was there an overpayment, Ms. O'Donnell explained that an amount was entered on the wrong line but it has been corrected now. Some years ago, our Auditors (Herbein & Co) suggested to use the BCIU Software for taxes, Ms. Zern would like to use this software next year. Other unusual bills were Tire Source for police vehicle tires, and Susquehanna Municipal Trust. Ms. Carpenter asked what is General Code, Ms. O'Donnell stated that this is the company that is compiling our zoning ordinances for digital access on our website. No other questions were given.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter for authorization to pay the unpaid bills as of February 22nd, 2022. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to accept the Treasurer's Report as presented. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Police Department Report – Sgt. Robert Evans

January 2022 Police Statistics: 310 calls for service, 8 reportable accidents, 14 non-reportable accidents, 10 criminal investigations, 8 criminal arrests, 65 traffic citations, and 3 non-traffic citations. Sgt. Evans thanked the Board of Supervisors and all Township Employees for spending their time with me and assisting me during the time period I spent as OIC for Douglass Township Police. Chief Templin is due to return next week and continue his duties. No questions were given. Mr. Stouch thanked Sgt. Evans for stepping in as Officer In Charge during Chief Templin's absence, we appreciate all your effort in keeping the police department operational.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to accept the Police Department Report as presented. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Solicitor Report – Robert Brant, Esq.

Mr. Brant stated that he has nothing new to report. He submitted a written report to the Board of Supervisors.

Public Works Department Update - Michael Heydt

Mr. Heydt stated that the roadcrew salted the roads, repaired potholes, regraded dirt roads, cleaned up roadside storm debris and cleaned debris from ditches. Mr. Heydt stated that they will begin tree trimming shortly. The manager asked Mr. Heydt to clear the debris from the roadside on Grosser Road. No questions were given.

GF&R and GACAS Reports – Written reports for January 2022 were submitted to the Board of Supervisors and available in the lobby.

GACAS – Chief Schmoltze gave a brief overview of his January 2022 written report and also stated that the GACAS Membership Drive received only a 10% return rate.

EMS Building Update - Mr. Duncan stated that the building interior is almost complete, they are installing the ceiling tile, applying touchup paint, and installing flooring. The punch list will be next. The exterior has been started, the parking lot & shrubbery is the next step. Fire & Rescue may be able to move in sometime between the middle to the end of March. Mr. Kolb asked what heat is installed in the building, Mr. Duncan replied that natural gas with on demand hot water, radiant heat and LED lighting. No other questions were given.

Lease Agreement between GF&R and the Douglass Township Police – Mr. Duncan stated that there are minor budget items to be discussed.

Advertisement for additional monthly ESB Meetings – Chief Schmoltze was nominated Chairman and Fire Chief Duncan was nominated Vice Chairman of the ESB Board. Chief Duncan stated that the ESB Board will focus on medical services in 2022. The manager asked the BOS to authorize the advertisement of additional monthly meetings for the Emergency Services Board to include March 14th, April 11th, and May 9th, 2022.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to authorize advertisement of additional ESB Meetings to include March 14th, April 11th, and May 9th, 2022. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Manager's Report - Pete Hiryak

1. Schedule of Meetings:
 - a. The Manager reviewed the upcoming meetings as follows: Monday March 7th, 2022 BOS Agenda Meeting @ 6:30pm, BOS Meeting @ 7pm, Thursday March 10th, 2022 P/A Meeting @ 7pm, Workshop @ 6pm (Lighting Ordinance)
2. Montco 2040 Park Grant Application Resolution (\$80,000 in Tennis Court & other Douglass Park Improvements) – The manager stated the grant application is for improvements for a possible overlay of the Tennis Courts, possible Pickle Ball, fencing, bike racks, new poles & nets with a 20% match by the Township. Adoption of this Resolution will start the application process. The 20% match will be paid for by a private donation.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to adopt Resolution No. 02222022-01 authorizing the submission of a grant application for the 2022 round of the Montco 2040 Implementation Grant Program. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

3. Madison Walk (R-3 Swinehart/Mill Streets) – Staff Meeting Request for Wednesday March 9th, 2022 for proposed 136 residential units. The Board authorized Mr. Hiryak to set up staff meeting.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to accept the Manager's Report as presented. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Mr. Hiriyak stated that Patricia McCloskey, PARRC Coordinator, will be attending the Board meeting next month to update the BOS on projects and grant opportunities. Also, staff met with Mr. Brumwell and reviewed the maps that he requested to see. A meeting summary has been compiled for the Board, a copy will be forwarded to Mr. Brumwell.

Old Business/New Business

No old business/new business was given.

Public Comment

A resident commented that the speed on Bartman Avenue is out of control and asked for speed bumps. Mr. Stouch replied that speed bumps are not advised. Once the development happens next to Giant we can revisit the traffic issues however in the meantime we can have police presence at that location again, setup the speed buggy, paint stop bars in the spring, and install reflectors on posts in an effort to make people aware of their speed. Mr. Stouch asked Sgt. Evans to check into purchasing a speed buggy of our own instead of sharing one with other municipalities. The manager stated that there is a proposed crosswalk for Holly Road at the YMCA and the new Holly Road development. No other public comment was given.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to adjourn the meeting at 7:36pm. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

The next Board of Supervisor's Meeting will be held on Monday, March 7th, 2022 @ 7 pm.

Respectfully submitted by,
Marcy Meitzler

GILBERTSVILLE AREA COMMUNITY AMBULANCE SERVICE



P.O. Box 332 • 91 Jackson Road • Gilbertsville, PA 19525-0332

Phone: 610-367-9191 • Fax: 610-369-3931

Email: gacas332@gmail.com

www.medic332.com

Emergency: Dial 911

Visit our new website address at www.medic332.org

Gilbertsville Ambulance Chief of Operations Report February 2022

Call Volume for January

152 Total for month

95 Patients Transported

9 Public Assist

1 Unit Assist

20 Cancelled

3 Dead on Scene

152 Total Year to Date

11 Patient Evaluated/No treatment or transport

6 Patient Refusal

2 Patient treated and released

 Patient treated transported by another EMS Agency

5 Standby

152 Total calls for service for the month

Calls for service by Municipality

54 Douglass Township

38 New Hanover Twp

10 Upper Pottsgrove Twp

1 East Greenville Boro

 Limerick Twp

2 Lower Frederick Twp

2 Lower Pottsgrove Twp

2 Pennsburg Boro

9 Pottstown Boro

 Red Hill Boro

1 Upper Frederick Twp

1 Upper Hanover Twp

2 West Pottsgrove Twp

 Amity Township

1 Bally Borough

1 Bechtelsville Boro

17 Boyertown Boro

5 Colebrookdale Twp

2 Douglass Berks

 Earl Township

 Hereford Twp

1 Oley Twp

3 Washington Twp

 Other

152 Total Calls by Municipality

122 Total Montgomery County

30 Total Berks County

Admission Summary

55 Pottstown Hospital
3 Grand View Health
18 Lehigh Valley Hospital
 Penn State Health-St. Joseph's
8 Phoenixville Hospital
6 Reading Hospital
4 St. Luke's Upper Bucks
1 Other
95 TOTAL ADMISSIONS

Call Volume by Unit

115 332-1
12 332-2
25 332-3
 Chief
 Other
152 Total Volume

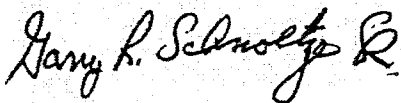
Response Locations

113 Home/ Residence
2 Assisted Living
8 Nursing Home
5 Place of Business
 Police/Jail
2 School
11 Street or Highway
4 Urgent Care
 Industrial Place
5 Other
150 Total Response Locations

EMS calls By Shift

52 0600-1800
100 1800-0600
152 TOTAL

Respectfully Submitted,



Garry R. Schmolze Sr.
Chief of Operations



Gilbertsville Fire and Rescue Company

Monthly Fire Report

January 2022

Incidents by type:

111 - Building fire: 4

118 - Trash / Rubbish Fire: 1

311 - Medical Assist: 3

322 - Motor vehicle accident with injuries: 5

412 - Gas Leak: 1

424 - Carbon Monoxide Incident: 2

463 - Vehicle Accident Standby: 1

551 - Assist police or other governmental agency: 2 (Fire Police Call)

745 - Fire alarm: 3

Total Incidents for January 2022: 25

Fire Company in Service Time: 57 hours, 17 minutes

Call total for 2022: 25

Fire Company in Service Time Year to Date: 57 Hours, 17 Minutes

Response per Municipality:

Douglass Township Montgomery: 16

Upper Pottsgrove: 2

Colebrookdale Township (Berks County): 2

Pottstown Borough: 1

Bechtelsville Borough (Berks): 1

Boyertown Borough (Berks County): 1

New Hanover Township: 1

Upper Frederick Township: 1

Events:

Grants:

Pennsylvania State Fire Commissioners Office - \$15,000.00

Training:

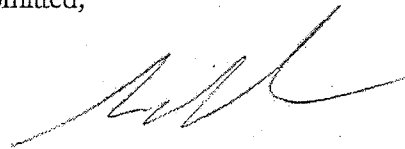
Engineers night / Equipment Checks

Rescue Air Bag Stabilization Training

Haz Mat Operations

Firefighter CPR / Ropes and Knots

Respectfully Submitted,



Andrew A. Duncan
Chief of Fire Operations
Gilbertsville Fire and Rescue