

The meeting of the Douglass Township Board of Supervisors was called to order at 7:04 P.M. Attending were Chairman Josh Stouch, Vice Chairman Tom Wynne, Supervisor Alan Keiser, Solicitor Robert Brant, Allison Lee of Pennoni & Associates, Pete Hiryak, Andrew Duncan, Mike Heydt, Chief Templin, and approximately 8 residents/developers.

Mr. Stouch led in the Pledge of Allegiance and announced that an Executive Session was held tonight prior to the meeting from approximately 6:50pm to 7:03pm involving personnel matters. No decisions or votes were taken. A reporter was present for the meeting. The meeting room was set up for social distancing, proper PPE was used by the public.

Mr. Stouch asked if there were any additions, corrections, or comments to the minutes of January 19th, 2021 Board of Supervisors Meeting, none were given.

A motion was made by Mr. Keiser, seconded by Mr. Stouch to approve the minutes of the January 19th, 2021 Board of Supervisors Meeting. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

Mr. Stouch asked if there were any questions, comments, or corrections to the February 16th, 2021 Board of Supervisors Agenda, none were given.

A motion was made by Mr. Wynne, seconded by Mr. Keiser to approve the February 16th, 2021 Board of Supervisors Agenda as presented. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

GF&R and GACAS Reports – Written reports were submitted to the Board of Supervisors and available in the lobby.

Police Department Report – Chief Templin

A written report was submitted for January 2021 Statistics. Chief Templin stated that Accreditation is a progressive and time-proven way of helping institutions evaluate and improve their overall performance. On February 4th & 5th, 2021 representatives from the PA Chiefs of Police Association came to our police department to conduct an on-site inspection to ensure that our police department is following current practices, policies, and laws of the Commonwealth. I am pleased to announce that we will be recommended to the Board of Chiefs to be re-accredited for the sixth consecutive time. An official announcement will come at a later date. I want to thank Sergeant Steffie, our accreditation manager, and all of the officers for having a hand in truly professionalizing this police department. The residents should truly be proud of their police department. I am looking for the Board's approval on the purchase of a new Ford Explorer in the amount of \$34,418.00, this includes the six year/125k warranty. This vehicle is in the 2021 police budget and due to purchasing an Explorer as opposed to an F-150 it is actually \$3,342.00 under what we had originally budgeted for the vehicle.

A motion was made by Mr. Stouch, seconded by Mr. Wynne to approve the purchase of a new 2020 Ford Explorer police vehicle including a six year/125k warranty in the amount of \$34,418.00. The purchase of this vehicle was part of the police 2021 budget. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to accept the Police Department as presented. Keiser-Aye, Stouch, Wynne-Aye. Motion passed.

Solicitor Report – Robert Brant, Esq.

Montgomery County Board of Assessment Appeals – 1513 Swamp Pike (Bermont Motors), 1515 Swamp Pike (Ribon Partnership), and 801 E. Phila Ave (SJS Town Center – Boyertown Plaza) have all been approved by the Boyertown School District for reductions in School, County, and Township assessment. Mr. Brant asked the Board for Authorization for Approval to sign the Stipulation to Settle for each of these properties.

A motion was made by Mr. Stouch, seconded by Mr. Wynne for Authorization to sign the Stipulation to Settle for the assessment appeals of 1513 Swamp Pike (Bermont Motors), 1515 Swamp Pike (Ribon Partnership), and 801 E. Phila Ave (SJS Town Center – Boyertown Plaza). Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to accept the Solicitor’s Report as presented. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

Treasurer’s Report (Authorization to pay the bills) – Peter Hiryak

Manager Hiryak stated that the bills to be paid as of February 16th, 2021 total \$193,632.80, no questions were given on the bills. Copies of the full report are available in the lobby.

A motion was made by Mr. Stouch, seconded by Mr. Wynne authorization to pay the Unpaid Bills as of February 16th, 2021 in the amount of \$193,632.80. Keiser-Aye, Wynne-Aye, Stouch-Aye. Motion passed.

Manager’s Report - Pete Hiryak

1. The Manager reviewed the upcoming meetings as follows: March 1st, 2021 BOS Agenda Meeting @ 6:30pm, BOS Meeting @ 7pm, Thursday March 11th, 2021 P/A Meeting @ 7pm, No Workshop Scheduled.
2. Fire Company Lot Consolidation & Plan Design Presentation – Allison Lee (P/A & MCPC recommended approval) – Ms. Lee stated that 8 parcels were consolidated to form 1 parcel with a portion of Martin Avenue vacated making it a cul-de-sac area. The existing fire company will be demolished and a new emergency services building will be constructed with a smaller footprint housing the police department and the fire company. Landscaping trees & shrubs will be added and much of the existing rear parking lot will be milled down to the stone consistent with other fire companies. The property design will include new sidewalks, curbs, and fewer parking spaces in the front of the building. The consolidation is just under 7 acres, runoff water will be going to underground infiltration system then to an existing basin and wetlands at the rear of the property. Authorization is needed from the Board for Solicitor Brant to prepare the Resolution of Approval for next month.

A motion was made by Mr. Keiser, seconded by Mr. Stouch to authorize Solicitor Brant to prepare a Resolution of Approval for next month. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

3. 400 Gilbertsville Road – Susan Rice, 10 Lot R-2 Final Plan & Waivers Resolution Required. Ms. Rice stated that in 2018 they received plan & waiver approvals, when the Township assigned the project to Pennoni Engineers the plan & waivers were reviewed and we readdressed some items on the plan, some waivers were updated and added and approval has been recommended by the P/A & MCPC.

A motion was made by Mr. Stouch, seconded by Mr. Wynne to authorize Solicitor Brant to prepare the Resolution of Approval for the 400 Gilbertsville Road Plan recommended for approval by the P/A & MCPC for March 2021. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

A motion was made by Mr. Stouch, seconded by Mr. Wynne to approve the updated Waiver Request Letter for 400 Gilbertsville Road as recommended by the P/A & MCPC. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

4. Niehls – 107 Wild Run Road, Plan recording Time Extension Request. A plan recording time extension for 90 days has been requested for the Niehls 2 Lot Subdivision.

A motion was made by Mr. Stouch, seconded by Mr. Wynne to approve a 90-day plan recording time extension for the Niehls 2 Lot Subdivision. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

5. Highway Department – Snow Storm Update, PennDot Agility Program, & Proposed ICA Between NHT & DT for Public Works Projects. Mr. Heydt stated that the road crew plowed the roads, salted, and maintained the salt bins and more snow is coming. Mr. Heydt asked for an Advertisement to Bid for the Tar & Chip projects and equipment rental involved in these projects for 2021, also to purchase a John Deere Tractor for the 2021 budgeted amount of \$110,000 - \$115,000 through Costars and Liquid Fuels funding.

A motion was made by Mr. Stouch, seconded by Mr. Wynne approve the Advertisement to Bid for the 2021 Tar & Chip Road Projects and Rental Equipment involved with these 2021 road projects and approve the budgeted purchase of a John Deere Tractor through Costars in the amount from \$110,000 to \$115,000. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

Mr. Heydt announced that the PennDot Agility Program Proposal would be done through a Zoom meeting. Mr. Stouch asked if we could call PennDot about the snow on the bridge at 73 and also have them check 73 because it appears that the road dropped, there is a pronounced dip in the roadway. Mr. Heydt commented that New Hanover Township would like an agreement to work with Douglass Township, the paperwork is for Mr. Brant's review.

6. TCIP Public Hearing & Resolution Advertised for March 1st, 2021. The manager stated that a public hearing has been advertised for March 1st, 2021 @ 7pm for a proposed Resolution approving the Capital Improvements Plan submitted by the Douglass Township Traffic Impact Advisory Committee allowing for the revision of Act 209 Impact Fee Ordinance. Ms. Lee will provide a brief presentation at the public hearing.

No questions or comments were given on the Manager's Report.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to accept the Manager's Report as presented. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

Old Business/New Business

MCPC Open Space – the manager announced that Montgomery County has hit a milestone of 10,000 acres of Preserved Farmland.

Trash/Recycling Program Update – The manager announced that there was a meeting between ADS/Waste Management on the problems with the customer service lines, our staff is handling too many calls because the customer service lines are busy or no one returns their calls. Mr. Wynne stated that they need a Hot Line and more information online for better communication with the residents and better planning for storms. Mr. Duncan stated that residents are not placing items out correctly, customer service needs to be trained on Township specific details and phone blasts will go out with any changes. Mr. Keiser commented that he does not want Township Staff to deal with all these issues, it is the responsibility of ADS/Waste Management. Mr. Duncan said Ron Carlson from ADS/Waste Management will be handling the calls and a flyer will be going out from ADS/Waste Management. Mr. Duncan stated that right now the biggest things are delays due to the storms and billing delays. Mr. Pauley from Summer Hill asked if you can get another trash tote, Mr. Duncan replied that you can get an additional trash tote from the hauler for an additional \$15 per month.

Pennsylvania Municipal Retirement System – the manager announced that our pension plan was audited by PMRS and their council has given us definitions and other language updates to the uniform & non-uniform retirement plans to be reviewed by Mr. Brant with the Board's authorization.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to authorize Solicitor Brant to review definition and language updates to the Township's Pennsylvania Municipal Retirement System Plan. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

No other old business/new business was given.

Public Comment

No public comment was given.

A motion was made by Mr. Stouch, seconded by Mr. Wynne to adjourn the meeting at 7:45pm. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

The next Board of Supervisor's Meeting will be held on Monday, March 1st, 2021 @ 7 pm.

Respectfully submitted by,
Marcy Meitzler



Gilbertsville Fire and Rescue Company

Monthly Fire Report

January 2021

Incidents by type:

111 - Building fire: 5

311 - Medical assist, assist EMS crew: 2

324 - Motor vehicle accident with injuries: 1

352 - Vehicle Rescue: 1

551 - Assist police or other governmental agency: 4 (Fire Police Calls)

736 - CO Detector activation: 1

745 - Fire Alarm: 3

900 - Officer Investigation: 1

Total Incidents for January 2021: 18

Fire Company in Service Time: 65 hours, 55 minutes

Calls Year to Date: 18

Response per Municipality:

Douglas Township Montgomery: 10

New Hanover Township: 1

Colebrookdale Township: 1

Upper Pottsgrove Township: 2

Amity Township: 1

Bechtelsville Borough: 1

Boyertown Borough: 2

Training:

Engineers Night / Equipment Checks

Air Bag and Rescue Strut Training

Hurst Tool Training

Emergency Vehicle Operations - On scene lighting

Events:

Respectfully Submitted,

Andrew A. Duncan
Chief of Fire Operations
Gilbertsville Fire and Rescue

GILBERTSVILLE AREA COMMUNITY AMBULANCE SERVICE



P.O. Box 332 • 91 Jackson Road • Gilbertsville, PA 19525-0332

Phone: 610-367-9191 • Fax: 610-369-3931

Email: gacas332@gmail.com

www.medic332.com

Emergency: Dial 911

Visit our new website address at www.medic332.org

Gilbertsville Ambulance Chief of Operations Report

February 2021

Call Volume for January

115 Total for month

76 Patients Transported
7 Public Assist
1 Unit Assist
17 Cancelled
2 Dead on Scene

115 Total Year to Date

4 Patient Evaluated/No treatment or transport
4 Patient Refusal
2 Patient treated and released
1 Patient treated transported by another EMS Agency
2 Standby

115 Total calls for service for the month

Calls for service by Municipality

<u>42</u> Douglass Township	<u>1</u> Amity Township
<u>27</u> New Hanover Twp	<u>1</u> Bally Borough
<u>8</u> Upper Pottsgrove Twp	<u>1</u> Bechtelsville Boro
<u>1</u> East Greenville Boro	<u>22</u> Boyertown Boro
<u>1</u> Limerick Twp	<u>3</u> Colebrookdale Twp
<u>1</u> Lower Frederick Twp	<u>1</u> Douglass Berks
<u>1</u> Lower Pottsgrove Twp	<u>1</u> Earl Township
<u>3</u> Pennsburg Boro	<u>1</u> Hereford Twp
<u>3</u> Pottstown Boro	<u>1</u> Oley Twp
<u>1</u> Red Hill Boro	<u>1</u> Washington Twp
<u>1</u> Upper Frederick Twp	<u>1</u> Other
<u>1</u> Upper Hanover Twp	
<u>1</u> West Pottsgrove Twp	<u>115</u> Total Calls by Municipality
<u>86</u> Total Montgomery County	<u>29</u> Total Berks County

Admission Summary

53 Pottstown Hospital
1 Grand View Health
11 Lehigh Valley Hospital
 Penn State Health-St. Joseph's
4 Phoenixville Hospital
1 Reading Hospital
3 St. Luke's Upper Bucks
3 Other
76 TOTAL ADMISSIONS

Call Volume by Unit

67 332-1
43 332-2
4 332-3
1 Chief
 Other
115 Total Volume

Response Locations

86 Home/ Residence
3 Assisted Living
7 Nursing Home
6 Place of Business
 Police/Jail
 School
10 Street or Highway
1 Urgent Care
 Industrial Place
2 Other

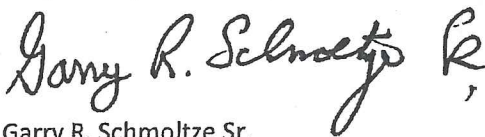
EMS calls By Shift

76 0600-1800
39 1800-0600
115 TOTAL

115 Total Response Locations

Recertified Douglass Township Police CPR & AED

Respectfully Submitted,



Garry R. Schmolze Sr.
Chief of Operations

Criminal Arrests			3																		
Act 64			1																		3
Arrest prior to Requisition			0																		1
Assault			0																		0
Corruption of Minors			0																		0
Criminal Mischief			0																		0
Criminal Trespass			0																		0
DUI			2																		2
ICC			0																		0
Rape			0																		0
Terroristic Threats			0																		0
Theft			0																		0
Theft, Retail			0																		0
Traffic Enforcement																					
Paper Citations			0																		0
E-Citations			88																		88
Non-Traffic Citations			0																		0
Parking Tickets			0																		0
Miles Traveled			7,214																		7,214
Monies Received																					
Twp. Rec'd from Court			\$ 1,459.06																		\$ 1,459.06
Donation			\$ -																		-
False Alarms			\$ 25.00																		\$ 25.00
Fines and Costs			\$ -																		-
Fingerprinting			\$ -																		-
Ordinance			\$ -																		-
OT Reimbursement			\$ -																		-
Other			\$ 525.00																		\$ 525.00
Parking Tickets			\$ -																		-
Placards			\$ -																		-
Reports			\$ 245.25																		\$ 245.25
Restitution			\$ -																		-
Soliciting Permits			\$ -																		-
State Police Fines/Penalties			\$ -																		-
TOTAL			\$ 1,729.31																		\$ 1,729.31

02/16/2021

RSB